WOUND CARE ALLIANCE UK
(A company limited by guarantee)

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 OCTOBER 2014
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WOUND CARE ALLIANCE UK
(A company limited by guarantee)

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 OCTOBER 2014

Trustees
Richard Buckland (resigned 1 March 2015)
Rosie Callaghan
Julie Evans
Michelle Greenwood (resigned 1 December 2014)
Jackie Griffin
Lorraine Grothier
Menna Lloyd Jones
Jola Merrick
Jeanette Milne
Jackie Stephen-Haynes
Louise Toner
Richard White (appointed 25 June 2014)
Sylvie Hampton (appointed 18 September 2014)

Company registered number 06725483

Charity registered number 1130912

Registered office 148 Edmund Street
Birmingham
B3 2FD

Company secretary Jola Merrick

Independent examiner Helen Blundell LLB FCA FCIE DChA

Accountants MHA MacIntyre Hudson
Chartered Accountants
Rutland House
148 Edmund Street
Birmingham
West Midlands
B3 2FD

Bankers CAF Bank Limited
25 Kings Hill Avenue
Kings Hill
West Mailing
Kent
ME19 4JQ
The Trustees (who are also directors of the charity for the purposes of the Companies Act) present their annual report together with the financial statements of Wound Care Alliance UK (the charity) for the year ended 31 October 2014. The Trustees confirm that the Annual report and financial statements of the charity comply with the current statutory requirements, the requirements of the charity's governing document and the provisions of the Statement of Recommended Practice (SORP) “Accounting and Reporting by Charities” issued in March 2005.

Structure, governance and management

Constitution

The charity is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association. The company was incorporated on 16 October 2008 and registered as a charity on 3 August 2009.

The principal objects of the charity are the relief of sickness and the preservation of health by promoting and furthering multi-disciplinary best practice in the prevention, treatment and management of wounds and by doing all such things as may be conducive to improving techniques for maintaining tissue viability; and the advancement of education of nurses and other persons involved in the treatment of persons with skin wounds and of the public generally in relation to wound care and tissue viability.

The charity has a Chair, Vice Chair, Secretary and Treasurer. Other roles include conference organiser, web co-ordinator, professional voice. Additionally, the trustees form the editorial board of Wound Care Today.

Method of appointment or election of Trustees

The management of the charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association.

Organisational structure and decision making

The WCAUK has both individual and corporate members. The corporate members pay an annual members fee and the individual members have free membership until March 2016 as approved by the trustees.

The Charity is managed by a national committee which meets on a quarterly basis and all decisions on policy require unanimous agreement. However, individual trustees have specific roles within the charity and these roles have associated role descriptors.

Risk management

The Trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the charity, and are satisfied that systems and procedures are in place to mitigate our exposure to the major risks.
WOUND CARE ALLIANCE UK  
(A company limited by guarantee)

TRUSTEES’ REPORT (continued)  
FOR THE YEAR ENDED 31 OCTOBER 2014

Objectives and Activities

Policies and objectives

The charity was created in order to form a vehicle for the merging of the Tissue Viability Nurses Association (TVNA) and Wound Care Society (WCS).

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit. The reduced fees and increased accessibility of membership, being a significant voice and having a focus for patient/public education have all been aimed at facilitating the public benefit.

Achievements and performance

Review of activities

As has been the pattern in recent years, the Wound Care Alliance UK has had another successful year. We continue to increase our commercial sponsors, which now totals 25 (an increase of five from the previous year), enabling our continued free membership.

Our membership now stands at 3,500 at the end of 2014 and we are continuing to recruit international members.

Our new Trustees are working very well and given the contingent from Wales, a successful partnership has developed with the All Wales Tissue Viability Nurse Forum, enabling the WCAUK to further its reach and offer within Wales; this would not have been possible without this relationship.

The new relationship with Wound Care People as the WCAUK publishing house saw the publication of Wound Care Today in March 2014. This was well received by both Trustees and our members who, in addition to receiving a print copy, can access the journal online. We will continue to review our relationship with Wound Care Today to ensure we maximise opportunities for our members.

Wales was the venue for the 4th WCAUK Conference held at the Liberty Stadium in Swansea in association with Lymphodema services in Wales. The proceedings are now on a website enabling members who were unable to attend to view and learn from the presentations. In moving forward we intend to have two conferences per year, once again spread across the UK.

Overall, another successful year that has seen the organisation moving from strength to strength to the benefit of our members and ultimately the patients they care for.

Financial review

Reserves policy

The Trustees consider that a reserve of £40,000 is appropriate to support the charity in the event that income streams are limited or to allow development of the organisation. The current general reserves held by the charity of £78,323 (2013: £85,675) exceeds the policy but there are agreed plans within the charity to utilise some of these reserves to support the development of skills, educational events and with the potential continuation of free access to membership of the charity.
WOUND CARE ALLIANCE UK  
(A company limited by guarantee)

TRUSTEES' REPORT (continued)  
FOR THE YEAR ENDED 31 OCTOBER 2014  

Plans for the future

Future developments

The Trustees are happy to report that due to our continued success in securing sponsorship we are able to continue our free membership for at least a further two years.

Our partnership with Wound Care People has worked well with the launch of a new publication 'Wound Care Today' which received good press from both Trustees and members alike.

Given our increased membership and our close working with the All Wales Tissue Viability Nurse Forum it is planned to offer two conferences per year, one of which will have a clinical focus on skills.

Furthermore, the Trustees are considering the possibility of making a small number of scholarships available to our members to enable them to further enhance their knowledge/skills set in the area of wound care for the benefit of the patients.
Trustees' responsibilities statement

The Trustees (who are also directors of Wound Care Alliance UK for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company’s transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In preparing this report, the Trustees have taken advantage of the small companies exemptions provided by section 415A of the Companies Act 2006.

This report was approved by the Trustees on 30 July 2015 and signed on their behalf by:

[Signature]
Louise Toner
Trustee
INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 OCTOBER 2014

Independent Examiner's Report to the Trustees of Wound Care Alliance UK

I report on the financial statements of the charity for the year ended 31 October 2014 which are set out on pages 8 to 12.

This report is made solely to the charity's Trustees, as a body, in accordance with section 145 of the Charities Act 2011 and regulations made under section 154 of that Act. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work or for this report.

Respective Responsibilities of Trustees and Examine

The Trustees, who are also the directors of the company for the purposes of company law, are responsible for the preparation of the financial statements. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under charity or company law and is eligible for independent examination, it is my responsibility to:

- examine the financial statements under section 145 of the Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.
Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:
   • to keep accounting records in accordance with section 386 of the Companies Act 2006; and
   • to prepare financial statements which accord with the accounting records and comply with the
     accounting requirements of section 396 of the Companies Act 2006 and with the methods and
     principles of the Statement of Recommended Practice: Accounting and Reporting by Charities
     have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the
    financial statements to be reached.

Signed: Helen Blundell  Dated: 30 July 2015

Helen Blundell  LLB FCA FCIE DChA
MHA Macintyre Hudson
Chartered Accountants
Rutland House
148 Edmund Street
Birmingham
West Midlands
B3 2FD
### WOUND CARE ALLIANCE UK
(A company limited by guarantee)

### STATEMENT OF FINANCIAL ACTIVITIES
(Incorporating Income and Expenditure Account)
FOR THE YEAR ENDED 31 OCTOBER 2014

<table>
<thead>
<tr>
<th>Unrestricted and total funds</th>
<th>Total funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>Note</td>
<td>£</td>
</tr>
<tr>
<td>2014</td>
<td></td>
</tr>
<tr>
<td>2013</td>
<td></td>
</tr>
</tbody>
</table>

#### Incoming resources

Incoming resources from generated funds:
- **Voluntary income**: £30,688 (2014), £34,395 (2013)
- **Investment income**: £51 (2014), £86 (2013)

**Total incoming resources**: £30,739 (2014), £34,481 (2013)

#### Resources expended

- **Charitable activities**: £36,524 (2014), £33,692 (2013)
- **Governance costs**: £1,567 (2014), £1,765 (2013)

**Total resources expended**: £38,091 (2014), £35,457 (2013)

#### Movement in total funds for the year - Net expenditure for the year

- **(7,352)** (2014)
- **(976)** (2013)

**Total funds at 1 November 2013**: £85,675

**Total funds at 31 October 2014**: £78,323

The notes on pages 10 to 12 form part of these financial statements.
WOUND CARE ALLIANCE UK  
(A company limited by guarantee)  
REGISTERED NUMBER: 06725483

BALANCE SHEET  
AS AT 31 OCTOBER 2014

<table>
<thead>
<tr>
<th>Note</th>
<th>2014</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>£</td>
<td>£</td>
</tr>
<tr>
<td>Current assets</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Debtors</td>
<td>6</td>
<td>300</td>
</tr>
<tr>
<td>Cash at bank and in hand</td>
<td></td>
<td>79,403</td>
</tr>
<tr>
<td></td>
<td></td>
<td>79,703</td>
</tr>
<tr>
<td>Creditors: amounts falling due within one year</td>
<td>7</td>
<td>(1,380)</td>
</tr>
<tr>
<td>Net current assets</td>
<td></td>
<td>78,323</td>
</tr>
<tr>
<td>Net assets</td>
<td></td>
<td>78,323</td>
</tr>
<tr>
<td>Charity funds</td>
<td></td>
<td>78,323</td>
</tr>
<tr>
<td>Unrestricted and total funds</td>
<td></td>
<td>78,323</td>
</tr>
<tr>
<td>Total funds</td>
<td></td>
<td>78,323</td>
</tr>
</tbody>
</table>

The Trustees consider that the charity is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the charity to obtain an audit for the year in question in accordance with section 476 of the Act.

The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and for preparing financial statements which give a true and fair view of the state of affairs of the charity as at 31 October 2014 and of its net resources expended for the year in accordance with the requirements of sections 394 and 395 of the Act and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charity.

The financial statements have been prepared in accordance with the provisions applicable to small companies within Part 15 of the Companies Act 2006 and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Trustees on 30 July 2015 and signed on their behalf, by:

Louise Toner

The notes on pages 10 to 12 form part of these financial statements.
WOUND CARE ALLIANCE UK  
(A company limited by guarantee)  

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 OCTOBER 2014  

1. Accounting Policies  

1.1 Basis of preparation of financial statements  
The financial statements have been prepared under the historical cost convention, and in  
accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the  
Statement of Recommended Practice (SORP), 'Accounting and Reporting by Charities' published in  

1.2 Company status  
The charity is a company limited by guarantee. The members of the company are the Trustees  
named on page 1. In the event of the charity being wound up, the liability in respect of the  
guarantee is limited to £1 per member of the charity.  

1.3 Fund accounting  
General funds are unrestricted funds which are available for use at the discretion of the Trustees in  
furtherance of the general objectives of the charity and which have not been designated for other  
purposes.  
Investment income, gains and losses are allocated to the appropriate fund.  

1.4 Incoming resources  
All incoming resources are included in the statement of financial activities when the charity is legally  
entitled to the income and the amount can be quantified with reasonable accuracy.  
Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is  
recognised at the time of the donation.  

1.5 Resources expended  
All expenditure is accounted for on an accruals basis and has been included under expense  
categories that aggregate all costs for allocation to activities. Where costs cannot be directly  
attributed to particular activities they have been allocated on a basis consistent with the use of the  
resources.  
Support costs are those costs incurred directly in support of expenditure on the objects of the  
company. Governance costs are those incurred in connection with administration of the charity and  
compliance with constitutional and statutory requirements.  

2. Voluntary income  

<table>
<thead>
<tr>
<th>Unrestricted and total funds</th>
<th>Total funds</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>2014</td>
<td>2013</td>
<td></td>
</tr>
<tr>
<td>£</td>
<td>£</td>
<td></td>
</tr>
<tr>
<td>Sponsorship</td>
<td></td>
<td></td>
</tr>
<tr>
<td>30,688</td>
<td>34,395</td>
<td></td>
</tr>
</tbody>
</table>
WOUND CARE ALLIANCE UK  
(A company limited by guarantee)  

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 OCTOBER 2014  

3. Direct costs

<table>
<thead>
<tr>
<th></th>
<th>Total 2014</th>
<th>Total 2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Conferences and events</td>
<td>11,680</td>
<td>8,616</td>
</tr>
<tr>
<td>Travel and subsistence</td>
<td>6,694</td>
<td>4,928</td>
</tr>
<tr>
<td>Advertising</td>
<td>9,075</td>
<td>6,869</td>
</tr>
<tr>
<td>Media services</td>
<td>1,400</td>
<td>5,891</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>28,849</td>
<td>26,304</td>
</tr>
</tbody>
</table>

4. Support costs

<table>
<thead>
<tr>
<th></th>
<th>Total 2014</th>
<th>Total 2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administration services</td>
<td>6,092</td>
<td>5,334</td>
</tr>
<tr>
<td>Postage</td>
<td>30</td>
<td>401</td>
</tr>
<tr>
<td>Computer costs</td>
<td>1,244</td>
<td>1,335</td>
</tr>
<tr>
<td>Sundry</td>
<td>309</td>
<td>318</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>7,675</td>
<td>7,388</td>
</tr>
</tbody>
</table>

5. Governance costs

<table>
<thead>
<tr>
<th></th>
<th>Unrestricted and total funds</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2014</td>
</tr>
<tr>
<td>Independent examiner's fee</td>
<td>£1,380</td>
</tr>
<tr>
<td>Legal and professional fees</td>
<td>£187</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>£1,567</td>
</tr>
</tbody>
</table>

During the year, no (2013: three) Trustees received authors' fees amounting to an aggregate of £Nil (2013: £1,500) in respect of their contributions to a Wound Care publication.

During the year, nine (2013: seven) Trustees received reimbursement of expenses of £5,773 (2013: £5,019) for travel and subsistence.
6. **Debtors**

<table>
<thead>
<tr>
<th></th>
<th>2014</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Trade debtors</td>
<td>120</td>
<td>120</td>
</tr>
<tr>
<td>Prepayments and accrued income</td>
<td>180</td>
<td>2,535</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>300</td>
<td>2,655</td>
</tr>
</tbody>
</table>

7. **Creditors:**
   **Amounts falling due within one year**

<table>
<thead>
<tr>
<th></th>
<th>2014</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Other creditors</td>
<td>-</td>
<td>25</td>
</tr>
<tr>
<td>Accruals and deferred income</td>
<td>1,380</td>
<td>3,380</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>1,380</td>
<td>3,405</td>
</tr>
</tbody>
</table>