Company Name: SA OFFICE SYSTEMS LTD.

Company Number: 04547669

Date of this return: 27/09/2014

SIC codes: 82990

Company Type: Private company limited by shares

Situation of Registered Office:
195 CATERHAM DRIVE
COULSDON
SURREY
ENGLAND
CR5 1JS

Officers of the company
Company Secretary

Type: Person
Full forename(s): CLAIRE LOUISE
Surname: LOTT
Former names:

Service Address: 195 CATERHAM DRIVE
OLD COULSDON
SURREY
CR5 1JS

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Company Director

Type: Person
Full forename(s): MRS CLAIRE LOUISE
Surname: LOTT
Former names:

Service Address recorded as Company's registered office

Country/State Usually Resident: ENGLAND

Date of Birth: 16/04/1966 Nationality: BRITISH
Occupation: CERTIFIED CHARTERED ACCOUNTANT

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Electronically Filed Document for Company Number: 04547669
Company Director

Type: Person
Full forename(s): MR JACK
Surname: LOTT

Former names:

Service Address recorded as Company's registered office

Country/State Usually Resident: ENGLAND

Date of Birth: 02/04/1987 Nationality: BRITISH
Occupation: SERVICE ENGINEER

Electronically Filed Document for Company Number: 04547669
Company Director  3

Type:          Person
Full forename(s):  MR STEPHEN JOHN
Surname:       LOTT
Former names:

Service Address:  195 CATERHAM DRIVE
                  OLD COULSDON
                  SURREY
                  CR5 1JS

Country/State Usually Resident:  ENGLAND

Date of Birth:  13/02/1961  Nationality:  BRITISH
Occupation:     SERVICE ENGINEER
Company Director

Type: Person
Full forename(s): MR VANCE
Surname: CHARLWOOD
Former names:

Service Address: 195 CATERHAM DRIVE
COULSDON
SURREY
ENGLAND
CR5 1JS

Country/State Usually Resident: ENGLAND

Date of Birth: 20/08/1961
Occupation: SALES MANAGER
Nationality: BRITISH
Statement of Capital (Share Capital)

<table>
<thead>
<tr>
<th>Class of shares</th>
<th>ORDINARY A</th>
<th>Number allotted</th>
<th>100</th>
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</thead>
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<td></td>
<td></td>
<td>Aggregate nominal value</td>
<td>100</td>
</tr>
<tr>
<td>Currency</td>
<td>GBP</td>
<td>Amount paid per share</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Amount unpaid per share</td>
<td>0</td>
</tr>
</tbody>
</table>

Prescribed particulars
EACH SHARE IS ENTITLED TO ONE VOTE IN ANY CIRCUMSTANCES

<table>
<thead>
<tr>
<th>Class of shares</th>
<th>ORDINARY B</th>
<th>Number allotted</th>
<th>18</th>
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</thead>
<tbody>
<tr>
<td></td>
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<td>Aggregate nominal value</td>
<td>18</td>
</tr>
<tr>
<td>Currency</td>
<td>GBP</td>
<td>Amount paid per share</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Amount unpaid per share</td>
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</tr>
</tbody>
</table>

Prescribed particulars
ENTITLED TO VOTE, NO DIVIDENDS

Statement of Capital (Totals)

<table>
<thead>
<tr>
<th>Currency</th>
<th>GBP</th>
<th>Total number of shares</th>
<th>118</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Total aggregate nominal value</td>
<td>118</td>
</tr>
</tbody>
</table>

Full Details of Shareholders

The details below relate to individuals / corporate bodies that were shareholders as at 27/09/2014 or that had ceased to be shareholders since the made up date of the previous Annual Return

A full list of shareholders for the company are shown below

Shareholding 1
Name: 10 ORDINARY A shares held as at the date of this return
C. LOTT

Shareholding 2
Name: 45 ORDINARY A shares held as at the date of this return
STEPHEN LOTT

Shareholding 3
Name: 45 ORDINARY A shares held as at the date of this return
Name: JACK LOTT
Shareholding: 4
Name: CHARLWOOD

Authorisation

Authenticated

This form was authorised by one of the following:
Director, Secretary, Person Authorised, Charity Commission Receiver and Manager, CIC Manager, Judicial Factor.