


Company Registration No. 10044868 (England and Wales)

**FRIENDS OF PARKINSONS PARK CIC**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2018**  
**PAGES FOR FILING WITH REGISTRAR**

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21/11/2018  
COMPANIES HOUSE

# FRIENDS OF PARKINSONS PARK CIC

## COMPANY INFORMATION

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**Directors** Joanna Brooks  
Andrew Cheetham  
Nicola Denson  
Jennifer Kirkby  
Christine Parapia  
Martyn Smith

**Company number** 10044868

**Registered office** Farnhill  
Kelcliffe Lane  
Guiseley  
Leeds  
West Yorkshire  
LS20 9DE

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# FRIENDS OF PARKINSONS PARK CIC

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# FRIENDS OF PARKINSONS PARK CIC

## BALANCE SHEET

AS AT 31 MARCH 2018

	Notes	2018 £	2017 £
<b>Current assets</b>			
Cash at bank and in hand		8,767.42	8,971.34
<b>Creditors: amounts falling due within one year</b>	<b>2</b>	<u>400.00</u>	<u>542.00</u>
Net current assets		<u>8,367.42</u>	<u>8,429.34</u>
<b>Reserves</b>			
Profit and loss reserves		<u>8,367.42</u>	<u>8,429.34</u>
<b>Total equity</b>		<u>8,367.42</u>	<u>8,429.34</u>

The directors of the company have elected not to include a copy of the profit and loss account within the financial statements.

For the financial year ended 31 March 2018 the company was entitled to exemption from audit under section 477 of the Companies Act 2006.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared and delivered in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved by the board of directors and authorised for issue on 9/10/2018 and are signed on its behalf by:

C. Parapia  
CHRISTINE PARAPIA  
Director

Company Registration No. 10044868

Jennifer A Kirby  
Director

# **FRIENDS OF PARKINSONS PARK CIC**

## **NOTES TO THE FINANCIAL STATEMENTS**

***FOR THE YEAR ENDED 31 MARCH 2018***

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### **1 Accounting policies**

#### **Company information**

Friends of Parkinsons Park CIC are a private company limited by guarantee incorporated in England and Wales. The registered office is Farnhill, Kelcliffe Lane, Guiseley, Leeds, West Yorkshire LS20 9DE.

#### **1.1 Accounting convention**

These financial statements have been prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the requirements of the Companies Act 2006 as applicable to companies subject to the small companies regime. The disclosure requirements of section 1A of FRS 102 have been applied other than where additional disclosure is required to show a true and fair view.

The financial statements are prepared in sterling, which is the functional currency of the company. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared on the historical cost convention, modified to include the *revaluation of freehold properties and to include investment properties and certain financial instruments at fair value*. The principal accounting policies adopted are set out below.

#### **1.2 Turnover**

Turnover is recognised at the fair value of the consideration received or receivable for goods and services provided in the normal course of business, and is shown net of VAT and other sales related taxes. The fair value of consideration takes into account trade discounts, settlement discounts and volume rebates.

When cash inflows are deferred and represent a financing arrangement, the fair value of the consideration is the present value of the future receipts. The difference between the fair value of the consideration and the nominal amount received is recognised as interest income.

#### **1.3 Cash and cash equivalents**

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

**FRIENDS OF PARKINSONS PARK CIC**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2018**

**1.4 Taxation**

The tax expense represents the sum of the tax currently payable and deferred tax.

**Current tax**

The tax currently payable is based on taxable profit for the year. Taxable profit differs from net profit as reported in the profit and loss account because it excludes items of income or expense that are taxable or deductible in other years and it further excludes items that are never taxable or deductible. The company's liability for current tax is calculated using tax rates that have been enacted or substantively enacted by the reporting end date.

**2 Creditors: amounts falling due within one year**

	<b>2018</b>	<b>2017</b>
	<b>£</b>	<b>£</b>
Foundation grant for development of Bog Garden		262.60
Orchard project grant for Apple Day		205.00
Unpresented cheque – Gardening		74.40
Artwork – all our stories	400.00	
	<u>400.00</u>	<u>542.00</u>

200073/15

100073/15

# CIC 34

## Community Interest Company Report

**For official use**  
*(Please leave blank)*

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*Please  
complete in  
typescript, or  
in bold black  
capitals.*

**Company Name in  
full**

Friends of Parkinson's Park CIC

**Company Number**

10044868

**Year Ending**

March 2018



## **PART 1 - GENERAL DESCRIPTION OF THE COMPANY'S ACTIVITIES AND IMPACT**

In the space provided below, please insert a general account of the company's activities in the financial year to which the report relates, including a description of how they have benefited the community.

The focus of FOPP in 2017/2018 was to create more community awareness and use of the Park, as well as continue to make landscape improvements to enhance the different ecological habitats. To this end we:

### **1. Held the following programme of events to generate community spirit and knowledge of the local area.**

- A Community Easter Tree with people encouraged to come and add decorations themselves
- A Bird Walk with a local expert to help inform about the wide range of bird life in the Park
- A Forest School – the Park is a perfect location for children to learn woodland activities – this event was a focus for setting up the Little Friends of Parkinson's Park., and has been carried on by other groups.
- We hosted events for the Tales Told Festival 2017 run by Codswallop CIC, including an awareness walk around the Park based on our research of the Park's history, and their fireworks finale.
- The Annual FOPP Children's Gala with the theme of 'Go Wild' supported by community groups
- We again took part in the Apple Day Festival with the Orchard Project who help in developing Community Orchards
- The Annual Advent Tree Dressing and Lantern Parade supported by community arts company Codswallop and the local Baptist, CofE, and Methodist Churches.
- We formalised an event application form for groups, and improved the Park Risk Assessment

### **2. Made improvements to the Park to make it more accessible whilst caring for the varied habitats:**

- A grant from Green Leeds and Leeds Horticultural Fund, and labour from Open Country allowed us to put woodchip on some of the key paths that get very muddy in the winter this helps increase park use .
- We worked with Meadfleet on a revised Park management plan, including improvements to wildflower areas, a tree safety survey, and cutting back vegetation causing security and safety issues.
- Work continued on improving the bog garden with the installation of a dipping platform via a grant from Green Leeds; frogspawn was spotted in Spring 2018.
- The size of the Community Orchard and growing skills are being developed with the Orchard Project.
- Planting of the Queen's Diamond Jubilee Oak – the original was stolen, so Sandringham provided a replacement. This was grown to 4ft before planting and adds to our collection of 'historic' trees.
- Little FOPP organized for bird and bat boxes donated by Meadfleet to be installed in one of the copses.
- We continue to work on small projects with the charity Open Country, which helps people to access the countryside. Also local volunteer groups such as Otley and Yorkshire Dales Branch of the Dry Stone Walling Association and Litter Free Guiseley
- We try to encourage people to help look after areas of the Park that interest them eg community orchard, through social and digital media.

### **3. Continued working to make the Park a safe place,**

- We joined a dog fouling scheme supported by the Safer Communities Fund.
- In the Summer of 2017 Parkinson's Park was registered under a Public Space Protection Order.
- Directors of FOPP were instrumental in persuading Leeds City Council to improve the surface of Kelcliffe Lane – a key access route. Many local residents were pleased that at long last they could use the lane to walk children to school in the winter months, when the muddy lane became impassable.

### **Income streams for events and park improvements included**

- Community grants from various organizations, private, public sector and third sector.
- Local Councillor community 'mice' money
- Fund raising events such as coffee mornings and the Children's Gala
- Pay What You Can events to recoup costs and raise funds eg Lantern Making Workshops
- Crowd funding and Donations via Local Giving, events and Meadfleet
- Sponsorship at events from local companies

Park maintenance is paid for and organized by Meadfleet the Park's management company.



*(Please continue on separate continuation sheet if necessary.)*

**PART 2 – CONSULTATION WITH STAKEHOLDERS** – Please indicate who the company's stakeholders are; how the stakeholders have been consulted and what action, if any, has the company taken in response to feedback from its consultations? If there has been no consultation, this should be made clear.

**Friends** – have been involved in the development of the Park through events, as well as social and digital media.

**Local Community Organizations and Representatives** – FOPP is part of the Leeds Parks Forum; we have close liaison with Local Councillors who help with our objectives. Local groups as well as schools are kept informed and involved in activity, many local organizations help with the Children's Gala and the Lantern Parade.

**Local Community** – have been kept informed and engaged through social and digital media, and also publicity and personal invitations to events. We have a website for information, a Twitter account and local papers for publicity, a Facebook Community for engagement, and the Friends, Little Friends and Park Watch group for involvement

*(If applicable, please just state "A social audit report covering these points is attached").*

**PART 3 – DIRECTORS' REMUNERATION** – if you have provided full details in your accounts you need not reproduce it here. Please clearly identify the information within the accounts and confirm that, "There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for director's loss of office, which require to be disclosed" (See example with full notes). If no remuneration was received you must state that "no remuneration was received" below.

No remuneration has been received by any of the Directors.

**PART 4 – TRANSFERS OF ASSETS OTHER THAN FOR FULL CONSIDERATION** – Please insert full details of any transfers of assets other than for full consideration e.g. Donations to outside bodies. If this does not apply you must state that "no transfer of assets other than for full consideration has been made" below.

No transfer of assets of any kind has occurred

*(Please continue on separate continuation sheet if necessary.)*

**PART 5 – SIGNATORY**

**The original report must be signed by a director or secretary of the company**

Signed 

Jennifer A Kinsey
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Date 

27	Sept
2018	

*Office held - Director*

You do not have to give any contact information in the box opposite but if you do, it will help the Registrar of Companies to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

2 The Sycamores, Guiseley	
West Yorkshire	
LS20 9EN	
Tel 01943 877360	
DX Number	DX Exchange

**When you have completed and signed the form, please attach it to the accounts and send both forms by post to the Registrar of Companies at:**

*For companies registered in England and Wales:* Companies House, Crown Way, Cardiff, CF14 3UZ  
DX 33050 Cardiff

*For companies registered in Scotland:* Companies House, 4<sup>th</sup> Floor, Edinburgh Quay 2, 139  
Fountainbridge, Edinburgh, EH3 9FF DX 235 Edinburgh or LP – 4 Edinburgh 2

*For companies registered in Northern Ireland:* Companies House, 2nd Floor, The Linenhall, 32-38  
Linenhall Street, Belfast, BT2 8BG

**(N.B. Please enclose a cheque for £15 payable to Companies House)**