

# SH01

## Return of allotment of shares



You can use the WebFiling service to file this form online.  
Please go to [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)

**What this form is for**  
You may use this form to give  
notice of shares allotted following  
incorporation

**What this form is NOT**  
You cannot use this for  
notice of shares taken t  
on formation of the cor  
for an allotment of a ne  
shares by an unlimited

THURSDAY



\*A13AUYBV\*  
A07 23/02/2012 #162  
COMPANIES HOUSE

### 1 Company details

Company number

Company name in full

→ **Filling in this form**  
Please complete in typescript or in  
bold black capitals  
  
All fields are mandatory unless  
specified or indicated by \*

### 2 Allotment dates ①

From Date

To Date

① **Allotment date**  
If all shares were allotted on the  
same day enter that date in the  
'from date' box. If shares were  
allotted over a period of time,  
complete both 'from date' and 'to  
date' boxes

### 3 Shares allotted

Please give details of the shares allotted, including bonus shares  
(Please use a continuation page if necessary)

② **Currency**  
If currency details are not  
completed we will assume currency  
is in pound sterling

Class of shares (E.g. Ordinary/Preference etc.)	Currency ②	Number of shares allotted	Nominal value of each share	Amount paid (including share premium) on each share	Amount (if any) unpaid (including share premium) on each share
Ordinary	GBP	3500	£0 01	£7 00	

If the allotted shares are fully or partly paid up otherwise than in cash, please  
state the consideration for which the shares were allotted

**Continuation page**  
Please use a continuation page if  
necessary

Details of non-cash  
consideration  
  
If a PLC, please attach  
valuation report (if  
appropriate)

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## Return of allotment of shares

### Statement of capital

**Section 4** (also **Section 5** and **Section 6**, if appropriate) should reflect the company's issued capital at the date of this return

#### 4 Statement of capital (Share capital in pound sterling (£))

Please complete the table below to show each class of shares held in pound sterling. If all your issued capital is in sterling, only complete **Section 4** and then go to **Section 7**

Class of shares (E.g. Ordinary/Preference etc.)	Amount paid up on each share ①	Amount (if any) unpaid on each share ①	Number of shares ②	Aggregate nominal value ③
See attached schedule				£
				£
				£
				£
<b>Totals</b>				£

#### 5 Statement of capital (Share capital in other currencies)

Please complete the table below to show any class of shares held in other currencies. Please complete a separate table for each currency.

Currency				
Class of shares (E.g. Ordinary / Preference etc.)	Amount paid up on each share ①	Amount (if any) unpaid on each share ①	Number of shares ②	Aggregate nominal value ③
<b>Totals</b>				

Currency				
Class of shares (E.g. Ordinary/Preference etc.)	Amount paid up on each share ①	Amount (if any) unpaid on each share ①	Number of shares ②	Aggregate nominal value ③
<b>Totals</b>				

#### 6 Statement of capital (Totals)

	Please give the total number of shares and total aggregate nominal value of issued share capital		<b>④ Total aggregate nominal value</b> Please list total aggregate values in different currencies separately. For example £100 + €100 + \$10 etc.
Total number of shares			
Total aggregate nominal value ④			

① Including both the nominal value and any share premium

③ E.g. Number of shares issued multiplied by nominal value of each share

#### Continuation Pages

Please use a Statement of Capital continuation page if necessary

② Total number of issued shares in this class

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## Return of allotment of shares

### 7 Statement of capital (Prescribed particulars of rights attached to shares)

Please give the prescribed particulars of rights attached to shares for each class of share shown in the statement of capital share tables in **Section 4** and **Section 5**

Class of share

Ordinary

Prescribed particulars

See attached schedule

Class of share

A Shares

Prescribed particulars

See attached schedule

Class of share

Prescribed particulars

#### 1 Prescribed particulars of rights attached to shares

The particulars are

- a particulars of any voting rights, including rights that arise only in certain circumstances,
- b particulars of any rights, as respects dividends, to participate in a distribution,
- c particulars of any rights, as respects capital, to participate in a distribution (including on winding up), and
- d whether the shares are to be redeemed or are liable to be redeemed at the option of the company or the shareholder and any terms or conditions relating to redemption of these shares

A separate table must be used for each class of share

#### Continuation page


Please use a Statement of Capital continuation page if necessary

### 8 Signature

I am signing this form on behalf of the company

Signature

Signature

X  X  
for ANDNYCH SECRETARIES LIMITED

#### 2 Societas Europaea

If the form is being filed on behalf of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership

#### 3 Person authorised

Under either section 270 or 274 of the Companies Act 2006

This form may be signed by

Director 2, Secretary, Person authorised 3, Administrator, Administrative receiver, Receiver, Receiver manager, CIC manager

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### Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Company name

Manches LLP

Address 9400 Garsington Road

Oxford Business Park

Post town Oxford

County/Region

Postcode

O X 4 2 H N

Country

DX 155710 OXFORD 13

Telephone 01865 722 106



### Checklist

**We may return the forms completed incorrectly or with information missing**

**Please make sure you have remembered the following.**

- The company name and number match the information held on the public Register
- You have shown the date(s) of allotment in section 2
- You have completed all appropriate share details in section 3
- You have completed the appropriate sections of the Statement of Capital
- You have signed the form



### Important information

Please note that all information on this form will appear on the public record.



### Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

#### For companies registered in England and Wales:

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ  
DX 33050 Cardiff

#### For companies registered in Scotland

The Registrar of Companies, Companies House,  
Fourth floor, Edinburgh Quay 2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF  
DX ED235 Edinburgh 1  
or LP - 4 Edinburgh 2 (Legal Post)

#### For companies registered in Northern Ireland:

The Registrar of Companies, Companies House,  
Second Floor, The Linenhall, 32-38 Linenhall Street,  
Belfast, Northern Ireland, BT2 8BG  
DX 481 N R Belfast 1



### Further information

For further information please see the guidance notes on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

This form is available in an alternative format. Please visit the forms page on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)

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Return of allotment of shares

**Statement of capital**

Please complete the table below to show any class of shares held in other currencies Please complete a separate table for each currency

Currency	GBP			
Class of shares (E.g. Ordinary/preference etc)	Amount paid up on each share ①	Amount (if any) unpaid on each share ①	Number of shares ②	Aggregate nominal value ③
A Shares	£0 05		81000	£4,050 00
Ordinary	£0 01		572100	£5,721 00
Ordinary	£5 00		6000	£60 00
Ordinary	£7 00		19072	£190 72
Ordinary	£11 50		50	£0 50
Ordinary	£13 35		1683	£16 83
Ordinary	£35 00		215274	£2,152 74
Ordinary	£57 44		175842	£1,758 42
Ordinary	£66 76851		31527	£315 27
Ordinary	£66 76865		177232	£1,772 32
Ordinary	£73 14		238399	£2,383 99
Ordinary	£91 39		273553	£2,735 53
<b>Totals</b>			<b>1791732</b>	<b>£21,157 32</b>

① Including both the nominal value and any share premium

③ E.g. Number of shares issued multiplied by nominal value of each share

② Total number of issued shares in this class

**7** Statement of capital (Prescribed particulars of rights attached to shares)

Class of share	A Shares
Prescribed particulars	<p>The A Shares are not liable to be redeemed. The holders of the A Shares are entitled to vote at general meetings. The holders of the A Shares are not entitled to participate in dividends paid by the Company unless such participation is approved by the directors in their absolute discretion.</p> <p>As regards capital On and with effect from</p> <p>(1) the transfer, in a single transaction or in a series of related transactions, of all or substantially all of the trade and assets of the Company and its subsidiaries ("the Group") to any person in circumstances where all or a majority of the proceeds of such transfer are subsequently distributed to members (a "Disposal"), or</p> <p>(2) any return of capital of the Company resulting from any liquidation, dissolution or winding up of the Company, whether voluntary or involuntary or any other return of capital of the Company not resulting from a Disposal (a "Liquidation Event")</p> <p>then, provided that</p> <p>(a) the Disposal or Liquidation Event occurs by 29 January 2015, and</p> <p>(b) in the case of a Disposal, the aggregate amount available for payment to members as a result of that Disposal by way of dividend, dividend on liquidation or other distribution of the Company exceeds £160 million (or any equivalent value in a currency other than pound sterling),</p> <p>the holders of the A Shares will be entitled to receive a proportion of the aggregate amount available for payment to members (the "A Share Proceeds") calculated in accordance with the formula set out below and the holders of the Ordinary Shares will be entitled to the balance of such amount</p> <p>The total amount of the A Share Proceeds shall be calculated by the directors or any other person appointed by the directors by applying the formula below</p> $Y = [(X - 125,000,000) / (A + B)] \times B$ <p>but</p> <p>"Y" = "D"</p> <p>Where</p> <p>"Y" = the total amount of the A Share Proceeds</p> <p>"X" = the value of the Company as determined by the directors in their reasonable expectation as at the date on which the Disposal or Liquidation Event becomes or is to become effective based on the aggregate amount available for payment to members as a result of that Disposal or Liquidation Event by way of dividend, dividend on liquidation or other distribution of the Company</p> <p style="text-align: right;">see continuation sheet</p>

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## Return of allotment of shares

### 7 Statement of capital (Prescribed particulars of rights attached to shares)

Class of share	A Shares	
Prescribed particulars	<p>"A" = the aggregate of (i) the number of Ordinary Shares in issue at the Disposal or Liquidation Event, and (ii) the number of Ordinary Shares which would be issued if all options remaining under any share option scheme established by the Company which is an "employees' share scheme" within the meaning of Section 1166 of the Companies Act 2006 or would be but for the ability of consultants and/or non executive directors to participate therein which are capable of being exercised at such Disposal or Liquidation Event were exercised in full</p> <p>"B" = the aggregate number of A Shares in issue at the Disposal or Liquidation Event</p> <p>"D" = (E-15) x B x 0.5</p> <p>"E" = X / (A + 0.5B)</p> <p>The A Shares as a class shall not be entitled to receive any A Share Proceeds if the amount of "X" does not exceed £125,000,000</p> <p>The total amount of the A Share Proceeds (shown as "Y") shall be capped at the amount of "D"</p> <p>If a Disposal or Liquidation Event does not occur by 29th January 2015 the directors of the Company are obliged, by written notice to the holders of the A Shares, to convert all the A Shares in issue to Deferred Shares and without any further action required, all such A Shares shall be automatically converted into Deferred Shares</p> <p>The entitlement of holders of any Deferred Shares to participation on a return of capital on a winding up of the Company shall be limited to the repayment of the amount paid up on such Deferred Shares to a maximum of 5 pence per Deferred Share and such entitlement shall take place only after each of the members has received his entitled sum calculated pursuant to Article 5.3.4(b) plus the payment in cash of £1 million. Holders of the Deferred Shares shall not be entitled to any other return of capital or right of participation in the assets of the Company</p>	

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Prescribed particulars	<p>The Ordinary Shares are not liable to be redeemed. The holders of the Ordinary Shares are entitled to vote at general meetings. The holders of the Ordinary Shares are entitled to participate in dividends paid by the Company.</p> <p>As regards capital On and with effect from</p> <p>(1) the transfer, in a single transaction or in a series of related transactions, of all or substantially all of the trade and assets of the Company and its subsidiaries ("the Group") to any person in circumstances where all or a majority of the proceeds of such transfer are subsequently distributed to members (a "Disposal"), or</p> <p>(2) any return of capital of the Company resulting from any liquidation, dissolution or winding up of the Company, whether voluntary or involuntary or any other return of capital of the Company not resulting from a Disposal (a "Liquidation Event")</p> <p>then, provided that</p> <p>(a) the Disposal or Liquidation Event occurs by 29 January 2015, and</p> <p>(b) in the case of a Disposal, the aggregate amount available for payment to members as a result of that Disposal by way of dividend, dividend on liquidation or other distribution of the Company exceeds £160 million (or any equivalent value in a currency other than pound sterling),</p> <p>the holders of the A Shares will be entitled to receive a proportion of the aggregate amount available for payment to members (the "A Share Proceeds") calculated in accordance with the formula set out below and the holders of the Ordinary Shares will be entitled to the balance of such amount</p> <p>The total amount of the A Share Proceeds shall be calculated by the directors or any other person appointed by the directors by applying the formula below</p> $Y = [(X - 125,000,000) / (A + B)] \times B$ <p>but</p> <p>"Y" = "D"</p> <p>Where</p> <p>"Y" = the total amount of the A Share Proceeds</p> <p>"X" = the value of the Company as determined by the directors in their reasonable expectation as at the date on which the Disposal or Liquidation Event becomes or is to become effective based on the aggregate amount available for payment to members as a result of that Disposal or Liquidation Event by way of dividend, dividend on liquidation or other distribution of the Company</p> <p style="text-align: right;">See continuation sheet</p>



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