

1263446



Help the Aged

The Report of the Board of Trustees
for the year ended 30th April 1998





Help the Aged

Help the Aged provides practical support to help older people live independent lives, particularly those who are frail, isolated or poor.

The Report of the Board of Trustees for the year ended 30th April 1998

Help the Aged Registered Company Number 1263446
Registered Charity Number 272786
Company Limited by Guarantee
Registered Office: St James's Walk, Clerkenwell Green, London EC1R 0BE
Tel: 0171-253 0253 Fax: 0171-250 4474
E-Mail: hta@dial.pipex.com
Internet: <http://www.helptheaged.org.uk>
Governed by Memorandum and Articles of Association

Objectives

Help the Aged's principle aim is to provide practical support and advice to help older people live independent lives - particularly those who are frail, isolated or poor.

Aims

- to create a brighter future for older people through a range of direct services
- to promote the independence and inclusion of older people
- to promote best practice, share expertise and build strong partnerships
- to develop policies to improve the lives of older people based on clear research
- to heighten public awareness of older people's needs through effective campaigning
- to improve the well-being of older people internationally by supporting long-term programmes to promote independence and by providing emergency relief when necessary
- to maintain Help the Aged's position as one of the UK's leading charities through professional management and both proven and innovative fundraising
- to extend its local outreach through the efforts of its regionally based staff and highly motivated volunteers

Finances

In an extremely competitive charity environment, Help the Aged increased its total income to £63 million. There was a substantial increase in income from the Legacy Department from £5.9 to £9 million. Shops income increased to £26.1 million, helped by the addition of 26 new outlets, including the first ever in Scotland.

Total charitable distributions rose by 7% to £29.8 million, enabling real increases in grants distribution mainly for day centres, community transport and heating. £1.1 million was given in grants to local projects to enable them to provide the services needed in their community.

In addition, Help the Aged was instrumental in raising a further £4.1 million; £1 million for HelpAge International from Government and EU sources for co-funding international projects, and £3.1 million in project fundraising for other UK charities which share Help the Aged's objectives.

Management

A wide ranging review of all the Charity's operations was undertaken during the year with the involvement of the Trustees and staff. It reinforced the value of co-ordinating activity across the Charity and linking services, research, campaigning and fundraising to develop a stronger strategic vision. It also underlined the importance of business planning at all levels.

As a result, cross-Charity initiatives such as the Policy Development Group and Events Co-ordination Group have been established to provide regular forums to facilitate co-ordination. A restructuring and consequent reduction in the Human Resources team led to greater management responsibility being devolved to individual line managers.

The review has resulted in a new determination to see the Charity operating in a cohesive and co-operative way. A Five Year Plan has been developed to enable the Charity to define its objectives more clearly and move forward with even greater confidence.

Governance

A review of the Governance of the Charity resulted in a restructuring of the committees supporting the Board of Trustees. The four formally constituted committees are Finance and General Purposes, Nominations, Remuneration and Audit. Additionally, specialist committees offer their expertise and experience to advise on the development of policy and services within the Charity.

Reserves

The Trustees have adopted a Reserves Policy which they consider appropriate to ensuring the continued ability of the Charity to meet its objectives. These reserves are drawn from Unrestricted Income Funds excluding those amounts designated for property and other fixed assets.

While maintaining the level of Direct Charitable Expenditure, over the medium term the Charity will seek to build its Other Unrestricted Funds to a level which will provide a minimum of 50% of future annual expenditure on charitable services, plus an amount appropriate to cover any temporary shortfalls in income in order to meet other legal and moral obligations.

The Year 2000

Help the Aged has identified risks associated with Year 2000 Compliance throughout its operations.

Systems approaching the end of their useful lives are being replaced with those that are Year 2000 compliant. Wherever possible, the Charity utilises hardware and software packages from major suppliers, who are committed to delivering whatever Year 2000 compliance requires. A provision for additional costs of £250,000 has been established.

New Patron

On 16th December 1997 HRH The Prince of Wales became Patron of Help the Aged.

X
S.D. Burgess
Company Secretary
23rd July 1998

FINANCIAL STATEMENTS, YEAR ENDED 30TH APRIL 1998

REPORT OF THE AUDITORS TO THE MEMBERS OF HELP THE AGED

We have audited the financial statements on pages 3 to 18 which have been prepared under the historical cost convention and the accounting policies set out on page 6.

Respective responsibilities of Trustees and auditors

As described on page 19, the Charity's Trustees, who are also the directors of Help the Aged for the purposes of company law, are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and report our opinion to you.

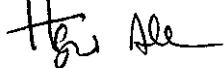
Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Trustees in preparation of the financial statements, and of whether the accounting policies are appropriate to the Charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material mis-statement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion, the financial statements give a true and fair view of the state of the Charity's affairs as at 30th April 1998 and of its incoming resources and application of resources, including its income and expenditure in the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Hays Allan 
Chartered Accountants
Registered Auditors
Southampton House
317 High Holborn
London WC1V 7NL

23rd July 1998

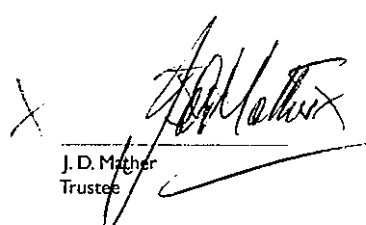
**HELP THE AGED
FOR THE YEAR ENDED 30TH APRIL 1998
CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES**

	Notes	Unrestricted funds £'000	Restricted funds £'000	Endowment funds £'000	Total 1998 £'000	Total 1997 £'000
Incoming Resources						
Donations and gifts		4,752	18,414	-	23,166	22,424
Legacies receivable		8,101	851	-	8,952	5,865
Grants receivable		-	582	-	582	1,687
Sales of donated goods		26,107	-	-	26,107	22,528
Income from housing		3,489	-	-	3,489	3,186
Investment income	2	63	339	-	402	308
Net gain on disposal of tangible fixed assets		419	-	-	419	181
Net profit/(loss) profit from trading activities	3	66	-	-	66	(476)
Total incoming resources		42,997	20,186	-	63,183	55,703
Less: Costs of selling donated goods		20,995	-	-	20,995	17,518
Incoming resources available		22,002	20,186	-	42,188	38,185
Resources expended						
Direct charitable expenditure:						
UK and overseas aid programmes	4	1,540	19,152	-	20,692	19,951
Housing		4,074	-	-	4,074	3,438
Information, campaigning and education		3,593	-	-	3,593	3,385
Support costs		1,481	-	-	1,481	1,207
		10,688	19,152	-	29,840	27,981
Other expenditure:						
Fundraising and publicity		8,747	1,229	-	9,976	9,556
Management and administration of the Charity		457	-	-	457	422
		9,204	1,229	-	10,433	9,978
Total resources expended	5	19,892	20,381	-	40,273	37,959
Net incoming/(outgoing) resources before transfers		2,110	(195)	-	1,915	226
Transfer between funds	18	85	(85)	-	-	-
Net movement in funds		2,195	(280)	-	1,915	226
Fund balances brought forward at 1 May 1997		19,839	4,927	517	25,283	25,057
Fund balances carried forward at 30 April 1998		22,034	4,647	517	27,198	25,283
Designated funds		17,331				
Other unrestricted funds		4,703				
		<u>22,034</u>				

All transactions are derived from continuing activities
All recognised gains and losses are included in the Statement of Financial Activities.

**HELP THE AGED
AS AT 30TH APRIL 1998
BALANCE SHEETS**

	Notes	Charity		Group	
		1998 £'000	1997 £'000	1998 £'000	1997 £'000
Fixed assets					
Tangible assets	9	31,920	31,467	31,928	31,473
Investments	10	15	93	15	16
		31,935	31,560	31,943	31,489
Current assets					
Property for realisation	11	345	266	345	266
Stock		-	-	296	327
Debtors:					
Amounts falling due within one year	12	2,345	1,960	2,575	2,168
Amounts falling due after more than one year	13	2,303	2,455	-	-
Cash at bank and in hand		6,236	3,856	7,978	5,816
		11,229	8,537	11,194	8,577
Creditors:					
amounts falling due within one year	14	4,368	2,649	4,844	3,264
Net current assets		6,861	5,888	6,350	5,313
Total assets less current liabilities		38,796	37,448	38,293	36,802
Creditors: amounts falling due after more than one year	15	6,264	6,533	6,264	6,533
Provisions for liabilities and charges	16	4,831	4,986	4,831	4,986
Net assets	20	27,701	25,929	27,198	25,283
Capital fund					
Endowment	17	517	517	517	517
Income funds					
Restricted funds	18	4,647	4,927	4,647	4,927
Unrestricted funds:					
Designated fund	19	17,331	16,605	17,331	16,605
Other charitable funds		5,206	3,880	5,206	3,880
Non-charitable trading funds	3	-	-	(503)	(646)
Total funds		27,701	25,929	27,198	25,283


J. D. Mather
Trustee


T. G. Larman
Trustee

The Financial Statements were approved by the Board of Trustees on 23rd July 1998

HELP THE AGED
YEAR ENDED 30TH APRIL 1998
CONSOLIDATED CASHFLOW STATEMENT

		1998		1997	
		£'000	£'000	£'000	£'000
	Notes				
Net cash inflow from operating activities	21		3,455		1,061
Returns on investment and servicing of finance					
Dividends and interest received		494		431	
Interest element of finance leases		(36)		(46)	
Net cash inflow from returns and servicing of finance			458		385
Capital expenditure					
Purchase of tangible fixed assets		(2,523)		(4,292)	
Sale of tangible fixed assets		1,033		1,047	
Net cash outflow from capital expenditure			(1,490)		(3,245)
Management of liquid resources					
Net movement in the year			(1,069)		939
Net cash inflow (outflow) before financing			1,354		(860)
Financing					
Net returnable deposits received		(65)		403	
Capital element of finance leases		(196)		(251)	
Net cash (outflow) inflow from financing			(261)		152
Increase (decrease) in cash			1,093		(708)

**HELP THE AGED
YEAR ENDED 30TH APRIL 1998
NOTES TO THE FINANCIAL STATEMENTS**

I. ACCOUNTING POLICIES

Basis of Accounting

The financial statements are prepared under the historical cost convention and in accordance with the Statement of Recommended Practice (Accounting by Charities) and applicable accounting standards.

Group Financial Statements

Group financial statements have been prepared in respect of Help the Aged and its wholly owned trading subsidiaries, Help the Aged (Mail Order) Limited and Help the Aged (Trading) Limited. In accordance with Section 230 of the Companies Act 1985, no separate Statement of Financial Activities is presented for Help the Aged.

Fund Accounting

Unrestricted funds comprise accumulated surpluses and deficits on general funds - they are available for use at the discretion of the Trustees in furtherance of the general charitable objectives.

Designated funds are amounts that have been put aside at the discretion of the Trustees. At the year end they comprise of a property fund which represents the extent to which funds are invested in property for use by the Charity, and therefore not available for other purposes. (Note 19)

Restricted funds are funds subject to specific restricted conditions imposed by the donors.

Incoming Resources

Incoming resources represent the total income receivable during the year comprising of donations, legacies, grants, and income from shops, housing and care and fundraising events.

Resources Expended

The costs of UK and overseas programmes, housing and care, shops, fundraising and publicity and of administration comprise expenditure, including staff costs, directly attributable to the activity. Where costs cannot be directly attributed they have been allocated to activities on a cost basis.

Support costs comprise all services supplied centrally, identifiable as wholly or mainly in support of direct charitable purposes and include an appropriate proportion of general overheads.

Central overheads are allocated to operational and fundraising functions on the basis of their use of central support services with the aim of ensuring that those costs remaining within administration relate to the management of the Charity's assets, organisational administration and compliance with constitutional and statutory requirements.

**HELP THE AGED
YEAR ENDED 30TH APRIL 1998
NOTES TO THE FINANCIAL STATEMENTS**

Depreciation

Fixed assets are stated at cost or donated valuation. Depreciation is calculated to write off the cost of the fixed asset by equal instalments as follows:

Motor vehicles	-	25% p.a. straight line
Fixtures and fittings	-	20% p.a. straight line
Leased equipment	-	Over the term of the lease
Computer equipment	-	25% p.a. straight line
Short term leaseholds	-	Over the term of the lease

No provision for depreciation has been made in respect of the Headquarters or the housing properties as they are maintained in a continual state of repair and their lives and residual values are such that depreciation is not material. This is not in accordance with SSAP12.

Stocks

Stocks are valued at the lower of cost and net reliable value.

Leased Assets

Assets held by the Charity which have been funded through finance leases are capitalised and the resulting future lease obligations are included in creditors. All other leases are operating leases and the rental expenses are charged to the Statement of Financial Activities as incurred.

Gifted Housing Scheme

Gifted houses are accounted for as income when donated at market valuation. The valuations are carried out by a qualified surveyor. When an individual donates his house to the Charity, the Charity is committed to caring for that individual. An actuarial valuation of the total cost of care for individuals who have gifted their house is made and the sum is included within provisions for liabilities and charges. Costs of care are charged to the provision as incurred. (Note 16)

Maintenance Provision

The cyclical repair and maintenance cost for the Charity's portfolio of properties is assessed by the Charity's surveyor and an amount charged annually to the Statement of Financial Activities in order to spread the cost evenly over each accounting period. (Note 16)

Pensions

The Charity contributes to defined benefits schemes open to all employees over the age of 21. The pension schemes are administered by Trustees and are separate from the Charity. Independent actuaries complete valuations at frequent intervals, usually triennially. The expected cost of pensions is charged to the Statement of Financial Activities over the expected lives of the employees in the schemes.

**HELP THE AGED
YEAR ENDED 30TH APRIL 1998
NOTES TO THE FINANCIAL STATEMENTS**

1998
£'000

1997
£'000

2 INVESTMENT INCOME

Short term deposits	402	308
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3 RESULTS FROM TRADING ACTIVITIES OF SUBSIDIARIES

The Charity has two wholly owned trading activities which are incorporated in the UK. Help the Aged (Trading) Ltd raises funds via commercial events and sponsorship together with the sale of merchandise. Help the Aged (Mail Order) Ltd sells Christmas cards and other merchandise by mail order catalogue. Both companies covenant their taxable profits to Help the Aged.

	Help the Aged (Trading) Ltd £'000	Help the Aged (Mail Order) Ltd £'000	Total 1998 £'000	Total 1997 £'000
Turnover	3,017	2,400	5,417	4,373
Cost of sales	-	1,059	1,059	1,163
Gross profit	3,017	1,341	4,358	3,210
Investment income	-	141	141	131
Total expenses	2,879	1,554	4,433	3,817
Profit/(loss) for the year	138	(72)	66	(476)

**HELP THE AGED
YEAR ENDED 30TH APRIL 1998
NOTES TO THE FINANCIAL STATEMENTS**

4 UK AND OVERSEAS AID PROGRAMMES

	1998 Total £'000	1997 Total £'000
United Kingdom aid programmes		
Day centres	5,967	4,239
Health and medical	2,920	3,801
Minibuses	2,064	1,352
Housing and care projects	84	24
SeniorLink telephones	149	300
Heating grants	1,147	383
Gifts in kind	59	82
Community projects	427	496
Home safety	699	762
Elderly homelessness	163	11
Isolation	289	-
Other projects	659	764
Total UK programmes	14,627	12,214
Overseas aid programmes		
Refugees and disaster	88	652
Health and medical	996	1,095
Care services	330	777
Gifts in kind	1,108	983
Support for HelpAge International	660	570
Adopt a Granny	1,750	1,754
Training	292	227
Organisational development	198	338
Income and livelihood	362	546
Information and campaigning	91	36
Other projects	190	759
Total overseas programmes	6,065	7,737
Total charged to Statement of Financial Activities	20,692	19,951

5 ANALYSIS OF TOTAL RESOURCES EXPENDED

	Staff Costs £'000	Other £'000	Depreciation £'000	Total 1998 £'000
Direct charitable expenditure				
UK and overseas aid programmes	520	20,160	12	20,692
Housing	2,626	1,383	65	4,074
Information, campaigning and education	1,229	2,325	39	3,593
Support costs	912	477	92	1,481
	5,287	24,345	208	29,840
Other expenditure				
Fundraising and publicity	4,095	5,539	342	9,976
Management and administration of the Charity	243	203	11	457
Total	9,625	30,087	561	40,273

HELP THE AGED
YEAR ENDED 30TH APRIL 1998
NOTES TO THE FINANCIAL STATEMENTS

6 STAFF NUMBERS AND EMOLUMENTS

	1998		1997	
	Full time	Part time	Full time	Part time
Average number of persons employed during the year was as follows:				
Shops	790	451	511	523
Housing	79	244	76	228
Other	320	75	341	66
	1,189	770	928	817

	1998 £'000	1997 £'000
The aggregate emoluments of these persons were as follows:		
Salaries including benefits in kind	19,194	16,734
Social security costs	1,265	1,177
Pension scheme contributions	994	788
	21,453	18,699

	1998 Number	1997 Number
The numbers of employees whose emoluments for the year fell within the following bands were:		
£40,000 to £49,999	8	6
£50,000 to £59,999	2	2
£60,000 to £69,999	3	3
£70,000 to £79,999	1	-

7 TRUSTEES EMOLUMENTS AND REIMBURSED EXPENSES

The Trustees received no remuneration for their services.

The aggregated amount of expenses reimbursed to the Trustees during the year was £1,990 (1997: £2,418)

The number of Trustees reimbursed for travel expenses was 4 (1997: 4)

Indemnity insurance is provided for Trustees, directors and employees. Premiums paid during the year totalled £6,648 (1997: £6,592)

8 NET MOVEMENTS IN FUNDS

	1998 £'000	1997 £'000
Net movement in funds is arrived at after charging:		
Depreciation of assets held under finance leases	191	241
Depreciation of other assets	1,572	1,359
Profit on disposal of fixed assets	419	181
Irrecoverable VAT	565	518
(the above includes £147,000 (1997: £118,000) for housing and care services)		
Auditors' remuneration:		
Audit	37	35
Other	24	12
Financial charges payable on finance leases	36	46
Operating lease rentals	4,246	3,984

**HELP THE AGED
YEAR ENDED 30TH APRIL 1998
NOTES TO THE FINANCIAL STATEMENTS**

9 TANGIBLE FIXED ASSETS

	Freehold and long leasehold properties mainly housing £'000	Short leaseholds shops £'000	Motor vehicles £'000	Equipment fixtures and fittings £'000	Total £'000
(a) Charity					
Cost or valuation/donated					
At 1 May 1997	27,748	4,758	3,280	2,572	38,358
Additions	1,169	1,047	391	299	2,906
Disposals	(292)	(63)	(430)	-	(785)
Transfers to properties for resale	(345)	-	-	-	(345)
At 30 April 1998	28,280	5,742	3,241	2,871	40,134
Depreciation					
At 1 May 1997	-	2,999	1,944	1,948	6,891
Charge for the year	-	691	739	331	1,761
Eliminated on disposal	-	(47)	(391)	-	(438)
At 30 April 1998	-	3,643	2,292	2,279	8,214
Net book value					
At 30 April 1998	28,280	2,099	949	592	31,920
At 30 April 1997	27,748	1,759	1,336	624	31,467
(b) Group					
Cost or valuation/donated					
At 1 May 1997	27,748	4,758	3,280	2,579	38,365
Additions	1,169	1,047	391	303	2,910
Disposals	(292)	(63)	(430)	-	(785)
Transfers to properties for resale	(345)	-	-	-	(345)
At 30 April 1998	28,280	5,742	3,241	2,882	40,145
Depreciation					
At 1 May 1997	-	2,999	1,944	1,949	6,892
Charge for the year	-	691	739	333	1,763
Eliminated on disposal	-	(47)	(391)	-	(438)
At 30 April 1998	-	3,643	2,292	2,282	8,217
Net book value					
At 30 April 1998	28,280	2,099	949	600	31,928
At 30 April 1997	27,748	1,759	1,336	630	31,473

**HELP THE AGED
YEAR ENDED 30TH APRIL 1998
NOTES TO THE FINANCIAL STATEMENTS**

The net book value at 30 April 1998 represents fixed assets used for:

	Freehold and long leasehold properties	Short leaseholds shops	Motor vehicles	Equipment fixtures and fittings	Total
	£'000	£'000	£'000	£'000	£'000
Direct charitable purposes					
Housing	26,411	-	35	32	26,478
Other	463	-	58	118	639
	26,874	-	93	150	27,117
Other purposes					
Shops	124	2,099	766	32	3,021
Other	1,282	-	90	418	1,790
	28,280	2,099	949	600	31,928

The net book value of freehold and long leasehold properties comprises:

	1998 £'000	1997 £'000
Freehold	25,836	25,320
Long leaseholds	2,444	2,428
	28,280	27,748

A professional valuation in June 1991 indicated that the open market value of the Headquarters to be in the region of £2.75 million (cost: £1.902 million).

The other properties consist of those in the Housing and Care scheme. A professional valuation of these properties has not been obtained at the balance sheet date as it is considered that the expense would not be justifiable in view of the specialised and continuing nature of the scheme.

The net book value of assets held under finance leases:

	1998 £'000	1997 £'000
Motor vehicles	124	320

**HELP THE AGED
YEAR ENDED 30TH APRIL 1998
NOTES TO THE FINANCIAL STATEMENTS**

10 INVESTMENTS

	Shares in subsidiary undertakings £'000	Shares in associated undertakings £'000	Other investments £'000	Total £'000
Charity				
At 1 May 1997	77	15	1	93
Provision for the year	(77)	-	-	(77)
Disposals	-	-	(1)	(1)
At 30 April 1998	-	15	-	15

Principal Subsidiary undertakings:	Registered In	Percentage of Capital held
Help the Aged (Trading) Limited	England and Wales	100%
Help the Aged (Mail Order) Limited	England and Wales	100%
Associated undertakings		
Fold Help Limited	Northern Ireland	50%

11 PROPERTY FOR REALISATION

	Charity		Group	
	1998 £'000	1997 £'000	1998 £'000	1997 £'000
Housing	345	266	345	266

**12 DEBTORS: AMOUNTS FALLING DUE
WITHIN ONE YEAR**

Tax repayments	723	386	723	445
Subsidiary undertaking	50	161	-	-
Other debtors	454	383	844	794
Prepayments and accrued income	1,118	1,030	1,008	929
	2,345	1,960	2,575	2,168

**13 DEBTORS: AMOUNTS FALLING DUE
AFTER MORE THAN ONE YEAR**

Prepayments and accrued income	2,303	2,455	-	-
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**HELP THE AGED
YEAR ENDED 30TH APRIL 1998
NOTES TO THE FINANCIAL STATEMENTS**

	Charity		Group	
	1998 £'000	1997 £'000	1998 £'000	1997 £'000
14 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR				
Deposits from housing residents repayable on change of occupancy	110	42	110	42
Interest - free loans	10	10	10	10
Other creditors	2,801	1,355	3,013	1,564
Obligations under finance leases	120	180	120	180
Accrued expenses	859	647	1,082	1,031
Taxes and social security	468	415	509	437
	4,368	2,649	4,844	3,264

15 CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR				
Deposits from housing residents repayable on change of occupancy	6,260	6,393	6,260	6,393
Obligations under finance leases	4	140	4	140
	6,264	6,533	6,264	6,533

The finance lease obligations due after more than one year are repayable as follows:				
Between one and two years	4	140	4	140
Between two and five years	-	-	-	-
	4	140	4	140

16 PROVISION FOR LIABILITIES AND CHARGES

Charity	Maintenance £'000	Care £'000	Total £'000
At 1st May 1997	925	4,061	4,986
Costs	(216)	(747)	(963)
Increase in provision charged to Statement of Financial Activities in year	265	543	808
At 30th April 1998	974	3,857	4,831

**HELP THE AGED
YEAR ENDED 30TH APRIL 1998
NOTES TO THE FINANCIAL STATEMENTS**

17 ENDOWMENTS

	Balance 1st May 1997	Incoming Resources	Gains/Losses and Transfers	Balance 30th April 1998
	£'000	£'000	£'000	£'000
Permanent Endowment				
Goodwin Trust	517	-	-	517

This trust represents property left to Help the Aged for the purpose of providing homes for elderly people. This also includes a commercial property which is to be used as a fund for carrying out the above condition.

18 RESTRICTED FUNDS

The income funds of the Charity include restricted funds comprising the following unexpended balances of:

	Balance 1st May 1997	Incoming Resources	Expenditure and Transfers	Balance 30th April 1998
	£'000	£'000	£'000	£'000
United Kingdom Aid Programmes				
Day centres	53	6,053	6,060	46
Health and medical	129	2,925	2,971	83
Minibuses	430	1,769	2,095	104
Housing and care products	765	313	174	904
SeniorLink telephones	172	141	151	162
Heating grants	310	1,454	1,427	337
Gifts in kind	-	59	59	-
Community projects	1,173	335	424	1,084
Home safety	193	623	583	233
Elderly homelessness	284	606	321	569
Isolation	285	489	414	360
Other projects	389	138	348	179
	4,183	14,905	15,027	4,061
Overseas Aid Programmes				
Refugees and disaster	18	75	68	25
Health and medical	473	1,365	1,318	520
Care services	-	286	286	-
Gifts in kind	-	1,108	1,108	-
Adopt a granny	213	1,590	1,793	10
Training	-	237	237	-
Organisational development	-	164	164	-
Income and livelihood	-	317	317	-
Water	6	25	19	12
Information & campaigning	24	67	81	10
Other projects	10	47	48	9
	744	5,281	5,439	586
	4,927	20,186	20,466	4,647

£85,000 included in housing and care projects related to Capital projects. The funds expended are transferred to unrestricted funds once spent.

**HELP THE AGED
YEAR ENDED 30TH APRIL 1998
NOTES TO THE FINANCIAL STATEMENTS**

19 DESIGNATED FUNDS

The income funds of the Charity include the following designated funds which have been set aside out of unrestricted funds by the Trustees for specific purposes:

Property Fund

	Balance 1st May 1997	New Designations	Utilised/ Realised	Balance 30th April 1998
	£'000	£'000	£'000	£'000
Housing	14,703	726	-	15,429
Headquarters	1,902	-	-	1,902
	16,605	726	-	17,331

The designated funds are calculated as follows:

	Housing £'000	Headquarters £'000	Total £'000
Total valuation - Net book value	25,861	1,902	27,763
Less:			
Returnable deposits	6,370	-	6,370
Gifted housing - net book value	4,062	-	4,062
	10,432	-	10,432
	15,429	1,902	17,331

20 ANALYSIS OF GROUP NET ASSETS BETWEEN FUNDS

	Unrestricted Funds £'000	Restricted Funds £'000	Endowment Funds £'000	Total Funds £'000
Fund balances at 30th April 1998 are represented by				
Tangible fixed assets	31,411	-	517	31,928
Investments	15	-	-	15
Current assets	6,547	4,647	-	11,194
Current liabilities	(4,844)	-	-	(4,844)
Long term liabilities	(11,095)	-	-	(11,095)
Total Net Assets	22,034	4,647	517	27,198

**HELP THE AGED
YEAR ENDED 30TH APRIL 1998
NOTES TO THE FINANCIAL STATEMENTS**

	1998 £'000	1997 £'000
21 NET CASH INFLOW FROM OPERATING ACTIVITIES		
Reconciliation of increase in Charity funds with net inflow from operating activities:		
Increase in Charity funds	1,915	226
Dividends and interest receivable	(494)	(431)
Interest payable	36	46
Depreciation charge	1,763	1,600
Profit on disposal of tangible fixed assets	(419)	(181)
Donated property	(387)	(357)
Net decrease in provisions	(155)	(389)
(Decrease)/increase in debtors	(407)	43
Increase in creditors	1,572	620
Increase/(decrease) in stock	31	(116)
	3,455	1,061

22 ANALYSIS OF NET FUNDS/(DEBT)

	At 1st May 1997 £'000	Cashflow £'000	At 30th April 1998 £'000
Cash at bank and in hand	2,692	1,093	3,785
Liquid resources	3,124	1,069	4,193
	5,816	2,162	7,978
Finance leases	(320)	196	(124)
Returnable deposits	(6,435)	65	(6,370)
	(939)	2,423	1,484

23 PENSIONS COSTS

The Charity contributes to defined benefit pension schemes whereby retirement benefits are based on employees' final remuneration and length of service. The pension cost is assessed in accordance with the advice of an independent qualified actuary using the projected unit method on the basis of frequent, usually triennial, valuations and charged to the Statement of Financial Activities so as to spread the cost over the schemes' members' service lives.

The pension cost to the Charity was £994,165 (1997: £787,791)

The latest completed actuarial valuation was carried out at 30th September 1997 using the following principal assumptions:

Average rate of return on investments	-	8.25% p.a.
Average rate of salary increases	-	6% p.a.

The valuation showed the market value of the schemes' assets to be £9,193,864 and the actuarial value represented 103% of the benefits that had accrued to members. The surplus amounted to £291,000. The employees' and employer's contribution rates

**HELP THE AGED
YEAR ENDED 30TH APRIL 1998
NOTES TO THE FINANCIAL STATEMENTS**

24 SHARE CAPITAL

The company is limited by guarantee and has no share capital. The liability of the members is limited to the sum of £1 per member.

25 OBLIGATIONS UNDER OPERATING LEASES

The amount payable within the next twelve months on leases expiring:

	Land and Buildings £'000	Other £'000	1998 Total £'000	1997 Total £'000
Within one year	59	-	59	53
One to five years	336	18	354	322
After five years	4,176	-	4,176	3,626
	4,571	18	4,589	4,001

26 CAPITAL COMMITMENTS

The following capital expenditure has been approved by the Trustees but not provided for in these financial statements.

	1998 £'000	1997 £'000
Contracts placed: Housing	243	207

Patron: HRH The Prince of Wales

President: Peter Bowring CBE

Chairman of the Board of Trustees

John D Mather

Joint Honorary Treasurers

The Duke and Duchess of Norfolk

Vice Presidents

Marchioness of Dufferin and Ava
Princess Helena Moutafian MBE
The Duke of Devonshire MC PC
Lord Coggan
George Davis
Dame Thora Hird DBE, M.Litt

BOARD OF TRUSTEES AS AT 30TH APRIL 1998

Priscilla Campbell Allen
Philip Ashfield
Henry Bowrey
Peter Bowring CBE
Jo Connell
Vera Harley MBE
Anne Harris CBE
William Hastings OBE
Professor Kay-Tee Khaw

Trevor Larman
Ian MacLeod
Lady Macpherson
William Menzies-Wilson CBE
Sir Robert Wade Gery KCMG KCVO
Kevin Williams (Appointed a Trustee 1st December 1997)
Christopher Woodbridge
Angus Young

Director General

Michael Lake CBE

As required by the Articles of Association, Philip Ashfield, Henry Bowrey, Peter Bowring, Vera Harley and John Mather, retire by rotation and, being eligible, offer themselves for re-election.

In accordance with the Memorandum & Articles, Kevin Williams was appointed during the year, retires and being eligible, offers himself for re-election.

Dr Beverley Castleton was appointed a Trustee on 15th June 1998, and retires in accordance with the Memorandum and Articles, and being eligible, offers herself for re-election.

The Charity thanks and recognises the assistance of Harold Sumption who sadly died in March 1998 having served as a Trustee for more than ten years.

The Charity notes with regret the death in May 1998 of the Marchioness of Dufferin and Ava who served as a Vice President.

The Charity notes with regret the death in September 1997 of Grahame Thompson who served for many years on the UK Housing & Care Committee.

The Charity thanks and recognises the assistance of Dudley Fisher who served as a Trustee for more than ten years and resigned on 13th November 1997.

The Charity thanks and recognises the assistance of Sir Robert Wade-Gery who served as a Trustee for more than ten years and resigned on 2nd July 1998.

The Board is grateful for the additional advice and expertise of the following people who have served on advisory committees:

Joan Bartlett (Servite Housing)
Daphne Clark (Sutton Housing Trust)
Christopher Flind (Chairman, Richmond Twickenham & Roehampton District Health Authority)
Simon Vane Percy (Self-employed consultant)
David Simms (Retired)

Auditors

Hays Allan
Southampton House
317 High Holborn
London WC1V 7NL

Solicitors

Wedlake Bell
16 Bedford Street
Covent Garden
London WC2E 9HF

Bankers

Barclays Bank Plc
Pall Mall Corporate Banking Group
50 Pall Mall
PO Box 15162
London SW1A 1QB

Stockbrokers

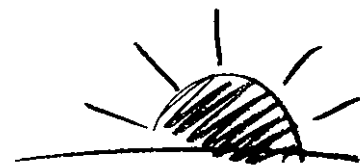
Charles Stanley and Company Limited
25, Luke Street
London EC2A 4AR

Trustees' Responsibilities

- * Help the Aged is constituted as a Company Limited by Guarantee and as such is subject to Company Law. Its Trustees are required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the surplus or deficit for that period. In preparing those financial statements, the Trustees are required to:
 - * select suitable accounting policies and apply them consistently;
 - * make judgements and estimates that are reasonable and prudent;
 - * state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
 - * prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.
- The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Specific Restrictions Imposed by the Memorandum and Articles of Association

The Memorandum of Association provides that the Company shall not dispose of the whole of its freehold or leasehold properties or any part thereof exceeding twenty-five per cent except with the sanction of the Company in General meeting by Special Resolution first obtained.



Help the Aged

for a brighter future

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Email: hta@dial.pipex.com

Internet: <http://www.helptheaged.org.uk>

Report of the Board of Trustees for the Year Ended 30th April 1998

