

Registered number 07285140

Memory Matters South West CIC

Limited by guarantee

Report and Accounts

30th June 2013



Memory Matters South West CIC

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Memory Matters South West CIC

Company Information

Directors	Catherine Anne Smith Laura Walker (Formally Michael) Gareth Hart	Director Director of Therapies Non Executive Director
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Secretary.

Accountant:	SJC Accounting The White Cottage 36 The Village Milton Abbot Tavistock Devon PL19 0PB
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Bankers	NatWest
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Solicitors	Brights Solicitor Tamar Science Park 1 Davy Road Derriford Plymouth Devon PL6 8BX
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Registered Office:	34 Lake View Close Plymouth Devon PL5 4LX
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Registered number	07285140
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Directors' Report

The directors present their report and accounts for the year ended 30th June 2013

Principal activities

The company's principal activity during the year continued to be to provide Dementia Therapy, Training and consultancy.

Directors

The following directors served during the year -

Catherine Smith
Laura Walker
Gareth Hart

This report was approved by the board on.-

Signed

Name: CATHERINE SMITH.....

Director: . . DIRECTOR.....

Please read this report + KETUIN

Directors' Report

The directors present their report and accounts for the year ended 30th June 2013

Principal activities

The company's principal activity during the year continued to be to provide Dementia Therapy, Training and consultancy

Directors

The following directors served during the year:-

- Catherine Smith
- Laura Walker
- Gareth Hart

This report was approved by the board on.- *11th Nov 2013*

Signed. *Catherine Smith*

Name: . . CATHERINE SMITH

Director: . DIRECTOR

Accountants' Report

We consider that the company is exempt from an audit for the year ended 30th June 2013. We have acknowledged, on the balance sheet, your responsibilities for ensuring that the company keeps accounting records which comply with section 475 (3) of the Companies Act 2006, and for preparing accounts which give a true and fair view of the state of affairs of the company and of its income and expenditure for the financial year.

In accordance with your instructions, we have prepared the accounts which comprise the Income and Expenditure Statement, the Balance Sheet and the related notes from the accounting records of the company and on the basis of information and explanations you have given to us

We have not carried out an audit or any other review, and consequently we do not express any opinion on these accounts

Sonia Callaway M.A A T
SJC Accounting
The White Cottage
36 The Village
Milton Abbot
Tavistock
Devon
PL19 0PB

Dated.

Signed:

**Income and Expenditure Account
For the year ended 30th June 2013**

	Notes	2013	2012
	£	£	£
Income			
Income from training	1,585		1,895
Sales CST Group	847		62
Sales CRG	0		913
Sale of products	0		102
Activity Sessions	12,904		3,933
Day Club	8,126		800
Re-charge of expenses incurred	0		20
One to One	3,248		0
Sales Miscellaneous	132		175
Bank Interest received	5		0
Total Income		26,847	7,900
Other Income			
Grant Income received & expended Big Lottery		3,192	0
Grant Fund		0	2,640
Expenditure			
Purchase of goods for re-sale	0		97
Direct Expenses	2,473		252
Advertising	179		443
Designer Costs	0		1,812
Exhibitions	10		0
Catering for training	55		153
Training venue costs	470		863
Training carers Replacement Cost	90		
Total Direct Costs		3,278	3,620
Overheads			
Wages	23,530		6,403
Website hosting	138		153
CRB checks	325		236
Printing	318		218
Postage	66		19
Stationery	118		58
Telephone & Fax	20		0
Professional fees	2,607		928
Accountancy	311		255
Insurance	982		483
Travel expenses	1,238		38
Depreciation charges	169		429
Loan Interest & Charges	356		266
Bank Charges	80		0
Total Overhead Costs		30,258	9,486
Excess of Expenditure over Income		(3,496)	(2,566)

**Balance Sheet
As at 30th June 2013**

	<i>Notes</i>	2013	2012
		£	£
Fixed Assets			
Tangible Assets	2	551	719
Current Assets			
Stock			
Debtors		460	1,018
Cash at bank		5,354	1,149
Total Current Assets		5,814	2,167
Current Liabilities			
Creditors: amounts falling due within one year		1,073	829
Directors loan accounts	3	3,265	2,074
Grant - Deferred income - Big Lottery Grant Fund	4	6,778	
Provision for liabilities – Loan due within one year	5	1,395	1,238
Total Current Liabilities		12,511	4,141
Net Assets		(6,697)	(1,974)
Creditor: Long term - Loan	5	888	2,284
Total Assets less Total Liabilities		(7,035)	(3,539)
Represented by:			
Balance at 1 st July 2012		(3,539)	(973)
Excess of Expenditure over Income		(3,496)	(2,566)
Balance at 30th June 2013		(7,035)	(3,539)

For the year ending 30th June 2013 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.
The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The director's acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small company's regime.

This report was approved by the board on:- .. 11.11.13 ..

Signed. 

Name . . . CATHERINE SMITH.

Director: . . Director.. ..

**Notes to the Accounts
For the year ended 30th June 2013**

1 Accounting policies

The accounts have been prepared under the historical cost convention and in accordance with the financial reporting standard for smaller entities (effective January 2007)

Income

Income represents the value, net of value added tax and discounts, of goods provided to customers and work carried out in respect of services provided to clients

Depreciation

Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives.

Equipment 20% straight line

Stock Nil Stock

2 Tangible fixed assets:-

	Equipment £	Total £
At beg of year 1 st July 2012	842	
Additions	0	
Disposals	0	
At 30 th June 2013	842	842
Depreciation		
At beg of year 1 st July 2012	123	
Charge for the year	168	
On Disposal	0	
At 30 th June 2013	291	291
Net book value		
At 30 th June 2013	551	551
At 30 th June 2012	719	719

3 Creditors: amounts falling due within one year

Director's loan accounts -	£
Amounts expended by the Directors	3,265

4 Deferred Income,

The Big Lottery Grant Fund	9,970
Expended during the year	-3,192
Balance of fund carried forward as deferred income	6,778

Memory Matters South West CIC

5	Borrowings	£
	The company has a three year loan -	
	Amount falling due within one year	1,395
	Amount falling due within two years	888

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CIC 34

Community Interest Company Report

For official use
(Please leave blank)

Please complete in typescript, or in bold black capitals.

Company Name in full	Memory Matters South West CIC
Company Number	7285140
Year Ending ^{30th}	June 2013

This template illustrates what the Regulator of Community Interest Companies considers to be best practice for completing a simplified community interest company report. All such reports must be delivered in accordance with section 34 of the Companies (Audit, Investigations and Community Enterprise) Act 2004 and contain the information required by Part 7 of the Community Interest Company Regulations 2005. For further guidance see chapter 8 of the Regulator's guidance notes and the alternate example provided for a more complex company with more detailed notes.

PART 1 - GENERAL DESCRIPTION OF THE COMPANY'S ACTIVITIES AND IMPACT

In the space provided below, please insert a general account of the company's activities in the financial year to which the report relates, including a fair and accurate description of how they have benefited the community, or section of the community, which the company is intended to serve.

This year we have continued to provide educational sessions to nurses, careworkers, volunteers, session workers and even a school. We are in the process of running a pilot study which teaches and supports careworkers in managing behaviours that challenge using a relationship based approach. This aims to increase quality of life for people living in care homes.

We continue to run our activity worker programme, employing workers who we have trained to be able to deliver cognitive therapy and enable people with dementia to stay in touch with their communities, develop and maintain relationships whilst their carers can take respite hours for themselves.

The activity day club in Lostwithiel, Cornwall continues, where members of the community who have memory difficulties can access stimulating activity, peers support & friendship and respite for carers.

We are also supporting carers having secured lottery funding to provide educational sessions for carers to give them the skills to better meet their own needs as well as their loved one's.

(If applicable, please just state "A social audit report covering these points is attached").

(Please continue on separate continuation sheet if necessary)

PART 2 – CONSULTATION WITH STAKEHOLDERS – Please indicate who the company's stakeholders are, how the stakeholders have been consulted and what action, if any, has the company taken in response to feedback from its consultations? If there has been no consultation, this should be made clear

Commissioners for Dementia at Cornwall and Isles of Scilly PCT/ Continuing Healthcare (cornwall) - working closely to enable clearer care and to run new pilot within care homes to improve the care of those with behavioural difficulties

Local Care Home managers, Older persons mental health teams and nurses -Improvement to care consultation resulting in raining for Mental Health Teams

Domicillary Care agencies consultation - to improve care in the community for those with mild to moderate dementia - training sessions for staff to enable the commencement of community CST

Plymouth Social Enterprise Network - Part of the organisation and execution of Social enterprise day with Plymouth University

Alzheimers support Wiltshire- sighting us an example of best practice in their latest report

(If applicable, please just state "A social audit report covering these points is attached").

PART 3 – DIRECTORS' REMUNERATION – if you have provided full details in your accounts you need not reproduce it here. Please clearly identify the information within the accounts and confirm that, "There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for director's loss of office, which require to be disclosed" (See example with full notes) If no remuneration was received you must state that "no remuneration was received" below

There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for directors loss of office,which require to be disclosed

PART 4 – TRANSFERS OF ASSETS OTHER THAN FOR FULL CONSIDERATION – Please insert full details of any transfers of assets other than for full consideration e.g Donations to outside bodies. If this does not apply you must state that "no transfer of assets other than for full consideration has been made" below.

No transfer of assets other than for full consideration has been made

(Please continue on separate continuation sheet if necessary.)

(N.B. Please enclose a cheque for £15 payable to Companies House)

PART 5 – SIGNATORY

The original report must be signed by a director or secretary of the company

Signed Catherine Smith

Date 5 12 13

Office held (tick as appropriate) Director Secretary

You do not have to give any contact information in the box opposite but if you do, it will help the Registrar of Companies to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

Catherine Smith	
34 Lakeview Close	
Plymouth	
PL5 4LX	Telephone 07813886706
DX Number	DX Exchange

When you have completed and signed the form, please send it to the Registrar of Companies at:

For companies registered in England and Wales: Companies House, Crown Way, Cardiff, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland: Companies House, 4th Floor, Edinburgh Quay 2, 139
Fountainbridge, Edinburgh, EH3 9FF DX 235 Edinburgh or LP – 4 Edinburgh 2

For companies registered in Northern Ireland: Companies House, 2nd Floor, The Linenhall, 32-38
Linenhall Street, Belfast, BT2 8BG