Report of the Directors and
Financial Statements for the Year Ended 28 February 2015

for

Waltham Forest Oral History Workshop CIC

Prestons
Chartered Accountants
364-368 Cranbrook Road
Ilford
Essex
IG2 6HY
**Waltham Forest Oral History Workshop CIC**

**Contents of the Financial Statements**  
for the Year Ended 28 February 2015

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Waltham Forest Oral History Workshop CIC

Company Information
for the Year Ended 28 February 2015

DIRECTORS:
Ms Alice Mackay
Ms Natasha Munoz
Mr Robert Wilkinson

REGISTERED OFFICE:
19 Bushwood
Leytonstone
London
E11 3BN

REGISTERED NUMBER:
06811906 (England and Wales)

ACCOUNTANTS:
Prestons
Chartered Accountants
364-368 Cranbrook Road
Ilford
Essex
IG2 6HY
Waltham Forest Oral History Workshop CIC

Report of the Directors
for the Year Ended 28 February 2015

The directors present their report with the financial statements of the company for the year ended 28 February 2015

DIRECTORS
The directors shown below have held office during the whole of the period from 1 March 2014 to the date of this report

Ms Alice Mackay
Ms Natasha Munoz
Mr Robert Wilkinson

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies

ON BEHALF OF THE BOARD

[Signature]

Mr Robert Wilkinson - Director

Date 19 2015
Waltham Forest Oral History Workshop CIC

Report of the Accountants to the Directors of
Waltham Forest Oral History Workshop CIC

As described on the balance sheet you are responsible for the preparation of the financial statements for the year ended 28 February 2015 set out on pages five to six and you consider that the company is exempt from an audit

In accordance with your instructions, we have compiled these unaudited financial statements in order to assist you to fulfil your statutory responsibilities, from the accounting records and information and explanations supplied to us

Prestons
Chartered Accountants
364-368 Cranbrook Road
Ilford
Essex
IG2 6HY

Date 2/9/15

This page does not form part of the statutory financial statements

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Waltham Forest Oral History Workshop CIC (Registered number: 06811906)

Balance Sheet
28 February 2015

<table>
<thead>
<tr>
<th>Notes</th>
<th>28 2 15 £</th>
<th>28 2 14 £</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CURRENT ASSETS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash at bank</td>
<td>748</td>
<td>748</td>
</tr>
<tr>
<td><strong>CREDITORS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Amounts falling due within one year</td>
<td>274</td>
<td>274</td>
</tr>
<tr>
<td><strong>NET CURRENT ASSETS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>474</td>
<td>474</td>
</tr>
<tr>
<td><strong>TOTAL ASSETS LESS CURRENT LIABILITIES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>474</td>
<td>474</td>
</tr>
<tr>
<td><strong>RESERVES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Income and expenditure account</td>
<td>3</td>
<td>474</td>
</tr>
<tr>
<td></td>
<td></td>
<td>474</td>
</tr>
</tbody>
</table>

The company is entitled to exemption from audit under Section 480 of the Companies Act 2006 for the year ended 28 February 2015.

The members have not required the company to obtain an audit of its financial statements for the year ended 28 February 2015 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for

(a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
(b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Directors on 27/8/2015 and were signed on its behalf by

Mr Robert Wilkinson - Director

The notes form part of these financial statements
Waltham Forest Oral History Workshop CIC

Income and Expenditure Account
for the Year Ended 28 February 2015

During the financial year and the preceding financial year the company has not traded and has received no income and incurred no expenditure. Consequently, during those periods the company has made neither a surplus nor a deficit.

The notes form part of these financial statements

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Waltham Forest Oral History Workshop CIC

Notes to the Financial Statements
for the Year Ended 28 February 2015

1 ACCOUNTING POLICIES

Accounting convention
The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008)

The company was dormant throughout the current year and previous year

2 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

<table>
<thead>
<tr>
<th></th>
<th>28.2.15</th>
<th>28.2.14</th>
</tr>
</thead>
<tbody>
<tr>
<td>Other creditors</td>
<td>274</td>
<td>274</td>
</tr>
</tbody>
</table>

3 RESERVES

Income and expenditure account £

At 1 March 2014 474
Surplus for the year -
At 28 February 2015 474
CIC 34
Community Interest Company Report

For official use
(Please leave blank)

Please complete in typescript, or in bold black capitals.

Company Name in full
Waltham Forest Oral History Workshop Community Interest Company

Company Number
06811906

Year Ending
2015 - 202

This template illustrates what the Regulator of Community Interest Companies considers to be best practice for completing a simplified community interest company report. All such reports must be delivered in accordance with section 34 of the Companies (Audit, Investigations and Community Enterprise) Act 2004 and contain the information required by Part 7 of the Community Interest Company Regulations 2005. For further guidance see chapter 8 of the Regulator’s guidance notes and the alternate example provided for a more complex company with more detailed notes.

(N.B. A Filing Fee of £15 is payable on this document. Please enclose a cheque or postal order payable to Companies House)
PART 1 - GENERAL DESCRIPTION OF THE COMPANY’S ACTIVITIES AND IMPACT

In the space provided below, please insert a general account of the company’s activities in the financial year to which the report relates, including a fair and accurate description of how they have benefited the community, or section of the community, which the company is intended to serve.

In the past year we have continued to interview local older people. We now have over 660 recordings. Most of these have been longer life story interviews. Most of these have been general but we have also worked on thematic interviews including continuing to work on the history of Britains Toys – we are interviewing former managers, and interviews around World War 2. We have also interviewed a number of retire nurses with a view to creating a number of sound extracts around this subject. We have carried on digitising earlier recordings to both conserve and make them more accessible to other community organisations. We have worked on making our paper archive more accessible through creating PDFs of handwritten and typescript documents. These we will put online at a future date. In the meantime creating additional copies of recordings and paperwork safeguards our collection.

We have been in discussion with Essex Record Office about archiving our recordings in their archive as a further access point. We have worked with Vestry House Museum in Walthamstow on a number of exhibitions. We are working on an exhibition about workhouses. We continue to work with other community organisations with varying success. We are in negotiations with a community newspaper about having our recordings as a basis of a number of articles about the past. There is an increasing interest in our work especially with interviews done in the 1970s and 1980s. We are also involved in helping to co-ordinate local history groups in working with them and the museum. We have been an active partner in the Waltham Forest Local History Network. We have also given advice to a number of local organisations about the uses of oral history in their work.

In the past year we have worked with the London Borough of Waltham Forest on a Lottery bid around the St James Street area of Walthamstow which in recent weeks we have heard has been successful. We will train up a number of volunteers to help us research the changes in the retail trade as part of the regeneration of this run down area.

(If applicable, please just state “A social audit report covering these points is attached”).

(Please continue on separate continuation sheet if necessary)
PART 2 – CONSULTATION WITH STAKEHOLDERS – Please indicate who the company’s stakeholders are, how the stakeholders have been consulted and what action, if any, has the company taken in response to feedback from its consultations? If there has been no consultation, this should be made clear.

We continue to work with our sister organisation the Waltham Forest Oral History Workshop. We hold regular meetings where our work is discussed and fine-tuned. We also meet with other local history organisations where our work is discussed and suggestions made.

(If applicable, please just state “A social audit report covering these points is attached”)

PART 3 – DIRECTORS’ REMUNERATION – if you have provided full details in your accounts you need not reproduce it here. Please clearly identify the information within the accounts and confirm that, “There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for director’s loss of office, which require to be disclosed” (See example with full notes) If no remuneration was received you must state that “no remuneration was received” below.

No remuneration was received.

PART 4 – TRANSFERS OF ASSETS OTHER THAN FOR FULL CONSIDERATION – Please insert full details of any transfers of assets other than for full consideration e.g. Donations to outside bodies. If this does not apply you must state that “no transfer of assets other than for full consideration has been made” below.

No transfer of assets other than for full consideration has been made.

(Please continue on separate continuation sheet if necessary)
PART 5 – SIGNATORY

The original report must be signed by a director or secretary of the company

Signed [Signature] Date 21/7/2015

Office held (delete as appropriate) Director/Secretary

19 Bushwood
Leytonstone
London E11 3BN

Tel 020 8530 4847
DX Number
DX Exchange

When you have completed and signed the form, please attach it to the accounts and send both forms by post to the Registrar of Companies at:

For companies registered in England and Wales: Companies House, Crown Way, Cardiff, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland: Companies House, 4th Floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, EH3 9FF DX 235 Edinburgh or LP – 4 Edinburgh 2

For companies registered in Northern Ireland: Companies House, 2nd Floor, The Linenhall, 32-38 Linenhall Street, Belfast, BT2 8BG

The accounts and CIC34 cannot be filed online

(N.B. Please enclose a cheque for £15 payable to Companies House)