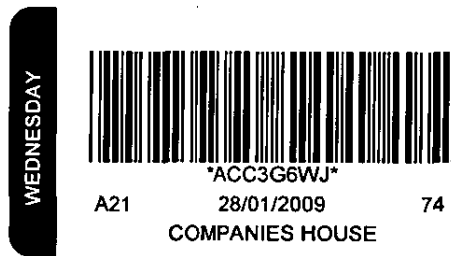


“SCRIBES” (SOUTH WEST) C.I.C

**Directors’ Report and Financial Statements
for the period ended 31 March 2008**



Company Number 5903530 (England & Wales)

“SCRIBES” (SOUTH WEST) C.I.C.

Company Information

Directors	Ms Wendy Butler Mrs Nancy Green
Secretary	Mrs Nancy Green
Company Number	5903530
Registered Office	3 Rupertswood Terrace Ilfracombe Devon EX34 9EW
Accountants	ASHTON ACCOUNTING Margaret Ashton FCCA MAAT Chartered Certified Accountant 10 & 11 Northfield Road ILFRACOMBE Devon EX34 8AL
Bankers	Unity Trust Bank Nine Brindleyplace Birmingham B1 2HB
Solicitors	

“SCRIBES” (SOUTH WEST) C.I.C

CONTENTS

1. Directors Report
2. Directors Report
3. Accountants report
4. Statutory Profit & Loss Account
5. Balance Sheet
6. Notes to the Accounts
7. Notes to the Accounts
8. Notes to the Accounts

The Following pages do not form part of the statutory accounts.

9. Management trading Profit & Loss Account

“Scribes” (South West) C.I.C.

Financial Statements for the period ended 31 March 2008

Report of the Directors

The directors present their annual report with the Financial Statements of the company for the period ended 31 March 2008

Company Activities

The company is to provide benefit to vulnerable groups in a programme of their learning and development. In order to improve quality of life, initially in the area of North Devon

Asset Lock

We confirm the assets of the company are kept and will be treated within the conditions of the asset lock detailed in note 1 of the accounts and in the memorandum of the company.

Steering Group

As Directors we have invited a voluntary steering group to monitor our activities. They are provided with the management accounts on a monthly basis. We confirm there is no connection between the directors and members of the steering Committee.

Directors Declaration

We the undersigned declare that the company whose proposed name appears above will not be:

A political party

A political campaigning organisation or a subsidiary of a political campaigning organisation.

We declare that the company will carry on its activities for the benefit of the community or a section thereof as declared in section 35 of the Companies (Audit Investigations and Community Enterprise) act 2004 and the Regulations.

The company activities will provide benefit to vulnerable groups in a programme of their learning and development in order to improve quality of life, initially in the North Devon area.

Directors

The company is limited by guarantee.

Each member who served during the period as listed below has committed £1 each to the company.

Ms Wendy Butler

Mrs N Green

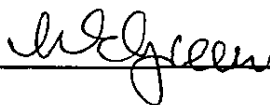
Small Company Exemptions

In preparing this report the directors have taken advantage of special exemptions applicable to small companies provided by part II of Schedule 8 to the Companies Act 1985

Approved by the board of Directors, and signed on its behalf



Ms Wendy Butler (Director)



Mrs Nancy Green (Director & Secretary)

16 / 12 / 2008 Date

“Scribes” (South West) C.I.C.

Financial Statements for the period ended 31 March 2008

Accountants Report to the Shareholders for the Company.

In accordance with instructions given to us we have prepared financial statements for the company for the period ended 31 March 2008 according to the accounting provisions of the companies Act 1985 and the financial reporting standard for smaller entities (effective January 2007).

The director of the company has confirmed that the company is totally exempt from the audit requirement under the provisions of subsection 1 of section 249A of the Companies Act 1985, and as a result we have not carried out an audit. The financial statements on pages 4 to 9 are therefore based on the information shown in the accounting records and on the information and explanations provided to us by the director.

_____ 2008 Date

Margaret Ashton

ASHTON ACCOUNTING
MARGARET ASHTON FCCA MAAT
CHARTERED CERTIFIED ACCOUNTANT
10 & 11 Northfield Road
ILFRACOMBE
Devon
EX34 8AL

**SCRIBES (SOUTH WEST) COMMUNITY INTEREST COMPANY
FINANCIAL STATEMENTS FOR THE PERIOD
STATUTORY PROFIT & LOSS ACCOUNT**

			2007
Grant Funding	Note 1,2,3	£ 12,338	10,448
Administrative Expenses		(6,580)	(3,495)
Operating Profit/(Loss)	4	<u>5,758</u>	<u>6,953</u>
Interest Receivable		-	-
Interest Payable		-	-
Profit/(Loss) on ordinary activities before Taxation		<u>5,758</u>	<u>6,953</u>
Taxation on Ordinary Activities	5	-	
Profit/(Loss) on Ordinary Activities After Taxation		<u>5,758</u>	<u>6,953</u>
Retained Profit/(Loss) for the Period		<u>5,758</u>	<u>6,953</u>
Retained Profit(Loss) as 1 September 2007		6,953	-
Retained Profit(Loss) as at 31 March 2008		<u><u>£ 12,711</u></u>	<u><u>6,953</u></u>

**SCRIBES (SOUTH WEST) COMMUNITY INTEREST COMPANY
 FINANCIAL STATEMENTS FOR THE PERIOD
 BEING 1 SEPTEMBER 2007 TO 31 MARCH 2008
 BALANCE SHEET AS AT 31 MARCH 2008**

	Note				
Fixed assets		£	£	£	£
Tangible Assets	6		645		730
Current Assets					
Debtors	7	64		68	
Cash at Bank		12,764		6,902	
Cash in Hand		-		-	
		<u>12,828</u>		<u>6,970</u>	
Creditors					
Amounts Falling Due within one year	8	<u>760</u>		<u>745</u>	
Net Current Assets			<u>12,068</u>		<u>6,225</u>
Net Assets		£	<u><u>12,713</u></u>		<u><u>6,955</u></u>
Capital & Reserves					

The company is a Community Interest Company Limited by Guarantee

Members contributions -Guarantee			2		2
Retained Profit(loss)			<u>12,711</u>		<u>6,953</u>
Funds	9	£	<u><u>12,713</u></u>		<u><u>6,955</u></u>

The directors have taken advantage of the exemption conferred by section 249a (1) not to have these accounts audited and confirm that no notice has been deposited under section 249B(2) of the Companies Act 1985.

The directors acknowledges their responsibilities for ensuring that the company keeps accounting records that comply with section 221 and preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the year and of its profit or loss for the financial year in accordance with the requirements of section 226 and which otherwise comply with the requirements of the Companies Act 1985, so far as applicable to the company.

The Accounts have been prepared in accordance with the special provisions of part VII of the Companies Act 1985 relating to small companies, and in accordance with the Financial Reporting Standard for Smaller Entities. (effective January 2007)

The financial statements were approved by the board and signed on its behalf on


 _____ Ms W Butler (Director)


 _____ Mrs N Green (Director & Secretary)

16 / 12 / 2008 Date

**SCRIBES (SOUTH WEST) COMMUNITY INTEREST COMPANY
FINANCIAL STATEMENTS FOR THE PERIOD
NOTES TO THE ACCOUNTS**

1. Accounting Policies

1.1 Basis of preparation of the financial Statements

The Financial Statements are prepared under the historical cost convention and in accordance with the financial Reporting Standard for Smaller Entities (effective January 2007). They incorporate the results of the principle activities of the company as described in the Director's report.

The company has taken advantage of the exemption from preparing a cash flow statement on the grounds that it qualifies as a small company under the Companies Act 1985

1.2 Grant Funding

The company is a community interest company and as such has not made any taxable supplies. It has received grant funding to cover initial set up costs

1.3 Going Concern Basis of Accounting

It is the Directors' opinion that there will be no problem with the company continuing as a going concern.

1.4 Limited Liability

The company is limited by guarantee. Each member committing a maximum of £1.

1.5 Asset Lock

The company shall not transfer any of its assets other than for full consideration.

Provided the company complies with any restrictions listed in its memorandum, it may transfer assets to another asset locked body.

If for the benefit of the community the company can transfer assets at less than full value.

2 Company Activities

The company is to provide benefit to vulnerable groups in a programme of their learning and development. In order to improve quality of life, initially in the area of North Devon.

3 Grant Funding

	Funds as at 1 Sep 07	Advanced in Period	Spent in Period	Funds as at 31 Mar 08
Core Funding From NDDC	436.66		280.38	156.28
D C F Grant	6465.20		6,195.20	270.00
D A F		7,538.00		7538.00
N D H		4,800.00		4800.00
	<u>6901.86</u>	<u>12338.00</u>	<u>6475.58</u>	<u>12764.28</u>

Note the spending does not allow for creditors or payments made in advance of a future period

SCRIBES (SOUTH WEST) COMMUNITY INTEREST COMPANY
FINANCIAL STATEMENTS FOR THE PERIOD
NOTES TO THE ACCOUNTS

4 Operating Profit/(Loss)	<u>2008</u>	<u>2007</u>
	£	
The operating profit/(Loss) is stated after charging		
Director's Emoluments		
Expenses Reimbursed Ms W Butler	£ <u>263</u>	£ <u>292</u>
Expenses Reimbursed Mrs N Green	£ <u>-</u>	£ <u>386</u>
Depreciation of owned tangible fixed assets	£ <u>85</u>	£ <u>183</u>
5 UK current year taxation	<u>2008</u>	<u>2007</u>
	£	£
The company is a mutual company and is only chargeable to tax on its investment income	-	-
	-	-
	£ <u>-</u>	£ <u>-</u>
6 Tangible Fixed Assets		
	Plant & Equipment	Total
Cost or Valuation		
As At 1 September 2007	913	913
Disposals	-	-
Additions	-	-
As At 31 March 2008	£ <u>913</u>	<u>913</u>
Accumulated Depreciation		
As At 1 September 2007	183	183
Charge For Year	85	85
As At 31 March 2008	£ <u>268</u>	<u>268</u>
Net Book Value		
As At 1 September 2007	£ <u>730</u>	<u>730</u>
As At 31 March 2008	£ <u>645</u>	<u>645</u>
7 Debtors	<u>2008</u>	<u>2007</u>
	£	£
Amounts falling due within one year	-	-
Grant Funding Due	64	68
Other Debtors	£ <u>64</u>	£ <u>68</u>
8 Creditors Amounts falling due within one year	<u>2008</u>	<u>2007</u>
	£	£
Other Creditors & Accruals	760	745
All of which are due within one year	£ <u>760</u>	£ <u>745</u>

**SCRIBES (SOUTH WEST) COMMUNITY INTEREST COMPANY
FINANCIAL STATEMENTS FOR THE PERIOD
NOTES TO THE ACCOUNTS**

9 Reconciliation of Movements in Funds	<u>2008</u> £	<u>2007</u> £
Profit/(Loss) for the year	5,758	6,953
Members Guarantee received in year	<u>-</u>	<u>2</u>
Net Addition/Subtraction from shareholders funds	5,758	6,955
Funds as at 1 September 2007	<u>6,955</u>	-
Funds as at 31 March 2008	<u>£ 12,713</u>	<u>£ 6,955</u>

10 Related Party transactions

Mr A Green The Husband of one of the Directors Received monies to repay expenses incurred on behalf of the company.

	<u>2008</u> £	<u>2007</u> £
	12	889
	<u>£ 12</u>	<u>£ 889</u>

The expenses were recharged at cost no extra amount being paid or payable. These amounts were fully paid at the year end no amount being owing.

During this first period both directors carried out consultancy work for the company.

This work was invoiced on a fully commercial basis. The total for the period and any amount owing as at 31 March is as follows.

	<u>Total Due for Period</u>	<u>Owing as at 31 March 2008</u>
Ms W Butler	2,803	-
Mrs N Green	<u>2,803</u>	<u>-</u>
	<u>5,606</u>	<u>-</u>

all amounts being fully paid as at 31 March 2008.

11 Post Balance Sheet Events

There have been no such events since the balance sheet date

**SCRIBES (SOUTH WEST) COMMUNITY INTEREST COMPANY
 FINANCIAL STATEMENTS FOR THE PERIOD
 BEING 1 SEPTEMBER 2007 TO 31 MARCH 2008
 MANAGEMENT TRADING, PROFIT & LOSS ACCOUNT**

	£		11.08.06 to 31.08.07	
	£	£	£	£
INCOME				
Grant Funding		12,338		10,448
Donations		-		-
		<u>12,338</u>		<u>10,448</u>
LESS EXPENSES				
Room Hire	-		12	
Insurance	161		-	
Consultancy - N Green	2,803		1,211	
Consultancy - W Butler	2,803		1,211	
Training	13		70	
Membership & Subscriptions	71		-	
Postage & Stationery	364		448	
I T Repairs & Consultants	-		82	
Accountancy	250		235	
Travel & Subsistence	-		8	
Companies House	30		-	
Company Registration	-		35	
Depreciation	85		183	
TOTAL EXPENSES		<u>6,580</u>		<u>3,495</u>
EXCESS INCOME/(EXPENDITURE) -Prior to Interest		5,758		6,953
INTEREST RECEIVED		-		-
EXCESS INCOME/(EXPENDITURE)		<u>5,758</u>		<u>6,953</u>
RETAINED (DEFICIT)/SURPLUS		5,758		6,953
RETAINED SURPLUS - as at 1 September 2007		6,953		-
RETAINED SURPLUS - as at 31 March 2008	£	<u><u>12,711</u></u>	£	<u><u>6,953</u></u>

Accounts submitted under separate cover - please link.

300045-15

CIC 34

Community Interest Company Report

For official use <i>(Please leave blank)</i>	
Company Name in full	'Scribes' (South West) C.I.C.
Company Number	5903530
Year Ending	31st March 2008

Please complete in typescript, or in bold black capitals.

This template illustrates what the Regulator of Community Interest Companies considers to be best practice for completing a simplified community interest company report. All such reports must be delivered in accordance with section 34 of the Companies (Audit, Investigations and Community Enterprise) Act 2004 and contain the information required by Part 7 of the Community Interest Company Regulations 2005. For further guidance see chapter 8 of the Regulator's guidance notes and the alternate example provided for a more complex company with more detailed notes.

PART 1 - GENERAL DESCRIPTION OF THE COMPANY'S ACTIVITIES

In the space provided below, please insert a general account of the company's activities in the financial year to which the report relates, including a fair and accurate description of how they have benefited the community, or section of the community, which the company is intended to serve.

During the accounting period April 2007 - March 2008 the key theme has been 'partnership'. 'Scribes' has continued developing project activities in Ilfracombe, North Devon with a clear focus on training and support services, in particular working with clients who are also users of the mental health services.

Working in partnership with Transform Neighbourhood Management Programme, North Devon Voluntary Services and North Devon Pathfinder Trust, we have been the lead agency operating open access/drop-in sessions (Transform4Work) where clients can obtain a range of services : assistance with form-filing, welfare benefits advice, debt/money advice, training and volunteering opportunities. The service is 'client-centred', involving volunteers, and aims to give people the support they need to return to waged work or other work of community benefit.

We have also forged closer working links with Barnstaple Poverty Action Group and South West Pound and accept client referrals from GPs and the Community Mental Health Team.

By bringing agencies together, with a common purpose, we have worked to ensure that the most vulnerable client groups have ready access to all the help they need in a non-threatening environment.

We have also developed a programme to deliver Mentoring Skills Training and are working towards full accreditation with the Mentoring & Befriending Foundation.

(If applicable, please just state "A social audit report covering these points is attached").

(Please continue on separate continuation sheet if necessary.)



A39

AM6NE6GP
12/01/2009
COMPANIES HOUSE

52

PART 2 – CONSULTATION WITH STAKEHOLDERS – Please indicate who the company's stakeholders are; how the stakeholders have been consulted and what action, if any, has the company taken in response to feedback from its consultations? If there has been no consultation, this should be made clear.

Our stakeholders form a Steering Group which meets monthly to discuss current activities and formulate future development plans. The meetings are also open to partner agencies.

We liaise with Job Centre Plus and act as a channel for service users' views to be communicated to statutory authorities via the Local Strategic Partnership.

Actions taken:

Following the closure of our local Job Centre, we have developed drop-in advice & support sessions in direct response to clients' stated requests. We have also delivered 'Money Matters' training courses in accordance with our stakeholders' wishes.

Many of our clients express a wish to undertake part time or sessional work when they feel well enough, but fear to do so because of the complexities and risk of losing welfare benefits. We have therefore applied to be a pilot for the 'Community Allowance' so that our clients can undertake some paid work of community benefit without risk of financial hardship.

(If applicable, please just state "A social audit report covering these points is attached").

PART 3 – DIRECTORS' REMUNERATION – Please insert details of any remuneration received by the Directors, even if already stated in the accounts. If no remuneration was received you must state that "no remuneration was received" below.

'No remuneration was received'.

PART 4 – TRANSFERS OF ASSETS OTHER THAN FOR FULL CONSIDERATION – Please insert full details of any transfers of assets other than for full consideration e.g. Donations to outside bodies. If this does not apply you must state that "no transfer of assets other than for full consideration has been made" below.

'No transfer of assets other than for full consideration has been made'.


(Please continue on separate continuation sheet if necessary.)

(N.B. Please enclose a cheque for £15 payable to Companies House or the Department of Enterprise, Trade and Investment, as appropriate)

PART 5 – SIGNATORY

The original report must be signed by a director or secretary of the company

Signed



Date

06/01/09

Office held (delete as appropriate) Director/Secretary

You do not have to give any contact information in the box opposite but if you do, it will help the Registrar of Companies to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

Wendy Butler (Director)	
3 Rupertswood Terrace	
Ilfracombe	
EX34 9EW	Tel 01271 867836
DX Number	DX Exchange

When you have completed and signed the form please send it to the Registrar of Companies:
Companies House, Crown Way, Cardiff, CF14 3UZ **DX 33050 Cardiff**
for companies registered in England and Wales

or

Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB **DX235 Edinburgh**
for companies registered in Scotland **or LP – 4 Edinburgh 2**

or

Companies Registry, Department of Enterprise, Trade and Investment, Waterfront Plaza, 8 Laganbank Road Belfast BT1 3BS
for companies registered in Northern Ireland