

CA. 1/10/98

BROOMIEKNOWE GOLF CLUB LIMITED

(By Guarantee)

Company Number 029688 (Scotland)

Registered Office:

36 Golf Course Road, Bonnyrigg, Midlothian

Annual Report and Accounts

FOR THE YEAR ENDED 31 DECEMBER 1997

Captain

D L Turner

Hon Secretary

J G White

Hon Treasurer

I D Armstrong

Greens Convener

R T Watson

House Convener

G S Lothian

D S Brown

K Devlin

Fixtures Convener

J Hamilton

R H Beattie

M Di Duca

Junior Convener

L Wight

N Smith

J L Oliver

THE FORTY-SIXTH ANNUAL GENERAL MEETING of the club will be held in the Clubhouse on Thursday, 2 April 1998 at 8.00 pm.

AGENDA

- 1 Notice of Meeting
- 2 Minute of the Forty-fifth Annual General Meeting held on 10 April 1997
- 3 Minute of Extra-ordinary General Meeting held on 13 November 1997
- 4 Report of Council (appended)
- 5 Accounts for the year to 31 December 1997
- 6 Resolution to amend Articles of Association (see addendum to report)
- 7 Bar vouchers
- 8 Election of Captain and Officials
- 9 Election of Council
- 10 Appointment of Auditors
- 11 AOCB

J G White

Secretary

Bonnyrigg

1 March 1998



BROOMIEKNOWE GOLF CLUB LIMITED
REPORT BY THE DIRECTORS

The directors present their annual report and accounts for the year ended 31 December 1997

Captain's Report

It has been an eventful year with the resignations last June of Captain Ian Nimmo and Fixtures Convener Edgar Smith. Ian especially had a long period of service with the club as Honorary Secretary, Vice-Captain and latterly Captain and I will take this opportunity to publicly record our appreciation for their efforts on our behalf over the years. On a similar vein I must also report the departure of our club steward John Cleary and his wife Marianne for pastures new. Both have been appointed in a similar capacity at Kilspindie Golf Club. After eight years of exemplary service at Broomieknowe they both carry with them our best wishes for a successful future. As I write too, I have in front of me the resignation of Keith Cowie, one of our greenkeepers who has just been successful in obtaining a greenkeeping post in Wisconsin, USA. Keith started with us on a Youth Opportunities scheme nearly seven years ago, undertook his apprenticeship thereafter and has developed into a first class greenkeeper. Good luck to him.

I am much indebted to all the employees of the club for their efforts on our behalf. Avril Mitchell does an excellent administrative job for us, remaining quietly efficient and unflappable when all around is lost. Vicki our assistant steward and the bar staff have been magnificent in coping with the sudden departure of John and Marianne until new appointments have been made and are in post. Incidentally, please offer Vicki your congratulations as she is soon to be married in the Dominican Republic. Joe Williams, the gardener/handyman, has once again given us a flawless floral display which attractively sets off the course. I am grateful to our professional Mark Patchett and his assistants Jonathan and Richard for the quality of service that they provide to the club.

On the playing side it has been a bit of a barren year for our Summer and Winter League teams. However, I am grateful to those players who make themselves available to represent the club, as well as to Norman Smith who undertakes the role of Match Secretary with much phlegm. Our Junior team had an excellent year in the Lothians Championships after coming close last year. They went all the way to beat hot favourites Glencorse, last year's semi-finalists, in an exciting final at Mortonhall. That is the first time for fourteen years that Broomieknowe has won that trophy and it is due in no small way to the efforts formerly of Ian Armstrong and latterly of Les Wight in organising the Junior teams.

The Championship this year was won by Ross Thomson, at seventeen years and five months, the youngest player to win in the history of the event since David Smith some forty years ago - and twenty-one years after his father Graham. That raises the old nature/nurture argument again, Graham!

I am sad to report the deaths of the following members: Mrs J T Burns, Mr E Howard, Mr J Monteith, Dr J Symonds and Mr G McKinlay. Ex Professional/Head Greenkeeper Mr Harry Smith also passed away recently.

I would like to take this opportunity to thank Council members for their unstinting efforts in what was potentially a difficult year. Their support has been excellent on all occasions. A special thanks to Jim Hamilton who agreed to be co-opted to take over Fixtures and who did an excellent job. Rob Beattie retires by rotation and Jock Oliver has stepped down after many years of service to the club. Thank you all.

House Convener's Report

Another year of achievements and disappointments. On the positive side we managed to upgrade the heating in the top lounge and to lead in water to the Professional's shop. Lack of funds meant that we had to cut back on some of the developments that were in the pipe-line. The bar and kitchen are desperately in need of upgrading and plans and tenders have been drawn up to that effect. The loss of Marianne and John is a big disappointment. However, hopefully it will give us an opportunity to import some new faces and ideas. Change is not always necessarily a bad thing. The transition period will allow us to proceed with the upgrading work and hope that upheaval will be kept to a minimum.

BROOMIEKNOWE GOLF CLUB LIMITED
REPORT BY THE DIRECTORS (Continued)

House Convener's Report (Continued)

Bar sales were well below target and the perennial statement must be made that members should support the clubhouse more in order to keep fees down. Again, we are indebted to the eighty or so loyal and enthusiastic members who continually use the club. A campaign to attract new house members locally succeeded in attracting forty new house members although some of these have not renewed this year's membership. On the social side we held fewer though better attended functions in 1997 which together with Theme Nights helped keep an optimistic spirit in the House Committee.

Thanks go to the staff, especially Vicki and Jennie, for their help in covering the period between stewards. My thanks also to the remainder of the part time bar staff, cleaners and gardener/handyman.

I look forward to seeing you in the clubhouse in the coming season.

Fixture Convener's Report

In recent years, the months of March and April have been accompanied by a bitter east wind which has held back the growing conditions necessary for the greens staff to deliver the course in a condition suitable for medal play. It therefore makes sense to delay the start of the season by re-scheduling all monthly medals from the beginning of the month to the end of the month. *I am sure this change will benefit all concerned.*

At the start of the 1997 season the fixtures team decided to put in place a new form of entry sheet for "medal competitions". This has been well received by the members for which their co-operation is very much appreciated. Championship week saw the emergence of a new generation of players with the youngest ever final producing the youngest ever champion. Congratulations to Mr Ross Thomson. Congratulations also go to Mr R Preston - "B" Class Champion, Mr E Fitzpatrick - "C" Class Champion and Mr N Smith - Seniors Champion. Norman also has the honour of playing the lowest round of the season; a scratch 68 in the July medal.

The standard scratch has been raised from 69 to 70 for season 1998, justifiably so as to average SS in medal competitions last year was 70.7.

Enjoy your golf in 1998.

Junior Convener's Report

At last, champions of the Edinburgh Junior Summer League - 1997! The team won over Glencorse by 4.5-2.5 in the final at the testing Mortonhall Golf Course, which was in superb condition. Throughout the summer it was touch and go whether we would qualify and eventually finish second equal with Torphin Hill. We qualified in matches won in the home results. The quarter-final against Kingsknowe on their home course was an exciting match - all square with one match remaining on the course and our man was 2 down, 3 to go. However, Chris Baird was equal to the occasion, squared the match with a birdie 3 at the eighteenth after almost driving to the green. The tie was won in our favour at the third extra hole. Well done Chris.

The semi-final at Turnhouse against Liberton was played in appalling weather. We won 5-2. The final over Mortonhall was played in gorgeous weather with our first four players in top form; Ross Thomson taking care of the highly rated David Inglis by 2-1. Without mentioning any more names, I was proud of the way they played in the final, not forgetting the caddies and all the supporters from Broomieknowe. It was a day to remember. It is fourteen years since we last won the cup, so well done all the players!

Congratulations go to Ross Thomson as Club Champion for it gives the Juniors of Broomieknowe a goal to aim for. Members who watched the final as I did will agree that Ross worked hard at his game; his short game was magnificent. Congratulations also go to the Junior Club Champion, Joe Avent with a win over Marc Klan in the final.

My thanks go to the Junior Captain Alan Bradley and also to the Honorary Secretary Ross Gaylor for all their help in the past season. Their opinions are always respected.

Finally, to all the Juniors who come of age this year, all the very best in the years ahead and may the golfing gods go with you.

Match Secretary's Report

Broomieknowe Golf Club did well in the 1996/97 Winter League being in a challenging position up to the penultimate game against Harburn away. This match finished very close with three games going to the last hole, unfortunately, going against Broomieknowe. The final game was not completed which left Broomieknowe in second place.

The Summer League proved to be difficult with the away fixtures very hard to win. Full marks to all team members for taking part and competing to the best of their ability.

The 1997/98 Winter League was started but unfortunately we lost three regular team members due to family and business commitments. We therefore found we were lacking in depth awaiting an influx of potential younger members achieving experience at a higher grade.

Our Lothians four man team did well over the Deer Park and West Lothian courses and finished well up the leader board but without overall success.

We are looking this year for a number of these younger players trying hard to establish themselves as potential team members. Our thanks go to all the members for giving up their time to represent Broomieknowe Golf Club and we wish them the best for the coming season.

Green Convener's Report

After a poor start to the season, the course recovered fairly well. While there is still room for improvement, the signs are encouraging. I would anticipate a good season ahead, weather permitting.

The introduction of fairway mats in 1996/97 proved to reduce damage normally caused during winter play. As planned, fairways were fertilised late March. This resulted in heavy uneven growth in certain areas. A delay in cutting meant the course became very untidy. However, I think this proved to be the right decision. The combination of fertilising and raising blade height helped to improve the general condition of fairways and surrounds and they remained good throughout the playing season. While the greens may have been a little slow, I feel the putting surfaces were fairly consistent through the season. The greens were hollow cored and verti-drained early September causing disruption which lasted longer than expected. However, the very wet conditions during the winter proved the advantages and necessity of hollow coring early while the greens are soft and draining exceptionally well. There will be no major work on the greens during 1998.

The 14th tee was lifted and re-levelled as a priority. Other tees require attention and this will be an on-going exercise. Several bunkers have been refurbished. The same programme will apply as to the teeing areas.

Drainage problems have certainly improved on the new part of the course although the 6th fairway and 7th tee areas are still a concern. This matter is in hand.

Although the course is improving, I would remind members they can also contribute to the general tidiness and condition of the course by replacing divots, raking bunkers and repairing pitch marks.

BROOMIEKNOWE GOLF CLUB LIMITED
REPORT BY THE DIRECTORS (Continued)

Members of Council - Attendance

<i>Attendance</i>	<i>Possible</i>	<i>Actual</i>
I J Nimmo	5	5
D L Turner	11	10
J G White	11	11
I Armstrong	11	10
R T Watson	11	10
G S Lothian	11	11
J Oliver	11	10
M Di Duca	11	10
R Beattie	11	9
E J Smith	5	4
J Hamilton	8	7
S Bruce	8	8
K Devlin	8	7
D Brown	8	7
N Smith	8	7
W Renton	3	2
A Elrick	2	1
L Wight	3	3

Accounts

Company law requires the Directors to prepare accounts for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those accounts, the Directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the accounts comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Auditors

A resolution to appoint auditors will be put to the members at the Annual General Meeting.

Small Company Exemptions

The Directors have taken advantage of the exemptions conferred by Part II of Schedule 8 to the Companies Act 1985.

By order of the Directors



J G White
Honorary Secretary

1 March 1998

APPENDUM TO THE ANNUAL REPORT 1997

Resolutions to amend and add to the Articles of Association

Amendment	Section 4(g)	House Membership: to consist of men and women with maximum number of 200.
Addition	Section 4(i)	Golden Membership: to consist of members with 50 years full membership at a nominal fee.
Addendum	Section 6(e)	Members reinstated for non-payment of subscriptions by 31 January shall be liable for a surcharge of not more than 10% of the annual subscription.

REPORT OF THE AUDITORS**TO THE MEMBERS OF BROOMIEKNOWE GOLF CLUB LIMITED**

We have audited the accounts on page 6 to 9 which have been prepared under the historical cost convention and on the basis of the accounting policies set out on page 8.

Respective Responsibilities of Directors and Auditors

As described on page 4 the company's Directors are responsible for the preparation of the accounts. It is our responsibility to form an independent opinion, based on our audit, on those accounts and to report our opinion to you.

Basis of Opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the accounts. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the accounts, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the accounts.

Opinion

In our opinion the accounts give a true and fair view of the state of the company's affairs as at 31 December 1997 and of its surplus for the year then ended and have been properly prepared in accordance with the provisions of the Companies Act 1985 applicable to small companies.



GEOGHEGAN & CO

Chartered Accountants and
Registered Auditors

1 March 1998

BROOMIEKNOWE GOLF CLUB LIMITED
INCOME AND EXPENDITURE ACCOUNT
for the year ended 31 December 1997

	Notes	1997 £	1996 £
Turnover	2	388,463	343,485
Operating expenditure		<u>(317,794)</u>	<u>(318,605)</u>
		70,669	24,880
Administrative expenditure		<u>(51,403)</u>	<u>(48,479)</u>
Operating deficit	3	19,266	<u>(23,599)</u>
Other income		12,113	30,639
(Loss)/gain on disposal of fixed assets		<u>(3,455)</u>	<u>1,528</u>
		<u>8,658</u>	<u>32,167</u>
Surplus before taxation		27,924	8,568
Corporation tax on interest received		<u>(1,314)</u>	<u>(3,584)</u>
Surplus for year		<u>£ 26,610</u>	<u>£ 4,984</u>

There were no gains or losses other than those dealt with in the above income and expenditure account.

BROOMIEKNOWE GOLF CLUB LIMITED**BALANCE SHEET**

As at 31 December 1997

	Notes	1997 £	1996 £
Fixed Assets			
Tangible assets	4	413,155	<u>432,292</u>
Current Assets			
Stock	5	7,352	6,743
Debtors		7,641	11,156
Cash at bank and in hand		<u>150,364</u>	<u>107,041</u>
		165,357	<u>124,940</u>
Creditors: due within one year			
Bank loan	6	7,000	7,000
Trade creditors		7,812	9,862
Corporation tax		108	7,189
Other taxes and social security costs		3,287	6,841
Accruals		2,730	3,802
Subscriptions received in advance		<u>41,297</u>	<u>24,799</u>
		(62,234)	<u>(59,493)</u>
Total Assets less Current Liabilities		516,278	<u>497,739</u>
Creditors: due after more than one year			
Bank loan	6	10,289	18,445
Debenture loans		<u>10</u>	<u>10</u>
		(10,299)	<u>(18,455)</u>
Deferred Income			
Entry fee deposits		(16,985)	<u>(16,900)</u>
		<u>£ 488,994</u>	<u>£ 462,384</u>
Special Reserve		59,513	59,513
Revenue Reserve			
At beginning of the year		402,871	397,887
Surplus for year		<u>26,610</u>	<u>4,984</u>
At end of the year		<u>429,481</u>	<u>402,871</u>
		<u>£ 488,994</u>	<u>£ 462,384</u>

The Directors have taken advantage of the exemptions conferred by Part I of Schedule 8 to the Companies Act 1985, on the grounds that the company is entitled to the benefit of those exemptions as a small company.

Approved by the Board on 1 March 1998.

David L Turner

D L Turner
Captain

NOTES TO THE ACCOUNTS

for the year ended 31 December 1997

1 Accounting Policies

Basis of Accounting

The accounts have been prepared under the historical cost convention.

Depreciation

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost of each asset evenly over its expected useful life as follows:

Freehold buildings	50 years
Clubhouse furnishings	5 - 10 years
Course equipment	7 years
Irrigation system	15 years

Stock

Stock is stated at the lower of cost and net realisable value.

Pension Scheme

The Club operates a defined contribution pension scheme. Contributions are charged to the income and expenditure account as they become payable in accordance with the rules of the scheme.

2 Turnover

Turnover represents the gross income of the Club exclusive of value added tax.

3 Operating Deficit

This is stated after charging:

	1997	1996
	£	£
Auditor's remuneration	1,600	1,500
Depreciation	<u>35,458</u>	<u>39,895</u>

4 Fixed Assets

	Land & Buildings	Clubhouse Furnishings	Course Equipment	Total
<i>Cost</i>				
At 1 January 1997	353,029	117,601	195,917	666,547
Additions	7,809	1,204	16,591	25,604
Disposals	<u>-</u>	<u>-</u>	<u>(16,764)</u>	<u>(16,764)</u>
At 31 December 1997	<u>360,838</u>	<u>118,805</u>	<u>195,744</u>	<u>675,387</u>
<i>Depreciation</i>				
At 1 January 1997	39,615	92,701	101,939	234,255
Charge for year	5,130	6,702	23,626	35,458
Disposals	<u>-</u>	<u>-</u>	<u>(7,481)</u>	<u>(7,481)</u>
At 31 December 1997	<u>44,745</u>	<u>99,403</u>	<u>118,084</u>	<u>262,232</u>
<i>Net Book Value</i>				
At 31 December 1997	<u>£ 316,093</u>	<u>£ 19,402</u>	<u>£ 77,660</u>	<u>£ 413,155</u>
At 1 January 1997	<u>£ 313,414</u>	<u>£ 24,900</u>	<u>£ 93,978</u>	<u>£ 432,292</u>

BROOMIEKNOWE GOLF CLUB LIMITED**NOTES ON THE ACCOUNTS (Continued)**

for the year ended 31 December 1997

	1997	1996
	£	£
5 Stock		
Bar	6,236	5,609
Badges and ties	<u>1,116</u>	<u>1,134</u>
	<u>£ 7,352</u>	<u>£ 6,743</u>

6 Bank Loan

The Bank loan is repayable in equal monthly instalments ending in the year 2000. Interest is charged at base rate plus 2%. The loan is secured by a fixed charge on the Club's land and buildings.

7 Pension Commitments

The Club operates a defined contribution pension scheme. The assets of the scheme are held separately in an independently administered fund.

8 Capital Commitments

Amounts authorised by the Directors but not contracted for amounted to £20,000 (1996: £20,000). There are no other capital commitments.