

Please complete in typescript,  
or in bold black capitals

## Change of accounting reference date

CHFP016

Company Number

03714749

Company Name in Full

Q.A. Business Communications Limited

### NOTES

You may use this form to change the accounting date relating to either the current or the immediately previous accounting period.

- a. You **may not** change a period for which the accounts are already overdue.
- b. You **may not** extend a period beyond 18 months unless the company is subject to an administration order.
- c. You **may not** extend periods more than once in five years unless:
  1. the company is subject to an administration order, or
  2. you have the specific approval of the Secretary of State, (please enclose a copy), or
  3. you are extending the company's accounting reference period to align with that of a parent or subsidiary undertaking established in the European Economic Area.
  4. the form is being submitted by an overseas company.

The accounting reference period ending

Day	Month	Year
29	02	2000

is ~~shortened~~/extended† so as to end on

Day	Month	Year
31	03	2000

Subsequent periods will end on the same day and month in future years.

If extending more than once in five years, please indicate in the box the number of the provision listed in note c. on which you are relying.

Signed

Date

17.12.99

† Please delete as appropriate.

† a director / secretary / administrator / administrative receiver / receiver and manager / receiver(Scotland) / person authorised on behalf of an overseas company

Please give the name, address, telephone number and, if available, a DX number and Exchange of the person Companies House should contact if there is any query.

Lomas & Co

Chapel Court

16-18 Chapel Street

Glossop, Derbyshire

Tel 01457 860285

DX number

DX exchange



A66 COMPANIES HOUSE

0350 28/04/00

Form revised July 1998

When you have completed and signed the form please send it to the Registrar of Companies at:  
**Companies House, Crown Way, Cardiff, CF14 3UZ DX 33050 Cardiff**  
for companies registered in England and Wales or  
**Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB**  
for companies registered in Scotland **DX 235 Edinburgh**