

COMPANY REGISTRATION NUMBER: SC181764
CHARITY REGISTRATION NUMBER: SC035398

Leven Valley Development Trust
Company Limited by Guarantee
Unaudited Financial Statements
31 December 2016

WEDNESDAY



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SCT 27/09/2017 #523
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PATERSON BOYD & Co.
Chartered Accountants

Leven Valley Development Trust

Company Limited by Guarantee

Financial Statements

Year Ended 31 December 2016

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Leven Valley Development Trust

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year Ended 31 December 2016

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 December 2016.

Reference and administrative details

Registered charity name	Leven Valley Development Trust
Charity registration number	SC035398
Company registration number	SC181764
Principal office and registered office	8 Mitchell Street Leven KY8 4HJ Fife

The trustees

John McCombie
Andrew Cook
Michael Wemyss
Peter Holt
Alan Henderson
Brian Wood
Lord Jamie Lindsay
George Lyon
Maryanna Robinson
Iain Mitchell

Leven Valley Development Trust

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year Ended 31 December 2016

Bankers	Bank of Scotland 60 High Street Leven Fife KY8 4NA
Solicitors	Charles Wood & Son 37 Kirk Wynd Kirkcaldy Fife KY1 1EN
Accountants	Paterson Boyd & Co Chartered Accountants 8 Mitchell Street Leven Fife KY8 4HJ

Structure, governance and management

Governing Document

The company is a charitable company limited by guarantee, incorporated on 24 December 1997 and registered as a charity on 16 March 2004. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

Recruitment and appointment of the Board of directors

The directors of the company are also charity trustees for the purpose of charity law. The directors are required to be members of the company. The Articles of Association require that one-third of the directors must retire by rotation at each Annual General Meeting.

All directors of the company give their time voluntarily.

No person shall be admitted a member of the company unless they are approved by the directors. Every person who wishes to become a member shall deliver to the company an application for membership in such form as the directors require.

Organisational Structure

The company is governed by its board of directors, the members of which are detailed on page 1. The board meets three times per year to oversee the activities of the charity. At present the board has ten members from a variety of professional backgrounds relevant to the work of the charity.

Leven Valley Development Trust

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year Ended 31 December 2016

Structure, governance and management *(continued)*

Risk Management

The board of directors have assessed the major risks to which the company is exposed, in particular those related to the operations and finances of the company, and are satisfied that systems are in place to mitigate exposure to the major risks.

Objectives and activities

The company's objects are to promote and encourage, either on its own or in conjunction with others, for the public benefit, the improvement, revitalisation and maintenance of the area of social and economic deprivation in the valley and estuary of the River Leven in the Levenmouth area of Fife by all or any of the following means:-

- reclaiming of land which cannot otherwise be used by reason of dereliction, pollution or other damage caused by industrial activity previously carried out on the land;
- provision of open space, footpaths, woodlands, parks and other recreational facilities for the public at large or those who by reason of their youth, age, infirmity or disablement, poverty or social and economic circumstances have need of such facilities;
- maintenance, improvement or provision of public amenities where such maintenance, improvement or provision is over and above that which it is the statutory obligation of the local authority to provide;
- investigation and enquiry into other means to bring about the elimination of social and economic deprivation by regeneration of the area of operation and promotion, establishment and operation of schemes of a charitable nature, having the approval of H M Revenue & Customs, to procure such regeneration for the benefit of the community.

Achievements and performance

The company had one project ongoing in the Levenmouth area in the year.

As well as monitoring the progress and maintenance of the existing project the board used this year to map out its involvement in the ongoing regeneration of the Levenmouth area.

Financial review

The company has generated a deficit of £659 (2015: £10,479) for the year and at 31 December 2016 total reserves stand at £17,116 (2015: £17,775) of which £17,116 (2015: £17,775) represent unrestricted funds and £nil (2015: £nil) represent restricted funds.

The directors have worked closely to identify and implement efficiency savings wherever possible.

Leven Valley Development Trust

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year Ended 31 December 2016

Investment Policy

Under the Memorandum and Articles of Association, the company has the power to make any investment, which the directors see fit.

Reserves Policy

The reserves of the charity consist entirely of unrestricted funds. The board of directors review income and expenditure on a quarterly basis and consider that the level of reserves currently held is sufficient to allow for continuing operations. The board consider that this policy is prudent taking into account the objects of the company and its current level of activities.

The affairs of Leven Valley Development Trust are controlled by a board of directors under the powers conferred upon it by the members of the Leven Valley Development Trust. The responsibilities of the board of directors are described below.

Plans for future periods

The company has had a positive impact upon the Levenmouth area since its inception two decades ago. It is now, however, at a crossroads. It has succeeded in one of its principal goals of raising the profile and identifying the potential of the Leven Valley and the wider area for regeneration. Future options for the company include

- Maintenance of the status quo for an indeterminate period, perhaps with one or two new trustees; with efforts to identify a continuing worthwhile role and direction.
- Continuation of the Trust as a limited company with charitable status, but with the appointment of new Trustees to take over the running of the trust and its assets - following discussions and negotiations with Fife Council and other interested parties - to take on a new and reinvigorated role in the community.
- Winding the Trust up, and disbursing its cash to worthy local causes/bodies, following discussion on best use of such resources.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

Leven Valley Development Trust

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year Ended 31 December 2016

Statement of the Directors' Responsibilities

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the directors should follow best practice and:-

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charitable company will continue on that basis.

The directors are responsible for maintaining proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees' annual report was approved on 27 September 2017 and signed on behalf of the board of trustees by:



Alan Henderson
Director

Leven Valley Development Trust

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of Leven Valley Development Trust

Year Ended 31 December 2016

I report on the financial statements for the year ended 31 December 2016, which comprise the statement of financial activities (including income and expenditure account), statement of financial position and the related notes.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1)(a) to (c) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

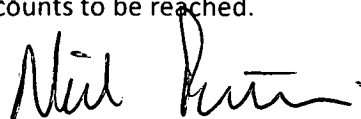
Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations
- have not been met, or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Neil Paterson B.A, C.A
Paterson Boyd & Co
Chartered Accountants
8 Mitchell Street
Leven
Fife
KY8 4HJ

Leven Valley Development Trust

Company Limited by Guarantee

Statement of Financial Activities (including income and expenditure account)

31 December 2016

		2016		2015
		Unrestricted	Total funds	Total funds
	Note	funds	£	£
		£	£	£
Income and endowments				
Investment income	5	9	9	15
Total income		<u>9</u>	<u>9</u>	<u>15</u>
Expenditure				
Expenditure on charitable activities	6,7	668	668	10,494
Total expenditure		<u>668</u>	<u>668</u>	<u>10,494</u>
Net expenditure and net movement in funds		<u>(659)</u>	<u>(659)</u>	<u>(10,479)</u>
Reconciliation of funds				
Total funds brought forward		17,775	17,775	28,254
Total funds carried forward		<u>17,116</u>	<u>17,116</u>	<u>17,775</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 9 to 14 form part of these financial statements.

Leven Valley Development Trust

Company Limited by Guarantee

Statement of Financial Position

31 December 2016

		2016	2015
		£	£
Fixed Assets			
Investments	11	2	2
Current Assets			
Cash at bank and in hand		18,114	18,773
Creditors: amounts falling due within one year	12	<u>1,000</u>	<u>1,000</u>
Net Current Assets		<u>17,114</u>	<u>17,773</u>
Total Assets Less Current Liabilities		<u>17,116</u>	<u>17,775</u>
Net Assets		<u>17,116</u>	<u>17,775</u>
Funds of the Charity			
Unrestricted funds		<u>17,116</u>	<u>17,775</u>
Total charity funds	13	<u>17,116</u>	<u>17,775</u>

For the year ending 31 December 2016 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees' responsibilities:

- The members have not required the charity to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 27 September 2017, and are signed on behalf of the board by:



Alan Henderson
Director

The notes on pages 9 to 14 form part of these financial statements.

Leven Valley Development Trust

Company Limited by Guarantee

Notes to the Financial Statements

Year Ended 31 December 2016

1. General Information

The charity is a private company limited by guarantee, registered in Scotland and a registered charity in Scotland. The address of the registered office is 8 Mitchell Street, Leven, KY8 4HJ, Fife.

2. Statement of Compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)-(Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting Policies

Basis of Preparation

The financial statements have been prepared on the historical cost basis.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Leven Valley Development Trust meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes

Going Concern

There are no material uncertainties about the charity's ability to continue.

Transition to FRS 102

The entity transitioned from previous UK GAAP to FRS 102 as at 1 January 2015. Details of how FRS 102 has affected the reported financial position and financial performance is given in note 15.

Disclosure Exemptions

The entity satisfies the criteria of being a qualifying entity as defined in FRS 102. Its financial statements are consolidated into the financial statements of (enter name of group financial statements) which can be obtained from (enter detail). As such, advantage has been taken of the following disclosure exemptions available under paragraph 1.12 of FRS 102:

- (a) No cash flow statement has been presented for the company.
- (b) Disclosures in respect of financial instruments have not been presented.

Leven Valley Development Trust

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year Ended 31 December 2016

3. Accounting Policies *(continued)*

Judgements and Key Sources of Estimation Uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Fund Accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Incoming Resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Leven Valley Development Trust

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year Ended 31 December 2016

3. Accounting Policies *(continued)*

Resources Expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Investments

Unlisted equity investments are initially recorded at cost, and subsequently measured at fair value. If fair value cannot be reliably measured, assets are measured at cost less impairment.

Listed investments are measured at fair value with changes in fair value being recognised in income or expenditure.

Financial Instruments

The company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at the carrying value plus accrued interest less repayments. The financing charge to expenditure is at a constant rate calculated using the effective interest method.

4. Limited by Guarantee

The company is limited by guarantee and, consequently, has no share capital.

Leven Valley Development Trust

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year Ended 31 December 2016

5. Investment Income

	Unrestricted Funds	Total Funds 2016	Unrestricted Funds	Total Funds 2015
	£	£	£	£
Bank interest receivable	9	9	15	15
	<u>9</u>	<u>9</u>	<u>15</u>	<u>15</u>

6. Expenditure on Charitable Activities by Fund Type

	Unrestricted Funds	Total Funds 2016	Unrestricted Funds	Total Funds 2015
	£	£	£	£
Project site costs	–	–	10,450	10,450
Support costs	668	668	44	44
	<u>668</u>	<u>668</u>	<u>10,494</u>	<u>10,494</u>

7. Expenditure on Charitable Activities by Activity Type

	Support costs	Total funds 2016	Total fund 2015
	£	£	£
Project site costs	42	42	10,468
Governance costs	626	626	26
	<u>668</u>	<u>668</u>	<u>10,494</u>

8. Analysis of Support Costs

	Analysis of support costs	Total 2016	Total 2015
	£	£	£
Finance costs	42	42	17
	<u>42</u>	<u>42</u>	<u>17</u>

9. Independent Examination Fees

	2016	2015
	£	£
Fees payable to the independent examiner for:		
Independent examination of the financial statements	<u>600</u>	<u>–</u>

Leven Valley Development Trust

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year Ended 31 December 2016

10. Trustee Remuneration and Expenses

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

11. Investments

	Shares in group undertakings £
Cost or valuation	
At 1 January 2016 and 31 December 2016	<u>2</u>
Impairment	
At 1 January 2016 and 31 December 2016	<u>-</u>
Carrying amount	
At 31 December 2016	<u>2</u>
At 31 December 2015	<u>2</u>

All investments shown above are held at valuation.

12. Creditors: amounts falling due within one year

	2016 £	2015 £
Accruals and deferred income	600	600
Other creditors	400	400
	<u>1,000</u>	<u>1,000</u>

13. Analysis of Charitable Funds

Unrestricted funds

	At 1 Jan 2016 £	Income £	Expenditure £	At 31 Dec 2016 £
General funds	<u>17,775</u>	<u>9</u>	<u>(668)</u>	<u>17,116</u>

Leven Valley Development Trust

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year Ended 31 December 2016

14. Analysis of Net Assets Between Funds

	Unrestricted Funds	Total Funds 2016
	£	£
Tangible fixed assets	2	2
Current assets	18,114	18,114
Creditors less than 1 year	(1,000)	(1,000)
Net assets	<u>17,116</u>	<u>17,116</u>

15. Transition to FRS 102

These are the first financial statements that comply with FRS 102. The charity transitioned to FRS 102 on 1 January 2015.

No transitional adjustments were required in the retained funds or income or expenditure for the year.

16. Related Parties

At the balance sheet date the company was due £100 (2015: £100) each to John McCornbie and Andrew Cook.

Leven Valley Development Trust owns 100% of the issued share capital of its trading subsidiary Ecowise Fife Limited. During the year the charity paid expenses of £13 (2015: £13) on behalf of Ecowise Fife Limited.