

Return of Final Meeting in a Members' Voluntary Winding Up

S.94

Pursuant to Section 94 of the Insolvency Act 1986

To the Registrar of Companies

Company Number

03207156

Name of Company

(a) Insert full name of company

(a) Gratton Lane Limited formerly A & F Williamson & Sons Limited

(b) Insert full name(s) and address(es)

I (b) Lindsey Cooper and Baker Tilly Business Services Limited
3 Hardman Street
Manchester M3 3HF

Paul Finnity Baker Tilly Business Services Limited
3 Hardman Street
Manchester M3 3HF

(c) Delete as applicable
(d) Insert date

give notice that a general meeting of the company was duly held on 11 July 2014 pursuant to section 94 of the Insolvency Act 1986,

(e) The copy account must be authenticated by the written signature(s) of the liquidator(s)

for the purpose of having an account (of which a copy is attached) laid before it showing how the winding up of the company has been conducted, and the property of the company has been disposed of and that the same was done accordingly

(f) Insert venue of the meeting

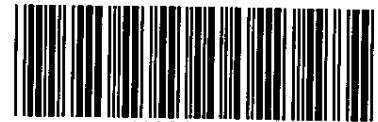
The meeting was held at (f) Stoke on Trent
Festival Way, Festival Park, Stoke-On-Trent ST1 5BB

The winding up covers the period from (d) 31 May 2012 (opening of winding up) to the final meeting (close of winding up)

The outcome of any meeting (including any resolutions passed) was as follows

Members resolved that the liquidators be released from office

THURSDAY



A3CCE2CP
A25 17/07/2014 #30
COMPANIES HOUSE

Signed

Date

16/7/2014

Presenter's name, address and reference (if any)

Baker Tilly Business Services Limited, Festival Way, Festival Park, Stoke-on-Trent ST1 5BB
Ref PF/LJCX/LMO/EW/MLW/N/1042391

Receipts and Payments Abstract: 1042391 - Gratton Lane Limited formerly A & F Williamson & Sons
 Bank, Cash and Cash Investment Accounts: From 31/05/2013 To 11/07/2014

SOA Value £	31/05/2013 to 11/07/2014		Total to 11/07/2014	
	£	£	£	£
ASSET REALISATIONS				
0 00	Cash at Bank	0 00		469 98
912,096 00	Cash at Bank on Appointment	0 00		912,096 11
69,585 00	Directors' Loan Accounts	0 00		71,645 24
0 00	Tax Refund	0 00		31 00
			0 00	984,242 33
COST OF REALISATIONS				
0 00	Accountants fees	(200 00)		(200 00)
0 00	Bank Charges	(2 01)		(10 97)
0 00	Liquidators Fees	(154 49)		(154 49)
0 00	Preparation of S of A	0 00		(4,000 00)
0 00	Room Hire	0 00		(50 00)
0 00	Specific Bond	0 00		(210 00)
0 00	Statutory Advertising	(101 52)		(331 02)
0 00	Travel Expenses	0 00		(36 00)
0 00	VAT	(30 90)		(30 90)
			(488 92)	(5,023 38)
UNSECURED CREDITORS				
(82,732 37)	HM Revenue & Customs -	(82,709 95)		(82,709 95)
			(82,709 95)	(82,709 95)
EQUITY				
0 00	Ordinary Shareholders	(21,000 00)		(896,509 00)
			(21,000 00)	(896,509 00)
<u>898,948 63</u>			<u>(104,198 87)</u>	<u>0 00</u>

**IN THE MATTER OF
GRATTON LANE LIMITED FORMERLY A & F WILLIAMSON & SONS LIMITED
IN MEMBERS' VOLUNTARY LIQUIDATION**

JOINT LIQUIDATORS' FINAL PROGRESS REPORT

23 MAY 2014

**LINDSEY JANE COOPER AND PAUL FINNITY
JOINT LIQUIDATORS**

**BAKER TILLY BUSINESS SERVICES LIMITED
FESTIVAL WAY
FESTIVAL PARK
STOKE-ON-TRENT ST1 5BB**

Private and Confidential
To all known members

Our Ref PF/LCX/LMO/EW/MLW/N/1042391
Your Ref
23 May 2014

When telephoning or emailing please contact Nazneen Mughal on 0161 830 4033 or nazneen.mughal@bakertilly.co.uk

Dear Sir

Gratton Lane Limited formerly A & F Williamson & Sons Limited ("the Company") – In Members Voluntary Liquidation

I am now in a position to conclude the liquidation of the above Company and I enclose a copy of the Joint Liquidators' Final Report. As required by the Insolvency Rules, this report is being sent to you as a draft of the report to be presented at the final meeting of the members, notice of which is enclosed.

A form of proxy is attached, which should be completed (if not attending in person) and returned to this office together with proof of debt (if not previously lodged) no later than 12 noon on the last business day before the meeting to enable voting.

Should you require any further information relating to this report, please do not hesitate to contact this office on the number above.

Yours faithfully


Paul Fidelity
Baker Tilly Business Services Limited
Joint Liquidator

Licensed in the United Kingdom to act as an insolvency practitioner by the Insolvency Practitioners Association

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1. PURPOSE OF REPORT

This is the final report on the conduct of the liquidation of Gratton Lane Limited formerly A & F Williamson & Sons Limited. John Paul O'Hara and Paul Finnity were appointed as Joint Liquidators on 31 May 2012. Lindsey Jane Cooper replaced John Paul O'Hara by Court Order on 14 November 2013. This report should be read in conjunction with any previous reports that have been issued, copies of which are available on request.

This report has been prepared in accordance with insolvency legislation to provide members and the Registrar of Companies with information relating to the entire period of the liquidation from 31 May 2012 to 23 May 2014.

This report has been prepared solely to comply with the statutory requirements of Section 94 of the Insolvency Act 1986 and Rule 4.126A of the Insolvency Rules 1986 (as amended). It has not been prepared for use in respect of any other purpose, or to inform any investment decision in relation to any debt or financial interest in the company. Neither the Liquidators nor Baker Tilly Business Services Limited accept any liability whatsoever arising as a result of any decision or action taken or refrained from as a result of information contained in this report.

Please note that RSM Tenon Limited (which has changed its name to Baker Tilly Business Services Limited) has been acquired by Baker Tilly UK Holdings Ltd and all future communications will be conducted under the Baker Tilly name.

2. PROGRESS OF THE LIQUIDATION

2.1. Payments to creditors

The liquidator admitted one claim for £82,709.95 due to HM Revenue & Customs ("HMRC") which has been paid in full.

2.2. Realisation of Assets

2.2.1 Cash at Bank

The Company's account was held at National Westminster Bank plc. Following the appointment of the Joint Liquidators, notification to this effect was sent to the company's bank to request that the account be closed and all remaining funds be forwarded to the Liquidation account for the benefit of the members. On 24 July 2012 the Joint Liquidators received £469.98.

2.2.2 Cash in Hand on appointment

As set out in the Declaration of Solvency the total amount held in cash at the date of the Joint Liquidators appointment totalled £912,096 and funds of £912,096.11 were realised on 8 June 2012 in line with the Declaration of Solvency figure.

2.2.2 Directors Loan Accounts

The amounts owed in respect of the Directors' loan accounts were confirmed by Mr Williamson immediately after the appointment of the Joint Liquidators. The amount realised in this respect totalled £71,645.24. This was received on 12 June 2012.

2.2.3 Tax Refund

Following submission of the outstanding VAT Return for the period ending 30 May 2012 a refund totalling £31 was received on 22 October 2012.

All assets have been realised.

2.3. Closure

Since the last progress report, closing procedures have been commenced to conclude the liquidation. We have obtained confirmation from HMRC that they have no objections to the conclusion of the liquidation and there are no outstanding liabilities or lines of enquiry in respect of Corporation Tax and VAT and PAYE. This took longer than anticipated as the creditor payment had been misallocated by HMRC. The Joint Liquidators will file the final post liquidation corporation tax return in due course. This will be a nil return.

2.4. Change in Joint Liquidator

As a result of John Paul O'Hara retiring from Baker Tilly Business Services Limited, he was removed as Joint Liquidator and Lindsey Jane Cooper was appointed in his place by Court Order dated 14 November 2013. A Notice to this effect was advertised in the London Gazette and in accordance with the terms of the Order, John Paul O'Hara is now released from office. Any member is entitled to apply to Court to vary or discharge the Order within 28 days from receipt of this report.

3. DISTRIBUTIONS TO SHAREHOLDERS

Details of the cash distributions that have been made to shareholders are shown below.

Date	Rate (£ per share)
12 June 2012	£11.67 per share
10 September 2013	£0.28p per share

4. RECEIPTS AND PAYMENTS SUMMARY

We attach as Appendix B a summary of our receipts and payments for the period from 31 May 2012 to 23 May 2014.

VAT Basis

Receipts and payments are shown net of VAT, with any amount due to or from HM Revenue and Customs shown separately

5. COSTS AND JOINT LIQUIDATORS' REMUNERATION

5.1. Joint Liquidators' Remuneration and Disbursements

Authority for remuneration and disbursements

The Joint Liquidators' remuneration was approved on a fixed fee basis of £5,500 including disbursements plus VAT by the shareholders on 31 May 2012. This included the payment of advisory fees to be paid to RSM Tenon (now Baker Tilly Business Services Limited) We have incurred time costs of £15,935 25 since the date of our appointment Of this, a total of £4,000 (plus VAT) has been paid in relation to the pre and post appointment costs A final fee estimated at £184 will be drawn shortly and the remaining outstanding balance will be written off, together with the costs of concluding this case Approval was also given to the drawing of disbursements, including category 2 disbursements

If you would like a copy of A Shareholders Guide to Liquidator's Fees, please let me know

We have incurred and drawn Category 2 disbursements of £86 in relation to the liquidation (Appendix E)

The remaining balance of the funds in hand will be utilised to discharge the final statutory advertising fee, bank charges and final liquidation costs as detailed below

	£
Statutory Advertising fee	101 52
Final liquidation fee	184 23
Bank charges	1 16
Total	286.91

Detailed cost breakdown

Attached to this report are four Appendices relating to our costs on this assignment

- Appendix C A copy of Baker Tilly Business Services Limited's charging, expenses and disbursements policy statement,
- Appendix D Joint Liquidators' charge out and disbursement rates,
- Appendix E Category 2 disbursements table,
- Appendix F Statement of expenses analysis

Other professional costs

Dains Accountants were paid a fee of £200 plus VAT in relation to the preparation of the final pre appointment corporation tax and P35 returns

5.2. Remuneration and Disbursements incurred in the period from 31 May 2013 to 23 May 2014

We have incurred time costs of £7,884 25 in the current period. Sums drawn in respect of remuneration in the current period are shown in the receipts and payments account (appendix B)

No Category 1 or 2 disbursements have been incurred in this period

6. JOINT LIQUIDATORS' STATEMENT OF EXPENSES

A statement of the expenses incurred during the period, is attached at Appendix F This includes all expenses incurred by the Joint Liquidator in the period of the report irrespective of whether they have been paid or not and may include estimated amounts where actual invoices have not been received The receipts and payments abstract at Appendix B sets out the expenses actually paid in the period together with cumulative figures

No category 1 expenses have been incurred in this matter.

7. FINAL MEETING AND CLOSURE OF LIQUIDATION

7.1. Final meeting

A notice convening the final meeting of members is enclosed with this report, together with a form of proxy Please note that the meeting is purely a formality and that there is no necessity to attend The sole purpose of the meeting is to enable the Joint Liquidators' report on the conduct of the winding up to be presented, and to present the Joint Liquidators' final statement of receipts and payments.

7.2. Release of Liquidator

We can advise that our release as Joint Liquidators will be effective on the filing of our account of the final meeting with the Registrar of Companies

7.3 Dissolution of the company

The company will be dissolved automatically (cease to exist) three months after we file details of our release with the Registrar of Companies

8. MEMBERS' RIGHT TO INFORMATION AND ABILITY TO CHALLENGE REMUNERATION AND EXPENSES

In accordance with the provisions of Rules 4.49E and 4.148C of the Insolvency Rules 1986 members have a right to request further information about remuneration or expenses and to challenge such remuneration or expenses

A request for further information must be made in writing within 21 days of receipt of this report

Members of the company with at least 10% of the total voting rights of all members having the right to vote at general meetings of the company, or any members with the permission of the court, may apply to court that the remuneration charged, the basis fixed or expenses incurred by the liquidator are in all the circumstances excessive

Any such challenge must be made no later than eight weeks after receipt of the report which first discloses the charging of remuneration or incurring of the expenses in question.

Should you have any further queries please do not hesitate to contact me.



Paul Finity
Baker Tilly Business Services Limited
Joint Liquidator

Indsey Jane Cooper is licensed to act as an Insolvency Practitioner in the UK by the Institute of Chartered Accountants in England and Wales
Paul Finity is licensed to act as an Insolvency Practitioner in the UK by the Insolvency Practitioners Association

Appendix A**COMPANY INFORMATION**

Company Name:	Gratton Lane Limited formerly A & F Williamson & Sons Limited
Joint Liquidators	John Paul O'Hara and Paul Finnity from 31 May 2012 John Paul O'Hara was released by Court Order on 14 November 2013 and was replaced by Lindsey Jane Cooper from 14 November 2013
Date of Appointment	31 May 2012
Company Number	03207156
Date of Incorporation	04/06/1996
Trading Name	Not applicable
Trading Address	Gate House Farm, Gratton Lane, Endon, Stoke on Trent, ST9 9AB
Principal Activity	Manufacture of prepared feeds for farm animals
Registered Office:	Baker Tilly Business Services Limited, Festival Way , Festival Park, Stoke-on-Trent ST1 5BB

Receipts and Payments Abstract: 1042391 - Gratton Lane Limited formerly A & F Williamson & Sons
 Bank, Cash and Cash Investment Accounts From 31/05/2013 To 23/05/2014

SOA Value £	31/05/2013 to 23/05/2014		Total to 23/05/2014	
	£	£	£	£
ASSET REALISATIONS				
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912,096 00	Cash at Bank on Appointment	0 00		912,096 11
69,585 00	Directors' Loan Accounts	0 00		71,645 24
0 00	Tax Refund	<u>0 00</u>		<u>31 00</u>
			0 00	<u>984,242 33</u>
COST OF REALISATIONS				
0 00	Accountants fees	(200 00)		(200 00)
0 00	Bank Charges	(2 01)		(10 97)
0 00	Preparation of S of A	0 00		(4,000 00)
0 00	Room Hire	0 00		(50 00)
0 00	Specific Bond	0 00		(210 00)
0 00	Statutory Advertising	0 00		(229 50)
0 00	Travel Expenses	<u>0 00</u>		<u>(36 00)</u>
			(202 01)	<u>(4,736 47)</u>
UNSECURED CREDITORS				
(82,732 37)	HM Revenue & Customs -	<u>(82,709 95)</u>		<u>(82,709 95)</u>
			(82,709 95)	<u>(82,709 95)</u>
EQUITY				
0 00	Ordinary Shareholders	<u>(21,000 00)</u>		<u>(896,509 00)</u>
			(21,000 00)	<u>(896,509 00)</u>
<u>898,948 63</u>			<u>(103,911 96)</u>	<u>286 91</u>
REPRESENTED BY				
	Interest Bearing Current Account		<u>286 91</u>	<u>286 91</u>
				<u>286 91</u>

CHARGING, EXPENSES AND DISBURSEMENTS POLICY STATEMENT

Charging policy

- Partners, directors, managers, administrators, cashiers, secretarial and support staff are allocated an hourly charge out rate which is reviewed from time to time
- Work undertaken by cashiers, secretarial and support staff will be or has been charged for separately and such work will not or has not also been charged for as part of the hourly rates charged by partners, directors, managers and administrators
- Time spent by partners and all staff in relation to the insolvency estate is charged to the estate
- Time is recorded in 6-minute units at the rates prevailing at the time the work is done
- The current charge rates for Baker Tilly Business Services Limited Stoke-on-Trent are attached
- Time billed is subject to Value Added Tax at the applicable rate
- It is the office holder's policy to ensure that work undertaken is carried out by the appropriate grade of staff required for each task, having regard to its complexity and the skill and experience actually required to perform it
- Baker Tilly Business Services Limited's charge out rates are reviewed periodically

Expenses and disbursements policy

- Only expenses and disbursements properly incurred in relation to an insolvency estate are re-charged to the insolvency estate
- Expenses and disbursements which comprise external supplies of incidental services specifically identifiable to the insolvency estate require disclosure to members, but do not require members' approval prior to being drawn from the insolvency estate. These are known as "Category 1" disbursements.
- Expenses and disbursements which are not capable of precise identification and calculation (for example any which include an element of shared or allocated costs) or payments to outside parties that the firm or any associate has an interest in, require the approval of members prior to being drawn from the insolvency estate. These are known as "Category 2" disbursements
- A resolution to consider approving "Category 2" disbursements at the rates prevailing at the time the cost is incurred to Baker Tilly Business Services Limited Stoke-on-Trent will be proposed to the relevant parties responsible for approving remuneration.
- General office overheads are not re-charged to the insolvency estate as a disbursement.
- Any payments to outside parties in which the office holder or his firm or any associate has an interest will only be made with the approval of the relevant parties responsible for approving remuneration
- Where applicable, expenses and disbursements re-charged to or incurred directly by an insolvency estate are subject to VAT at the applicable rate

Appendix D

BAKER TILLY BUSINESS SERVICES LIMITED – STOKE-ON-TRENT

**JOINT LIQUIDATORS' CURRENT CHARGE OUT AND CATEGORY 2
DISBURSEMENT RATES**

HOURLY CHARGE OUT RATES		
	Rates at commencement £	Current rates £
Partner	395	395
Directors / Associate Directors	355	300 to 350
Manager	300	260
Assistant Managers	220	190
Administrators	130 to 185	155 to 185
Support staff	130 to 185	130

Category 2 disbursements

Room hire	£60 00
Envelope	4 2p
Paper (photocopies per sheet)	1 75p
Postage (depending on size and weight)	At cost
Files and dividers (cost per 100 creditors)	£2 00
Storage of archive box for one quarter	£1 60
Mileage per mile	45p

Appendix E

JOINT LIQUIDATORS' CATEGORY 2 DISBURSEMENTS TABLE

Amounts paid or payable to the Office Holder's firm or to any party in which the office holder or his firm or any associate has an interest		
Recipient, Type and Purpose	Paid	Unpaid
	£	£
Room Hire	60 00	0 00
Travel expenses	36 00	0 00
Total	86.00	0 00

Appendix F

STATEMENT OF EXPENSES INCURRED BY THE JOINT LIQUIDATORS' IN THE PERIOD FROM 31 MAY 2012 TO 23 MAY 2014

Type and Purpose	Incurred in Period
	£
Category 1	
None	0 00
Category 2	
Room Hire	60 00
Travel Expenses	36 00
Total	86 00

APPENDIX G

JOINT LIQUIDATORS' TIME COST ANALYSIS

a) Administration and Planning

This includes dealing with the commencement of the case administration, together with day-to-day case administration duties, maintenance of records and ongoing statutory obligations. These include but are not limited to handling receipts and payments, VAT and Income tax issues, pension queries and general correspondence. Other matters which are required to be dealt with as part of the appointment and which will fall under this heading include case planning and strategy, case reviews, bonding, maintenance and obtaining books and records, general meetings / correspondence, statutory and other advertising, insurance, re-directed mail, and statutory reports.

b) Investigations

Where appropriate this will include such matters as investigation of pre-appointment transactions in accordance with the relevant Statement of Insolvency Practice (SIP 2), and the investigation of any potential antecedent transactions such as transactions at under value and preferences which may result in legal action resulting in a recoverable asset.

c) Realisation of Assets

This includes dealing with all aspects of the realisation of assets including identifying, securing and insuring assets, and (where applicable), property, business and asset sales, retention of title claims and debt collection. Other matters dealt with during the case administration which will relate to asset realisation may commonly include effecting disclaimers, dealing with landlords, liaising with agents, undertaking inventories, meetings with purchasers / directors, arranging collection of leased assets, obtaining insurance, pursuing antecedent claims identified as part of the investigation work set out above. Details of the specific asset realisation work undertaken on this case are set out in the main body of the report. Asset realisation is considered to be a key aspect of the case administration.

d) Trading

Where the business of the company has been traded (by the liquidator(s)) following the appointment our staff will have had to set up accounts with suppliers in order to trade on an ongoing basis. Payments to suppliers and general correspondence with these have been undertaken. Where trading has ceased, accounts will have been closed and final bills paid. Other matters will also have been dealt with in accordance with the usual trading obligations such as dealing with employees and payroll.

e) Creditors

Queries from and correspondence with creditors and employees have been necessary aspects of the case administration process. Reports to creditors are also an important part of ongoing matters relating to this aspect of the case.

f) Case Specific Matters

Any case specific matters will generally be set out in the body of the report but will commonly include meetings, correspondence and telephone calls relating to specific issues in the case which do not fall into any the categories set out above and are specific to the case in question. This may include work done in relation to litigation, general advice or other major issues.

IN THE MATTER OF THE INSOLVENCY ACT 1986 (AS AMENDED)

AND

IN THE MATTER OF GRATTON LANE LIMITED FORMERLY A & F WILLIAMSON &
SONS LIMITED
IN MEMBERS' VOLUNTARY LIQUIDATION

NOTICE OF FINAL MEETING

NOTICE IS HEREBY GIVEN pursuant to Section 94 of the Insolvency Act 1986 (as amended) that a final meeting of the members of the above named company will be held at the offices of Baker Tilly Business Services Limited, Festival Way, Festival Park, Stoke-on-Trent ST1 5BB on 11 July 2014 at for the purpose of receiving an account showing the manner in which the winding up has been conducted and the property of the company disposed of, and of hearing any explanation that may be given by the Joint Liquidators and to consider whether the joint liquidators should be released in accordance with Section 173(2)(d) of the Insolvency Act 1986

Proxies to be used at the meeting must be lodged with Baker Tilly Business Services Limited, Festival Way, Festival Park, Stoke-on-Trent ST1 5BB no later than 12 noon on the preceding business day

Dated

23/5/14


Paul Finity
Baker Tilly Business Services Limited
Joint Liquidator

Statement of rights under Section 325 Companies Act 2006

A member of a company is entitled to appoint another person as his proxy to exercise all or any of his rights to attend and to speak and vote at a meeting of the company

A member may appoint more than one proxy in relation to a meeting, provided that each proxy is appointed to exercise the rights attached to a different share or shares held by him.

A proxy need not be a member of the Company

PROXY (MEMBERS' OR CREDITORS' VOLUNTARY WINDING UP)

GRATTON LANE LIMITED FORMERLY A & F WILLIAMSON & SONS LIMITED

(1) Please give full name and address for communication

(1) Name of Member

Address

(2) Please insert name of person (who must be 18 or over) or the "chairman of the meeting" (see note below) If you wish to provide for alternative proxy-holders in the circumstances that your first choice is unable to attend please state the name(s) of the alternatives as well

(2) Name of Proxy Holder

1 _____

2 _____

3 _____

(3) Please delete words in brackets if the proxy holder is only to vote as directed i.e. he has no discretion

I appoint the above person to be my member's proxy-holder at the meeting of members to be held on 11 July 2014 at 10am, or at any adjournment of that meeting. The proxy holder is to propose or vote as instructed below (3) (and in respect of any resolution for which no specific instruction is given, may vote or abstain at his/her discretion)

Voting Instructions for resolutions

1 That the joint liquidators be released in accordance with the provision of section 173(2)(d) of the Insolvency Act 1986 as soon as a return of the final meeting is sent to the Registrar of Companies in accordance with Section 94(3) of the Insolvency Act 1986

FOR/AGAINST

* Please delete as appropriate

(4) Any other resolutions which the proxy-holder is to propose or vote in favour of or against should be set out in numbered paragraphs in the space provided below paragraph 1. If more room is required please use the other side of this form

(4)

(5) This form must be signed

(5) Signature

Date

Name in CAPITAL LETTERS

(6) Only to be completed if the creditor/contributory has not signed in person

(6) Position with creditor or relationship to creditor or other authority for signature
