



Companies House  
— for the record —

# 288b

Please complete in typescript,  
or in bold black capitals.

CHFP000

## RESIGNATION of director or secretary (NOT for appointment (use Form 288a) or change of particulars (use Form 288c))

Company Number

Company Name in full

### Resignation form

Date of resignation

Day	Month	Year
1	5	06
1	9	99

Resignation as director  as secretary  Please mark the appropriate box. If resignation is as a director and secretary mark both boxes.

NAME \*Style / Title  \*Honours etc

Please insert details as previously notified to Companies House.

Forename(s)

Surname

†Date of Birth

Day	Month	Year

If cessation is other than resignation, please state reason

A serving director, secretary etc must sign the form below.

Signed  Date

\* Voluntary details.  
† Directors only.  
\*\* Delete as appropriate

(\*\* serving director / secretary / administrator / administrative receiver / receiver manager / receiver)

Please give the name, address, telephone number and, if available, a DX number and Exchange of the person Companies House should contact if there is any query.

Tel	
DX number	DX exchange

When you have completed and signed the form please send it to the Registrar of Companies at:

**Companies House, Crown Way, Cardiff, CF4 3UZ** DX 33050 Cardiff  
for companies registered in England and Wales or  
**Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB**  
for companies registered in Scotland DX 235 Edinburgh

