

Please complete in typescript,  
or in bold black capitals.

CHFP103

**Terminating appointment as director or secretary  
(NOT for appointment (use Form 288a) or change  
of particulars (use Form 288c))**

**Company Number**

**Company Name in full**

**Date of termination of appointment**

Day	Month	Year
<input type="text" value="27"/>	<input type="text" value="02"/>	<input type="text" value="2004"/>

as director  as secretary  Please mark the appropriate box. If Terminating appointment as a director and secretary mark both boxes.

**NAME** \*Style/Title  \*Honours etc

Please insert details as previously notified to Companies House.

Forename(s)

Surname

+Date of Birth

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

**A serving director, secretary etc must sign the form below.**

**Signed**  **Date**

\*Voluntary details.  
+Directors only.  
\*\*Delete as appropriate

(\*\* serving director / secretary / administrator / administrative receiver / liquidator / receiver manager / receiver)

Please give the name, address, telephone number and, if available, a DX number and Exchange of the person Companies House should contact if there is any query.

Hanover Company Services Limited  
44 Upper Belgrave Road  
Clifton Bristol BS8 2XN Tel  
DX number                      DX exchange



When you have completed and signed the form please send it to the Registrar of Companies at:  
**Companies House, Crown Way, Cardiff, CF14 3UZ DX 33050 Cardiff**  
for companies registered in England and Wales  
or  
**Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB**  
for companies registered in Scotland                      DX 235 Edinburgh