

Company Registration Number : SC181764

**Leven Valley Development Trust**

**(A company limited by guarantee)**

**Unaudited Financial Statements**

**for the year ended 31 December 2011**

**Registered Charity Number: SC035398**

TUESDAY



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COMPANIES HOUSE

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**PATERSON BOYD & Co.**  
Chartered Accountants

**Leven Valley Development Trust**  
**(A company limited by guarantee)**  
**Financial Statements**  
**for the year ended 31 December 2011**

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**Leven Valley Development Trust**  
**Company Information**  
for the year ended 31 December 2011

<b>Scottish Charity Number</b>	SC035398
<b>Company Registration Number</b>	SC181764
<b>Board of Directors</b>	John McCombie Robert Watt (deceased 05.05.12) Andrew Cook Michael Wemyss Peter Holt Alan Henderson Fraser Phillips Brian Wood Lord Jamie Lindsay George Lyon Maryanna Robinson (appointed 25.07.12)
<b>Registered Office</b>	Kirklandhill House Den Walk Methil Fife KY8 3LQ
<b>Bankers</b>	Bank of Scotland 60 High Street Leven Fife KY8 4NA
<b>Solicitors</b>	Charles Wood & Son 37 Kirk Wynd Kirkcaldy Fife KY1 1EN
<b>Accountants</b>	Paterson Boyd & Co Chartered Accountants 8 Mitchell Street Leven Fife KY8 4HJ

**Leven Valley Development Trust**  
**Directors' Report**  
**for the year ended 31 December 2011**

**Legal and Administrative Information**

The board of directors presents their report and the financial statements for the year ended 31 December 2011. The directors who served during the year are detailed on page 1.

The directors note with sadness the death of Robert Watt. As well as being a founding member of the company he was a key contributor to the company over its years and he will be sadly missed.

**Governing Document**

The company is a charitable company limited by guarantee, incorporated on 24 December 1997 and registered as a charity on 16 March 2004. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

**Recruitment & Appointment of Directors**

The directors of the company are also charity trustees for the purpose of charity law. The directors are required to be members of the company. The Articles of Association require that one-third of the directors must retire by rotation at each Annual General Meeting.

All directors of the company give their time voluntarily and receive no benefits from the charity. Any expenses reclaimed from the charity are set out in note 5 to the accounts.

No person shall be admitted a member of the company unless he is approved by the directors. Every person who wishes to become a member shall deliver to the company an application for membership in such form as the directors require.

**Organisation**

The company is run by its board of directors, the members of which are detailed on page 1. The board meets three times per year to oversee the activities of the charity. At present the board has ten members from a variety of professional backgrounds relevant to the work of the charity.

**Risks**

The board of directors have assessed the major risks to which the company is exposed, in particular those related to the operations and finances of the company, and are satisfied that systems are in place to mitigate exposure to the major risks.

**Objects of the Charity**

The company's objects are to promote and encourage, either on its own or in conjunction with others, for the public benefit, the improvement, revitalisation and maintenance of the area of social and economic deprivation in the valley and estuary of the River Leven in the Levenmouth area of Fife by all or any of the following means:-

- (a) reclaiming of land which cannot otherwise be used by reason of dereliction, pollution or other damage caused by industrial activity previously carried out on the land;
- (b) provision of open space, footpaths, woodlands, parks and other recreational facilities for the public at large or those who by reason of their youth, age, infirmity or disablement, poverty or social and economic circumstances have need of such facilities;
- (c) maintenance, improvement or provision of public amenities where such maintenance, improvement or provision is over and above that which it is the statutory obligation of the local authority to provide;
- (d) promotion and provision of training in skills of all kinds particularly such skills as will assist residents of the area of operation to obtain paid employment.
- (e) investigation and enquiry into other means to bring about the elimination of social and economic deprivation by regeneration of the area of operation and promotion, establishment and operation of schemes of a charitable nature to procure such regeneration for the benefit of the community having the approval of the Inland Revenue.

**Leven Valley Development Trust**  
**Directors' Report**  
**for the year ended 31 December 2011**

**Review of Activities & Future Developments**

The company had one project ongoing in the Levenmouth area in the year.

As well as monitoring the progress and maintenance of existing projects the board used this year to map out its involvement in the ongoing regeneration of the Levenmouth area.

**Financial Review**

In the year under review the company had a deficit of income over expenditure of £133,932 (2010: surplus of £110,541) as detailed in the statement of financial activities on page 6.

At the balance sheet date the funds total was £49,399 (2010: £183,331).

**Investment Powers**

Under the Memorandum and Articles of Association, the company has the power to make any investment, which the directors see fit.

**Reserves Policy**

The board of directors review income and expenditure on a quarterly basis and consider that the level of reserves currently held is sufficient to allow for continuing operations.

The affairs of Leven Valley Development Trust are controlled by a board of directors under the powers conferred upon it by the members of the Leven Valley Development Trust. The responsibilities of the board of directors is described below.

**Statement of the Directors' Responsibilities**

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the directors should follow best practice and:-

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- prepare the financial statements on the going concern basis unless it is not appropriate to assume that the company will continue on that basis.

The directors are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with Section 419 (2) of the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Leven Valley Development Trust**  
**Directors' Report**  
**for the year ended 31 December 2011**

This report has been prepared in accordance with the Statement of Recommended Practice in Accounting and Reporting Charities (issued March 2005) and Section 419 (2) of the Companies Act 2006 relating to small entities and also in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and Charities Accounts (Scotland) Regulations 2006.

**On behalf of the board**



**John McCombie**  
**Director**

**Date: 31 August 2012**

**Leven Valley Development Trust**  
**Independent examiner's report to the directors**  
**on the unaudited financial statements of**  
**Leven Valley Development Trust**

I report on the financial statements for the year ended 31 December 2011 set out on pages 6 to 13.

**Respective Responsibilities of Directors and Independent Examiner**

The charity's directors are responsible for the preparation of the financial statements, in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and Charities Accounts (Scotland) Regulations 2006. The directors consider that the audit requirement of Regulation 10 (1) (a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the financial statements as required under section 44 (1) (c) of the Act and to state whether particular matters have come to my attention.

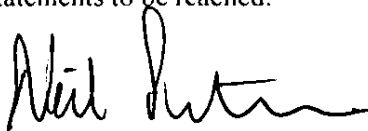
**Basis of Independent Examiner's Statement**

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounts records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeks explanations from the directors concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the financial statements.

**Independent Examiner's Statement**

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respects the requirements:-
  - i) to keep accounting records in accordance with Section 44 (1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - ii) to prepare financial statements which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulationshave not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



**Neil Paterson B.A, C.A**  
**Paterson Boyd & Co.**  
**Chartered Accountants**  
**8 Mitchell Street**  
**Leven**  
**Fife**  
**KY8 4HJ**

**Date: 31 August 2012**

**Leven Valley Development Trust**  
**Statement of Financial Activities**  
**(Incorporating Income and Expenditure Account)**  
**for the year ended 31 December 2011**

	Notes	Restricted Fund 2011 £	Unrestricted Fund 2011 £	Total 2011 £	Total 2010 £
<b>Investment Income</b>		-	142	142	177
<b>Incoming resources from charitable activities:</b>	<b>2</b>				
Grant funding		15,000	-	15,000	115,612
Rental income		-	420	420	595
<b>Total incoming resources</b>		<u>15,000</u>	<u>562</u>	<u>15,562</u>	<u>116,384</u>
<b>Resources expended</b>					
Costs of charitable activities	<b>3</b>	146,641	1,023	147,664	4,088
Governance costs	<b>4</b>	-	1,830	1,830	1,755
<b>Total resources expended</b>		<u>146,641</u>	<u>2,853</u>	<u>149,494</u>	<u>5,843</u>
<b>Net incoming/(outgoing) resources for the year</b>	<b>9</b>	(131,641)	( 2,291)	(133,932)	110,541
Total funds brought forward	<b>9</b>	142,598	40,733	183,331	72,790
Total funds carried forward	<b>9</b>	<u>10,957</u>	<u>38,442</u>	<u>49,399</u>	<u>183,331</u>

The Statement of Financial Activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.



**Leven Valley Development Trust**  
**Balance Sheet**  
**at 31 December 2011**

	Notes	£	2011 £	£	2010 £
<b>Fixed assets</b>					
Investments	6		2		2
<b>Current assets</b>					
Debtors	7	-		539	
Cash at bank and in hand		63,246		185,030	
		<u>63,246</u>		<u>185,569</u>	
<b>Creditors: amounts falling due within one year</b>	<b>8</b>	<b>( 13,849)</b>		<b>( 2,240)</b>	
<b>Net current assets</b>			<u>49,397</u>		<u>183,329</u>
<b>Total assets less current liabilities</b>			<u>49,399</u>		<u>183,331</u>
<b>Funds</b>					
Restricted funds	9		10,957		142,598
Unrestricted funds	9		38,442		40,733
<b>Total funds</b>	<b>9</b>		<u>49,399</u>		<u>183,331</u>

The directors' statements required by Section 475(2) and (3) are shown on the following page which forms part of this Balance Sheet.

**Leven Valley Development Trust**  
**Balance Sheet (continued)**  
**Director's statements required by Section 475 (2) and 475 (3)**  
**for the year ended 31 December 2011**

In approving these financial statements as directors of the company we hereby confirm:-

- (a) that for the year stated above the company was entitled to the exemption conferred by Section 477 of the Companies Act 2006;
- (b) that no notice has been deposited at the registered office of the company pursuant to Section 476 of the Act requesting that an audit be conducted for the year ended 31 December 2011 and
- (c) that we acknowledge our responsibilities for:-
  - (1) ensuring that the company keeps accounting records which comply with Section 386 of the Act and
  - (2) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the year then ended in accordance with the requirements of Section 394 and 395 and which otherwise comply with the provisions of the Companies Act relating to financial statements, so far as applicable to the company.

These financial statements are prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements on pages 6 to 13 were approved by the Board on 31 August 2012 and signed on its behalf by:



**John McCombie**  
**Director**

**Leven Valley Development Trust**  
**Notes on Financial Statements**  
**for the year ended 31 December 2011**

**1. Accounting Policies**

**1.1 Basis of Accounting**

The financial statements have been prepared under the historical cost convention and in accordance with the Companies Act 2006, the Financial Reporting Standard for Smaller Entities (effective April 2008) and the Statement of Recommended Practice : Accounting and Reporting by Charities (SORP 2005) issued in March 2005.

**1.2 Fund Accounting**

Unrestricted funds are available for use at the discretion of the directors in furtherance of the general objectives of the company.

Designated funds are unrestricted funds earmarked by the directors for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

**1.3 Incoming Resources**

Income from donations and grants, including capital grants, is included in incoming resources when these are receivable, except when donors specify that the donations or grants must be used in future accounting periods, or conditions are imposed, which have to be fulfilled before the company is entitled to use such income. Investment income relates wholly to interest received on bank deposits.

**1.4 Resources Expended**

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered and is reported as part of the expenditure to which it relates.

Costs of charitable activities comprises those costs incurred by the company in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the company and include accounting fees and costs linked to the strategic management of the company. Direct basis of allocation of cost was used.

**1.5 Investments**

Fixed asset investments are stated at cost less provision for diminution in value.

**1.6 Group Accounts**

The company is entitled to the exemption under Section 398 of the Companies Act 2006 from the obligation to prepare group accounts.

**Leven Valley Development Trust**  
**Notes on Financial Statements**  
**for the year ended 31 December 2011**

**2. Incoming resources from charitable activities**

	<b>Restricted Fund 2011 £</b>	<b>Unrestricted Fund 2011 £</b>	<b>Total 2011 £</b>	<b>Total 2010 £</b>
Grants received	15,000	-	15,000	115,612
Rental income	-	420	420	595
	<u>15,000</u>	<u>420</u>	<u>15,420</u>	<u>116,207</u>

**3. Costs of charitable activities**

	<b>Restricted Fund 2011 £</b>	<b>Unrestricted Fund 2011 £</b>	<b>Total 2011 £</b>	<b>Total 2010 £</b>
Project site costs	124,690	-	124,690	100
Legal and professional fees	21,030	-	21,030	2,716
Insurance	921	485	1,406	927
Bank charges	-	37	37	60
Administration fees	-	501	501	285
	<u>146,641</u>	<u>1,023</u>	<u>147,664</u>	<u>4,088</u>

**4. Governance costs**

	<b>Restricted Fund 2011 £</b>	<b>Unrestricted Fund 2011 £</b>	<b>Total 2011 £</b>	<b>Total 2010 £</b>
Accountancy	-	1,800	1,800	1,740
Professional fees	-	30	30	15
	<u>-</u>	<u>1,830</u>	<u>1,830</u>	<u>1,755</u>

**5. Directors and Employees**

The company has no employees other than its directors. The directors received no remuneration or reimbursement of expenses in the year, however the company paid £485 in the year to indemnify the directors against the consequences of any neglect or default on their part.

**Leven Valley Development Trust**  
**Notes on Financial Statements**  
**for the year ended 31 December 2011**

**6. Fixed asset investments**

	Subsidiary undertakings shares £	Total £
<b>Cost</b>		
At 1 January 2011 and 31 December 2011	<u>2</u>	<u>2</u>
<b>Net book value</b>		
At 31 December 2011	<u>2</u>	<u>2</u>

On 1 September 1999 Leven Valley Development Trust acquired shares in Ecowise Fife Limited. The total share capital of Ecowise Fife Limited, which is registered in Scotland, is held as follows:-

Leven Valley Development Trust	1 ordinary share
John A F McCombie (as nominee for the above)	1 ordinary share

**7. Debtors**

	2011 £	2010 £
Prepayments	<u>-</u>	<u>539</u>

**8. Creditors: amounts falling due within one year**

	2011 £	2010 £
Other creditors	500	500
Accruals and deferred income	1,800	1,740
Trade creditors	11,549	-
	<u>13,849</u>	<u>2,240</u>

**Leven Valley Development Trust**  
**Notes on Financial Statements**  
**for the year ended 31 December 2011**

**9. Funds**

	<b>Restricted Funds 2011 £</b>	<b>Unrestricted Funds 2011 £</b>	<b>Total 2011 £</b>
At 1 January 2011	142,598	40,733	183,331
Movement in funds for the year	(131,641)	( 2,291)	(133,932)
	<u>10,957</u>	<u>38,442</u>	<u>49,399</u>
At 31 December 2011	<u>10,957</u>	<u>38,442</u>	<u>49,399</u>

**Analysis of Net Assets Between Funds**

Investments	-	2	2
Current assets	22,506	40,740	63,246
Current liabilities	( 11,549)	( 2,300)	( 13,849)
	<u>10,957</u>	<u>38,442</u>	<u>49,399</u>
Net assets at 31 December 2011	<u>10,957</u>	<u>38,442</u>	<u>49,399</u>

**10. Movements in Funds**

	<b>At 01.01.11 £</b>	<b>Incoming Resources £</b>	<b>Outgoing Resources £</b>	<b>Transfers £</b>	<b>At 31.12.11 £</b>
<b>Restricted funds:</b>					
Valley Development	78,306	15,000	(146,259)	63,910	10,957
Car park fund	38,670	-	-	( 38,670)	-
Methilhill Woodland	8,502	-	( 382)	( 8,120)	-
Link Road	2,253	-	-	( 2,253)	-
Empty shops Buckhaven & Methil	128	-	-	( 128)	-
Leven Mill & Wetlands area	14,739	-	-	( 14,739)	-
	<u>142,598</u>	<u>15,000</u>	<u>(146,641)</u>	<u>-</u>	<u>10,957</u>
<b>Unrestricted funds:</b>					
General funds	<u>40,733</u>	<u>538</u>	<u>( 2,853)</u>	<u>-</u>	<u>38,418</u>
Total funds	<u>183,331</u>	<u>15,538</u>	<u>(149,494)</u>	<u>-</u>	<u>49,375</u>

Permission was sought from and obtained in the year from previous funders to transfer fund balance towards the general maintenance and improvement of the Leven Valley.

**Leven Valley Development Trust**  
**Notes on Financial Statements**  
**for the year ended 31 December 2011**

**10. Movements in Funds (continued).....**

Purposes of Restricted Funds

Valley Development: This is funding received for the upkeep and improvement of the Leven Valley.

Car park fund: This was funding for a car park at Cameron Bridge at one end of the Leven Valley.

Methilhill Woodland: This was funding for the upkeep and maintenance of the Leven Valley woodland.

Link Road: This was funding to explore planning issues that will improve access to the Leven Valley.

Empty shops Buckhaven & Methil: This was a grant received for the regeneration of empty shops in Buckhaven & Methil. This fund was used to renovate a shop in College Street which is rented. The balance on the fund is available for any upkeep and maintenance on the shop.

Leven Mill & Wetlands area: This was funding received for the excavation and conservation of the old Leven Mill in the Leven Valley.

**11. Legal Status of the Company**

The company is a company limited by guarantee without share capital. Each member of the company has undertaken to contribute an amount not exceeding £1 towards any deficit arising in the event of the company being placed in liquidation.

**12. Related Parties**

For the whole of the financial year the company was controlled by its board of directors as listed on page 1.

At the balance sheet date the company owes £100 (2010: £100) each to John McCombie, Andrew Cook and the Executors of Robert Watt.

Leven Valley Development Trust owns 100% of the issued share capital of its trading subsidiary Ecowise Fife Limited. During the year the charity paid expenses of £15 (2010: £15) on behalf of Ecowise Fife Limited.

During the financial year the company was billed the sum of £124,110 (2010: £Nil) for building work provided by Andrew Cook (Builders) Limited, a company in which Andrew Cook is a director.

During the financial year the company was billed the sum of £20,190 (2010: £2,262) for architectural services provided by Sinclair Watt Architects Limited, a company in which Robert Watt was a director.

During the financial year the company was billed the sum of £540 (2010: £310) for solicitor services provided by Charles Wood & son, a company in which Brian Wood is a consultant in the firm.