

**THE "SOBRIETY" PROJECT  
LIMITED (A CHARITY)**  
**(A COMPANY LIMITED BY GUARANTEE)**  
**ANNUAL REPORT AND AUDITED ACCOUNTS  
FOR THE YEAR ENDED  
31 MARCH 2012**

Company No: 1496333 (England and Wales)  
Charity No: 510221



**THE "SOBRIETY" PROJECT LIMITED (A CHARITY)**

**CONTENTS**

|  | <b>Page</b> |
|--|-------------|
| Legal and administrative information           | 1           |
| Report of the council of management            | 2-7         |
| Report of the independent auditors             | 8-9         |
| Statement of Financial Activities              | 10          |
| Balance Sheet                                  | 11          |
| Notes forming part of the financial statements | 12-18       |

---

**THE "SOBRIETY" PROJECT LIMITED (A CHARITY)  
LEGAL AND ADMINISTRATIVE INFORMATION**

**Directors / Trustees:**

Served during the whole period from 1 April 2011 to the date of this report.

|                     |              |
|---------------------|--------------|
| Bob Watson          | Nial Adams   |
| Mick Stanley        | Helen Rhodes |
| Christine Johnstone | Lorna Lester |
| Neil Forrest        | Chris Platt  |
| John McGrory        |              |

**Changes during the year**

Susan Capes – resigned 31 March 12

Ceased to be directors/trustees after 31 March 2012 but prior to the date of this report

Bernard Fletcher – resigned 30 April 2012

Appointed to be directors/trustees after 31 March 2012 but prior to the date of this report

Aiden Walker – appointed 31 July 2012

**Charity Director:** Position Currently Vacant

**Company Secretary:** Paul Cooper

**Senior Management Team.** Clare Hunt – Business Development Manager  
Paul Cooper – Training & Safety Manager  
Rachel Walker – Museum Manager

**Registered Office** Yorkshire Waterways Museum  
Dutch River Side  
Goole  
East Riding of Yorkshire  
DN14 5TB

**Bankers** HSBC  
Wesley Square  
Goole  
East Riding of Yorkshire  
DN14 5EZ

**Auditors** Smith Craven Chartered Accountants  
Statutory Auditors  
Kelham House  
Kelham Street  
Doncaster  
DN1 3RE

**THE "SOBRIETY" PROJECT LIMITED (A CHARITY)  
REPORT OF THE COUNCIL OF MANAGEMENT  
FOR THE YEAR ENDED 31 MARCH 2012**

The council of management, who are also the directors of the charity for the purposes of the Companies Act, present their annual report and the audited financial statements for the year ended 31 March 2012. The council have adopted the provisions of the Statement of Recommended Practice (SORP 2005) "Accounting and Reporting by Charities" issued in March 2005 in preparing the annual report and financial statements of the charity.

**Report of the Trustees for the year ended 31<sup>st</sup> March 2012**

**1) Structure, Governance and Management**

**Governing Document**

The organisation is a charitable company limited by guarantee incorporated on 12 May 1980 and registered as a charity on 10 July 1980. The company was established under a Memorandum of Association that clearly sets out the objects and powers of the charitable company and is governed under its Articles of Association.

**Recruitment and Appointment of Trustees**

The directors of the Company are also trustees for the purposes of charity law and are responsible for the overall governance of the charity. They seek to maintain a relevant skill mix within the trustees in order to be able to operate the charity in a businesslike and professional manner. In recruiting new trustees the Project seeks to secure the benefit of experience in relevant disciplines such as education, social and economic development, business and financial management, training, museums and archives, safety and personnel management. The trustees normally meet four times each year as part of an extended Management Committee.

**Purpose of the Charity**

The purpose of the Charity is to operate as a social enterprise, actively using the heritage and environment of the Yorkshire Waterways for learning and regeneration. This will be achieved within the framework of the Project being a registered charity. The core business is to offer socially inclusive resources and courses leading to improved family and community cohesion.

**Trustee Induction and Training**

A trustee induction pack has been prepared for new trustees. This includes the following information.

- Roles and responsibilities of charity trustees, drawn from Charity Commission publications.
- The main documents setting out the operational framework for the charity including Memorandum and Articles of Association and the Business Plan incorporating the Strategic Objectives
- Latest published accounts, budgets for the current financial year and recent financial reports

**Risk Management**

The trustees have overall responsibility for ensuring that the charity has appropriate systems of controls, financial and otherwise, to manage the risks that it faces and to provide reasonable assurance that the charity is operating efficiently and effectively.

**THE "SOBRIETY" PROJECT LIMITED (A CHARITY)  
REPORT OF THE COUNCIL OF MANAGEMENT  
FOR THE YEAR ENDED 31 MARCH 2012**

Risk Management (Continued)

These systems are designed to provide reasonable, but not absolute, assurances against material misstatement or loss

The systems include

- A Business Plan and annual budget approved by the trustees
- A robust fraud prevention policy
- A tightened set of financial delegations
- An improved risk register covering the whole project and with current risk assessments
- A review of governance of the project by the trustees
- Identification and management of risks.

Particular areas on which trustees continue to focus are follows

**Financial controls** - to improve the systems to ensure clear delegated authority, lines of responsibility and reporting procedures,

**Performance monitoring** - to ensure that operations of the charity meet the outputs and outcomes expected by funders and reporting procedures are reliable

**Personnel policies** - to improve the range and quality of personnel policies agreed by the trustees

**Health and safety of both staff and beneficiaries** - to improve the quality of existing procedures and to ensure proper risk assessment and recording is undertaken especially in respect of the boats and canal

**IT systems** - to improve procedures to ensure the safety and security of information that is processed and stored electronically

**Organisational Structure**

The Sobriety Project has a Management Committee, which meets four times per year. The Management Committee consists of the trustees, the Director, senior staff and such other persons as may from time to time have an interest in the development of the Project and are able to contribute advice in specialist areas.

The Management Committee acts as an advisory and consultative body for trustees, staff and service users, receiving reports and recommendations in order to guide decision-making. Sub Committees exist to advise on Museum & Education, Safety, Personnel and Finance matters.

**Related Parties**

Sobriety is in partnership with many organisations in the voluntary, local and public sectors and works closely with local authorities including East Riding of Yorkshire County Council and Hull City Council.

There is also a close link with the Duke of Edinburgh's Award, National Community Boats Association and The Canal and River Trust (C&RT). There are strong links with the museum sector including the Association of Independent Museums (AIM).

**THE "SOBRIETY" PROJECT LIMITED (A CHARITY)  
REPORT OF THE COUNCIL OF MANAGEMENT  
FOR THE YEAR ENDED 31 MARCH 2012**

**2) Objectives and Activities**

**Background: Origins**

The project is named after the 1910 Humber Keel *Sobriety* given by a local benefactor to Goole Grammar School in 1973. The barge was used to involve children in residential expeditions and to teach them about Yorkshire's industrial heritage. A Limited Company was formed in 1980 when the Project was registered as a Charity with the Charity Commission. A museum was established and registered with the Museums and Galleries Commission in 1995.

**Aims**

Using the heritage, arts and environment of the Yorkshire waterways for learning and personal development to combat the problems of social exclusion.

This is delivered within three main areas which are Young People Services, Adult Services and the Yorkshire Waterways Museum.

The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the aims and objectives and in planning future activities.

**Strategic Objectives**

The core social inclusion business provides services to a wide range of disadvantaged individuals, including

- People with learning difficulties
- Young people excluded from school and /or at risk
- People coming to the end of a prison sentence and their families
- Long term unemployed people
- People with mental health problems

The strategic objectives are set out in more detail in the 2012-2017 Business plan.

**Activities**

- Helping to prevent crime and reduce re-offending by engaging ten men from Moorlands (Open) prison as volunteers at the Museum, on daily pre-release community service training
- Promoting healthy living and independence through courses and events held at the Yorkshire Waterways Museum
- Training for employment through courses and work experience. The museum workshop is used as a teaching facility for excluded young people and training for adults
- The Waterways café provides volunteering and work experience placements for disadvantaged people whilst meeting the needs of museum visitors
- The allotment in Old Goole is used for community volunteering and alternative education placements
- Promoting understanding of the natural environment through the Towpath Nature trail on the south side of the Goole Knottingley Canal. The nature trail is for the enjoyment of the public and education of children.
- Conserving and increasing enjoyment of the industrial heritage through the Yorkshire Waterways Museum

**THE "SOBRIETY" PROJECT LIMITED (A CHARITY)  
REPORT OF THE COUNCIL OF MANAGEMENT  
FOR THE YEAR ENDED 31 MARCH 2012**

**Volunteers**

Sobriety is grateful for the support and help given by the team of volunteers. Volunteering is an activity treasured by many people, the Project needs their skills and labour and they enjoy the routines, challenges and opportunities. In the year under review over 27,000 volunteer hours were donated.

**3) Achievements and Performance**

The Sobriety Project had a productive year with increased activity levels and are pleased to have met planned targets and their charitable aims and objectives.

The projects running throughout the year included,

- Volunteering
- Alternative Learning Provision for people excluded or at risk of school exclusion
- Work Experience, Training and Volunteering for men in prison
- Community and Environmental Activities for young people at risk of offending
- Environmental Waterways project for young people not in education, employment or training
- Therapeutic Art Activities for adults with learning or physical disabilities and people with mental health problems
- Residential Barge Trips for children with disabilities
- KS1 and KS2 School Educational Visits

The Sobriety Project has always been proud of winning national and regional awards in recognition of the difference it makes to people's lives and our community. These awards always raise our public profile and increase the confidence in potential supporters that we are able to deliver quality services.

During this financial year the list of awards includes,

- Yorkshire in Bloom Visitor Attraction category – Gold Award
- East Riding of Yorkshire Council Chairman's Award – Contribution to the Environment
- Visitor Attraction Quality Assurance Scheme (VAQAS) Accreditation
- National Historic Ships, Marsh Volunteers Award
- Goole and Howdenshire Business Excellence Awards (Finalist)
- Keep Britain Tidy – Regional and National Awards
- Community Space Challenge – Silver Spade Award for Volunteering

The Yorkshire Waterways Museum organises a programme of events each year to promote us as a visitor attraction and to encourage our community to become involved in their culture and heritage.

This year events included

- 'Folksail' – a shanty weekend featuring historic boats and folk music
- Family History days
- Continuous programme of Art Exhibitions
- Classic Car and Motorcycle Rallies

---

**THE "SOBRIETY" PROJECT LIMITED (A CHARITY)  
REPORT OF THE COUNCIL OF MANAGEMENT  
FOR THE YEAR ENDED 31 MARCH 2012**

In order to deliver these services the Sobriety Project had to raise funding and support from National Initiatives, European Funds, the Big Lottery Fund Programmes, Charitable Trusts and Corporate and Private Donations. We are pleased to report that we managed to secure sufficient funds this year to start the new financial year in a stronger position than has sometimes been the case. The project has also been able to improve its financial management systems by developing a cost centre analysis system and new protocols.

#### **4) Financial Review**

##### Principal Funding Sources

Local Authorities  
Local schools  
UK Government funding inc. Leader +,  
Lottery funding  
Charitable Trusts  
Corporate funding  
Turnstile income  
Individual donations

##### Investment Policy

Under the Memorandum and Articles of Association the charity has the power to make any investment which the Trustees believe to be in the best interests of the Project.

##### Reserves Policy

The charity currently has sufficient reserves to maintain day to day trading. However with the increased uncertainty around charitable funding the trustees have committed to building up additional reserves of £115,000 which is equivalent to three months average expenditure. Currently freely available reserves are £nil.

#### **5) Plans for future periods**

The project has in place a Business Plan covering the period 2012-2017 setting out the plans and ambitions for the coming years.

This is reviewed annually and any changes are reflected in the annual Operational Plan.



**THE "SOBRIETY" PROJECT LIMITED (A CHARITY)  
REPORT OF THE COUNCIL OF MANAGEMENT  
FOR THE YEAR ENDED 31 MARCH 2012**

**STATEMENT OF TRUSTEES RESPONSIBILITIES**

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and regulations

Charity law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and its incoming resources and application of resources during the period. In preparing those financial statements, the Trustees are required to

- Select suitable accounting policies and the apply them consistently,
- Make judgements and estimates that are reasonable and prudent,
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements,

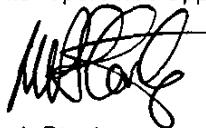
Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking steps for the prevention and detection of fraud and other irregularities. The Trustees are also responsible for ensuring that the assets are properly applied in accordance with charity law

**AUDITORS**

The auditors have indicated their willingness to stand for re-election and accordingly a resolution proposing their re-appointment will be put to the Annual General meeting

This report was approved by the trustees on 17 October 2012 and signed on their behalf by



Mick Stanley  
Chairman

---

## **REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF THE "SOBRIETY" PROJECT LIMITED (A CHARITY)**

We have audited the financial statements of The "Sobriety" Project Limited for the year ended 31 March 2012 which comprise the Statement of Financial Activities, the Balance Sheet, and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

### **Respective Responsibilities of Trustees and Auditors**

As explained more fully in the Statement of Trustees' Responsibilities set out on page 6, the Trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of financial statements and for being satisfied that they give a true and fair view.

The Trustees have elected for the financial statements to be audited in accordance with the Charities Act 2011 instead of the Companies Act 2006. Accordingly we have been appointed as auditors under section 145 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

### **Scope of the Audit of the Financial Statements**

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed, the reasonableness of significant accounting estimates made by the trustees, and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Trustees' Report of the Council of Management to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

### **Opinion on the Financial Statements**

In our opinion the financial statements

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2012, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, and
- have been prepared in accordance with the requirements of the Companies Act 2006

### **Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion

- the information given in the Trustees' Annual Report of the Council of Management is inconsistent in any material respect with the financial statements, or
- the charitable company has not kept adequate accounting records, or
- the financial statements are not in agreement with the accounting records and returns, or
- we have not received all the information and explanations we require for our audit

---

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF  
THE "SOBRIETY" PROJECT LIMITED (A CHARITY)**

**Smith Craven  
Chartered Accountants  
Statutory Auditors  
Kelham House  
Kelham Street  
Doncaster  
South Yorkshire  
DN1 3RE**

**17 October 2012**

Smith Craven is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

**THE "SOBRIETY" PROJECT LIMITED (A CHARITY)  
STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2012**

**SUMMARY INCOME AND EXPENDITURE ACCOUNT**

|   | Notes | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total<br>2012<br>£ | 2011<br>£      |
|---|-------|----------------------------|--------------------------|--------------------|----------------|
| <b>INCOMING RESOURCES</b>                         |       |                            |                          |                    |                |
| Voluntary income                                  | 3     | 63,764                     | 15,864                   | 79,628             | 101,404        |
| Charitable activities                             | 4     | 142,458                    | 165,442                  | 307,900            | 404,900        |
| Activities for generating funds                   | 5     | 84,828                     | -                        | 84,828             | 64,257         |
| <b>TOTAL INCOMING RESOURCES</b>                   |       | <b>291,050</b>             | <b>181,306</b>           | <b>472,356</b>     | <b>570,561</b> |
| <b>RESOURCES EXPENDED</b>                         |       |                            |                          |                    |                |
| Costs of fundraising trading                      | 6     | 24,331                     | -                        | 24,331             | 27,820         |
| Costs of charitable activities                    | 7     | 236,811                    | 178,000                  | 414,811            | 520,685        |
| Governance costs                                  | 8     | 23,607                     | -                        | 23,607             | 19,358         |
| <b>TOTAL RESOURCES EXPENDED</b>                   |       | <b>284,749</b>             | <b>178,000</b>           | <b>462,749</b>     | <b>567,863</b> |
| <b>NET INCOME FOR THE YEAR</b>                    |       | <b>6,301</b>               | <b>3,306</b>             | <b>9,607</b>       | <b>2,698</b>   |
| Funds brought forward at 1 April 2011             | 18    | 40,456                     | 474,344                  | 514,800            | 489,102        |
| Transfers between funds                           | 18    | (32,239)                   | 32,239                   | -                  | 23,000         |
| Revaluation Reserve                               | 19    | -                          | 140,449                  | 140,449            | 140,449        |
| <b>FUNDS CARRIED FORWARD<br/>AT 31 MARCH 2012</b> |       | <b>14,518</b>              | <b>650,338</b>           | <b>664,856</b>     | <b>655,249</b> |

All of the above results are derived from continuing activities. All gains and losses recognised in the year are included above. There is no difference between the results as disclosed in the income and expenditure account and the result on an unmodified historical cost basis.

Note 11 gives details of changes in the resources applied for the charity's fixed asset use.

The notes on pages 12 to 18 form part of these financial statements.

THE SOBRIETY \* PROJECT LIMITED (A CHARITY)  
 COMPANY NUMBER 1496333  
 BALANCE SHEET AS AT 31 MARCH 2012

|  | Notes | £             | 2012 | £               | £ | 2011           | £               |
|--|-------|---------------|------|-----------------|---|----------------|-----------------|
| <b>FIXED ASSETS</b>                          |       |               |      |                 |   |                |                 |
| Tangible Assets                              | 11    |               |      | 783,959         |   |                | 811 370         |
| <b>CURRENT ASSETS</b>                        |       |               |      |                 |   |                |                 |
| Stock  | 12    | 3,150         |      |                 |   | 2 393          |                 |
| Debtors                                      | 13    | 27,749        |      |                 |   | 16 958         |                 |
| Cash at bank                                 |       | 1,431         |      |                 |   | 13 733         |                 |
| Cash in hand                                 |       | 923           |      |                 |   | 763            |                 |
|  |       | <u>33,253</u> |      |                 |   | <u>33 847</u>  |                 |
| <b>CREDITORS</b>                             |       |               |      |                 |   |                |                 |
| Amounts falling due within one year          | 14    | <u>76,712</u> |      |                 |   | <u>109 328</u> |                 |
| <b>NET CURRENT LIABILITIES</b>               |       |               |      | <u>(43,458)</u> |   |                | <u>(75,481)</u> |
| <b>TOTAL ASSETS LESS CURRENT LIABILITIES</b> |       |               |      | 740,501         |   |                | 735 889         |
| <b>CREDITORS</b>                             |       |               |      |                 |   |                |                 |
| Amounts falling due after more than one year | 15    |               |      | (75,645)        |   |                | (80 640)        |
| <b>NET ASSETS</b>                            |       |               |      | <u>664,856</u>  |   |                | <u>655 249</u>  |
| <b>FUNDS</b>                                 |       |               |      |                 |   |                |                 |
| Unrestricted funds                           | 18    |               |      | 14,518          |   |                | 40,457          |
| Restricted funds                             | 18    |               |      | 509,889         |   |                | 474 343         |
| Revaluation reserve                          | 19    |               |      | 140,449         |   |                | 140 449         |
|  |       |               |      | <u>664,856</u>  |   |                | <u>655,249</u>  |

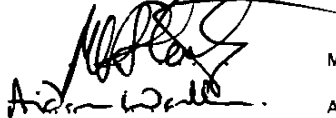
For the year ending 31 March 2012 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime

The financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Standards for Smaller Entities (effective April 2008)

Signed on behalf of the Council of Management



Mick Stanley )  
 )  
 Aiden Walker )  
 )  
 Members of the  
 Council of  
 Management

17 October 2012

The notes on pages 12 to 18 form part of these financial statements

**THE "SOBRIETY" PROJECT LIMITED (A CHARITY)  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2012**

**1 ACCOUNTING POLICIES**

**Basis of Preparation**

The financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain fixed assets and in accordance with the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2005) issued in March 2005, the Financial Reporting Standard for Smaller Entities (effective April 2008) and the Companies Act 2008

Despite net current liabilities of £43,458 at 31 March 2012, the Trustees consider it appropriate to prepare the accounts on the going concern basis as a result of continuing financial support from the charity's main creditors, the charity's improved financial position and its prospects for securing funding for operations and activities in the foreseeable future

**Tangible Fixed Assets and Depreciation**

Individual fixed assets costing £200 or more are capitalised at cost. Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets less their estimated residual value, over their expected useful lives on the following bases.

|                      |                                 |
|----------------------|---------------------------------|
| The Waterways Museum | - Nil                           |
| Portacabin           | - 10% Straight Line Basis       |
| Other assets         | - 4% to 20% Straight Line Basis |
| Boats                | - 15 to 25 years Straight Line  |

No depreciation is provided on the museum buildings on the grounds that their useful economic life is so long and their residual value so high that any depreciation charge would not be material. An annual impairment review is conducted in accordance with FRS 15 as required by the SORP 2005

**Stocks**

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

**Incoming Resources**

Voluntary income and donations are included in incoming resources when the conditions for receipt have been complied with, except when the donors specify that they must be used in future accounting periods, then the income is deferred. Voluntary income includes all donations and related gift aid tax, grants of a general nature and grants towards core funding of The Sobriety Project as a whole

Activities for generating funds includes all income generated by The Sobriety Project from fundraising and trading activities, except where such trading activity is undertaken directly in furtherance of The Sobriety Project's charitable objects. Such primary purpose trading is included in incoming resources from charitable activities

Incoming resources from charitable activities include grants receivable for the provision of specific services to beneficiaries and income from trading activities as outlined above

**Costs of generating funds**

Fundraising expenditure comprises costs incurred in inducing people and organisations to contribute financially to the charity's work. This includes the cost of advertising for donations and the staging of special fundraising events. These resources expended also include the cost of goods sold in the charity's fundraising trading activities

**Governance costs**

Governance costs include all expenditure not directly related to charitable activity or fundraising ventures. This includes costs of running office premises, staff salaries for administrative staff and audit fees.

**Direct Charitable expenditure**

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of any VAT which cannot be recovered. Expenditure which is directly attributable to specific activities has been included in these cost categories. Where costs are attributable to more than one activity, they have been apportioned across the cost categories on a basis consistent with the use of these resources

**Museum Items**

Major museum assets are already included in the balance sheet at depreciated cost of acquisition. All other parts of the collection are ancillary items which are considered to be of low/limited commercial value and in all cases were donated free of charge to the museum

**THE "SOBRIETY" PROJECT LIMITED (A CHARITY)**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2012**

**2 TAXATION**

The company is a registered charity and as such is exempt from all forms of direct taxation

**3 VOLUNTARY INCOME**

|   | Unrestricted<br>£ | Restricted<br>£ | 2012<br>£     | 2011<br>£      |
|---|-------------------|-----------------|---------------|----------------|
| Donations from the general public             | 7,514             | -               | 7,514         | 12,664         |
| Corporate Donation                            | 1,000             | -               | 1,000         | -              |
| G S Plaut                                     | 1,000             | -               | 1,000         | 1,000          |
| The H B Allen Trust                           | 20,000            | -               | 20,000        | 30,000         |
| Ingles Charitable Trust                       | -                 | 1,000           | 1,000         | 4,000          |
| Hull and East Riding Charitable Trust         | -                 | -               | -             | 5,000          |
| Sir James Reckitt Charitable Trust            | 8,250             | -               | 8,250         | 8,250          |
| EV Waddington Limited                         | 5,000             | -               | 5,000         | 5,000          |
| Hedley Foundation                             | -                 | -               | -             | 1,500          |
| David Brooke Charity                          | -                 | -               | -             | 2,000          |
| The Joseph & Annie Cattle Charitable Trust    | 15,000            | -               | 15,000        | 15,000         |
| Garfield Weston                               | 5,000             | -               | 5,000         | 5,000          |
| Charles Hayward Foundation                    | -                 | 10,000          | 10,000        | -              |
| Association of Independent Museums            | -                 | 2,480           | 2,480         | 7,000          |
| Renaissance Yorkshire Museum Development Fund | -                 | 2,384           | 2,384         | -              |
| Barclays - Young People                       | 1,000             | -               | 1,000         | -              |
| Leeds CC                                      | -                 | -               | -             | 4,990          |
|   | <u>63,764</u>     | <u>15,864</u>   | <u>79,628</u> | <u>101,404</u> |

**4 INCOMING RESOURCES/FUNDING FOR CHARITABLE ACTIVITIES**

|   | Unrestricted<br>£ | Restricted<br>£ | 2012<br>£      | 2011<br>£      |
|---|-------------------|-----------------|----------------|----------------|
| The Breims Trust                                      | -                 | 8,437           | 8,437          | 8,437          |
| Lankelly Chase (Sobriety Residentials)                | -                 | 15,000          | 15,000         | 15,000         |
| The Beatrice Laing Trust                              | 7,500             | -               | 7,500          | 8,000          |
| Princes Trust   | -                 | -               | -              | 1,750          |
| Heritage Lottery Fund - Your Heritage                 | -                 | -               | -              | 10,000         |
| Heritage Lottery Fund - Young Roots                   | -                 | -               | -              | 10,000         |
| BBC Children in Need                                  | -                 | -               | -              | 20,369         |
| The Coalfields Regeneration Trust (Waterstart Thorne) | -                 | -               | -              | 12,260         |
| John Paul Getty Jnr Charitable Trust                  | 12,000            | -               | 12,000         | 12,000         |
| Charles & Elsie Sykes                                 | -                 | -               | -              | 9,000          |
| Big Lottery Local Food                                | -                 | 59,402          | 59,402         | 45,916         |
| Renaissance Partnership Initiative                    | -                 | -               | -              | 4,990          |
| Big Lottery Reaching Communities                      | -                 | 62,930          | 62,930         | 36,873         |
| Big Lottery Awards for All                            | -                 | 9,700           | 9,700          | -              |
| Hesslewood Childrens Trust                            | -                 | -               | -              | 2,500          |
| Sir George Martin Trust                               | -                 | -               | -              | 2,500          |
| Clothworkers  | -                 | -               | -              | 20,000         |
| Leader (CWWW)   | -                 | 1,056           | 1,056          | 11,185         |
| Neighbourhood Learning in Deprived Communities        | 8,910             | -               | 8,910          | 7,017          |
| Sheffield Galleries                                   | -                 | -               | -              | 3,899          |
| ERYC Alming Hlgh - Short Breaks                       | -                 | -               | -              | 27,000         |
| ERYC Youth Offending Team                             | -                 | 8,917           | 8,917          | -              |
| ERYC Alternative Learning Programme                   | 71,980            | -               | 71,960         | 124,869        |
| ERYC Adult Education NEETS                            | 4,800             | -               | 4,800          | -              |
| ERYC Business Support                                 | 1,000             | -               | 1,000          | -              |
| Catch 22 Youth Advisory Board                         | 3,026             | -               | 3,026          | -              |
| Catch 22 Community Spaces                             | 27,982            | -               | 27,982         | -              |
| General Income  | 5,280             | -               | 5,280          | 5,258          |
| Insurance Claim                                       | -                 | -               | -              | 6,077          |
|   | <u>142,458</u>    | <u>165,442</u>  | <u>307,900</u> | <u>404,900</u> |

**THE "SOBRIETY" PROJECT LIMITED (A CHARITY)  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2012**

**5 ACTIVITIES FOR GENERATING FUNDS (UNRESTRICTED INCOME)**

|                            | 2012<br>£     | 2011<br>£     |
|----------------------------|---------------|---------------|
| Gift shop and cafe         | 35,335        | 28,454        |
| Conference and room hire   | 8,511         | 8,615         |
| Educational visits         | -             | 2,996         |
| Residential and boat trips | 40,982        | 10,505        |
| Surewaters                 | -             | 805           |
| Waterstart                 | -             | 12,882        |
|                            | <u>84,828</u> | <u>64,257</u> |

**6 COSTS OF FUNDRAISING TRADING**

|                                       | 2012<br>£     | 2011<br>£     |
|---------------------------------------|---------------|---------------|
| Marketing and promotion               | 8,258         | 10,440        |
| Café and gift shop cost of goods sold | 16,073        | 17,380        |
|                                       | <u>24,331</u> | <u>27,820</u> |

**7 COSTS OF CHARITABLE ACTIVITIES**

|                                      | Staff<br>Costs<br>£ | Premises<br>& Repair<br>£ | Vessels<br>£  | Training<br>£ | Other<br>Costs<br>£ | Total<br>2012<br>£ | Total<br>2011<br>£ |
|--------------------------------------|---------------------|---------------------------|---------------|---------------|---------------------|--------------------|--------------------|
| <b>Unrestricted</b>                  |                     |                           |               |               |                     |                    |                    |
| Core Services                        | 36,798              | 36,751                    | -             | 5,309         | 17,593              | 96,451             | 256,279            |
| Museum                               | 47,597              | 147                       | -             | 25            | 1,439               | 49,208             | -                  |
| Vessels                              | 27,651              | 11,577                    | 20,773        | 370           | 4,741               | 65,112             | 76,770             |
| Education                            | -                   | 2,553                     | -             | 2,414         | 21,073              | 26,040             | -                  |
|                                      | <u>112,046</u>      | <u>51,028</u>             | <u>20,773</u> | <u>8,118</u>  | <u>44,846</u>       | <u>236,811</u>     | <u>333,049</u>     |
| <b>Restricted</b>                    |                     |                           |               |               |                     |                    |                    |
| Education                            | 136,003             | 2,804                     | -             | 5,092         | 24,543              | 168,442            | 70,009             |
| Museum                               | 1,500               | -                         | -             | -             | 884                 | 2,384              | 50,866             |
| Restricted Fixed Assets Depreciation | -                   | -                         | -             | -             | 7,174               | 7,174              | 7,987              |
| Thorne Waterstart                    | -                   | -                         | -             | -             | -                   | -                  | 36,450             |
| Selby Surewaters                     | -                   | -                         | -             | -             | -                   | -                  | 22,324             |
|                                      | <u>137,503</u>      | <u>2,804</u>              | <u>-</u>      | <u>5,092</u>  | <u>32,601</u>       | <u>178,000</u>     | <u>187,636</u>     |
|                                      | <u>249,549</u>      | <u>53,832</u>             | <u>20,773</u> | <u>13,210</u> | <u>77,447</u>       | <u>414,811</u>     | <u>520,685</u>     |

**8 GOVERNANCE COSTS**

|                      | Unrestricted<br>£ | Restricted<br>£ | Total<br>2012<br>£ | Total<br>2011<br>£ |
|----------------------|-------------------|-----------------|--------------------|--------------------|
| Audit fees           | 4,940             | -               | 4,940              | 5,750              |
| Related office costs | 18,667            | -               | 18,667             | 13,608             |
|                      | <u>23,607</u>     | <u>-</u>        | <u>23,607</u>      | <u>19,358</u>      |



**THE "SOBRIETY" PROJECT (A CHARITY)  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2012**

**9 STAFF COSTS**

|                       | 2012<br>£      | 2011<br>£      |
|-----------------------|----------------|----------------|
| Wages and salaries    | 219,881        | 258,967        |
| Social security costs | 15,745         | 20,888         |
| Sessional Workers     | 13,923         | 17,769         |
|                       | <b>249,549</b> | <b>297,624</b> |

The average number of employees analysed by function was -

|                               | 2012<br>no | 2011<br>no |
|-------------------------------|------------|------------|
| Direct charitable             | 9          | 13         |
| Management and administration | 6          | 6          |
|                               | <b>15</b>  | <b>19</b>  |

The average number of employees analysed by remuneration band was -

|                   |           |           |
|-------------------|-----------|-----------|
| £10,000 - £30,000 | 15        | 18        |
| £30,000 - £40,000 | -         | 1         |
|                   | <b>15</b> | <b>19</b> |

No employee earned remuneration of more than £60,000

No director received any remuneration in either the current or previous year

**Trustee Expenses**

Reimbursement to Trustees in the year - £Nil (2011 - £Nil)

**Trustee Indemnity Insurance**

Cover is provided at £1,000,000 (2011 - £1,000,000)

**10 INTEREST PAYABLE**

|                    | 2012<br>£    | 2011<br>£    |
|--------------------|--------------|--------------|
| Bank Loan Interest | 5,171        | 6,176        |
|                    | <b>5,171</b> | <b>6,176</b> |

**THE "SOBRIETY" PROJECT LIMITED (A CHARITY)**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2012**

**11 TANGIBLE FIXED ASSETS**

|  | <b>Leasehold<br/>Buildings<br/>£</b> | <b>Vessels,<br/>Fixtures,<br/>Fittings &amp;<br/>Equipment<br/>£</b> | <b>Total<br/>£</b>    |
|--|--------------------------------------|--|-----------------------|
| <b>Cost or Valuation</b>               |                                      |  |                       |
| At 1 April 2011                        | 800,345                              | 424,780  | 1,225,125             |
| Additions                              | -                                    | 342  | 342                   |
| Disposals                              | -                                    | -  | -                     |
|  | <u>800,345</u>                       | <u>425,122</u>   | <u>1,225,467</u>      |
| At 31 March 2012                       |                                      |  |                       |
| <b>Depreciation</b>                    |                                      |  |                       |
| At 1 April 2011                        | 149,742                              | 264,013  | 413,755               |
| Charge for year                        | -                                    | 27,753   | 27,753                |
| Disposals in the year                  | -                                    | -  | -                     |
|  | <u>149,742</u>                       | <u>291,766</u>   | <u>441,508</u>        |
| At 31 March 2012                       |                                      |  |                       |
| <b>Net book value at 31 March 2012</b> | <u><u>650,603</u></u>                | <u><u>133,356</u></u>  | <u><u>783,959</u></u> |
| Net book value at 31 March 2011        | <u><u>650,603</u></u>                | <u><u>160,787</u></u>  | <u><u>811,370</u></u> |

**TANGIBLE FIXED ASSETS UNDER HIRE PURCHASE AGREEMENTS**

|  | <b>Vessels,<br/>Fixtures,<br/>Fittings &amp;<br/>Equipment<br/>£</b> |
|--|--|
| <b>Cost or Valuation</b>               |  |
| At 1 April 2011                        | 16,895   |
| Additions                              | -  |
| Disposals                              | -  |
|  | <u>16,895</u>  |
| At 31 March 2012                       |  |
| <b>Depreciation</b>                    |  |
| At 1 April 2011                        | 11,263   |
| Charge for year                        | 3,370  |
| Disposals in the year                  | -  |
|  | <u>14,642</u>  |
| At 31 March 2012                       |  |
| <b>Net book value at 31 March 2012</b> | <u><u>2,253</u></u>  |
| Net book value at 31 March 2011        | <u><u>5,632</u></u>  |

**12 STOCK**

|   | <b>2012<br/>£</b> | <b>2011<br/>£</b> |
|---|-------------------|-------------------|
| Consists of gift shop and café goods for resale and stationery stocks | <u>3,150</u>      | <u>2,393</u>      |

**13 DEBTORS**

|                     | <b>2012<br/>£</b>    | <b>2011<br/>£</b>    |
|---------------------|----------------------|----------------------|
| Operational Debtors | 21,839               | 3,835                |
| Grants receivable   | -                    | 5,048                |
| Prepayments         | 4,802                | 7,925                |
| Other Debtors       | -                    | 150                  |
| VAT recoverable     | <u>1,108</u>         | -                    |
|                     | <u><u>27,749</u></u> | <u><u>16,958</u></u> |

**THE "SOBRIETY" PROJECT LIMITED (A CHARITY)  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2012**

**14 CREDITORS**

| Amounts falling due within one year | 2012<br>£            | 2011<br>£             |
|-------------------------------------|----------------------|-----------------------|
| Bank overdrafts                     | -                    | 13,987                |
| Operational creditors               | 16,888               | 36,068                |
| Social security & other taxes       | 5,135                | 21,566                |
| Accruals                            | 3,000                | 6,500                 |
| Other Creditors                     | 18,000               | -                     |
| Hire purchase creditor              | 2,696                | 2,696                 |
| Deferred income                     | 19,580               | 20,432                |
| Bank Loan                           | <u>11,412</u>        | <u>8,079</u>          |
|                                     | <u><b>76,712</b></u> | <u><b>109,328</b></u> |

Deferred Income is income and grants received in the current year specifically relating to future periods

**15 CREDITORS**

| Amounts falling due after more than one year | 2012<br>£            | 2011<br>£            |
|--|----------------------|----------------------|
| Bank Loan                                    | 72,906               | 75,204               |
| Hire purchase creditor                       | <u>2,739</u>         | <u>5,436</u>         |
|  | <u><b>75,645</b></u> | <u><b>80,640</b></u> |

The bank loan is repayable by instalments as follows

|                            | 2012<br>£            | 2011<br>£            |
|----------------------------|----------------------|----------------------|
| Between one and two years  | 11,412               | 8,079                |
| Between two and five years | 35,156               | 37,501               |
| After five years           | <u>37,750</u>        | <u>37,703</u>        |
|                            | <u><b>84,319</b></u> | <u><b>83,283</b></u> |

**16 SECURED DEBTS**

|                        | 2012<br>£            | 2011<br>£            |
|------------------------|----------------------|----------------------|
| Bank Loan              | 84,319               | 83,283               |
| Hire purchase creditor | <u>5,436</u>         | <u>8,132</u>         |
|                        | <u><b>89,755</b></u> | <u><b>91,415</b></u> |

The bank has the following security arrangements in place

- fixed and floating charge over all the charity's assets
- Legal mortgage over the leasehold property at Dutch River Side, Goole

**17 APB ETHICAL STANDARDS**

In common with many other charities of our size and nature we use our auditors to assist with the preparation of the financial statements

**THE "SOBRIETY" PROJECT LIMITED (A CHARITY)**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2012**

**18 STATEMENT OF FUNDS**

|                               | At 1 April<br>2011 | Income  | Expenditure | Transfers | At 31 March<br>2012 |
|-------------------------------|--------------------|---------|-------------|-----------|---------------------|
| <b>General reserve</b>        | 40,456             | 291,050 | (284,749)   | (32,239)  | 14,518              |
| <b>Restricted funds</b>       |                    |         |             |           |                     |
| Net Fixed Assets              | 474,344            | -       | (7,174)     | 32,239    | 499,409             |
| Museum                        | -                  | 4,864   | (2,384)     | -         | 2,480               |
| Education                     | -                  | 176,442 | (168,442)   | -         | 8,000               |
|                               | 474,344            | 181,306 | (178,000)   | 32,239    | 509,889             |
| <b>Revaluation reserve</b>    | 140,449            | -       | -           | -         | 140,449             |
| <b>Total restricted funds</b> | 614,793            | 181,306 | - 178,000   | 32,239    | 650,338             |
| <b>Total funds</b>            | 655,249            | 472,356 | (462,749)   | -         | 664,858             |

**Details of principal Restricted funds:**

**Net Fixed Assets** relates to funding received specifically for the acquisition of fixed assets and includes bank and third party borrowings taken out in addition to grants received

**Revaluation Reserve** relates assets originally acquired with restricted funds that have been subsequently independently revalued to present a fairer reflection of their current value in use

The charity has effected a transfer from general reserves to the net fixed assets restricted fund during the year to account for funding requirements needed to service the charity's borrowings relating to certain fixed assets

**19 REVALUATION RESERVE**

|                                   | 2012<br>£ | 2011<br>£ |
|-----------------------------------|-----------|-----------|
| At 1 April 2011 and 31 March 2012 | 140,449   | 140,449   |

**20 ANALYSIS OF NET ASSETS BETWEEN FUNDS**

|                         | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total Funds<br>£ |
|-------------------------|----------------------------|--------------------------|------------------|
| Tangible fixed assets   | 59,783                     | 724,176                  | 783,959          |
| Current assets          | 17,904                     | 15,348                   | 33,252           |
| Current liabilities     | (58,353)                   | (18,358)                 | (76,712)         |
| Long term liabilities   | (2,739)                    | (72,905)                 | (75,644)         |
| <b>Total net assets</b> | 16,595                     | 648,281                  | 664,856          |

**21 RELATED PARTY TRANSACTIONS**

During the year two of the trustees loaned the charity £18,000. The loans are interest free and were repaid in full shortly after the year end.