

Company registration number: 07425930  
Charity registration number: 1143606

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# Hire a Hero

(A company limited by guarantee)

Annual Report and Financial Statements  
for the Year Ended 30 November 2019

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bdhc Chartered Accountants  
11 Moor Street  
Chepstow  
Monmouthshire  
NP16 5DD

# Hire a Hero

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## Hire a Hero

### Reference and Administrative Details

<b>Charity name</b>	Hire a Hero
<b>Charity registration number</b>	1143606
<b>Company registration number</b>	07425930
<b>Principal office</b>	Caerleon House, Sycamore Suite, Mamhilad Park Estate, Pontypool, Monmouthshire NP44 0HZ
<b>Registered office</b>	Caerleon House, Sycamore Suite, Mamhilad Park Estate, Pontypool, Monmouthshire NP44 0HZ
<b>Trustees</b>	Mr J Hill Mr M Peckham
<b>Accountant</b>	bdhc Chartered Accountants 11 Moor Street Chepstow Monmouthshire NP16 5DD

## Hire a Hero Trustees' Report

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 November 2019. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

#### Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 November 2019. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

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#### Risk management

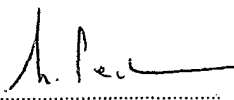
The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

#### Small company provisions

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

Approved by the Board and signed on its behalf by:

  
.....  
Mr J Hill  
Trustee  
Date: .....

  
.....  
Mr M Peckham  
Trustee  
Date: .....

## Independent Examiner's Report to the Trustees of Hire a Hero

I report on the accounts of the company for the year ended 30 November 2019, which are set out on pages 4 to 12.

### Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act ;
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145 (5) (b) of the 2011 Act ; and
- state whether particular matters have come to my attention.

### Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a true and fair view and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charitieshave not been met, or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....  
bdhc Chartered Accountants

Date:.....

11 Moor Street  
Chepstow  
Monmouthshire  
NP16 5DD

## Hire a Hero

### Statement of Financial Activities (including Income and Expenditure Account) for the Year Ended 30 November 2019

	Unrestricted Funds	Total Funds 2019	Total Funds 2018
Note	£	£	£
<b>Incoming resources</b>			
Incoming resources from generated funds			
Voluntary income	2	187,717	136,864
Total incoming resources		<u>187,717</u>	<u>136,864</u>
<b>Resources expended</b>			
Costs of generating funds			
Costs of generating voluntary income	3	170,483	186,347
Governance costs	3	960	960
Total resources expended		<u>171,443</u>	<u>187,307</u>
Net movements in funds		16,274	(50,443)
<b>Reconciliation of funds</b>			
Total funds brought forward		117,379	167,822
Total funds carried forward		<u>133,653</u>	<u>117,379</u>

All incoming resources and resources expended derive from continuing activities.

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The notes on pages 6 to 12 form an integral part of these financial statements.

Hire a Hero (Registration number: 07425930)

Balance Sheet as at 30 November 2019

		2019		2018	
	Note	£	£	£	£
<b>Fixed assets</b>					
Tangible assets	8		2,576		749
<b>Current assets</b>					
Debtors	9	4,933		9,737	
Cash at bank and in hand		<u>132,562</u>		<u>116,047</u>	
		137,495		125,784	
<b>Creditors: Amounts falling due within one year</b>	10	<u>(6,418)</u>		<u>(9,154)</u>	
<b>Net current assets</b>			<u>131,077</u>		<u>116,630</u>
<b>Net assets</b>			<u>133,653</u>		<u>117,379</u>
<b>The funds of the charity:</b>					
<b>Unrestricted funds</b>					
Unrestricted income funds			<u>133,653</u>		<u>117,379</u>
<b>Total charity funds</b>			<u>133,653</u>		<u>117,379</u>

For the financial year ended 30 November 2019, the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Board on ..... and signed on its behalf by:

Mr J Hill  
Trustee

Mr M Peckham  
Trustee

The notes on pages 6 to 12 form an integral part of these financial statements.

## Hire a Hero

### Notes to the Financial Statements for the Year Ended 30 November 2019

#### I Accounting policies

##### Basis of preparation

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities (SORP 2005)' issued in March 2005, applicable accounting standards and the Companies Act 2006.

##### Fund accounting policy

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Further details of each fund are disclosed in note 14.

##### Incoming resources

Donations are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

Incoming resources from tax reclaims are included in the statement of financial activities at the same time as the gift to which they relate.

##### Resources expended

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Costs of generating funds are the costs associated with attracting voluntary income.

##### Governance costs

Governance costs include costs of the preparation and examination of the statutory accounts, the costs of trustee meetings and the cost of any legal advice to trustees on governance or constitutional matters.

##### Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

##### Fixed assets

Individual fixed assets costing £150 or more are initially recorded at cost.

##### Depreciation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Office equipment	25% reduced balance
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## Hire a Hero

### Notes to the Financial Statements for the Year Ended 30 November 2019

..... continued

#### Operating leases

Rentals payable under operating leases are charged in the statement of financial activities on a straight line basis over the lease term.

#### Pensions

The charity operates a defined contribution pension scheme. Contributions are charged in the statement of financial activities as they become payable in accordance with the rules of the scheme.

#### 2 Voluntary income

	Unrestricted Funds £	Total Funds 2019 £	Total Funds 2018 £
<b>Donations and legacies</b>			
Donations	83,281	83,281	85,933
HMRC Gift Aid	-	-	457
Fundraising events	104,436	104,436	50,474
	<u>187,717</u>	<u>187,717</u>	<u>136,864</u>

## Hire a Hero

### Notes to the Financial Statements for the Year Ended 30 November 2019

..... continued

#### 3 Total resources expended

	Donations and legacies	Governance	Total
	£	£	£
<b>Direct costs</b>			
Fundraising costs	40,983		40,983
Other fundraising costs	3,689		3,689
Employment costs	2,280		2,280
Employment costs	88,384		88,384
Establishment costs	10,753		10,753
Office expenses	4,455		4,455
Printing, posting and stationery	3,745		3,745
Sundry and other costs	268		268
Accountancy fees	-	960	960
Legal and professional costs	95		95
Interest payable	238		238
	<u>154,890</u>	<u>960</u>	<u>155,850</u>
<b>Support costs</b>			
Travel and subsistence	14,735		14,735
Depreciation of tangible fixed assets	858		858
	<u>15,593</u>		<u>15,593</u>
	<u>170,483</u>	<u>960</u>	<u>171,443</u>

#### 4 Trustees' remuneration and expenses

No trustees received any remuneration during the year.

#### 5 Net income/(expenditure)

Net income/(expenditure) is stated after charging:

	2019	2018
	£	£
Hire of other assets - operating leases	9,504	9,504
Depreciation of owned assets	858	250
	<u>10,362</u>	<u>9,754</u>

## Hire a Hero

### Notes to the Financial Statements for the Year Ended 30 November 2019

..... continued

#### 6 Employees' remuneration

The aggregate payroll costs of these persons were as follows:

	2019	2018
	£	£
Wages and salaries	81,925	93,993
Social security	4,760	5,227
Other pension costs	1,699	1,024
	<u>88,384</u>	<u>100,244</u>

#### 7 Taxation

The company is a registered charity and is, therefore, exempt from taxation.

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Notes to the Financial Statements for the Year Ended 30 November 2019

..... continued

8 Tangible fixed assets

	Fixtures, fittings and equipment £
<b>Cost</b>	
As at 1 December 2018	1,476
Additions	2,685
As at 30 November 2019	<u>4,161</u>
<b>Depreciation</b>	
As at 1 December 2018	727
Charge for the year	858
As at 30 November 2019	<u>1,585</u>
<b>Net book value</b>	
As at 30 November 2019	<u>2,576</u>
As at 30 November 2018	<u>749</u>

9 Debtors

	2019 £	2018 £
Trade debtors	2,000	3,153
Prepayments and accrued income	2,933	6,584
	<u>4,933</u>	<u>9,737</u>

10 Creditors: Amounts falling due within one year

	2019 £	2018 £
Trade creditors	2,884	5,962
Taxation and social security	2,173	2,232
Other creditors	336	-
Accruals and deferred income	1,025	960
	<u>6,418</u>	<u>9,154</u>

## Hire a Hero

### Notes to the Financial Statements for the Year Ended 30 November 2019

..... continued

#### 11 Members' liability

The charity is a private company limited by guarantee and consequently does not have share capital. Each of the members is liable to contribute an amount not exceeding £10 towards the assets of the charity in the event of liquidation.

#### 12 Pension scheme

##### Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the period represents contributions payable by the charity to the scheme and amounted to £1,699 (2018 - £1,024).

There were no outstanding or prepaid contributions at either the beginning or end of the financial year.

## Hire a Hero

### Notes to the Financial Statements for the Year Ended 30 November 2019

..... continued

#### 13 Related parties

##### Controlling entity

The charity is controlled by the trustees who are all directors of the company.

#### 14 Analysis of funds

	At 1 December 2018	Incoming resources	Resources expended	At 30 November 2019
	£	£	£	£
<b>General Funds</b>				
Unrestricted income fund	117,379	187,717	(171,443)	133,653

#### 15 Net assets by fund

	Unrestricted Funds	Total Funds 2019	Total Funds 2018
	£	£	£
Tangible assets	2,576	2,576	749
Current assets	137,495	137,495	125,784
Creditors: Amounts falling due within one year	(6,418)	(6,418)	(9,154)
<b>Net assets</b>	<u>133,653</u>	<u>133,653</u>	<u>117,379</u>

Hire a Hero

Statement of financial activities by fund Year Ended 30 November 2019

	Unrestricted income fund 2019	Unrestricted income fund 2018
	£	£
<b>Incoming resources</b>		
Incoming resources from generated funds		
Voluntary income	187,717	136,864
Total incoming resources	<u>187,717</u>	<u>136,864</u>
<b>Resources expended</b>		
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