

Financial Statements

St Luke's Healthcare for the Clergy

31 MARCH 2017



St Luke's Healthcare for the Clergy

FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2017

CONTENTS	PAGE
Trustees' annual report	3
Independent examiner's report to the members	15
Statement of financial activities (incorporating the income and expenditure account)	16
Balance sheet	17
Notes to the financial statements	18

St Luke's Healthcare for the Clergy

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 MARCH 2017

The trustees, who are also directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2017.

REFERENCE AND ADMINISTRATIVE DETAILS

REGISTERED CHARITY NAME St Luke's Healthcare for the Clergy

CHARITY REGISTRATION NUMBER 1123195

COMPANY REGISTRATION NUMBER 06511046

Principal office Room 201
Church House
27 Great Smith Street
London
SW1P 3AZ

Registered Office Room 201
Church House
27 Great Smith Street
London
SW1P 3AZ

TRUSTEES

The trustees who served the charity during the period were as follows:

G T Bell FRCPsych
R D Braine (retired June 2016)
C Davey FRCS FRCOphth
The Revd Canon S L Fielding (appointed September 2016)
J Korris
E C A Martineau
S O'Brien PhD
A N Simkin (appointed March 2017)
The Rt Revd M C R Sowerby (appointed September 2016)
D M Tapley
The Ven P S Taylor
W I Weir FRCS
The Rt Revd P W Wheatley

S L Fielding was appointed as a Trustee on 19th September 2016

A N Simkin was appointed as a Trustee on 20th March 2017

M C R Sowerby was appointed as a Trustee on 19th September 2016

R D Braine retired as a Trustee on 20th June 2016.

SECRETARY M C Walker PhD

St Luke's Healthcare for the Clergy

TRUSTEES' ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2017

ROYAL PATRON	His Royal Highness The Prince Philip, Duke of Edinburgh KG KT
PRESIDENT	The Archbishop of Canterbury
HONORARY VICE PRESIDENT	The Rt Revd Lord Hope of Thornes KCVO
VICE PRESIDENTS	The Archbishop of York The Archbishop of Wales The Archbishop of Cape Town The Archbishop of Hong Kong The Bishop of Gibraltar in Europe The Rt Revd M Marshall The Rt Revd Lord Habgood The Rt Revd Lord Carey of Clifton The Revd Canon P Nicholson OBE The Revd Canon P Thomas OBE J M Graham FRCS P Mitford-Slade OBE J Thomson FRCS
INDEPENDENT EXAMINERS	Malcolm Lucas FCA Menzies LLP Chartered Accountants Lynton House 7-12 Tavistock Square London WC1H 9LT
BANKERS	Yorkshire Bank 154-158 Kensington High Street London W8 7RL
SOLICITORS	Hunters 9 New Square Lincoln's Inn London WC2A 3QN

St Luke's Healthcare for the Clergy

TRUSTEES' ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2017

STRUCTURE, GOVERNANCE AND MANAGEMENT

History and Structure

St Luke's Healthcare for the Clergy has a long history of supporting the health and wellbeing of the Anglican clergy. It was established in 1892 as St Luke's Hostel, later becoming St Luke's Hospital in Fitzroy Square, which served the clergy and their families.

It had a very high reputation for the quality and the compassionate nature of its care. The Consultants gave their time free of charge and running costs were covered by donations from parishes, trusts, livery companies and legacies. In 2009, due to spiralling costs, the Hospital building in Fitzroy Square had to close and the name was changed.

St. Luke's Healthcare for the Clergy is a company limited by guarantee, as defined by the Companies Act 2006, with exclusively charitable objects, and is governed by its Memorandum & Articles of Association adopted on 21 February 2008 and amended on 18 June 2008 and on 30 October 2009.

Governance and Management

The Directors (who are the Trustees of the charity) are responsible for the overall governance of the charity. They aim to maintain a balance on the Board between clerical members, clinical members and others with specific skills. The Board meets four times a year to review income and expenditure, strategy and performance and to agree plans and budgets. The Board delegates day-to-day management to the Chief Executive. St Luke's also has an Advisory Committee that meets twice a year. All Trustees are members of the Advisory Committee; other members are chosen for the specific contribution that they are perceived to be able to make to the development of the charity.

St Luke's is based in a rented office in Church House, Westminster. It employs two staff: Chief Executive Dr Claire Walker, Medical and Finance Administrator Miss Becky Millington. During the year its Medical Secretary, Mrs Hazel Adams, retired after 20 years of dedicated service.

Processes are in place to ensure that expenditure, performance and progress are monitored and that appropriate management information is prepared and reviewed quarterly by the Board. The systems of internal control are designed to provide reasonable assurance against material misstatement or loss. They include:

- an annual budget approved by the Board;
- regular consideration by the Directors of financial results, variance from budget and non-financial performance;
- identification and management of risks.

Trustee recruitment and induction

During the year three new Trustees were appointed and one Trustee retired. There was a clear need for a Trustee with finance expertise due to the retirement of the previous Treasurer. Adverts were placed and Tony Simkin was recruited and appointed. The Trustees identified and recruited a specific Bishop, The Right Reverend Mark Sowerby, to add senior clergy experience. The Trustees also identified and recruited The Reverend Canon Stephen Fielding for his extensive experience as a barrister and in finance, banking and mediation. Upon appointment, new Trustees are given an induction by the Chairman and the Chief Executive as well as background information on the charity, including the Memorandum & Articles of Association, recent Reports and Accounts and Minutes of recent Board meetings.

St Luke's Healthcare for the Clergy

TRUSTEES' ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2017

OBJECTIVES AND ACTIVITIES

St Luke's supports the physical and mental health and wellbeing of the Anglican clergy and their families. When they are ill, St Luke's helps the clergy get back to an active role in their communities as quickly as possible. This is done in a number of ways, depending on need. Care and advice is delivered in a compassionate and timely way, with complete confidentiality.

The charity also supports clergy whose churches are in communion with the Anglican Church, as well as other groups, including missionaries, nuns and monks. Full information on eligibility is available on the charity's website (www.stlukeshealthcare.org.uk).

The principal activity is to respond to requests from Anglican clergy, their spouses and families, for advice and help with their healthcare needs. St Luke's refers them to one of the honorary consultants, who provide their time free of charge to the charity. There are approximately 100 honorary consultants in 27 medical, surgical and psychological disciplines who advise clergy on issues affecting their physical or psychological health. St Luke's offers a range of interventions including medical and surgical services, post-operative convalescent care, one-to-one therapy and telephone counselling.

St Luke's has also developed services for clergy that take a preventative approach to mental health and wellbeing. These resources are available to clergy via their dioceses, St Luke's is actively promoting them amongst the dioceses and via its networks.

Clergy and their families who have used our services tell us what a difference St Luke's has made to their lives and ministries. Our vision is clear - for Anglican clergy to be healthy in mind and body, able to serve their parish and community to their full potential.

The Trustees have had regard to the guidance issued by the Charity Commission on public benefit and consider that in carrying out these activities and fulfilling these objectives, St Luke's is working for the public benefit.

St Luke's Healthcare for the Clergy

TRUSTEES' ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2017

ACHIEVEMENTS AND PERFORMANCE

During the year ended 31 March 2017, 478 members of the clergy, or their immediate families, were referred by St Luke's for treatment or advice. Of these, 442 had consultations with St Luke's honorary consultants and received diagnoses, advice, second opinions and/or treatment. A further 36 received post-operative care or telephone counselling in collaboration with Burrswood Health and Wellbeing.

The specialisms accessed by clergy patients are shown in the table below. The number of clergy seeking referral for orthopaedics, psychiatry and ophthalmology, the three top specialisms, has grown year on year for the last three years, indicating the increasing need for the services offered by St Luke's.

St Luke's Healthcare for the Clergy Referrals April 2016 - March 2017			
Specialism	Number of referrals	Specialism	Number of referrals
Cardiology	23	Pain management	3
Dermatology	16	Physician	11
Endocrinology	7	Plastic surgery	16
ENT	18	Podiatry	4
Gastroenterology	14	Post-op 'step-down' care	27
General surgery	26	Psychiatry/psychotherapy	59
Gynaecology	15	Respiratory medicine	3
Neurology	19	Rheumatology	8
Ophthalmology	39	Telephone counselling	9
Oral surgery	11	Urology	28
Orthopaedics	110	Vascular surgery	10
		Other	2
Total number of referrals 478			

Besides working with individual members of the clergy, St Luke's also works alongside dioceses to promote clergy wellbeing. This aspect of work has grown substantially over the year and St Luke's is now working with over half the dioceses of the Church of England to help develop clergy wellbeing and build a flourishing ministry.

Physical health

St Luke's provides healthcare for individual clergy or their families through its honorary consultants. They give their time free of charge to provide second opinions and advice. In some cases, on the basis of clinical need, they refer the member of the clergy for further investigations, procedures or treatment. Ideally these are then provided within the NHS, at no charge to the charity or the patient. Sometimes investigations are needed that are not available within the NHS in the necessary timescale. In these cases, St Luke's will consider authorising the honorary consultant to carry them out and will cover the cost. Each case is considered in advance on its individual merits. All referrals to honorary consultants are arranged via the Medical Administrator, based on a letter of referral from the patient's GP.

The majority of the honorary consultants are based in London. This is because they were honorary consultants during the time of St Luke's Hospital and continued working with the charity after the Hospital closed in 2009. St Luke's is trying to increase the number of honorary consultants both within and outside London, but this is proving to be a difficult task. Changes within the NHS are making it more difficult for honorary consultants to add clergy patients onto their lists.

St Luke's Healthcare for the Clergy

TRUSTEES' ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2017

In the light of the increasing difficulties posed by changes within the NHS and the declining level of fundraising income, particularly from legacies, the Trustees are undertaking a Strategic Review that includes considering the way forward for provision of physical health services for clergy and their families.

Psychological health

St Luke's provides psychological healthcare through its honorary consultants. They provide their time free of charge to give expert second opinions and advice. In some cases, on the basis of clinical need, they refer the member of the clergy for further treatment such as one-to-one psychotherapy or counselling. Sometimes treatment is needed that is not provided within the NHS in the necessary timescale. In these cases, St Luke's will consider providing funding to enable the honorary consultant and/or their team to offer treatment.

Psychological support, advice and care through St Luke's may be available as one-to-one counselling in person or by telephone. Further information is available on our website www.stlukeshealthcare.org.uk or by contacting the Medical Administrator.

Acknowledgement - honorary consultants

The Trustees are very grateful to all the St Luke's honorary consultants. Thanks to them, the charity is able to help clergy to access second opinions, advice and occasionally further investigations or treatment. We are extremely grateful to the honorary consultants for offering the clergy their time and expertise alongside their very busy clinical commitments.

Acknowledgement – funders

The Trustees are very grateful to all those who have funded its work this year. Thanks to them, the charity has been able to help the vast majority of people who approached it. Donations from individuals, parishes, schools, trusts, livery companies and through gifts left in wills are gratefully acknowledged.

St Luke's Healthcare for the Clergy

TRUSTEES' ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2017

Developing clergy wellbeing

During the year ended 31 March 2017, clergy in 20 dioceses benefited from participation in wellbeing activities developed and funded wholly or in part by St Luke's.

St Luke's acts as a catalyst by offering dioceses expertise and initial funding to hold resilience training workshops and establish reflective practice groups for clergy. St Luke's recognises the joint responsibility of the diocese and the individual clergy to address and maintain their wellbeing and their personal and ministerial development. While there are some excellent examples of provision for clergy wellbeing in some dioceses, St Luke's is keen to help dioceses and their clergy to work together to develop and implement wellbeing strategies, to the benefit of their ministry.

Through its preventative work with clergy in the dioceses - building resilience and establishing reflective practice groups (RPGs) - St Luke's is directly helping to enhance the psychological health and wellbeing of the clergy. It is also starting to build a picture of good practice in the dioceses and to identify gaps and areas for future development. This aspect of the charity's work continues to expand and develop.

Reflective practice groups

These are regular, confidential sessions where clergy can share aspects of their life and ministry, develop insight, reduce feelings of isolation and build and maintain their resilience. Professional facilitation and group confidentiality are important factors in these groups' success. RPGs run for two years with a small, committed group of clergy.

St Luke's offers help and expertise for dioceses that wish to set up RPGs. This includes gaining the support of senior clergy, running a taster session, recruiting and training group facilitators and overseeing the first year of the groups. St Luke's contributes funding to cover the cost of the groups, provided that the diocese also commits to continuing funding. St Luke's offers support in setting up this reflective practice group model to all dioceses in the Church of England and the Church in Wales.

In the year 2016-2017, the St Luke's Reflective Practice Adviser, Jan Korris, worked with 14 dioceses and work is continuing with these and others in the current year.

Resilience training workshops

Our resilience workshops help clergy with practical ways of building resilience and foster their ability to cope under pressure. This includes emotional awareness, coping skills and relationship-building. Participants leave with an individual action plan to embed learning. These workshops are offered for groups of 20 clergy, led by experienced psychologists from a company called Cognacity who are highly motivated and keen to work with clergy.

Resilience training workshops were held in 10 dioceses and two theological colleges during the year 2016-2017. Feedback from clergy attending the workshops was extremely positive. St Luke's covers the costs of the first workshop per diocese; if the diocese chooses to have further workshops this is done at their own cost. To date over 1,000 clergy have benefitted from attending the workshops.

Other highlights and achievements

During 2016-2017 St Luke's was invited to give a presentation to the College of Bishops at their meeting in Oxford in September. Following up the presentation with all the diocesan bishops resulted in a rapid and significant increase in the number of dioceses engaging with St Luke's in developing their clergy wellbeing activities. This year also saw the start of a St Luke's wellbeing session for all newly-appointed Bishops and Deans.

St Luke's Healthcare for the Clergy

TRUSTEES' ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2017

St Luke's gratefully acknowledges the second tranche of a particularly generous grant from Allchurches Trust, which has helped the charity to re-build awareness through development of the new website and the launch of Thank Your Vicar Week. This year St Luke's was delighted to receive significant new grants from The Henry Smith Charity and The Mercers' Company. The Trustees would like to express their thanks to these donors and to all the trusts, individuals and parishes that have supported St Luke's during the year and enabled the charity to offer the clergy opportunities for enhanced health and wellbeing.

During the year St Luke's held a successful Garden Party at Lambeth Palace to thank its honorary consultants. A second group of volunteer Ambassadors was established, to promote the charity in the Midlands. Thank Your Vicar Week was celebrated in 14 dioceses. It invites parishes and Church of England primary schools to celebrate everything their vicar does for their community, by holding a special event or school worship. The Week is centred around St Luke's Day on 18th October. Donations to St Luke's are requested as part of the celebrations. Thank Your Vicar Week resources can be downloaded from our website from early September each year - see www.stlukeshealthcare.org.uk/events.

The Trustees are keen to increase sharing of ideas and to explore opportunities for collaboration between organisations with similar aims. This will form part of the Strategic Review underway in 2017-2018.

St Luke's Healthcare for the Clergy

TRUSTEES' ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2017

FINANCIAL REVIEW

Voluntary income this year amounted to a total of £256,536 made up of donations £52,015, legacies £97,843 and grants £106,678. Other income (charitable and investment) amounted to £152,472, making total income of £409,008. Income from trusts grew to £106,678, with significant funding for specific activities from Allchurches Trust, The Henry Smith Charity and The Mercers' Company as well as the welcome support of many smaller trust donors.

Charitable expenditure, including all the direct charitable activities plus the salary of the Medical Administrator, a share of the Chief Executive's salary and of office costs, amounted to £544,596. Other expenses, including the balance of salaries and administrative expenses, amounted to £48,283. This resulted in a net deficit for the year of £183,871. The total movement in funds was £37,307, after taking into account the unrealised gains in value of the investment portfolio. This was in keeping with the Board's decision to draw on reserves in order to maintain expenditure on health and wellbeing support and care for the clergy.

The Balance Sheet at 31 March 2017 showed total assets less current liabilities of £1,907,640.

Reserves policy

In order to continue the work of St Luke's in the long-term, the Trustees' policy is to maintain significant reserves. These are held to cover annual expenditure on charitable activities and the costs of operating the charity in the event of declining fundraising income. Voluntary income in some years falls well short of the amount needed to meet the charitable activities and the annual running costs. The experience of recent years has confirmed the need to hold reserves, as the closure of St Luke's Hospital in 2009 sent fundraising income plummeting.

The Trustees are working towards a situation where they will be able to meet annual charitable expenditure and operational costs of the charity from voluntary income, and only draw down the reserves in exceptional circumstances. The Reserves Policy sets out the Trustees' plans to use reserves to fund charitable expenditure when there is an income shortfall. This (and other policies) is available on the website - <http://stlukeshealthcare.org.uk/about/policies/>.

This year the Trustees are drawing on reserves, in keeping with their policy. It is anticipated that there may need to be further draw-down on reserves in future years to meet the requests from the clergy for health and wellbeing support. At the year end the unrestricted charity funds were £991,682 but this includes a significant amount of money which is invested in income-generating investment funds. The net current assets at the year end were £271,948, which represents the funds of the charity that are more readily available to expend on a day-to-day basis.

Legacy income represents a significant proportion of the charity's income and varies widely from year to year. The Trustees do not consider it possible or prudent to plan annual charitable expenditure on the basis of anticipated legacy income, which is so volatile. Legacy income was low in 2016-2017, at £97,843. While efforts are underway to grow the non-legacy fundraising income, it will take time.

The charity has a Permanent Endowment Fund, which is held for long-term investment in order to provide income to support the charity. It was established through transfer of capital funds from St Luke's Hospital for the Clergy to St Luke's Healthcare for the Clergy. This recognised that the Hospital building was a long-term capital asset of the charity. While the Hospital building is no longer in existence, the capital continues to provide income towards the ongoing costs of providing health and wellbeing support for the clergy. The value of the Permanent Endowment Fund at 31 March 2017 was £871,958.

St Luke's Healthcare for the Clergy

TRUSTEES' ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2017

Investment policy

The charity's investment objective is to maximise the total return of the portfolio over the longer term using a balance of capital growth and income with a prudent level of risk. The investment portfolio does not include any investments in companies associated with tobacco products or the arms trade. The full Investment Policy can be viewed on the website - <http://stlukeshealthcare.org.uk/about/policies/>.

The Trustees receive biannual investment reports from the investment managers, Brewin Dolphin, which are discussed at Trustees' meetings. The value of the funds at the end of the financial year were £1,635,540. This includes the permanent endowment and the majority of the charity's unrestricted financial resources.

Trustee indemnity insurance

The charity has taken out an insurance policy that provides cover for the Trustees. The cost for the period was £395.

St Luke's Healthcare for the Clergy

TRUSTEES' ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2017

PLANS FOR FUTURE PERIODS

The Trustees' vision is for St Luke's to be a leading organisation for clergy health and wellbeing. The Trustees believe that by supporting the health of Anglican clergy and promoting and building clergy wellbeing, they are carrying out the aims of the charity.

Working with clergy, dioceses and parishes, St Luke's takes a whole-person approach to 'caring for the carers'. Recognising their enormous value to their communities, we want the clergy to be able to carry out their ministry healthy in mind and body. As well as continuing to address individual clergy health care needs, St Luke's will work with dioceses to help them to adopt and implement clergy wellbeing strategies with emphasis on resilience and reflective practice.

This year there has been increased emphasis on rebuilding the profile of the charity amongst its key target audiences, with particular emphasis on Thank Your Vicar Week in October. In future we will continue to ensure that clergy know that St Luke's still exists and are aware of the services it offers. We will increase the number of Ambassadors who give presentations about St Luke's in their local deaneries and churches. We will continue to promote Thank Your Vicar Week as a means to celebrate all that the clergy do for their communities and to raise funds for St Luke's from parishes and CE primary schools.

The Trustees are engaged in a Strategic Review to address the issues arising from the fall in voluntary income, the effect of changes in the NHS on health care offered to individual clergy by St Luke's, and the perceived need to continue to enhance clergy wellbeing, working alongside other organisations. The results will be reported in next year's Trustees' Report.

PUBLIC BENEFIT

The Trustees confirm that they have complied with their duty under section 17 of the Charities Act 2011. They have considered the public benefit guidance published by the Charity Commission and have followed it. In supporting the healthcare needs of the clergy, active and retired, and their immediate dependents, St Luke's enables them to serve their parishes and churches more effectively. As well as supporting individual clergy who have specific health needs, St Luke's takes a preventative approach, encouraging clergy and dioceses to address wellbeing through appropriate strategies and support.

Parishes and churches are a focus for the local community, and provide activities that support community development and social cohesion as well as spiritual growth for parishioners and children at CE schools.

Acknowledgement

The Trustees express their thanks to everyone who has supported the charity this year, whether as donors, honorary consultants, Advisory Committee members, collaborators or future legators. The support and input of many people generously giving their time, expertise and financial support to the charity has enabled St Luke's to develop its activities and its future plans to address the healthcare needs of the clergy.

St Luke's Healthcare for the Clergy

TRUSTEES' ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2017

GOING CONCERN

The Trustees have a reasonable expectation that the charity has adequate resources to continue operational existence for the foreseeable future. For this reason the Trustees continue to adopt the going concern basis of accounting in preparing the annual financial statements.

STATEMENT OF DIRECTORS' RESPONSIBILITIES

The Directors (who are also Trustees of St Luke's Healthcare for the Clergy for the purposes of charity law) are responsible for preparing the Annual Report of the Company and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Company law requires the Directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charitable Company and of the incoming resources and application of resources, including the income and expenditure, of the Charitable Company for that period. In preparing those financial statements, the Directors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charitable Company will continue in business.

The Directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charitable Company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charitable Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

INDEPENDENT EXAMINER

Menzies LLP has been re-appointed as independent examiner for the ensuing year.

Registered office:
Room 201
Church House
27 Great Smith Street
London
SW1P 3AZ

Signed on behalf of the Trustees



E.C.A. Martineau
Chairman

16 October 2017

St Luke's Healthcare for the Clergy

INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF ST. LUKE'S HEALTHCARE FOR THE CLERGY

YEAR ENDED 31 MARCH 2017

I report on the accounts of the charity for the year ended 31 March 2017 which are set out on pages 16 to 24.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The trustees (who are also the directors of St Luke's Healthcare for the Clergy for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Malcolm Lucas FCA
Menzies LLP
Independent examiner

Lynton House
7 - 12 Tavistock Square
London
WC1H 9LT

30 October 2017

St Luke's Healthcare for the Clergy

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE INCOME AND EXPENDITURE ACCOUNT)

YEAR ENDED 31 MARCH 2017

	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2017 £	Total Funds 2016 £
INCOME AND ENDOWMENTS						
Donations and legacies	3	212,536	44,000	–	256,536	359,675
Income from charitable activities	4	3,816	–	–	3,816	3,789
Investment income	5	14,081	–	31,882	45,963	49,568
Other income	6	102,693	–	–	102,693	–
TOTAL INCOME		<u>333,126</u>	<u>44,000</u>	<u>31,882</u>	<u>409,008</u>	<u>413,032</u>
EXPENDITURE						
Expenditure on raising funds:						
Costs of raising donations and legacies	7	(36,204)	–	–	(36,204)	(34,200)
Investment management costs	8	(1,943)	–	(10,136)	(12,079)	(10,972)
Expenditure on charitable activities	9/10	(544,596)	–	–	(544,596)	(402,187)
TOTAL EXPENDITURE		<u>(582,743)</u>	<u>–</u>	<u>(10,136)</u>	<u>(592,879)</u>	<u>(447,359)</u>
NET EXPENDITURE BEFORE OTHER RECOGNISED GAINS AND LOSSES						
		(249,617)	44,000	21,746	(183,871)	(34,327)
OTHER RECOGNISED GAINS AND LOSSES						
Gains/(losses) on investment assets		221,178	–	–	221,178	(62,452)
NET MOVEMENT IN FUNDS		(28,439)	44,000	21,746	37,307	(96,779)
RECONCILIATION OF FUNDS						
Total funds brought forward		1,020,121	–	850,212	1,870,333	1,967,112
TOTAL FUNDS CARRIED FORWARD		<u>991,682</u>	<u>44,000</u>	<u>871,958</u>	<u>1,907,640</u>	<u>1,870,333</u>

The Statement of financial activities includes all gains and losses in the year.

All of the above amounts relate to continuing activities.

The notes on pages 18 to 24 form part of these financial statements.

St Luke's Healthcare for the Clergy

BALANCE SHEET

31 MARCH 2017

	Note	2017		2016	
		£	£	£	£
FIXED ASSETS					
Tangible assets	14		152		30,515
Investments	15		1,635,540		1,230,819
			<u>1,635,692</u>		<u>1,261,334</u>
CURRENT ASSETS					
Debtors	16	125,540		97,808	
Cash in hand		158,007		569,982	
		<u>283,547</u>		<u>667,790</u>	
CREDITORS: Amounts falling due within one year	17	(11,599)		(58,791)	
NET CURRENT ASSETS			271,948		608,999
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>1,907,640</u>		<u>1,870,333</u>
NET ASSETS			<u>1,907,640</u>		<u>1,870,333</u>
FUNDS OF THE CHARITY					
Endowment funds	18		871,958		850,212
Restricted funds	19		44,000		-
Unrestricted income funds	20		991,682		1,020,121
TOTAL CHARITY FUNDS			<u>1,907,640</u>		<u>1,870,333</u>

For the year ended 31 March 2017 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

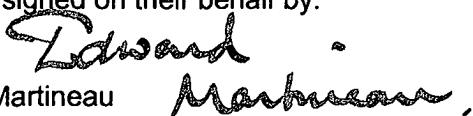
The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company at the end of each financial year and its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements were approved by the trustees and authorised for issue on the 16th October, 2017 and are signed on their behalf by:

E.C.A. Martineau
Chairman



Company Registration Number: 06511046

The notes on pages 18 to 24 form part of these financial statements.

St Luke's Healthcare for the Clergy

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2017

1. STATEMENT OF COMPLIANCE

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

St Luke's Healthcare for the Clergy is a private company limited by guarantee incorporated in England and Wales. The address of the registered office is disclosed in the Trustees' Annual Report.

2. ACCOUNTING POLICIES

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

Basis of accounting

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

St. Luke's Healthcare for the Clergy meets the definition of a public benefit entity under FRS 102. Assets and liabilities are recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Reconciliation with previous Generally Accepted Accounting Practice

These are the first financial statements that comply with FRS 102. In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 a restatement of comparative items was needed. At the date of transition, April 2015, no restatements were required.

Fund accounting

Unrestricted funds can be used in accordance with charitable objectives at the discretion of the Trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Financial Instruments

The charity only holds basic financial instruments as defined in FRS 102. The financial assets and financial liabilities of the charity and their measurement basis are as follows:

Financial assets – trade and other debtors are basic financial instruments and are debt instruments measured at amortised cost as detailed in note 16. Prepayments are not financial instruments.

Cash at bank – is classified as a basic financial instrument and is measured at face value.

Financial liabilities – trade creditors, accruals and other creditors are financial instruments, and are measured at amortised cost as detailed in notes 17. Taxation and social security are not included in the financial instruments disclosure definition.

Resources expended

Liabilities are recognised as resources expended where there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and includes value added tax, which is irrecoverable.

Costs are allocated according to the nature of the expenditure and by the proportion of staff time spent on each activity.

St Luke's Healthcare for the Clergy
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2017

Fixed assets

Tangible fixed assets are capitalised and included at cost, including any incidental expenses of acquisition and irrecoverable VAT. Depreciation is provided so as to write off the cost of tangible fixed assets over their estimated useful life by equal annual instalments at the following rates:

Freehold properties	Nil
Equipment	33% Straight Line

Taxation

The charity is exempt from corporation tax on its chargeable activities.

3. DONATIONS AND LEGACIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2017 £
Donations	52,015	–	52,015
Legacies	97,843	–	97,843
Grants receivable	62,678	44,000	106,678
	<u>212,536</u>	<u>44,000</u>	<u>256,536</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £
Donations	38,858	–	38,858
Legacies	249,809	–	249,809
Grants receivable	71,008	–	71,008
	<u>359,675</u>	<u>–</u>	<u>359,675</u>

4. INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted Funds £	Total Funds 2017 £	Unrestricted Funds £	Total Funds 2016 £
Commissions - Physical health services	<u>3,816</u>	<u>3,816</u>	<u>3,789</u>	<u>3,789</u>

5. INVESTMENT INCOME

	Unrestricted Funds £	Endowment Funds £	Total Funds 2017 £
Income from listed investments	13,117	31,882	44,999
Bank interest receivable	864	–	864
Other interest receivable	–	–	–
Rents received	100	–	100
	<u>14,081</u>	<u>31,882</u>	<u>45,963</u>

St Luke's Healthcare for the Clergy
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2017

INVESTMENT INCOME (continued)	Unrestricted Funds	Endowment Funds	Total Funds 2016
	£	£	£
Income from listed investments	13,804	33,554	47,358
Bank interest receivable	1,604	—	1,604
Other interest receivable	406	—	406
Rents received	200	—	200
	<u>16,014</u>	<u>33,554</u>	<u>49,568</u>

6. OTHER INCOME

	Unrestricted Funds	Total Funds 2017	Unrestricted Funds	Total Funds 2016
	£	£	£	£
Gains on disposal of tangible fixed assets for charity's own use	<u>102,693</u>	<u>102,693</u>	<u>—</u>	<u>—</u>

7. COSTS OF RAISING DONATIONS AND LEGACIES

	Unrestricted Funds	Total Funds 2017	Unrestricted Funds	Total Funds 2016
	£	£	£	£
Costs of generating income	<u>36,204</u>	<u>36,204</u>	<u>34,200</u>	<u>34,200</u>

8. INVESTMENT MANAGEMENT COSTS

	Unrestricted Funds	Endowment Funds	Total Funds 2017
	£	£	£
Investment management fees	<u>1,943</u>	<u>10,136</u>	<u>12,079</u>
	Unrestricted Funds	Endowment Funds	Total Funds 2016
	£	£	£
Investment management fees	<u>3,198</u>	<u>7,774</u>	<u>10,972</u>

9. COSTS OF CHARITABLE ACTIVITIES BY FUND TYPE

	Unrestricted Funds	Total Funds 2017	Unrestricted Funds	Total Funds 2016
	£	£	£	£
Physical Health Services	382,602	382,602	244,730	244,730
Psychological Health Services	111,116	111,116	100,396	100,396
Support costs	50,878	50,878	57,061	57,061
	<u>544,596</u>	<u>544,596</u>	<u>402,187</u>	<u>402,187</u>

St Luke's Healthcare for the Clergy
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2017

10. COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE

	Direct Costs	Support costs	Total Funds 2017	Total Funds 2016
	£	£	£	£
Physical Health Services	382,602	26,504	409,106	279,416
Psychological Health Services	111,116	7,772	118,888	107,985
Governance costs	—	16,602	16,602	14,786
	<u>493,718</u>	<u>50,878</u>	<u>544,596</u>	<u>402,187</u>

11. FUND TRANSFERS

During the year, the charity transferred £Nil (2016: £18,468) from its unrestricted to endowment fund, to maintain the endowment fund at its original level.

12. STAFF COSTS AND EMOLUMENTS

Total staff costs were as follows:

	2017	2016
	£	£
Wages and salaries	93,342	87,147
Social security costs	5,915	5,848
Pension costs	204	—
	<u>99,461</u>	<u>92,995</u>

Particulars of employees:

The average number of employees during the year, calculated on the basis of full-time equivalents, was as follows:

	2017	2016
	No.	No.
Number of charitable activities staff	2	2
Number of administrative staff	1	1
	<u>3</u>	<u>3</u>

No employee received remuneration of more than £60,000 during the year (2016 - Nil).

13. TRUSTEES' REMUNERATION AND EXPENSES

There was no remuneration paid, nor other benefits provided, to Trustees for either the year ended 31 March 2017, nor for the year ended 31 March 2016. During the year two trustees received reimbursement of expenses for travel and subsistence amounting to £1,079 (2016: £359).

St Luke's Healthcare for the Clergy
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2017

14. TANGIBLE FIXED ASSETS

	Land and buildings £	Other plant & machinery etc. £	Total £
COST			
At 1 April 2016	30,001	8,454	38,455
Disposals	(29,999)	—	(29,999)
At 31 March 2017	<u>2</u>	<u>8,454</u>	<u>8,456</u>
DEPRECIATION			
At 1 April 2016	—	7,940	7,940
Charge for the year	—	364	364
At 31 March 2017	<u>—</u>	<u>8,304</u>	<u>8,304</u>
NET BOOK VALUE			
At 31 March 2017	<u>2</u>	<u>150</u>	<u>152</u>
At 31 March 2016	<u>30,001</u>	<u>514</u>	<u>30,515</u>

15. INVESTMENTS

Movement in market value

	2017 £	2016 £
Market value at 1 April 2016	1,230,819	1,256,938
Acquisitions at cost	200,000	
Disposals at opening book value	(61,457)	(11,023)
Net gains on revaluations in the year ended 31 March 2017	266,178	(15,096)
Market value at 31 March 2017	<u>1,635,540</u>	<u>1,230,819</u>
Historical cost at 31 March 2017	<u>1,180,882</u>	<u>1,180,882</u>

Analysis of investments at 31 March 2017 between funds

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2017 £	Total Funds 2016 £
Listed investments					
UK Quoted Shares	<u>785,328</u>	<u>—</u>	<u>850,212</u>	<u>1,635,540</u>	<u>1,230,819</u>

16. DEBTORS

	2017 £	2016 £
Trade debtors	124,042	96,410
Other debtors	1,498	1,398
	<u>125,540</u>	<u>97,808</u>

St Luke's Healthcare for the Clergy
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2017

17. CREDITORS: Amounts falling due within one year

	2017 £	2016 £
Trade creditors	414	45,142
PAYE and social security	2,365	2,592
Other creditors	8,820	11,057
	<u>11,599</u>	<u>58,791</u>

18. ENDOWMENT FUNDS

	Balance at 1 April 2016 £	Net income/ expenditure £	Balance at 31 March 2017 £
Permanent Endowment Fund – hospital proceeds	<u>850,212</u>	<u>21,746</u>	<u>871,958</u>

19. RESTRICTED INCOME FUNDS

	Balance at 1 April 2016 £	Net income/ expenditure £	Balance at 31 March 2017 £
Grant Income	<u>-</u>	<u>44,000</u>	<u>44,000</u>

During the year a grant of £24,000 (2016: £Nil) was received from Henry Smith Charity for use in relation to a programme to enhance clergy wellbeing in the Diocese of Durham. Another grant of £20,000 (2016: £Nil) was received during the year from The Mercer's Company in relation to a programme to enhance the wellbeing of the Anglican clergy.

20. UNRESTRICTED INCOME FUNDS

	Balance at 1 April 2016 £	Net income/ expenditure £	Balance at 31 March 2017 £
General Funds	<u>1,020,121</u>	<u>(28,439)</u>	<u>991,682</u>

21. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Tangible fixed assets £	Investments £	Net current assets £	Total £
Endowment Funds:				
Permanent Endowment Fund - hospital proceeds	-	850,212	21,746	871,958
Restricted Funds			44,000	44,000
Unrestricted Income Funds	<u>152</u>	<u>785,328</u>	<u>206,202</u>	<u>991,682</u>
Total Funds	<u>152</u>	<u>1,635,540</u>	<u>271,948</u>	<u>1,907,640</u>

St Luke's Healthcare for the Clergy
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2017

22. CONTINGENT ASSETS

In the late 1990s the trustees of St Luke's Hospital for the Clergy were left a legacy comprising a percentage share in a parcel of agricultural land in South Wales on some of which land there remains a prospect of planning consent for residential development being obtained. Until such time as planning consent may be granted, this asset is being shown in the balance sheet at a nominal value of £1.

23. RELATED PARTY TRANSACTIONS

There were no transactions with related parties for either the year ended 31 March 2017, nor for the year ended 31 March 2016.

24. COMPANY LIMITED BY GUARANTEE

The company is a registered charity and is limited by guarantee. Each member's liability is limited by individual guarantees in accordance with the Memorandum and Articles of Association.