AD03
Change of location of the company records
to the single alternative inspection location
(SAIL)

Go online to file this information
www.gov.uk/companieshouse

What this form is for
You may use this form to tell us
which of the company records are
held at the SAIL.

What this form is NOT for
You cannot use this form to
tell us which company records
are being held by returning to the registered
office. To do this, please use form AD01.

Company details

Company number 87834717
Company name in full MCCOLLS RETAIL GROUP PLC

Filling in this form
Please complete in typescript or in
bold block capitals.
All fields are mandatory unless
specified or indicated by *.

Company records

The following records are now kept at the (SAIL). Please tick as appropriate:

- Register of people with significant control.
- Register of members.
- Register of directors.
- Directors' service contracts.
- Directors' indemnities.
- Register of secretaries.
- Records of resolutions etc.
- Contracts relating to purchase of own shares.
- Documents relating to redemption or purchase of own share out of capital
  by private company.
- Register of debenture holders.
- Report to members of outcome of investigation by public company into
  interests in its shares.
- Register of interests in shares disclosed to public company.
- Instruments creating charges and register of charges: England and Wales
  or Northern Ireland.
- Instruments creating charges and register of charges: Scotland.
- Historic register of people with significant control.
- Historic register of members.

Signature

I am signing this form on behalf of the company.

Signature

Societas Europaea
If the form is being filed on behalf
of a Societas Europaea (SE) please
delete ‘director’ and insert details
of which organ of the SE the person
signing has membership.

Person authorised
Under either section 270 or 274 of
the Companies Act 2006.

This form may be signed by:
Director, Secretary, Person authorised, Liquidator, Administrator,
Administrative receiver, Receiver, Receiver manager, Charity Commission receiver
and manager, CIC manager, Judicial factor.

06/16 Version 7.0
AD03
Change of location of the company records to the single alternative inspection location (SAIL)

Presenter information
You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name: RACHEL COOK-COSON
Company name: MCCOLLS RETAIL GROUP PLC
Address: MCCOLLS HS
ASHWELL RD
Post town: BRENTWOOD
County/Region
Postcode: CH15 9ST
Country
Ein
Telephone: 01277 286938

Checklist
We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:
☐ The company name and number match the information held on the public Register.
☐ You have ticked the relevant boxes in Section 2.
☐ You have signed the form.

Important information
Please note that all information on this form will appear on the public record.

Where to send
You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For companies registered in England and Wales:
The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.

For companies registered in Scotland:
The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.
DX ED235 Edinburgh 1 or LP - 4 Edinburgh 2 (Legal Post).

For companies registered in Northern Ireland:
The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG.
DX 481 N.R. Belfast 1.

Further information
For further information, please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse