

# OS CH09

Change of details by an overseas company for a person authorised to accept service of documents on behalf of the company in respect of a UK establishment



Companies House

**What this form is for**  
You may use this form to change the details of a person authorised to accept service of documents on behalf of the company in respect of a UK establishment

**What this form is NOT for**  
You cannot use this form to make changes to any other company details

THURSDAY



A17 \*A59RVLXN\* #98  
23/06/2016  
COMPANIES HOUSE

## 1 Overseas company details

Company number

Company name in full or alternative name as registered in the UK

→ **Filling in this form**  
Please complete in typescript or in bold black capitals  
All fields are mandatory unless specified or indicated by \*

## 2 UK establishment details

UK establishment number

UK establishment name in full

## 3 Current details on the Register of person authorised<sup>1</sup>

Title \*

Full forename(s)

Surnames

① **Current details**  
This information is used to identify your details on the public record

## 4 Date of change of details

Date of change of details

Please complete the appropriate sections to indicate which of your details have changed

## 5 Change of name details<sup>2</sup>

Title \*

Full forename(s)

Surname

② Please enter your new name

## 6 Change of service address<sup>3</sup>

Building name/number

Street

Post town

County/Region

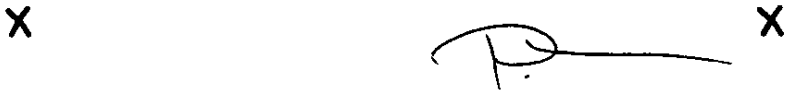
Postcode

Country

③ **Service address**  
This is the address that will appear on the public record. This does not have to be your usual residential address.  
If you provide your residential address here it will appear on the public record.

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<b>7</b>	<b>Signature</b>	
	I am signing this form on behalf of the overseas company	
Signature	Signature  X	
	This form may be signed by Director, Secretary, Permanent representative	Authorised Signatory For COSIGN LIMITED Corporate Secretary

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## Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record

Contact name DANIELLE BURTENSHAW

Company name INTERTRUST

Address PO BOX 119

MARTELLO COURT

ADMIRAL PARK

Post town ST PETER PORT

Country/Region

Postcode 

G	Y	1	3	H	B
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Country GUERNSEY

DX

Telephone 01481 211206

## Checklist

**We may return forms completed incorrectly or with information missing**

**Please make sure you have remembered the following**

- The company name and number as registered in the UK match the information held on the public Register
- You have completed Section 2
- You have completed the current details of the person authorised in Section 3
- You have completed in Section 4 the date of change of details
- You have entered the relevant change of details
- A new address must be a physical location  
It cannot be a PO Box number (unless part of a full address), DX or LP (Legal Post in Scotland) number
- You have signed the form

## Important information

**Please note that all information on this form will appear on the public record**

## Where to send

You may return this form to any Companies House address

### England and Wales

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ  
DX 33050 Cardiff

### Scotland

The Registrar of Companies, Companies House,  
Fourth floor, Edinburgh Quay 2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF  
DX ED235 Edinburgh 1  
or LP - 4 Edinburgh 2 (Legal Post)

### Northern Ireland

The Registrar of Companies, Companies House,  
Second Floor, The Linenhall, 32-38 Linenhall Street,  
Belfast, Northern Ireland, BT2 8BG  
DX 481 N R Belfast 1

## Further information

For further information, please see the guidance notes on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

**This form is available in an alternative format. Please visit the forms page on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)**