



*Companies House*  
— for the record —

# AR01 (ef)

**Annual Return**



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*Company Name:* **ACTIVE SECRETARIAT LIMITED**

*Company Number:* **04245869**

*Date of this return:* **04/07/2012**

*SIC codes:* **82990**

*Company Type:* **Private company limited by shares**

*Situation of Registered Office:* **LUMINOUS HOUSE 300 SOUTH ROW  
MILTON KEYNES  
UNITED KINGDOM  
MK9 2FR**

## Officers of the company

*Company Secretary 1*

*Type:* **Person**  
*Full forename(s):* **MR STEVEN JAMES**

*Surname:* **MORAN**

*Former names:*

*Service Address:* **20 SHAKESPEARE CLOSE  
NEWPORT PAGNELL  
BUCKINGHAMSHIRE  
MK16 8RY**

*Company Director* 1

*Type:* **Person**  
*Full forename(s):* **MRS AMANDA JANE**

*Surname:* **MORAN**

*Former names:*

*Service Address:* **20 SHAKESPEARE CLOSE  
NEWPORT PAGNELL  
BUCKINGHAMSHIRE  
MK16 8RY**

*Country/State Usually Resident:* **UNITED KINGDOM**

*Date of Birth:* **27/04/1963**                      *Nationality:* **BRITISH**

*Occupation:* **MANAGER**

## Statement of Capital (Share Capital)

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<b>Class of shares</b>	<b>ORDINARY</b>	<i>Number allotted</i>	<b>70</b>
		<i>Aggregate nominal value</i>	<b>70</b>
<i>Currency</i>	<b>GBP</b>	<i>Amount paid per share</i>	<b>70</b>
		<i>Amount unpaid per share</i>	<b>0</b>

*Prescribed particulars*

**ALL SHARES RANK EQUALLY**

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## Statement of Capital (Totals)

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<i>Currency</i>	<b>GBP</b>	<i>Total number of shares</i>	<b>70</b>
		<i>Total aggregate nominal value</i>	<b>70</b>

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### *Full Details of Shareholders*

The details below relate to individuals / corporate bodies that were shareholders as at 04/07/2012 or that had ceased to be shareholders since the made up date of the previous Annual Return

*A full list of shareholders for the company are shown below*

*Shareholding 1* : **35 ORDINARY shares held as at the date of this return**  
*Name:* **AMANDA JANE MORAN**

*Shareholding 2* : **35 ORDINARY shares held as at the date of this return**  
*Name:* **STEVEN JAMES MORAN**

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### *Authorisation*

*Authenticated*

*This form was authorised by one of the following:*

Director, Secretary, Person Authorised, Charity Commission Receiver and Manager, CIC Manager, Judicial Factor.