

You can use the WebFiling service to file this form online
Please go to www.companieshouse.gov.uk

What this form is for
You may use this form to appoint
an individual as a director

What this form is NOT for
You cannot use the form
to appoint a corporate director. To do so,
please use form AP02 'Appointment
of corporate director'

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A08 30/09/2011 156
COMPANIES HOUSE
23/09/2011 116
COMPANIES HOUSE

1 Company details

Company number	0	5	5	8	1	0	5	0
Company name in full	1 Clarence Square RTM Company Limited							

Filing in this form
Please complete in typescript or in
bold black capitals

All fields are mandatory unless
specified or indicated by *

2 Date of director's appointment

Date of appointment	d	0	7	m	0	7	y	2	0	1	1
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3 New director's details

Title*	Ms										
Full forename(s)	Susan										
Surname	Harding										
Former name(s) ¹											
Country/State of residence ²	GREAT BRITAIN										
Nationality	British										
Date of birth	d	1	9	m	1	1	y	1	9	5	7
Business occupation (if any) ³	None										

1 Former name(s)
Please provide any previous names
which have been used for business
purposes in the past 20 years

Married women do not need to give
former names unless previously used
for business purposes

Continue in section 6 if required

2 Country/State of residence
This is in respect of your usual
residential address as stated in
Section 4a

3 Business occupation
If you have a business occupation,
please enter here. If you do not,
please leave blank

4 New director's service address ⁴

Please complete your service address below. You must also complete your usual
residential address in **Section 4a**

Building name/number	Flat 2							
Street	1 Clarence Square							
Post town	Cheltenham							
County/Region	Gloucestershire							
Postcode	G	L	5	0		4	J	N
Country	U K							

4 Service address
This is the address that will appear
on the public record. This does not
have to be your usual residential
address

Please state 'The Company's
Registered Office' if your service
address is recorded in the company's
register of directors as the
company's registered office

If you provide your residential
address here it will appear on the
public record

AP01

Appointment of director

5 Signatures

I consent to act as director of the above named company

New director's signature

Signature

X

S. Harding

X

Authorising signature

Signature

X

M. Fawc

X

1 Societas Europaea

If the form is being filed on behalf of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership

2 Person authorised

Under either section 270 or 274 of the Companies Act 2006

This form may be signed and authorised by

Director ¹, Secretary, Person authorised ², Administrator, Administrative Receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor

6 Additional former names (continued from Section 3)


Former names ³


3 Additional former names


Use this space to enter any additional names


AP01


Appointment of director

 Presenter information	
You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.	
Contact name	Steve Diamond
Company name	WILLANS LLP
Address	
28 IMPERIAL SQUARE	
Post town	
CHELTENHAM	
County/Region	
GLOUCESTERSHIRE	
Postcode	GL50 1RH
Country	UK
DX	DX 7420 CHELTENHAM
Telephone	01242 514000

 Checklist
We may return forms completed incorrectly or with information missing.
Please make sure you have remembered the following
<input type="checkbox"/> The company name and number match the information held on the public Register
<input type="checkbox"/> You have provided a business occupation if you have one
<input type="checkbox"/> You have provided a correct date of birth
<input type="checkbox"/> You have completed the date of appointment
<input type="checkbox"/> You have completed the nationality box in Section 3
<input type="checkbox"/> You have provided both the service address and the usual residential address
<input type="checkbox"/> Addresses must be a physical location. They cannot be a PO Box number (unless part of a full service address), DX or LP (Legal Post in Scotland) number
<input type="checkbox"/> You have included all former names used for business purposes over the last 20 years
<input type="checkbox"/> You have enclosed a relevant section 243 application if applying for this at the same time as completing this form
<input type="checkbox"/> The new director has signed the form
<input type="checkbox"/> You have provided an authorising signature

 Important information
Please note that all information on this form will appear on the public record, apart from information relating to usual residential addresses.

 Where to send
You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below.
For companies registered in England and Wales The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ DX 33050 Cardiff
For companies registered in Scotland The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF DX ED235 Edinburgh 1 or LP - 4 Edinburgh 2 (Legal Post)
For companies registered in Northern Ireland The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG DX 481 N R Belfast 1
Section 243 exemption If you are applying for, or have been granted a section 243 exemption, please post this whole form to the different postal address below. The Registrar of Companies, PO Box 4082, Cardiff, CF14 3WE

 Further information
For further information please see the guidance notes on the website at www.companieshouse.gov.uk or email enquires@companieshouse.gov.uk
This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk