



Companies House

for the record

Company Name

BUSINESS IN FOCUS LIMITED

011892 / R

363s Annual Return



A11
COMPANIES HOUSE
0888
22/10/02

A41
COMPANIES HOUSE
0071
15/10/02

Company Type

Private Company Limited By Guarantee Without Share Capital

Company Number

2553654

Information extracted from Companies House records on 22nd September 2002

- > Please check the details printed
- > If any details are wrong, strike them through in the "Amended details" column
- > Please use black pen and write in

Section 1: Company details

Ref: 2553654/15/42

Current details

Amended details

> Registered Office Address
If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.

Enterprise Centre
Tondu
Bridgend
Mid Glam CF32 9BS

Address

UK Postcode

> Register of Members
If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.

Address where the Register is held
At Registered Office

Address

UK Postcode

> Register of Debenture Holders
If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.

Not Applicable

Address

UK Postcode

> Principal Business Activities
If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.

SIC Code	Description
7484	Other business activities

SIC CODE	Description

> Please enter additional principal activity code(s) in "Amended details" column. See notes for guidance for list of activity codes.

Section 2: Details of Officers of the Company

	Current details	Amended details
<p>> Company Secretary If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</p> <p>Particulars of a new Company Secretary must be notified on form 288.</p>	<p>Name EVERSECRETARY LIMITED</p> <p>Address Sun Alliance House 35 Mosley Street Newcastle Upon Tyne NE1 1XX</p>	<p>Name _____</p> <p><input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.</p> <p>Address _____ _____ _____</p> <p>UK Postcode _ _ _ _ _</p> <p>Date of change _ _ / _ _ / _ _ _ _</p> <p>Date EVERSECRETARY LIMITED ceased to be secretary (if applicable) _ _ / _ _ / _ _ _ _</p>
<p>> Director If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</p> <p>Particulars of a new Director must be notified on form 288.</p>	<p>Name John Peter BEVAN OBE</p> <p>Address 79 Hookland Road Porthcawl Mid Glamorgan CF36 5SG</p> <p>Date of birth 06/07/1943</p> <p>Nationality British</p> <p>Occupation Corporate Communication Execut</p>	<p>Name _____</p> <p><input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.</p> <p>Address _____ _____ _____</p> <p>UK Postcode _ _ _ _ _</p> <p>Date of birth _ _ / _ _ / _ _ _ _</p> <p>Nationality _____</p> <p>Occupation _____</p> <p>Date of change _ _ / _ _ / _ _ _ _</p> <p>Date John Peter BEVAN OBE ceased to be director (if applicable) _ _ / _ _ / _ _ _ _</p>

Current details

Amended details

> **Director**

If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.

Name
Gareth BRAY BSC ECON MSC
MIED MIBC

Address
104 Bishopswood
Brackla
Bridgend
Mid Glamorgan
CF31 2LZ

Date of birth 06/09/1949

Nationality British

Occupation Executive Director

Particulars of a new Director must be notified on form 288.

Name

Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.

Address

UK Postcode _ _ _ _ _

Date of birth _ _ / _ _ / _ _ _ _

Nationality _____

Occupation _____

Date of change _ _ / _ _ / _ _ _ _

Date Gareth BRAY BSC ECON MSC
MIED MIBC ceased to be director (if applicable) _ _ / _ _ / _ _ _ _

> **Director**

If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.

Name
Geraint Deiniol EVANS

Address
8 The White House
Cold Knap Way
Barry
Vale Of Glamorgan
CF62 6FB

Date of birth 19/03/1954

Nationality Welsh

Occupation Solicitor

Particulars of a new Director must be notified on form 288.

Name

Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.

Address

UK Postcode _ _ _ _ _

Date of birth _ _ / _ _ / _ _ _ _

Nationality _____

Occupation _____

Date of change _ _ / _ _ / _ _ _ _

Date Geraint Deiniol EVANS ceased to be director (if applicable) _ _ / _ _ / _ _ _ _

Current details

Amended details

> **Director**

If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.

Particulars of a new Director must be notified on form 288.

Name
David GILLELAND

Address
6 Brambling Drive
Thornhill
Cardiff
South Glamorgan
CF14 9FD

Date of birth 19/06/1953

Nationality British

Occupation Banker

Name

Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.

Address

UK Postcode _ _ _ _ _

Date of birth _ _ / _ _ / _ _ _ _

Nationality _____

Occupation _____

Date of change _ _ / _ _ / _ _ _ _

Date David GILLELAND ceased to be director (if applicable)

30 / 07 / 2002

> **Director**

If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.

Particulars of a new Director must be notified on form 288.

Name
Jennifer GRIFFITHS

Address
Wallas Fach Cottage Wick Road
Ewenny
Bridgend
Mid Glamorgan
CF35 5AE

Date of birth 19/11/1946

Nationality British

Occupation Managing Director

Name

Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.

Address

UK Postcode _ _ _ _ _

Date of birth _ _ / _ _ / _ _ _ _

Nationality _____

Occupation _____

Date of change _ _ / _ _ / _ _ _ _

Date Jennifer GRIFFITHS ceased to be director (if applicable)

_ _ / _ _ / _ _ _ _

	Current details	Amended details
<p>> Director If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</p> <p><i>Particulars of a new Director must be notified on form 288.</i></p>	<p>Name Councillor Michael Raymond HARVEY</p> <p>Address 87 Walston Road Wenvoe Cardiff CF5 6AW</p> <p>Date of birth 27/05/1940</p> <p>Nationality British</p> <p>Occupation Councillor</p>	<p>Name _____</p> <p><input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.</p> <p>Address _____ _____ _____</p> <p>UK Postcode _ _ _ _ _</p> <p>Date of birth _ _ / _ _ / _ _ _ _</p> <p>Nationality _____</p> <p>Occupation _____</p> <p>Date of change _ _ / _ _ / _ _ _ _</p> <p>Date Councillor Michael Raymond HARVEY ceased to be director (if applicable) _ _ / _ _ / _ _ _ _</p>

<p>> Director If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</p> <p><i>Particulars of a new Director must be notified on form 288.</i></p>	<p>Name Stephen Dennis HUDD</p> <p>Address 7 Magnolia Close Cyncoed Cardiff South Glamorgan CF2 7HQ</p> <p>Date of birth 09/01/1950</p> <p>Nationality British</p> <p>Occupation Company Director</p>	<p>Name _____</p> <p><input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.</p> <p>Address _____ _____ _____</p> <p>UK Postcode _ _ _ _ _</p> <p>Date of birth _ _ / _ _ / _ _ _ _</p> <p>Nationality _____</p> <p>Occupation _____</p> <p>Date of change _ _ / _ _ / _ _ _ _</p> <p>Date Stephen Dennis HUDD ceased to be director (if applicable) _ _ / _ _ / _ _ _ _</p>
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	Current details	Amended details
<p>> Director If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</p> <p><i>Particulars of a new Director must be notified on form 288.</i></p>	<p>Name Councillor Jonathan HUIISH</p> <p>Address Frondeg Heol Miskin Pontyclun Mid Glamorgan CF72 9AJ</p> <p>Date of birth 02/04/1970</p> <p>Nationality British</p> <p>Occupation County Borough Council</p>	<p>Name</p> <hr/> <p><input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.</p> <p>Address</p> <hr/> <hr/> <p>UK Postcode _ _ _ _ _</p> <p>Date of birth _ _ / _ _ / _ _ _ _</p> <p>Nationality _____</p> <p>Occupation _____</p> <p>Date of change _ _ / _ _ / _ _ _ _</p> <p>Date Councillor Jonathan HUIISH ceased to be director (if applicable) _ _ / _ _ / _ _ _ _</p>

<p>> Director If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</p> <p><i>Particulars of a new Director must be notified on form 288.</i></p>	<p>Name David Rhys Hughes JAMES</p> <p>Address 5 Windsor Road Radyr Cardiff South Glamorgan CF4 8BQ</p> <p>Date of birth 07/10/1956</p> <p>Nationality British</p> <p>Occupation Chartered Surveyor</p>	<p>Name</p> <hr/> <p><input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.</p> <p>Address</p> <hr/> <hr/> <p>UK Postcode _ _ _ _ _</p> <p>Date of birth _ _ / _ _ / _ _ _ _</p> <p>Nationality _____</p> <p>Occupation _____</p> <p>Date of change _ _ / _ _ / _ _ _ _</p> <p>Date David Rhys Hughes JAMES ceased to be director (if applicable) _ _ / _ _ / _ _ _ _</p>
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	Current details	Amended details
<p>> Director If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</p> <p>Particulars of a new Director must be notified on form 288.</p>	<p>Name Derek William Charles MORGAN</p> <p>Address Erw Graig Merthyrmaur Bridgend Mid Glamorgan CF32 0NU</p> <p>Date of birth 28/11/1934</p> <p>Nationality British</p> <p>Occupation Management Consultant</p>	<p>Name</p> <hr/> <p><input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.</p> <p>Address</p> <hr/> <hr/> <hr/> <p>UK Postcode _ _ _ _ _</p> <p>Date of birth _ _ / _ _ / _ _ _ _</p> <p>Nationality _____</p> <p>Occupation _____</p> <p>Date of change _ _ / _ _ / _ _ _ _</p> <p>Date Derek William Charles MORGAN ceased to be director (if applicable) _ _ / _ _ / _ _ _ _</p>

<p>> Director If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</p> <p>Particulars of a new Director must be notified on form 288.</p>	<p>Name Cllr Melvyn Ernest John NOTT JP</p> <p>Address Ashgrove 49 Woodland Way Sarn Bridgend Mid Glamorgan CF32 9QA</p> <p>Date of birth 28/12/1942</p> <p>Nationality British</p> <p>Occupation Retired</p>	<p>Name</p> <hr/> <p><input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.</p> <p>Address</p> <hr/> <hr/> <hr/> <p>UK Postcode _ _ _ _ _</p> <p>Date of birth _ _ / _ _ / _ _ _ _</p> <p>Nationality _____</p> <p>Occupation _____</p> <p>Date of change _ _ / _ _ / _ _ _ _</p> <p>Date Cllr Melvyn Ernest John NOTT JP ceased to be director (if applicable) _ _ / _ _ / _ _ _ _</p>
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	Current details	Amended details
<p>> Director If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</p> <p><i>Particulars of a new Director must be notified on form 288.</i></p>	<p>Name Stephen Martin PANTAK</p> <p>Address 38 Windlass Court Barquentine Place Cardiff South Glamorgan CF10 4NG</p> <p>Date of birth 18/03/1962</p> <p>Nationality British</p> <p>Occupation Trade Union Official</p>	<p>Name _____</p> <p><input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.</p> <p>Address _____ _____ _____</p> <p>UK Postcode _ _ _ _ _</p> <p>Date of birth _ _ / _ _ / _ _ _ _</p> <p>Nationality _____</p> <p>Occupation _____</p> <p>Date of change _ _ / _ _ / _ _ _ _</p> <p>Date Stephen Martin PANTAK ceased to be director (if applicable) _ _ / _ _ / _ _ _ _</p>

<p>> Director If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</p> <p><i>Particulars of a new Director must be notified on form 288.</i></p>	<p>Name Allan Jeffrey Keith PEARSON</p> <p>Address Elscott House Llysworney Cowbridge South Glamorgan CF7 7NQ</p> <p>Date of birth 03/12/1961</p> <p>Nationality British</p> <p>Occupation Solicitor</p>	<p>Name _____</p> <p><input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.</p> <p>Address _____ _____ _____</p> <p>UK Postcode _ _ _ _ _</p> <p>Date of birth _ _ / _ _ / _ _ _ _</p> <p>Nationality _____</p> <p>Occupation _____</p> <p>Date of change _ _ / _ _ / _ _ _ _</p> <p>Date Allan Jeffrey Keith PEARSON ceased to be director (if applicable) _ _ / _ _ / _ _ _ _</p>
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	Current details	Amended details
<p>> Director If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</p> <p><i>Particulars of a new Director must be notified on form 288.</i></p>	<p>Name Graham Vivian REES</p> <p>Address Sidney House Farm Llysworney Cowbridge South Glamorgan CF71 7NQ</p> <p>Date of birth 30/12/1945</p> <p>Nationality British</p> <p>Occupation Certified Accountant</p>	<p>Name _____</p> <p><input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.</p> <p>Address _____ _____ _____</p> <p>UK Postcode _____</p> <p>Date of birth ____ / ____ / ____</p> <p>Nationality _____</p> <p>Occupation _____</p> <p>Date of change ____ / ____ / ____</p> <p>Date Graham Vivian REES ceased to be director (if applicable) ____ / ____ / ____</p>
<p>> Director If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</p> <p><i>Particulars of a new Director must be notified on form 288.</i></p>	<p>Name John Price SHEPPARD</p> <p>Address 11 Hardwicke Court Llandaff Cardiff South Glamorgan CF5 2LB</p> <p>Date of birth 16/08/1944</p> <p>Nationality British</p> <p>Occupation Director</p>	<p>Name _____</p> <p><input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.</p> <p>Address _____ _____ _____</p> <p>UK Postcode _____</p> <p>Date of birth ____ / ____ / ____</p> <p>Nationality _____</p> <p>Occupation _____</p> <p>Date of change ____ / ____ / ____</p> <p>Date John Price SHEPPARD ceased to be director (if applicable) ____ / ____ / ____</p>

	Current details	Amended details
<p>> Director <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</i></p> <p><i>Particulars of a new Director must be notified on form 288.</i></p>	<p>Name William Derek SNOWDON</p> <p>Address Llwyn Y Brain Mawr Farm Creigiau Cardiff CF15 9SG</p> <p>Date of birth 12/09/1954</p> <p>Nationality British</p> <p>Occupation Solicitor</p>	<p>Name</p> <hr/> <p><input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.</p> <p>Address</p> <hr/> <hr/> <p>UK Postcode _ _ _ _ _</p> <p>Date of birth _ _ / _ _ / _ _ _ _</p> <p>Nationality _____</p> <p>Occupation _____</p> <p>Date of change _ _ / _ _ / _ _ _ _</p> <p>Date William Derek SNOWDON ceased to be director (if applicable)</p> <p>_ _ / _ _ / _ _ _ _</p>
<p>> Director <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</i></p> <p><i>Particulars of a new Director must be notified on form 288.</i></p>	<p>Name Keith THOMAS</p> <p>Address 101 Cyncoed Road Cyncoed Cardiff CF2 6AE</p> <p>Date of birth 14/08/1958</p> <p>Nationality British</p> <p>Occupation Chartered Accountant</p>	<p>Name</p> <hr/> <p><input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.</p> <p>Address</p> <hr/> <hr/> <p>UK Postcode _ _ _ _ _</p> <p>Date of birth _ _ / _ _ / _ _ _ _</p> <p>Nationality _____</p> <p>Occupation _____</p> <p>Date of change _ _ / _ _ / _ _ _ _</p> <p>Date Keith THOMAS ceased to be director (if applicable)</p> <p>_ _ / _ _ / _ _ _ _</p>

	Current details	Amended details
<p>> Director If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</p> <p>Particulars of a new Director must be notified on form 288.</p>	<p>Name Roger Geraint THOMAS</p> <p>Address Cliff Lea Cliff Parade Penarth S Glam CF64 5BP</p> <p>Date of birth 22/07/1945</p> <p>Nationality British</p> <p>Occupation Solicitor</p>	<p>Name</p> <hr/> <p><input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.</p> <p>Address</p> <hr/> <hr/> <hr/> <p>UK Postcode _ _ _ _ _</p> <p>Date of birth _ _ / _ _ / _ _ _ _</p> <p>Nationality _____</p> <p>Occupation _____</p> <p>Date of change _ _ / _ _ / _ _ _ _</p> <p>Date Roger Geraint THOMAS ceased to be director (if applicable) _ _ / _ _ / _ _ _ _</p>
	<p>Name Timothy John WILLIAMS</p> <p>Address 17 Pickwick Close Thornhill Cardiff South Glamorgan CF14 9DA</p> <p>Date of birth 10/08/1954</p> <p>Nationality British</p> <p>Occupation Chief Executive</p>	<p>Name</p> <hr/> <p><input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.</p> <p>Address</p> <hr/> <hr/> <hr/> <p>UK Postcode _ _ _ _ _</p> <p>Date of birth _ _ / _ _ / _ _ _ _</p> <p>Nationality _____</p> <p>Occupation _____</p> <p>Date of change _ _ / _ _ / _ _ _ _</p> <p>Date Timothy John WILLIAMS ceased to be director (if applicable) _ _ / _ _ / _ _ _ _</p>



Companies House
— for the record —

363s Annual Return Declaration

- > When you have checked all the sections of this form, please complete this page and sign the declaration below.
- > If you want to change the made up date of this annual return, please complete 2 below.

1. Declaration

- I confirm that the details in this annual return are correct as at the made-up-date (shown at 2 below). I enclose the filing fee of £15.

Signature

Gareth Blay
(Director / Secretary)

Date

11/10/2002

This date must not be earlier than the return date at 2 below

What to do now

Complete this page then send the whole of the Annual Return and the declaration to the address shown at 4 below.

2. Date of this return

- This AR is made up to 13/10/2002 If you are making this return up to an earlier date, please give the date here

__ / __ / ____

Note: The form must be delivered to CH within 28 days of this date

3. Date of next return

- If you wish to change your next return to a date earlier than **13th October 2003** please give the new date here:

__ / __ / ____

4. Where to send this form

- Please return this form to:
Registrar of Companies
Companies House
Crown Way
Cardiff CF14 3UZ
- OR
- For members of the Hays Document Exchange service
DX 33050 Cardiff

Have you enclosed the filing fee with the company number written on the reverse of the cheque?

Cheque Postal Order Cheque / Postal Order
Number 011592

(Please complete as appropriate)

Contact Address

You do not have to give any contact information below, but if you do, it will help Companies House to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

Contact Name

GARETH BLAY

Telephone number *inc code*

01656 72444

Address

ENTERPRISE CENTRE
RYN RD TONDU
BLIDGENID

DX number *if applicable*

DX exchange

Postcode

CF32 9BS