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Registered number
07285140

Memory Matters South West CIC

Limited by guarantee

Report and Accounts

30th June 2014

FRIDAY



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COMPANIES HOUSE

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Company Information

Directors: Catherine Anne Smith Director
Laura Walker (Formally Michael) Director of Therapies
Gareth Hart Non Executive Director

Accountant: SJC Accounting
The White Cottage
36 The Village
Milton Abbot
Tavistock
Devon
PL19 0PB

Bankers: Santander Bank

Solicitors: Brights Solicitor
Tamar Science Park
1 Davy Road
Derriford
Plymouth
Devon
PL6 8BX

Registered Office: Airport Business Centre
Thornbury Road
Estover
Plymouth
Devon
PL6 7PP

Registered number 07285140

Memory Matters South West CIC

Directors' Report

The directors present their report and accounts for the year ended 30th June 2014.

Principal activities

The company's principal activity during the year continued to be to provide Dementia Therapy, Training and Consultancy.

Directors

The following directors served during the year:-

Catherine Smith
Laura Walker
Gareth Hart

This report was approved by the board on:- 17/12/14.....

Signed: .....

Name: CATHERINE SMITH.....

Director: ... DIRECTOR.....

Accountants' Report

We consider that the company is exempt from an audit for the year ended 30th June 2014. We have acknowledged, on the balance sheet, your responsibilities for ensuring that the company keeps accounting records which comply with section 475 (3) of the Companies Act 2006, and for preparing accounts which give a true and fair view of the state of affairs of the company and of its income and expenditure for the financial year.

In accordance with your instructions, we have prepared the accounts which comprise the Income and Expenditure Statement, the Balance Sheet and the related notes from the accounting records of the company and on the basis of information and explanations you have given to us.

We have not carried out an audit or any other review, and consequently we do not express any opinion on these accounts.

Sonia Callaway M.A A.T
SJC Accounting
The White Cottage
36 The Village
Milton Abbot
Tavistock
Devon
PL19 0PB

Dated: 17.12.14

Signed: 

Income and Expenditure Account
For the year ended 30th June 2014

	<i>Notes</i>	2014	2013
		£	£
Income			
Income from training		4,197	1,585
Sales CST Group		190	847
Sales CRG		945	0
Sale of products		10	0
Activity Sessions		21,933	12,904
Day Club		16,615	8,126
One to One		815	3,248
Sales Miscellaneous		1332	132
Donations Received		2,330	0
Bank Interest received		4	5
Total Income		48,371	26,847
Other Income			
Grant Income received & expended Big Lottery Grant Fund			3,192
Other Grant Income received & expended		13,527	
		13,527	3,192
Expenditure			
Direct Expenses		3,940	2,473
Advertising		24	179
Designer Costs		24	0
Exhibitions		0	10
Catering for training		0	55
Training venue costs		1,618	470
Training carers Replacement Cost		35	90
Trainer costs		3,599	
Total Direct Costs		9,240	3,278
Overheads			
Wages	2	46,194	23,530
Website hosting		138	138
CRB checks		253	325
Printing		59	318
Postage		111	66
Stationery		254	118
Telephone & Fax			20
Professional fees		221	2,607
Accountancy		314	311
Insurance		1,194	982
Travel expenses		4,798	1,238
Depreciation charges		235	169
Loan Interest & Charges		199	356
Bank Charges		154	80
Total Overhead Costs		54,124	30,258
Excess of Expenditure over Income		(1,466)	(3,496)

Balance Sheet
As at 30th June 2014

	<i>Notes</i>	£	2014 £	£	2013 £
Fixed Assets					
Tangible Assets	3	716	716	551	551
Current Assets					
Debtors		2,424		460	
Cash at bank		0		5,354	
Total Current Assets			2,424		5,814
Current Liabilities					
Creditors: amounts falling due within one year	4	3,084		1,073	
Bank overdraft		1,164		0	
Grant - Deferred income - PCH CIC Grant	5	189		6,778	
Grant - Deferred income - Capital Grant		200			
Provision for liabilities - Loan due within one year	6	888		1,395	
Total Current Liabilities			5,525		9,246
Net Assets			(3,101)		(3,432)
Creditor: Long term: - Loan			0	888	
Directors loan accounts	7	6,116		3,265	
Total Assets less Total Liabilities			(8,501)		(7,035)
Represented by:					
Balance at 1 st July 2013			(7,035)		(3,539)
Excess of Expenditure over Income			(1,466)		(3,496)
Balance at 30th June 2014			(8,501)		(7,035)

For the year ending 30th June 2014 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The director's acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small company's regime.

This report was approved by the board on:- 17.12.14

Signed: *Catherine Smith*

Name: CATHERINE SMITH

Director: ... Director.....

5	Deferred Income, The Company was awarded a PCH CIC Grant in July 2013 which has been expended apart from a small balance spent in July 2014. Balance of fund carried forward as deferred income The Company has also received a Grant for equipment which it has not yet purchased at year end	£ 189 200	£ 389
6	Borrowings The company had a three year loan:- Total capital repayments paid to date Balance, amount falling due within the year, will be paid in full January 2015	 	£ 4,000 -3,112 888
7	Creditors: amounts falling due more than one year Director's loan accounts - Two Directors have each introduced working capital totalling	 	£ 6,116

The Directors have signed agreements stating that they will not request repayment from the company until such times as funds allow
No interest is being charged and notice will be given prior to repayment

Memory Matters South West CIC

5	Deferred Income,	£	£
	The Company was awarded a PCH CIC Grant in July 2013 which has been expended apart from a small balance spent in July 2014.		
	Balance of fund carried forward as deferred income	189	
	The Company has also received a Grant for equipment which it has not yet purchased at year end	200	389
6	Borrowings		£
	The company had a three year loan:-		4,000
	Total capital repayments paid to date		-3,112
	Balance, amount falling due within the year, will be paid in full January 2015		888
7	Creditors: amounts falling due more than one year		£
	Director's loan accounts -		
	Two Directors have each introduced working capital totalling		6,116
	The Directors have signed agreements stating that they will not request repayment from the company until such times as funds allow No interest is being charged and notice will be given prior to repayment.		

022058/15.

CIC 34

Community Interest Company Report

For official use
(Please leave blank)

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Please
complete in
typescript, or
in bold black
capitals.

Company Name in
full

Memory Matters South West CIC

Company Number

7285140

Year Ending

30 June 2014

This template illustrates what the Regulator of Community Interest Companies considers to be best practice for completing a simplified community interest company report. All such reports must be delivered in accordance with section 34 of the Companies (Audit, Investigations and Community Enterprise) Act 2004 and contain the information required by Part 7 of the Community Interest Company Regulations 2005. For further guidance see chapter 8 of the Regulator's guidance notes and the alternate example provided for a more complex company with more detailed notes.

PART 1 - GENERAL DESCRIPTION OF THE COMPANY'S ACTIVITIES AND IMPACT

In the space provided below, please insert a general account of the company's activities in the financial year to which the report relates, including a fair and accurate description of how they have benefited the community, or section of the community, which the company is intended to serve.

We continue to run our activity worker programme, employing workers who we have trained to be able to deliver cognitive therapy and enable people with dementia to stay in touch with their communities, develop and maintain relationships whilst their carers can take respite hours for themselves.

We ran a pilot project for Plymouth community healthcare providing Cognitive stimulation therapy in groups to those diagnosed with dementia in Plymouth.

The activity day club in Lostwithiel, Cornwall continues, where members of the community who have memory difficulties can access stimulating activity, peers support & friendship and respite for carers. This year also saw the opening of a new Activity club in Wadebridge and Bodmin.

This year saw the end of our lottery funding for our caring for dementia carers grant which provided educational sessions for carers to give them the skills to better meet their own needs as well as their loved one's.

We provided training to care homes and health staff in activity and occupation and cognitive stimulation therapy.

(If applicable, please just state "A social audit report covering these points is attached").

(Please continue on separate continuation sheet if necessary)



PART 2 – CONSULTATION WITH STAKEHOLDERS – Please indicate who the company's stakeholders are, how the stakeholders have been consulted and what action, if any, has the company taken in response to feedback from its consultations? If there has been no consultation, this should be made clear

Plymouth Community Healthcare- Providing a pilot CST course Asked to quote for a day club commission in Plymouth

Local Care Home managers, Older persons mental health teams and nurses -Improvement to care consultation resulting in training for Mental Health Teams

Consultation with Social care managers who have asked to find out more about our services resulting in talks and presentations for frontline staff

Domiciliary Care agencies consultation - to improve care in the community for those with mild to moderate dementia - training sessions for staff to enable the commencement of community CST

Consulation with Plymouth City Council and Plymouth Museum - aim to assist in the Dementia Friendly History Centre, provide training and assist in the evaluation of programmes

(If applicable, please just state "A social audit report covering these points is attached")

PART 3 – DIRECTORS' REMUNERATION – if you have provided full details in your accounts you need not reproduce it here Please clearly identify the information within the accounts and confirm that, "There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for director's loss of office, which require to be disclosed" (See example with full notes) If no remuneration was received you must state that "no remuneration was received" below

There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for directors loss of office, which require to be disclosed

PART 4 – TRANSFERS OF ASSETS OTHER THAN FOR FULL CONSIDERATION – Please insert full details of any transfers of assets other than for full consideration e.g Donations to outside bodies. If this does not apply you must state that "no transfer of assets other than for full consideration has been made" below

No transfer of assets other than for full consideration has been made.


(Please continue on separate continuation sheet if necessary)

(N.B. Please enclose a cheque for £15 payable to Companies House)

PART 5 – SIGNATORY

The original report must be signed by a director or secretary of the company

Signed



Date

10.7 14

Office held (tick as appropriate) Director Secretary

You do not have to give any contact information in the box opposite but if you do, it will help the Registrar of Companies to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

Catherine Smith	
Airport Business Centre, Thornbury Rd, Estover	
Plymouth	
PL6 7PP	Telephone 01752 692264
DX Number	DX Exchange

When you have completed and signed the form, please send it to the Registrar of Companies at:

For companies registered in England and Wales: Companies House, Crown Way, Cardiff, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland: Companies House, 4th Floor, Edinburgh Quay 2, 139
Fountainbridge, Edinburgh, EH3 9FF DX 235 Edinburgh or LP – 4 Edinburgh 2

For companies registered in Northern Ireland: Companies House, 2nd Floor, The Linenhall, 32-38
Linenhall Street, Belfast, BT2 8BG