

CH03

Change of secretary's details



You can use the WebFiling service to file this form online.
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What this form is for
You may use this form to change the details of an individual who is a secretary

What this form is NOT for
You cannot use this form if you are changing the details of a company secretary. To do this, please use form CH04 'Change of company secretary's details'

1 Company details

Company number **06267843**

Company name in full **VI Fire and Safety Services Ltd**

→ **Filing in this form**
Please complete in typescript or in bold black capitals.
All fields are mandatory unless specified or indicated by *

2 Secretary's current details on the Register

Title* **Ms**
Full forename(s) **Elaine**
Surname **COOTE**

① **Current details**
This information is used to identify your details on the public record

3 Date of change of details

Date of change of details **X 01 04 2011 X**

Please complete the appropriate sections to indicate which of your details have changed

4 Change of name details

Please enter your new name

Title*
Full forename(s)
Surname

5 Change of service address

Building name/number **38**
Street **Kentmere Close**
Post town **Cheltenham**
County/Region **Gloucestershire**
Postcode **GL51 3DP**
Country

② **Service address**
This is the address that will appear on the public record. This does not have to be your usual residential address.
Please state 'The Company's Registered Office' if your service address is recorded in the company's register of secretaries as the company's registered office.
If you provide your residential address here it will appear on the public record.

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Signature

I am signing this form on behalf of the company

Signature

Signature

X

X

This form may be signed by
Director , Secretary , Person authorised , Administrator, Administrative receiver,
Receiver, Receiver manager, Charity commission receiver and manager,
CIC manager, Judicial factor

1 Societas Europaea

If the form is being filed on behalf of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership.

2 Person authorised

Under either section 270 or 274 of the Companies Act 2006