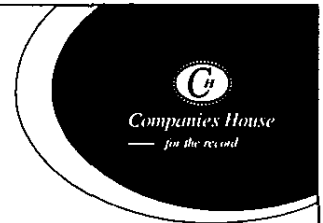


# CH03

## Change of secretary's details



You can use the WebFiling service to file this form online  
Please go to [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)

**What this form is for**  
You may use this form to change the details of an individual who is a secretary

**What this form is NOT for**  
You cannot use this form to change the details of a secretary. To do this, use form CH04 'Change of secretary's details'

TUESDAY



A46 \*A1ME5NSV\* 193  
28/09/2010  
COMPANIES HOUSE

### 1 Company details

Company number	07151257
Company name in full	S-11 CHEYNE GARDENS RTM COMPANY LTD

→ **Filling in this form**  
Please complete in typescript or in bold black capitals  
All fields are mandatory unless specified or indicated by \*

### 2 Secretary's current details on the Register

Title*	MS
Full forename(s)	HANNAH
Surname	ROBERTS

① **Current details**  
This information is used to identify your details on the public record

### 3 Date of change of details

Date of change of details	<sup>d</sup> 24 <sup>m</sup> 09 <sup>y</sup> 2010
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Please complete the appropriate sections to indicate which of your details have changed

### 4 Change of name details

Please enter your new name	
Title*	
Full forename(s)	
Surname	

### 5 Change of service address

Building name/number	THE BASEMENT
Street	38 EGERTON GARDENS
Post town	LONDON
County/Region	
Postcode	SW3 2BZ
Country	U.K

② **Service address**  
This is the address that will appear on the public record. This does not have to be your usual residential address.  
Please state 'The Company's Registered Office' if your service address is recorded in the company's register of secretaries as the company's registered office.  
If you provide your residential address here it will appear on the public record.

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**Signature**

I am signing this form on behalf of the company

Signature

Signature

X  X

❶ **Societas Europaea**  
If the form is being filed on behalf of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership

❷ **Person authorised**  
Under either section 270 or 274 of the Companies Act 2006

This form may be signed by  
Director ❶, Secretary, Person authorised ❷, Administrator, Administrative receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor

# CH03

## Change of secretary's details

### Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Company name

Address

Post town

County/Region

Postcode

Country

DX

Telephone

### Checklist

We may return forms completed incorrectly or with information missing

Please make sure you have remembered the following

- The company name and number match the information held on the public Register
- You have entered in section 3 the date of change of details
- You have entered the relevant change of details
- A new address must be a physical location. It cannot be a PO Box number (unless part of a full address), DX or LP (Legal Post in Scotland) number
- You have signed the form

### Important information

Please note that all information on this form will appear on the public record

### Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below

#### For companies registered in England and Wales

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ  
DX 33050 Cardiff

#### For companies registered in Scotland

The Registrar of Companies, Companies House,  
Fourth floor, Edinburgh Quay 2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF  
DX ED235 Edinburgh 1  
or LP - 4 Edinburgh 2 (Legal Post)

#### For companies registered in Northern Ireland

The Registrar of Companies, Companies House,  
Second Floor, The Linenhall, 32-38 Linenhall Street,  
Belfast, Northern Ireland, BT2 8BG  
DX 481 N R Belfast 1

### Further information

For further information, please see the guidance notes on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

This form is available in an alternative format. Please visit the forms page on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)