



Companies House

— for the record —

Company Name

BUSINESS IN FOCUS LIMITED

363s Annual Return

015285/60

Company Type

**Private Company Limited By
Guarantee Without Share Capital**

Company Number

2553654

Information extracted from
Companies House records on

4th September 2004

- > Please check the details printed in blue on this statement.
- > If any details are wrong, strike them through and write the correct details in the "Amended details" column.
- > Please use black pen and write in capitals.

Section 1: Company details



Ref: 2553654/15/42

Current details

Amended details

> Registered Office
Address

If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.

**Enterprise Centre
Tondu
Bridgend
Mid Glam CF32 9BS**

Address

UK Postcode _ _ _ _ _

> Register of Members

If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.

Address where the Register is held

At Registered Office

Address

UK Postcode _ _ _ _ _

> Register of Debenture
Holders

If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.

Not Applicable

Address

UK Postcode _ _ _ _ _

> Principal Business
Activities

If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.

SIC Code Description

7487 Other business activities

SIC CODE Description

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

> Please enter additional principal activity code(s) in "Amended details" column. See notes for guidance for list of activity codes.

Section 2: Details of Officers of the Company

	Current details	Amended details
<p>> Company Secretary If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</p> <p><i>Particulars of a new Company Secretary must be notified on form 288a.</i></p>	<p>Name EVERSECRETARY LIMITED</p> <p>Address Sun Alliance House 35 Mosley Street Newcastle Upon Tyne NE1 1XX</p>	<p>Name</p> <hr/> <p><input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.</p> <p>Address</p> <hr/> <hr/> <p>UK Postcode _ _ _ _ _</p> <p>Date of change _ _ / _ _ / _ _ _ _</p> <p>Date EVERSECRETARY LIMITED ceased to be secretary (if applicable) _ _ / _ _ / _ _ _ _</p>
<p>> Director If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</p> <p><i>Particulars of a new Director must be notified on form 288a.</i></p>	<p>Name John Peter BEVAN OBE</p> <p>Address 79 Hookland Road Porthcawl Mid Glamorgan CF36 5SG</p> <p>Date of birth 06/07/1943</p> <p>Nationality British</p> <p>Occupation Corporate Communication Execut</p>	<p>Name</p> <hr/> <p><input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.</p> <p>Address</p> <hr/> <hr/> <p>UK Postcode _ _ _ _ _</p> <p>Date of birth _ _ / _ _ / _ _ _ _</p> <p>Nationality _____</p> <p>Occupation _____</p> <p>Date of change _ _ / _ _ / _ _ _ _</p> <p>Date John Peter BEVAN OBE ceased to be director (if applicable) _ _ / _ _ / _ _ _ _</p>

Current details **Amended details**

> Director
If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.

Particulars of a new Director must be notified on form 288a.

Name
 Gareth BRAY BSC ECON MSC
 MIED MIBC

Address
 104 Bishopswood
 Brackla
 Bridgend
 Mid Glamorgan
 CF31 2LZ

Date of birth 06/09/1949

Nationality British

Occupation Executive Director

Name

Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.

Address

UK Postcode _ _ _ _ _

Date of birth _ _ / _ _ / _ _ _ _

Nationality _____

Occupation _____

Date of change _ _ / _ _ / _ _ _ _

Date Gareth BRAY BSC ECON MSC MIED MIBC ceased to be director (if applicable) _ _ / _ _ / _ _ _ _

> Director
If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.

Particulars of a new Director must be notified on form 288a.

Name
 Trevor Martin CLARKE

Address
 Brogain
 Penylan
 St Brides Major
 Vale Of Glamorgan
 CF32 0SB

Date of birth 22/09/1954

Nationality British

Occupation Bank Manager

Name

Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.

Address

UK Postcode _ _ _ _ _

Date of birth _ _ / _ _ / _ _ _ _

Nationality _____

Occupation _____

Date of change _ _ / _ _ / _ _ _ _

Date Trevor Martin CLARKE ceased to be director (if applicable) _ _ / _ _ / _ _ _ _

	Current details	Amended details
<p>> Director If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</p> <p><i>Particulars of a new Director must be notified on form 288a.</i></p>	<p>Name Geraint Deiniol EVANS</p> <p>Address 8 The White House Cold Knap Way Barry Vale Of Glamorgan CF62 6FB</p> <p>Date of birth 19/03/1954</p> <p>Nationality Welsh</p> <p>Occupation Solicitor</p>	<p>Name _____</p> <p><input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.</p> <p>Address _____ _____ _____</p> <p>UK Postcode _ _ _ _ _ _ _</p> <p>Date of birth _ _ / _ _ / _ _ _ _</p> <p>Nationality _____</p> <p>Occupation _____</p> <p>Date of change _ _ / _ _ / _ _ _ _</p> <p>Date Geraint Deiniol EVANS ceased to be director (if applicable) _ _ / _ _ / _ _ _ _</p>
<p>> Director If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</p> <p><i>Particulars of a new Director must be notified on form 288a.</i></p>	<p>Name Councillor Michael Raymond HARVEY</p> <p>Address 87 Walston Road Wenvoe Cardiff CF5 6AW</p> <p>Date of birth 27/05/1940</p> <p>Nationality British</p> <p>Occupation Councillor</p>	<p>Name _____</p> <p><input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.</p> <p>Address _____ _____ _____</p> <p>UK Postcode _ _ _ _ _ _ _</p> <p>Date of birth _ _ / _ _ / _ _ _ _</p> <p>Nationality _____</p> <p>Occupation _____</p> <p>Date of change _ _ / _ _ / _ _ _ _</p> <p>Date Councillor Michael Raymond HARVEY ceased to be director (if applicable) _ _ / _ _ / _ _ _ _</p>

Current details **Amended details**

> Director
 If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.

Particulars of a new Director must be notified on form 288a.

Name
 Stephen Dennis HUDD

Address
 7 Magnolia Close
 Cyncoed
 Cardiff
 South Glamorgan
 CF2 7HQ

Date of birth 09/01/1950

Nationality British

Occupation Company Director

Name

Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.

Address

UK Postcode _____

Date of birth ____ / ____ / _____

Nationality _____

Occupation _____

Date of change ____ / ____ / _____

Date Stephen Dennis HUDD ceased to be director (if applicable)
 ____ / ____ / _____

> Director
 If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.

Particulars of a new Director must be notified on form 288a.

Name
 David Rhys Hughes JAMES

Address
 5 Windsor Road
 Radyr
 Cardiff
 South Glamorgan
 CF4 8BQ

Date of birth 07/10/1956

Nationality British

Occupation Chartered Surveyor

Name

Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.

Address

UK Postcode _____

Date of birth ____ / ____ / _____

Nationality _____

Occupation _____

Date of change ____ / ____ / _____

Date David Rhys Hughes JAMES ceased to be director (if applicable)
 ____ / ____ / _____

	Current details	Amended details
<p>> Director If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</p> <p><i>Particulars of a new Director must be notified on form 288a.</i></p>	<p>Name Antony Ronald MANSELL</p> <p>Address 50 Lakeside Drive Cardiff CF23 6DG</p> <p>Date of birth 03/11/1949</p> <p>Nationality British</p> <p>Occupation Bank Official</p>	<p>Name _____</p> <p><input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.</p> <p>Address _____ _____ _____</p> <p>UK Postcode _ _ _ _ _</p> <p>Date of birth _ _ / _ _ / _ _ _ _</p> <p>Nationality _____</p> <p>Occupation _____</p> <p>Date of change _ _ / _ _ / _ _ _ _</p> <p>Date Antony Ronald MANSELL ceased to be director (if applicable) _____ / _____ / _____</p>

<p>> Director If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</p> <p><i>Particulars of a new Director must be notified on form 288a.</i></p>	<p>Name Councillor Michael MICHAEL</p> <p>Address 123 Fairwater Road Fairwater Cardiff CF5 3JR</p> <p>Date of birth 29/09/1952</p> <p>Nationality British</p> <p>Occupation Councillor</p>	<p>Name _____</p> <p><input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.</p> <p>Address _____ _____ _____</p> <p>UK Postcode _ _ _ _ _</p> <p>Date of birth _ _ / _ _ / _ _ _ _</p> <p>Nationality _____</p> <p>Occupation _____</p> <p>Date of change _ _ / _ _ / _ _ _ _</p> <p>Date Councillor Michael MICHAEL ceased to be director (if applicable) _____ / _____ / _____</p>
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	Current details	Amended details
<p>> Director If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</p> <p><i>Particulars of a new Director must be notified on form 288a.</i></p>	<p>Name Allan Jeffrey Keith PEARSON</p> <p>Address Elscott House Llysworney Cowbridge South Glamorgan CF7 7NQ</p> <p>Date of birth 03/12/1961</p> <p>Nationality British</p> <p>Occupation Solicitor</p>	<p>Name</p> <p><input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.</p> <p>Address</p> <p>UK Postcode _____</p> <p>Date of birth ____ / ____ / _____</p> <p>Nationality _____</p> <p>Occupation _____</p> <p>Date of change ____ / ____ / _____</p> <p>Date Allan Jeffrey Keith PEARSON ceased to be director (if applicable) ____ / ____ / _____</p>
<p>> Director If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</p> <p><i>Particulars of a new Director must be notified on form 288a.</i></p>	<p>Name Graham Vivian REES</p> <p>Address Sidney House Farm Llysworney Cowbridge South Glamorgan CF71 7NQ</p> <p>Date of birth 30/12/1945</p> <p>Nationality British</p> <p>Occupation Certified Accountant</p>	<p>Name</p> <p><input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.</p> <p>Address</p> <p>UK Postcode _____</p> <p>Date of birth ____ / ____ / _____</p> <p>Nationality _____</p> <p>Occupation _____</p> <p>Date of change ____ / ____ / _____</p> <p>Date Graham Vivian REES ceased to be director (if applicable) 27, 09, 2004</p>

	Current details	Amended details
<p>> Director If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</p> <p><i>Particulars of a new Director must be notified on form 288a.</i></p>	<p>Name John Price SHEPPARD</p> <p>Address 11 Hardwicke Court Llandaff Cardiff South Glamorgan CF5 2LB</p> <p>Date of birth 16/08/1944</p> <p>Nationality British</p> <p>Occupation Director</p>	<p>Name</p> <hr/> <p><input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.</p> <p>Address</p> <hr/> <hr/> <hr/> <p>UK Postcode _ _ _ _ _</p> <p>Date of birth _ _ / _ _ / _ _ _ _</p> <p>Nationality _____</p> <p>Occupation _____</p> <p>Date of change _ _ / _ _ / _ _ _ _</p> <p>Date John Price SHEPPARD ceased to be director (if applicable)</p> <p style="text-align: right;">_ _ / _ _ / _ _ _ _</p>

<p>> Director If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</p> <p><i>Particulars of a new Director must be notified on form 288a.</i></p>	<p>Name William Derek SNOWDON</p> <p>Address Llwyn Y Brain Mawr Farm Creigiau Cardiff CF15 9SG</p> <p>Date of birth 12/09/1954</p> <p>Nationality British</p> <p>Occupation Solicitor</p>	<p>Name</p> <hr/> <p><input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.</p> <p>Address</p> <hr/> <hr/> <hr/> <p>UK Postcode _ _ _ _ _</p> <p>Date of birth _ _ / _ _ / _ _ _ _</p> <p>Nationality _____</p> <p>Occupation _____</p> <p>Date of change _ _ / _ _ / _ _ _ _</p> <p>Date William Derek SNOWDON ceased to be director (if applicable)</p> <p style="text-align: right;">_ _ / _ _ / _ _ _ _</p>
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Companies House
for the record

363s Annual Return Declaration

- > When you have checked all the sections of this form, please complete this page and sign the declaration below.
- > If you want to change the made up date of this annual return, please complete 2 below.

1. Declaration

I confirm that the details in this annual return are correct as at the made-up-date (shown at 2 below). I enclose the filing fee of £15.

Signature

Gareth Bray
(Director / Secretary)

Date

29 / 09 / 2004

This date must not be earlier than the return date at 2 below

What to do now

Complete this page then send the whole of the Annual Return and the declaration to the address shown at 4 below.

2. Date of this return

This AR is made up to 30/9/2004

If you are making this return up to an earlier date, please give the date here

__ / __ / ____

Note: The form must be delivered to CH within 28 days of this date

3. Date of next return

If you wish to change your next return to a date earlier than **30th September 2005** please give the new date here:

__ / __ / ____

4. Where to send this form

Please return this form to:

Registrar of Companies
Companies House
Crown Way
Cardiff CF14 3UZ

OR

For members of the Hays Document
Exchange service
DX 33050 Cardiff

Have you enclosed the filing fee with the company number written on the reverse of the cheque?

Contact Address

You do not have to give any contact information below, but if you do, it will help Companies House to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

Contact Name

GARETH BRAY

Telephone number *inc code*

01656 724414

Address BUSINESS IN FOCUS

ENTERPRISE CENTRE

BRYN ROAD, TONDU

BRIDGEND

DX number *if applicable*

DX exchange

Postcode

CF32 9BS

	Current details	Amended details
<p>Director If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</p>	<p>Name David Robert Bevan</p> <p>Address 7 Church Terrace Tylorstown Rhondda Ferndale CF43 3AB</p> <p>Date of Birth 09/09.1956</p> <p>Nationality British</p> <p>Occupation Councillor</p>	<p>Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.</p> <p>Address</p> <p>UK Postcode -----</p> <p>Date of Birth -----</p> <p>Nationality</p> <p>Occupation</p> <p>Date of change __/__/-----</p> <p>Date Cllr David ROBERT BEVAN Ceased to be director (if applicable)</p>

	Current details	Amended details
<p>Director If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</p>	<p>Name Mark David Stephens</p> <p>Address 102 Keppoch Street Cardiff CF24 3JU</p> <p>Date of Birth 04/10/1967</p> <p>Nationality British</p> <p>Occupation Civil Servant</p>	<p>Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.</p> <p>Address</p> <p>UK Postcode -----</p> <p>Date of Birth -----</p> <p>Nationality</p> <p>Occupation</p> <p>Date of change __/__/-----</p> <p>Date Mark DAVID STEPHENS Ceased to be director (if applicable)</p>