### Part 1  Company details

The section must be completed by all companies

#### A1  Company details

<table>
<thead>
<tr>
<th>Company number</th>
<th>0</th>
<th>6</th>
<th>4</th>
<th>2</th>
<th>3</th>
<th>7</th>
<th>6</th>
<th>5</th>
</tr>
</thead>
<tbody>
<tr>
<td>Company name in full</td>
<td>STEVE COLEMAN (TIMBER ERECTORS) LIMITED</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- **Company name change**
  If your company has recently changed its name, please provide the company name as at the date of this return

#### A2  Return date

Please give the annual return made up date. The return must not be a future date. The annual return must be delivered within 28 days of the date given below.

- **Date of this return**
  | 1 | 2 | 1 | 7 | 2 | 0 | 1 | 0 |

#### A3  Principal business activity

Please show the trade classification code number(s) for the principal activity or activities.

- **Classification code 1**
  | 4 | 5 | 2 | 5 |
- **Classification code 2**
- **Classification code 3**
- **Classification code 4**

If you cannot determine a code, please give a brief description of your business activity below.

- **Principal activity description**
  -
  -
  -
  -

---

**Note:**
- All fields are mandatory unless specified or indicated by *. 
- If filing in this form, please complete in typescript or in bold black capitals.
- A full list of the trade classification codes is available on our website www.companieshouse.gov.uk.
### Company type

Please confirm your company type by ticking the appropriate box below (only one box must be ticked):

- [ ] Public limited company
- [x] Private company limited by shares
- [ ] Private company limited by guarantee
- [ ] Private company limited by shares exempt under section 60
- [ ] Private company limited by guarantee exempt under section 60
- [ ] Private unlimited company with share capital
- [ ] Private unlimited company without share capital

*Company type*

If you are unsure of your company type, please check your latest certificate of incorporation or our website

www.companieshouse.gov.uk

### Registered office address

<table>
<thead>
<tr>
<th>Building name/number</th>
<th>Belfry House</th>
</tr>
</thead>
<tbody>
<tr>
<td>Street</td>
<td>Bell Lane</td>
</tr>
<tr>
<td>Post town</td>
<td>Hertford</td>
</tr>
<tr>
<td>County/Region</td>
<td>Herts</td>
</tr>
<tr>
<td>Postcode</td>
<td>SG141BP</td>
</tr>
</tbody>
</table>

*Change of registered office*

This must agree with the address that is held on the Companies House record at the date of this return.

If the registered office address has changed, you should complete form AD01 and submit it together with this annual return.

### Single alternative inspection location (SAIL) of the company records (if applicable)

<table>
<thead>
<tr>
<th>Building name/number</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
<tr>
<td>Street</td>
</tr>
<tr>
<td>Post town</td>
</tr>
<tr>
<td>County/Region</td>
</tr>
<tr>
<td>Postcode</td>
</tr>
</tbody>
</table>

*SAIL address*

This must agree with the address that is held on the Companies House record at the date of this return.

If the address has changed, you should complete form AD02 and submit it together with this annual return.

### Location of company records

Please tick the appropriate box to indicate which records are kept at the SAIL address in Section A6:

- [ ] Register of members
- [ ] Register of directors
- [ ] Directors' service contracts
- [ ] Directors' indemnities
- [ ] Register of secretaries
- [ ] Records of resolutions etc.
- [ ] Contracts relating to purchase of own shares
- [ ] Documents relating to redemption or purchase of own share out of capital by private company
- [ ] Register of debenture holders
- [ ] Report to members of outcome of investigation by public company into interests in its shares
- [ ] Register of interests in shares disclosed to public company
- [ ] Instruments creating charges and register of charges England and Wales or Northern Ireland
- [ ] Instruments creating charges and register of charges Scotland

*Location of company records*

If the company records are held at the registered office address, do not tick any of the boxes in this section.

Certain records must be kept by every company while other records are only kept by certain company types where appropriate.

If the records are not kept at the SAIL address, they must be available at the registered office.

If any of the company records have moved from the registered office to the address in Section A6 since the last annual return, you must complete form AD03 and submit it together with this annual return.
# AR01
Annual Return

## Corporate Secretary

### Corporate Secretary's Details

Please use this section to list all the corporate secretaries of the company.

<table>
<thead>
<tr>
<th>Corporate body/firm name</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Building name/number</td>
<td></td>
</tr>
<tr>
<td>Street</td>
<td></td>
</tr>
<tr>
<td>Post town</td>
<td></td>
</tr>
<tr>
<td>County/Region</td>
<td></td>
</tr>
<tr>
<td>Postcode</td>
<td></td>
</tr>
<tr>
<td>Country</td>
<td></td>
</tr>
</tbody>
</table>

### Location of the Registry of the Corporate Body or Firm

Is the corporate secretary registered within the European Economic Area (EEA)?

- Yes: Complete Section C3 only
- No: Complete Section C4 only

### EEA Companies

Please give details of the register where the company file is kept (including the relevant state) and the registration number in that register.

<table>
<thead>
<tr>
<th>Where the company/ firm is registered</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Registration number</td>
<td></td>
</tr>
</tbody>
</table>

### Non-EEA Companies

Please give details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register.

<table>
<thead>
<tr>
<th>Legal form of the corporate body or firm</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Governing law</td>
<td></td>
</tr>
<tr>
<td>If applicable, where the company/firm is registered</td>
<td></td>
</tr>
<tr>
<td>If applicable, the registration number</td>
<td></td>
</tr>
</tbody>
</table>

### EEA

- A full list of countries of the EEA can be found in our guidance: [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)
- This is the register mentioned in Article 3 of the First Company Law Directive (68/151/EEC)

### Non-EEA

- Where you have provided details of the register (including state) where the company or firm is registered, you must also provide its number in that register.
AR01
Annual Return

 Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name
PHILIP CHAVE

Company name
PHILIP T CHAVE & CO

Address
BELFRY HOUSE
BEL LANE

Post town
HERTFORD

County/Region
HERTS

Postcode
SG14 1BP

Country
ENGLAND

Telephone
01992 500111

 Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

☐ The company name and number match the information held on the public Register
☐ You have completed your principal business activity
☐ You have not used this form to make changes to the registered office address
☐ You have not used this form to make changes to secretary and director details
☐ You have fully completed the Statement of capital (if applicable)
☐ You have signed the form
☐ You have enclosed the correct fee

 Important information

Please note that all information on this form will appear on the public record.

 How to pay

A fee of £30 is payable to Companies House in respect of an Annual Return.

Make cheques or postal orders payable to "Companies House"

 Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below.

For companies registered in England and Wales
The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland
The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland
The Registrar of Companies, Companies House, First Floor, Waterfront Plaza, 8 Laganside Road,
Belfast, Northern Ireland, BT1 3BS
DX 481 N R Belfast 1

 Further information

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk

This form has been provided free of charge by Companies House

CHFP0000
10/09 Version 2.0
# Part 5 Signature

This must be completed by all companies

I am signing this form on behalf of the company

<table>
<thead>
<tr>
<th>Signature</th>
<th>Signature</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><img src="image" alt="Signature" /></td>
</tr>
</tbody>
</table>

This form may be signed by
- Director
- Secretary
- Person authorised
- Charity commission receiver and manager
- CIC manager
- Judicial factor

*Societas Europaea*

If the form is being filed on behalf of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership.

*Person authorised*

Under either section 270 or 274 of the Companies Act 2006.