

**Registered Number SC552340**

**Civic Soup Community Interest Company**

**Micro-entity Accounts**

**31 December 2018**

**COMPANIES HOUSE  
EDINBURGH**

**24 SEP 2019**

**FRONT DESK**

**Account Prepared by:**

**Gary Easton  
Tax IQ**

**Hudson House  
8 Albany Street  
Edinburgh, Scotland  
EH1 3QB**

**TUESDAY**



**\*S8ENEVZN\***  
**SCT 24/09/2019 #751**  
**COMPANIES HOUSE**

**Micro-entity Balance Sheet as at 31 December 2018**

	2018	2017
	£	£
Current Assets	3,306	2,693
Creditors: amounts falling due within one year	(1,705)	(687)
	<u>1,601</u>	<u>2,006</u>
Net current assets (liabilities)	1,601	2,006
	<u>1,601</u>	<u>2,006</u>
Total assets less current liabilities	1,601	2,006
	<u>1,601</u>	<u>2,006</u>
Total net assets (liabilities)	1,601	2,006
	<u><u>1,601</u></u>	<u><u>2,006</u></u>
Capital and reserves		
Profit and loss account	1,601	2,006
	<u>1,601</u>	<u>2,006</u>
Shareholder Funds	1,601	2,006
	<u><u>1,601</u></u>	<u><u>2,006</u></u>

- For the year ending 31 December 2018 the company was entitled to exemption under Section 477 of the Companies Act 2006 relating to small companies
- The members have not required the company to obtain an audit in accordance with Section 476 of the Companies Act 2006
- The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts
- The accounts have been prepared in accordance with the micro-entity provisions and delivered in accordance with the provisions applicable to companies subject to the small companies regime

Approved by the Board on 19<sup>th</sup> August 2019

And signed on their behalf by:



C Rennie, Director

# CIC 34

## Community Interest Company Report

For official use  
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Please complete in typescript, or in bold black capitals.

Company Name in full

CIVIC SOUP COMMUNITY INTEREST COMPANY

Company Number

SC552340

Year Ending

2018

Please ensure the company name is consistent with the company name entered on the accounts.

This template illustrates what the Regulator of Community Interest Companies considers to be best practice for completing a simplified community interest company report. All such reports must be delivered in accordance with section 34 of the Companies (Audit, Investigations and Community Enterprise) Act 2004 and contain the information required by Part 7 of the Community Interest Company Regulations 2005. For further guidance see chapter 8 of the Regulator's guidance notes and the alternate example provided for a more complex company with more detailed notes.

(N.B. A Filing Fee of £15 is payable on this document. Please enclose a cheque or postal order payable to Companies House)

### **PART 1 - GENERAL DESCRIPTION OF THE COMPANY'S ACTIVITIES AND IMPACT**

In the space provided below, please insert a general account of the company's activities in the financial year to which the report relates, including a description of how they have benefited the community.

Civic Soup's work focuses on participatory design, empowering community lead contribution to the built environment through design engagement, activism and meanwhile use. Our work ranges from workshop based activities to projects of a more architectural nature. We often collaborate with existing community groups. Through the support of Edinburgh School of Architecture and Landscape Architecture (ESALA) Projects Office, we have secured the in-kind use of an office in Minto House on Chambers Street. From this base we have worked on activities with the school, as well as autonomous projects.

*Please see continuation sheet.*

*(If applicable, please just state "A social audit report covering these points is attached").*

*(Please continue on separate continuation sheet if necessary.)*

# CIC 34

## CONTINUATION SHEET

*Please complete in typescript, or in bold black capitals.*

<b>Company Name in full</b>	CIVIC SOUP COMMUNITY INTEREST COMPANY
<b>Company Number</b>	SC552340
<b>Year Ending</b>	2018

**PLEASE CLEARLY INDICATE THE PART YOU ARE CONTINUING HERE**

**PART 1.1**

In 2018 we have had a number of live projects that benefited the community in various ways:

**Superpower Agency,(Superpower Bus):**

The Superpower Agency are an Edinburgh-based charity committed to raising the literacy rate in Leith. We delivered a design to reimagine their outreach library bus as a fantastical superhero lab. They wanted the bus to empower and stimulate the imagination of anybody who enters it. The bus will also function as a mobile classroom and shop, accommodating two workspaces for employees of The Superpower Agency, as well as merchandise and books for sale. We ran several workshops with a class at Leith Academy, to generate ideas for the bus' interior and exterior treatment.

**Local Commons, Global Sense:**

As part of the 2018 Architecture Fringe Festival Open Platform, Civic Soup invited the public to follow a trail, exploring the varying forms of public spaces across the globe. From Ullapool to Edinburgh, Warsaw to Mumbai; we reflected on local everyday experiences through a variety of recordings. Public participants were asked to pick up a map, follow the trail, and share their thoughts on the provocation, "When framed through a common activity, how do our experiences of everyday public spaces compare globally?".

**Harhut:**

A Community build project in the Pentland hills delivered in conjunction with Youth Vision, this project was generously funded by The National Lottery Awards For All. This project involved the design and build of a round hut in the Pentland Hills. Civic Soup worked alongside Youth Vision, a charity providing young people (aged between 10-21) with an alternative to formal education. By working, eating and playing together on a rural farm the young people connect to the natural environment and learn to take ownership of their actions. The hut design is derived from a roundhouse, which will introduce another traditional style of construction in addition to the charity's existing stone farmhouse. We investigated various techniques and materials that are sourced locally and available to us.

**PART 2 – CONSULTATION WITH STAKEHOLDERS** – Please indicate who the company's stakeholders are; how the stakeholders have been consulted and what action, if any, has the company taken in response to feedback from its consultations? If there has been no consultation, this should be made clear.

Civic Soup worked with a few different communities over the course of 2018. As such, we have engaged with stakeholders who have become involved with the company for a range of time periods and to different extents. Whilst some stakeholders have assisted in the delivery of individual projects, others have continued their involvement as mentors, collaborators and helping hands. Our stakeholders are made up of individuals or groups that we run projects with or that take an interest in engaging and participating in those projects. We commonly consult with these through Internal Meetings or Open (Public) Meetings with specific Stakeholders or interested parties.

**Internal Meetings:**

We have called a number of Internal Meetings with stakeholders who have taken on an active role as mentors or collaborators, helping us to question ourselves and, where appropriate, pointing us in new potential directions. Their involvement is often crucial, offering invaluable advice and feedback formed through their extensive experience and expertise.

**Open Meetings.**

Anyone with an interest in our company or specific projects have an opportunity to join discussions and share their opinions and ideas on current projects through Open Meetings. This dialogue helps to keep projects fresh and push forward their development. We are aware of how important it is to involve external parties, keep discussions around our projects open and the potential value in those opportunities for everyone involved.

*(If applicable, please just state "A social audit report covering these points is attached").*

**PART 3 – DIRECTORS' REMUNERATION** – if you have provided full details in your accounts you need not reproduce it here. Please clearly identify the information within the accounts and confirm that, "There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for director's loss of office, which require to be disclosed" (See example with full notes). If no remuneration was received you must state that "no remuneration was received" below.

The aggregate amount of emoluments paid to or receivable by directors in respect of qualifying services was £2,078.65.

There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for director's loss of office, which require to be disclosed.

**PART 4 – TRANSFERS OF ASSETS OTHER THAN FOR FULL CONSIDERATION** – Please insert full details of any transfers of assets other than for full consideration e.g. Donations to outside bodies. If this does not apply you must state that "no transfer of assets other than for full consideration has been made" below.


Civic Soup CIC confirms that no transfer of assets other than for full consideration has been made.

*(Please continue on separate continuation sheet if necessary.)*

**PART 5 – SIGNATORY**

**The original report must be signed by a director or secretary of the company**

Signed



Date

24/09/2019

*Office held (delete as appropriate) Director*

You do not have to give any contact information in the box opposite but if you do, it will help the Registrar of Companies to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

Calum Rennie	
calum@civicsoup.co.uk	
Tel	
DX Number	DX Exchange

**When you have completed and signed the form, please attach it to the accounts and send both forms by post to the Registrar of Companies at:**

*For companies registered in England and Wales:* Companies House, Crown Way, Cardiff, CF14 3UZ  
DX 33050 Cardiff

*For companies registered in Scotland:* Companies House, 4<sup>th</sup> Floor, Edinburgh Quay 2, 139  
Fountainbridge, Edinburgh, EH3 9FF DX 235 Edinburgh or LP – 4 Edinburgh 2

*For companies registered in Northern Ireland:* Companies House, 2nd Floor, The Linenhall, 32-38  
Linenhall Street, Belfast, BT2 8BG

The accounts and CIC34 **cannot** be filed online

**(N.B. Please enclose a cheque for £15 payable to Companies House)**