

AP04

Appointment of corporate secretary



Go online to file this information
www.gov.uk/companieshouse

What this form is for
You may use this form to appoint a
corporate body or firm as secretary

What this form is NOT for
You cannot use this form if you
are appointing an individual
secretary To do this, please use
AP03 'Appointment of secretary'

TUESDAY



A54AJ5DM
A22 05/04/2016 #72
COMPANIES HOUSE

1 Company details

Company number	5	5	6	4	3	7	8	
Company name in full	7 WETHERBY PLACE RTM COMPANY LIMITED							

→ **Filing in this form**
Please complete in typescript or in
bold black capitals.

All fields are mandatory unless
specified or indicated by *

2 Date of corporate secretary's appointment

Date of appointment	^d 2	^d 9	^m 0	^m 3	^y 2	^y 0	^y 1	^y 6
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3 Corporate secretary's details ¹

Corporate body/firm name	QUADRANT PROPERTY MANAGEMENT LIMITED							
Building name/number	KENNEDY HOUSE							
Street	115 HAMMERSMITH ROAD							
Post town	LONDON							
County/Region								
Postcode	W	1	4		0	Q	H	
Country	England							
Is the corporate secretary registered within the European Economic Area (EEA)? → Yes Complete Section 4 → No Complete Section 5								

¹ **Registered or principal address**
This address will appear on the
public record This address must be
a physical location for the delivery
of documents. It cannot be a PO box
number (unless contained within
a full address), a DX number or LP
(Legal post in Scotland) number

4 EEA companies ²

Please give details of the register where the company file is kept (including the relevant state) and the registration number in that register								
Where the company/firm is registered ³	United Kingdom							
Registration number	02446537							

² **EEA**
A full list of countries of the EEA can
be found in our guidance
www.gov.uk/companieshouse

³ This is the register mentioned in
Article 3 of the First Company Law
Directive (68/151/EEC)

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Non-EEA companies

Please give details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register.		<p>Non - EEA</p> <p>Where you have provided details of the register (including state) where the company or firm is registered, you must also provide its number in that register.</p>
Legal form of the corporate body or firm		
Governing law		
If applicable, where the company/firm is registered ¹		
Registration number		


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Consent to act as corporate secretary

<p>Please tick the box to confirm consent</p> <p><input checked="" type="checkbox"/> The company confirms that the corporate body named in section 3 has consented to act as a corporate secretary of the company named in section 1</p>	
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Signature

I am signing this form on behalf of the company		<p>Societas Europaea</p> <p>If the form is being filed on behalf of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership</p> <p>Person authorised</p> <p>Under either section 270 or 274 of the Companies Act 2006</p>
Signature	<p>Signature</p> <p>X  X</p>	
<p>This form may be signed and authorised by</p> <p>Director ¹ Secretary, Person authorised ² Administrator, Administrative receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor</p>		

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Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **LEES-BUCKLEY & CO**

Company name **LEES-BUCKLEY & CO**

Address **16 NORTHFIELDS PROSPECT**

PUTNEY BRIDGE ROAD

Post town **LONDON**

County/Region

Postcode

S	W	1	8	1	P	E
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Country **United Kingdom**

DX

Telephone **0208 871 1440**

Checklist

We may return forms completed incorrectly or with information missing

Please make sure you have remembered the following

- The company name and number match the information held on the public Register
- You have completed the date of appointment
- You have entered the new corporate secretary's address
- The address must be a physical location. It cannot be a PO Box number (unless part of a full address), DX or LP (Legal Post in Scotland) number
- You have completed either section 4 or section 5
- You have ticked the consent to act statement in section 6
- You have signed the form

Important information

Please note that all information on this form will appear on the public record

Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below

For companies registered in England and Wales
The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland
The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland
The Registrar of Companies, Companies House,
Second Floor, The Linenhall, 32-38 Linenhall Street,
Belfast, Northern Ireland, BT2 8BG
DX 481 N R Belfast 1

Further information

For further information, please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse