

Please complete in typescript, or  
 in bold black capitals.

**RESIGNATION of director or secretary  
 (NOT for appointment (use form 288a) or change  
 of particulars (use form 288c))**

CHFP013

**Company Number**

**Company Name in full**

**Resignation  
 form**

Date of resignation

Day	Month	Year
2 0	1 1	1 9 9 9

Resignation as director  as secretary  Please mark the appropriate box. If resignation is as a director and secretary mark both boxes.

**NAME** \* Style / Title  \* Honours etc

Please insert details as previously notified to Companies House.

Forename(s)

Surname

# Date of Birth

Day	Month	Year
2 1	0 9	1 9 6 7

If cessation is other than resignation, please state reason

**A serving director, secretary etc must sign the form below.**

**Signed**  **Date**

\* Voluntary details.  
 # Directors only.  
 \*\* Delete as appropriate.

(\*\* serving director / secretary / administrator / administrative receiver / receiver manager / receiver)

Please give the name, address, telephone number and, if available, a DX number and Exchange of the person Companies House should contact if there is any query.



When you have completed and signed the form please send it to the Registrar of Companies at:  
**Companies House, Crown Way, Cardiff, CF4 3UZ** DX 33050 Cardiff  
 for companies registered in England and Wales or  
**Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB** DX 235 Edinburgh  
 for companies registered in Scotland