

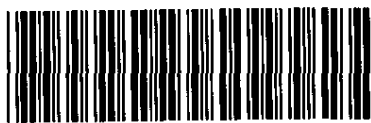
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Registered number: 09062455

BRISTOL GREEN CAPITAL PARTNERSHIP CIC
(A company limited by guarantee)

UNAUDITED
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2017

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COMPANIES HOUSE

BRISTOL GREEN CAPITAL PARTNERSHIP CIC
(A company limited by guarantee)

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BRISTOL GREEN CAPITAL PARTNERSHIP CIC
(A company limited by guarantee)

COMPANY INFORMATION

DIRECTORS

I Barrett
S Roberts
J Stephenson
D Mellor
H Davies
J Longhurst
J Carey
J Cleeton
S Willmott (formerly S Custead)
J Squires (appointed 11 July 2016)
M Saddiq (appointed 10 October 2016)
D Hall (appointed 9 June 2017)

REGISTERED NUMBER

09062455

REGISTERED OFFICE

Portwall Place
Portwall Lane
Bristol
BS1 6NA

ACCOUNTANTS

Smith & Williamson LLP
Chartered Accountants
Portwall Place
Portwall Lane
Bristol
BS1 6NA

BRISTOL GREEN CAPITAL PARTNERSHIP CIC
(A company limited by guarantee)

DIRECTORS' REPORT
FOR THE YEAR ENDED 31 MAY 2017

The directors present their report and the financial statements for the year ended 31 May 2017.

PRINCIPAL ACTIVITIES

Bristol Green Capital Partnership community interest company (BGCP CIC) was established to support the vision and mission of Bristol Green Capital Partnership - a unique cross-sector network of over 800 member organisations who have pledged to work towards a sustainable city with a high quality of life for all.

Our objectives are to accelerate progress towards this vision – enabling, leading and delivering positive change through the collective and collaborative action of our members and community of interest.

We do this through:

- Events, forums and communications to inspire, inform, connect and catalyse action (networking events, themed forums, website and newsletters);
- Promoting ambitious change, influencing decisions and shaping policy processes by celebrating thought-leadership, amplifying the sustainability concerns of the community, stimulating discussion and debate, drawing on sound academic research and practice, engaging with city, regional, national and global networks, showcasing successes and sharing knowledge and learnings, and horizon-scanning for emerging issues and opportunities;
- Delivering collaborative projects to bring our member organisations together to address complex challenges and make a real difference.

Our principal activities and achievements in 2016/17 were:

Membership engagement

We delivered a programme of 37 free events, forums and workshops during the year, mostly in collaboration with partners, to inform, inspire and connect members around shared goals and complex sustainability challenges – receiving total attendances of over 2,500 people.

Themes: We facilitated regular meetings of the 'Waste and Resources Action Group' and Bristol's 'Sustainable Transport Network', in order to drive action and influence policy in line with the objectives of 'The Good Transport Plan for Bristol' and 'Towards a Zero-Waste Bristol' strategy. We promoted the Bristol Good Food Charter and continued to support organisations to engage with Bristol's 'Sustainable Food Cities' journey, including facilitating stakeholder engagement with the 2016 Good Food Conference and co-hosting a networking event with Bristol Food Network.

Our March 2017 'Nature in Danger' Partnership Gathering provided a unique opportunity for members from all sectors to engage with critical nature-related issues from a local, regional and national perspective – including the potential impacts of Brexit and changes to local authority funding, diversity in nature, nature-friendly farming and volunteer opportunities. 100% of those attendees surveyed reported learning something new about nature in Bristol and feeling more inspired to take action to help protect nature – and BGCP developed a programme of community-focused nature engagement events for the following year as an outcome of this event.

Green Mingles: Our monthly informal networking event continued to connect existing members and welcome new people to the Partnership community. Over 90% of attendees reporting they had made a new and useful connection. Regular meetings of our 'contact group' brought together the leads of a range of the city's sustainability networks, helping to cross-pollinate ideas and ensure news and opportunities were shared across sectors and the interest community.

BRISTOL GREEN CAPITAL PARTNERSHIP CIC
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DIRECTORS' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MAY 2017

Communications: Our regular newsletters, a membership blog, website content and social media activity continued to play an integral role in engaging members and broadening the reach of BGCP. We had 35,959 visits to the website from 24,665 unique users, over 4,000 individuals receiving our newsletters and a continued growth in social media from 12,482 to 14,141 followers. Our communications enabled individuals and organisations across the network to keep connected and informed about relevant news, opportunities and consultations – as well as amplifying Bristol's achievements and learnings to wider audiences on a regional, national and international scale.

Regional planning: Our December 2016 'Regional Planning' Gathering in response to the West of England Joint Spatial Plan / Transport Study offered a platform to encourage critical debate and raise the environmental sustainability ambition of regional plans currently under consultation. Senior leaders in the city offered perspectives from a sustainable energy, food, nature, resources and transport perspective with formal presentations from West of England representatives. Following the gathering, 93% of respondents reported being better informed and 86% were inspired to participate in the consultation.

West of England mayoral election: We led a consortium of partners to deliver a successful and well-attended regional metro-mayoral husting on 'A sustainable West of England?' in May 2017, raising environmental sustainability issues up the agenda, engaging the Mayoral candidates, and enabling members and others to have their say on sustainability issues. The event was broadcast live on local Ujima Radio, with commentary and interviews, and the regional relationships developed through this event led to future opportunities in 2017/18 to feed into West of England Combined Authority strategies through meetings and roundtables.

Bristol & the UN Sustainable Development Goals (SDGs): The Partnership continued to facilitate a growing network of city stakeholders interested in localising the SDGs to Bristol, not only from the environmental sustainability community and the other dimensions of sustainable development, social and economic. The Bristol SDG Alliance submitted evidence to the House of Commons' Environmental Audit Committee's inquiry on the SDGs & the UK and commissioned a team of postgraduate students from the University of Bristol to draw up a report on the SDGs and Bristol to further the Alliance's advocacy of using the UN's global agenda in the city. Our Chief Executive also joined the panel for a well-attended UN Global Compact cities roadshow on the SDGs at the University of the West of England, Bristol.

Addressing barriers to sustainable change: The Partnership continued to engage with the Urban ID project, which brings academic and practitioners together to diagnose the barriers to major change for urban sustainability. Our role includes co-leading the 'carbon neutral city' theme, particularly relevant given Bristol's target to reach carbon neutrality by 2050. This included the Chief Executive joining a panel at the launch event attended by several Partnership members during Healthy City Week 2016. We look forward to sharing the results of the project in early 2018.

Broadening our reach in the city-wide community

In June 2016, we worked with Bristol Natural History Consortium and a range of partners from the membership network to support a weekend of free public activities to coincide with the launch of "Bristol 2015: It Doesn't Stop Here" (a display at the city's M-Shed museum celebrating Bristol's year as European Green Capital). Our financial and in-kind staff time contribution not only supported activities with a nature theme within the Festival of Nature, but also activities under the other Bristol Green Capital themes: food, resources, transport, and energy. These included a City to Sea marquee and sand pit, where the public could take part in games and workshops around the theme of reducing marine waste, a Resources themed marquee featuring activities by Bristol Re-Use Network and Bath and West Community Energy, and food-themed films provided by Bristol Food Network were featured on the big screen. Over the 'It Doesn't Stop Here' weekend the Festival received a total of 7,112 visitors, most of whom were families with primary school-aged children. In addition, the Festival welcomed 880 local primary school children on its designated Schools' Day.

BRISTOL GREEN CAPITAL PARTNERSHIP CIC
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DIRECTORS' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MAY 2017

Building on the momentum of the previous year, we hosted the second 'Healthy City Week' – bringing health & wellbeing and environmental sustainability communities together. We collaborated with Bristol Health Partners and a range of programme contributors. Following an open call, we brought a programme of 190+ events across 20 Bristol wards together between 15 and 22 October 2016, with 5,000+ attendances. The week aimed to inspire citizens of Bristol to achieve healthier lifestyles as part of a more sustainable future and explore collaborative action across the healthcare and sustainability sectors – working with Bristol's diverse communities and members from BGCP membership network.

Events included discussions, debates, workshops and taster sessions and covered a variety of topics from improving personal wellbeing and physical health to social prescribing, urban design and sustainable healthcare. Headline events included the Bristol Walking Alliance: Walkable neighbourhoods conference, IBI Group and Bristol Health Partner's event 'Developing Healthy Neighbourhoods: Build in health or build more hospitals', a Healthy City Week expo in the University Hospitals NHS Foundation Trust Heart Institute, the Sustrans panel debate on 'Should our transport system be considered a public health issue?', West of England Nature Partnership's event 'How can we optimise the link between nature and health?' and Bristol Energy Network's panel discussion on 'Health inequalities and climate change'. The week catalysed action within communities, such as the piloting of the 'Daily Mile' programme at Bannerman Road School with pupils doing 15 minutes of running, jogging or walking a day.

Audience feedback showed that over 60% respondents felt inspired to change their personal or professional lives after attending events, and the programme continued to bring benefits to contributors, of whom 70% said taking part helped them to make useful connections. Two sold out workshops for Healthy City Week contributors also received positive feedback - enabling small groups and organisations to develop better knowledge and experience of digital marketing and social media. The Healthy City Week model catalysed many partnerships, included a new collaboration between BGCP, Wellspring Healthy Living Centre and Bristol Community Health CIC to deliver the HCW community launch event, which was attended by 446 people from the Lawrence Hill and Easton locality. Alongside sustainability-related activities about food, cycling, community energy and nature, local health workers undertook surveys with citizens which went on to inform future priorities for Wellspring Healthy Living Centre as well as being used to provoke discussion in a debate as part of the day – with speakers including senior health workers, leading sustainability experts and Bristol's Mayor.

Following on from the success of Healthy City Week, Bristol Green Capital Partnership were asked to co-present at NHS England, Public Health England and the Local Nature Partnership's 'Delivering the health and wellbeing benefits of the natural environment' conference in November 2016 to demonstrate the importance of the natural environment when related to health.

Green & Black Ambassadors

We worked with project partners Ujima Radio CIC and University of Bristol Cabot Institute to co-fund and co-deliver a pilot engagement and leadership programme with BAME communities, the Green & Black Ambassadors project.

While Bristol is recognised for its leadership on environmental sustainability, this new project was developed to address the strong need to address issues of exclusion of certain groups, including Black and Minority Ethnic communities. From October 2016, we worked with and paid our two pilot ambassadors, Zakiya Mckenzie and Jasmine Ketibuah-Foley. The Ambassadors received training and support in order to conduct community action research, collate case studies, create related media and monthly radio shows, undertake leadership development mentorship and training, and advocate for 'disruptive' and constructive challenge.

While the pilot was intended to run for just 5 months, it was extended to a year in response to huge interest and support across the city, and thanks to additional funding from University of Bristol Cabot Institute and the National Environment Research Council.

BRISTOL GREEN CAPITAL PARTNERSHIP CIC
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DIRECTORS' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MAY 2017

Over the full year-long pilot (ending in October 2017), the Ambassadors have directly engaged with over 17 member organisations of BGCP, joined debates and shared their learnings to over 1,000 people through a range of events, worked with 39 individuals from BAME backgrounds as part of their community action research and broadcast over 10 radio shows on Ujima Radio. The outcomes of this pilot have contributed to the development of future plans to scale-up the project to support more G&B Ambassadors in 2018 and beyond.

Skills Bridge and building capacity

Through our continued relationship with both of the city's universities we were able to broker connections between 28 member organisations and the universities' students. Their skills have added capacity, research and expertise to local sustainability projects – through volunteering, internships and placements. Learnings and reflections from the University of the West of England's 'Our Green City' free online course, which featured 24 organisations from across the Bristol Green Capital Partnership, were also discussed as part of a 'Leadership in Sustainability' symposium in July 2016.

Better Bristol: supporting inclusive and sustainable community projects

We extended our partnership with Crowdfunder Ltd to offer crowdfunding workshops to 30 community groups and small organisations. This enabled them to learn practical crowdfunding skills to support fundraising efforts for local community-based sustainability projects. In feedback from the workshop, attendees described the training and coaching useful, with 'excellent' personal coaching and webinars described as 'invaluable'. Over 20 organisations went forward from these workshops to take part in our 'Better Bristol' matchfunding / crowdfunding initiative that launched at the start of June 2017.

DEVELOPING THE PARTNERSHIP

The work of BGCP CIC in this period was financially supported primarily by 9 initial strategic partners (ISPs) in the city: Avon Wildlife Trust; Centre for Sustainable Energy, Bristol City Council; Resource Futures; Sustrans; Triodos Bank; University of Bristol, University of the West of England, Bristol; and the West of England Initiative. In addition, sponsorship and research grant funding was generated to support events and project activity.

A board of directors governs the Community Interest Company. During the year, this initially comprised of 8 directors drawn from the ISPs, 2 directors elected by our members for 2-year terms to help represent the wider membership. During the year, following an open call for interest, the Directors appointed a new chair, Mohammed Saddiq (Managing Director of genECO), independent of the ISPs. The Directors also appointed a new Director to represent the food theme during the period.

Important development of the company staffing and infrastructure also took place during the year - increasing our capacity and resources to ensure the successful delivery of company objectives and to ensure the long-term sustainability of the Partnership. The central team increased from 1 to 3 staff. Our first full-time Chief Executive came into post in June 2016, with a full-time Partnership Development Manager joining in January 2017, complementing our existing full-time Operations Manager.

PLANS FOR THE FUTURE

Throughout early 2017 we focused on preparations for the 10th anniversary of Bristol Green Capital Partnership. We engaged with many of our long-standing members to plan a major event for July 2017 to mark the occasion and celebrate the decade-long journey that the Partnership has been on. A key objective was to refresh and reinvigorate our efforts to achieve our vision of a sustainable city with a high quality of life for all, working collaboratively with our members.

BRISTOL GREEN CAPITAL PARTNERSHIP CIC
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DIRECTORS' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MAY 2017

Moving into the next financial year, an increasing focus will be to explore new sources of funding and other income generation opportunities to establish a long-term, financially secure operating model - at all times working with members and other key stakeholders to leverage the enormous expertise, resource and passion we are fortunate to have within the Partnership.

CONSULTATION WITH STAKEHOLDERS

The company consults with its stakeholders regularly to involve them in the activities and ongoing development of the Partnership's work.

Key stakeholders during this period included the Bristol Green Capital Partnership member organisations, including the company's directors and strategic funding partners, as well as various programme and theme delivery partners.

A range of mechanisms were used to enable this consultation:

- the elected member representatives on the CIC Board, where key decision-making papers were reviewed;
- appointment of a dedicated Partnership development manager in January 2017 to liaise with our members and facilitate theme forums;
- regular meetings of our 'contact group' of leads of city sustainability networks;
- regular membership gatherings and informal monthly mingles;
- through our social networks and responses to newsletters, blogs and other news items.

The company engages in an ongoing dialogue and process of evaluation and monitoring with stakeholders to ensure its activities achieve their objectives and benefit the Bristol Green Capital Partnership community and their collective mission.

Examples include:

- Regular face-to-face contact between members, Directors and staff team at formal meetings and events, as well as a broad range of informal opportunities, including the monthly 'Green Mingle'.
- Nominated 'theme lead' Directors working with BGCP CIC team to support the development of membership engagement work in the areas of energy, food, nature, resources and transport.
- Ongoing newsletter feeds and social media engagement – amplifying news, ideas and information for and between members.
- Collecting, analysing and acting on feedback from event and project participants, using case studies, in-person and online surveys.

No remuneration was received by Directors in their company roles, and no compensation was required.

No transfer of assets other than for full consideration has been made.

BRISTOL GREEN CAPITAL PARTNERSHIP CIC
(A company limited by guarantee)

DIRECTORS' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MAY 2017

DIRECTORS

The directors who served during the year were:

I Barrett
S Roberts
J Stephenson
A Orpen (resigned 11 July 2016)
D Mellor
H Davies
J Longhurst
J Carey
J Cleeton
S Willmott (formerly S Custead)
J Squires (appointed 11 July 2016)
M Saddiq (appointed 10 October 2016)

The directors are responsible for preparing the directors' report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'. Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that period.

In preparing these financial statements, the directors are required to:

- select suitable accounting policies for the company's financial statements and then apply them consistently;
- make judgments and accounting estimates that are reasonable and prudent,
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

BRISTOL GREEN CAPITAL PARTNERSHIP CIC
(A company limited by guarantee)

DIRECTORS' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MAY 2017

SMALL COMPANIES NOTE

In preparing this report, the directors have taken advantage of the small companies exemptions provided by section 415A of the Companies Act 2006.

This report was approved by the board and signed on its behalf.

M Saddiq
Director

M Saddiq

Date:

21/2/18

BRISTOL GREEN CAPITAL PARTNERSHIP CIC
(A company limited by guarantee)

**CHARTERED ACCOUNTANTS' REPORT TO THE BOARD OF DIRECTORS ON THE PREPARATION OF
THE UNAUDITED STATUTORY FINANCIAL STATEMENTS OF
BRISTOL GREEN CAPITAL PARTNERSHIP CIC FOR THE YEAR ENDED 31 MAY 2017**

In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the financial statements of Bristol Green Capital Partnership CIC for the year ended 31 May 2017 which comprise the income and expenditure account, the balance sheet and the related notes from the company accounting records and from information and explanations you have given us.

We are subject to the ethical and other professional requirements of the Institute of Chartered Accountants in England and Wales (ICAEW), which are detailed at <http://www.icaew.com/en/members/regulations-standards-and-guidance/>.

This report is made solely to the board of directors of Bristol Green Capital Partnership CIC, as a body, in accordance with the terms of our engagement letter dated 17 February 2016. Our work has been undertaken solely to prepare for your approval the financial statements of Bristol Green Capital Partnership CIC and state those matters that we have agreed to state to the board of directors of Bristol Green Capital Partnership CIC, as a body, in this report in accordance with ICAEW Technical Release TECH07/16AAF. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Bristol Green Capital Partnership CIC and its board of directors, as a body, for our work or for this report.

It is your duty to ensure that Bristol Green Capital Partnership CIC has kept adequate accounting records and to prepare statutory financial statements that give a true and fair view of the assets, liabilities, financial position and surplus or deficit of Bristol Green Capital Partnership CIC. You consider that Bristol Green Capital Partnership CIC is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or review of the financial statements of Bristol Green Capital Partnership CIC. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory financial statements.

Smith & Williamson

Smith & Williamson LLP

Chartered Accountants

Portwall Place
Portwall Lane
Bristol
BS1 6NA

Date: 26 FEBRUARY 2018

BRISTOL GREEN CAPITAL PARTNERSHIP CIC
(A company limited by guarantee)

INCOME & EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MAY 2017

	2017 £	2016 £
Administrative expenses	(145,347)	(111,992)
Other operating income	197,555	114,928
Operating surplus	52,208	2,936
Surplus for the financial year	52,208	2,936

There were no recognised gains and losses for 2017 or 2016 other than those included in the income & expenditure account.

The notes on pages 12 to 16 form part of these financial statements.

BRISTOL GREEN CAPITAL PARTNERSHIP CIC
(A company limited by guarantee)
REGISTERED NUMBER: 09062455

BALANCE SHEET
AS AT 31 MAY 2017

	Note	2017 £	2016 £
Fixed assets			
Tangible assets	5	1,356	715
		<u>1,356</u>	<u>715</u>
Current assets			
Debtors: amounts falling due within one year	6	19,303	6,428
Cash at bank and in hand		88,741	63,770
		<u>108,044</u>	<u>70,198</u>
Creditors: amounts falling due within one year	7	(54,256)	(67,977)
Net current assets		<u>53,788</u>	<u>2,221</u>
Total assets less current liabilities		<u>55,144</u>	<u>2,936</u>
Net assets		<u><u>55,144</u></u>	<u><u>2,936</u></u>
Capital and reserves			
Income and expenditure account		55,144	2,936
		<u>55,144</u>	<u>2,936</u>

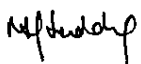
The directors consider that the company is entitled to exemption from audit under section 477 of the Companies Act 2006 and members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and in accordance with the provisions of FRS 102 Section 1A - small entities.

The financial statements were approved and authorised for issue by the board and were signed on its behalf by:

M Saddiq
 Director



Date:

21/2/18

The notes on pages 12 to 16 form part of these financial statements.

BRISTOL GREEN CAPITAL PARTNERSHIP CIC
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2017

1. General information

Bristol Green Capital Partnership CIC is a private limited company, limited by guarantee, incorporated in England and Wales. Its registered office is located at 4th Floor, Portwall Place, Portwall Lane, Bristol, BS1 6NA and its registered number is 09062455.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention unless otherwise specified within these accounting policies and in accordance with Section 1A of Financial Reporting Standard 102, the Financial Reporting Standard applicable in the UK and the Republic of Ireland and the Companies Act 2006.

These financial statements are the first annual financial statements of the company prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" as applied in the context of the small entities regime. The first date at which FRS 102 was applied was 1 June 2015. The company prepared its financial statements in the previous year in accordance with the FRSSE (2015). The impact of the transition to FRS102 is detailed in note 9.

The financial statements have been prepared on a going concern basis.

The following principal accounting policies have been applied.

2.2 Going concern

The directors report that, after making enquires, they have concluded that the company will continue in operation for the foreseeable future. Therefore they will continue to adopt the going concern basis of accounting in preparing these financial statements.

It should be noted that the aim of Bristol Green Capital Partnership is to be not-for-profit. It is an organisation that receives regular funds for its activities from strategic partners, the majority of which are represented through their directorships in the company. The company is therefore ultimately reliant upon the support of strategic partners and income generation from a range of sources (e.g. sponsorship income etc.), of whom the company is confident of continued support. The financial statements have therefore been prepared on the going concern basis.

2.3 Income and surplus

The company is a not-for-profit organisation. It raises funds by way of grants, sponsorship income and support from its strategic partners in order to finance its activities. Support from the strategic partners, sponsorship and other income is recognised in the period in which it is received. The treatment of grant income is detailed in note 2.5.

Whilst a surplus may arise in a particular period, the aim is to break even over time. Therefore the surplus or deficit shown in the income and expenditure account is likely to fluctuate year on year with a direct link to timing of income received vs projects committed to in the same accounting period.

BRISTOL GREEN CAPITAL PARTNERSHIP CIC
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2017

2. Accounting policies (continued)

2.4 Tangible fixed assets

Tangible fixed assets under the cost model are stated at historical cost less accumulated depreciation and any accumulated impairment losses. Historical cost includes expenditure that is directly attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management.

Depreciation is charged so as to allocate the cost of assets less their residual value over their estimated useful lives, using the most appropriate method.

Depreciation is provided on the following basis:

Fixtures and fittings	- 3 years straight line
Computer equipment	- 3 years straight line

The assets' residual values, useful lives and depreciation methods are reviewed, and adjusted prospectively if appropriate, or if there is an indication of a significant change since the last reporting date.

Gains and losses on disposals are determined by comparing the proceeds with the carrying amount and are recognised in the income and expenditure account.

2.5 Grant income

Grants relating to tangible fixed assets are treated as deferred income and released to the income and expenditure account over the expected useful lives of the assets concerned. Other grants are credited to the income and expenditure account as the related expenditure is incurred.

2.6 Taxation

The company is a not-for-profit organisation and in the opinion of the board of directors the company's activities do not constitute that of a trade. Consequently the directors consider that no corporation tax liability arises other than in respect of investment income.

2.7 Debtors

Short term debtors are measured at transaction price, less any impairment. Loans receivable are measured initially at fair value, net of transaction costs, and are measured subsequently at amortised cost using the effective interest method, less any impairment.

2.8 Cash and cash equivalents

Cash is represented by cash in hand and deposits with financial institutions repayable without penalty on notice of not more than 24 hours. Cash equivalents are highly liquid investments that mature in no more than three months from the date of acquisition and that are readily convertible to known amounts of cash with insignificant risk of change in value.

BRISTOL GREEN CAPITAL PARTNERSHIP CIC
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2017

2. Accounting policies (continued)

2.9 Financial instruments

The company only enters into basic financial instruments transactions that result in the recognition of financial assets and liabilities like trade and other debtors and creditors, loans from banks and other third parties, loans to related parties and investments in non-puttable ordinary shares.

2.10 Creditors

Short term creditors are measured at the transaction price. Other financial liabilities, including bank loans, are measured initially at fair value, net of transaction costs, and are measured subsequently at amortised cost using the effective interest method.

3. Employees

The average monthly number of employees, including unpaid directors, during the year was 13 (2016 - 9)

4. Taxation

No charge to corporation tax has arisen during the current or prior period.

Factors affecting the tax charge for the current and future periods

The company is a not-for-profit organisation. It raises funds by way of grants, sponsorship income and support from its strategic partners in order to finance its activities. Whilst a surplus may arise in a particular period, the aim is to break even over time and so in the opinion of the board of directors the company's activities do not constitute that of a trade. Consequently the directors consider that no corporation tax liability arises other than in respect of investment income.

Consequently, whilst there are no specific tax concessions for Community Interest Companies, the directors consider that no corporation tax liability arises other than that in respect of investment income.

BRISTOL GREEN CAPITAL PARTNERSHIP CIC
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2017

5. Tangible fixed assets

	Fixtures and fittings £	Computer equipment £	Total £
Cost or valuation			
At 1 June 2016	632	1,065	1,697
Additions	-	1,958	1,958
Disposals	-	(149)	(149)
At 31 May 2017	<u>632</u>	<u>2,874</u>	<u>3,506</u>
Depreciation			
At 1 June 2016	422	560	982
Charge for the year on owned assets	210	958	1,168
At 31 May 2017	<u>632</u>	<u>1,518</u>	<u>2,150</u>
Net book value			
At 31 May 2017	<u>-</u>	<u>1,356</u>	<u>1,356</u>
At 31 May 2016	<u>210</u>	<u>505</u>	<u>715</u>

6. Debtors

	2017 £	2016 £
Other debtors	14,441	2,235
Prepayments and accrued income	4,862	4,193
	<u>19,303</u>	<u>6,428</u>

BRISTOL GREEN CAPITAL PARTNERSHIP CIC
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2017

7. Creditors: Amounts falling due within one year

	2017	2016
	£	£
Other creditors	240	-
Accruals and deferred income	54,016	67,977
	54,256	67,977

8. Company status

The company is a private company limited by guarantee and consequently does not have share capital. Each of the members is liable to contribute an amount not exceeding £1 towards the assets of the company in the event of liquidation.

9. First time adoption of FRS 102

The policies applied under the entity's previous accounting framework are not materially different to FRS 102 and have not impacted on equity or surplus or deficit.

BRISTOL GREEN CAPITAL PARTNERSHIP CIC
(A company limited by guarantee)

DETAILED INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MAY 2017

	2017 £	2016 £
Other operating income	197,555	114,928
Less: overheads		
Administration Expenses	(145,347)	(111,992)
Operating surplus	<u>52,208</u>	<u>2,936</u>
Surplus for the year	<u><u>52,208</u></u>	<u><u>2,936</u></u>

BRISTOL GREEN CAPITAL PARTNERSHIP CIC
(A company limited by guarantee)

**SCHEDULE TO THE DETAILED ACCOUNTS
FOR THE YEAR ENDED 31 MAY 2017**

	2017 £	2016 £
Other operating income		
Grant income	12,521	104,758
Sponsorship income	14,832	9,260
Costs recharged	-	910
Strategic Partners' support	166,500	-
Commissions receivable	3,702	-
	<u>197,555</u>	<u>114,928</u>
	2017 £	2016 £
Administration expenses		
Staff salaries and NIC	89,781	26,133
Recruitment expenses	717	401
Events programme, meetings & projects	32,652	10,502
Travel and subsistence	839	407
Printing, stationery and marketing materials	3,940	639
Telephone	492	177
Digital communications & services, marketing software and subscriptions	6,119	2,761
Advertising (crowdfunding campaign)	-	24,000
Business services and professional fees	591	40,876
Accountancy fees	3,960	3,660
Bank charges	22	16
Bad debts	-	106
Sundry expenses	115	698
Rent	4,343	600
Insurance	459	450
Depreciation	1,168	566
Loss/(gain) on disposal of tangible assets	149	-
	<u>145,347</u>	<u>111,992</u>

CIC 34

Community Interest Company Report

For official use
(Please leave blank)

Please
complete in
typescript, or
in bold black
capitals.

Company Name in full	Bristol Green Capital Partnership CIC
Company Number	09062455
Year Ending	31 May 2017

Please ensure the company name is consistent with the company name entered on the accounts.

This template illustrates what the Regulator of Community Interest Companies considers to be best practice for completing a simplified community interest company report. All such reports must be delivered in accordance with section 34 of the Companies (Audit, Investigations and Community Enterprise) Act 2004 and contain the information required by Part 7 of the Community Interest Company Regulations 2005. For further guidance see chapter 8 of the Regulator's guidance notes and the alternate example provided for a more complex company with more detailed notes.

(N.B. A Filing Fee of £15 is payable on this document. Please enclose a cheque or postal order payable to Companies House)

PART 1 - GENERAL DESCRIPTION OF THE COMPANY'S ACTIVITIES AND IMPACT

In the space provided below, please insert a general account of the company's activities in the financial year to which the report relates, including a description of how they have benefited the community.

Our purpose and activities

Bristol Green Capital Partnership community interest company (BGCP CIC) was established to support the vision and mission of Bristol Green Capital Partnership - a unique cross-sector network of over 800 member organisations who have pledged to work towards a sustainable city with a high quality of life for all.

Our objectives are to accelerate progress towards this vision – enabling, leading and delivering positive change through the collective and collaborative action of our members and community of interest.

We do this through:

- events, forums and communications to inspire, inform, connect and catalyse action (networking events, themed forums, website and newsletters);

(continued on separate sheets)

(If applicable, please just state "A social audit report covering these points is attached").

(Please continue on separate continuation sheet if necessary.)

CIC 34

CONTINUATION SHEET

Please complete in typescript, or in bold black capitals.

Company Name in full

Bristol Green Capital Partnership CIC

Company Number

09062455

Year Ending

31 May 2017

PLEASE CLEARLY INDICATE THE PART YOU ARE CONTINUING HERE PART 1 - CONTINUED

- Promoting ambitious change, influencing decisions and shaping policy processes by celebrating thought-leadership, amplifying the sustainability concerns of the community, stimulating discussion and debate, drawing on sound academic research and practice, engaging with city, regional, national and global networks, showcasing successes and sharing knowledge and learnings, and horizon-scanning for emerging issues and opportunities;
- Delivering collaborative projects to bring our member organisations together to address complex challenges and make a real difference.

Our principal activities and achievements in 2016/17 were:

Membership engagement

We delivered a programme of 37 free events, forums and workshops during the year, mostly in collaboration with partners, to inform, inspire and connect members around shared goals and complex sustainability challenges – receiving total attendances of over 2,500 people.

Themes: We facilitated regular meetings of the 'Waste and Resources Action Group' and Bristol's 'Sustainable Transport Network', in order to drive action and influence policy in line with the objectives of 'The Good Transport Plan for Bristol' and 'Towards a Zero-Waste Bristol' strategy. We promoted the Bristol Good Food Charter and continued to support organisations to engage with Bristol's 'Sustainable Food Cities' journey, including facilitating stakeholder engagement with the 2016 Good Food Conference and co-hosting a networking event with Bristol Food Network.

Our March 2017 'Nature in Danger' Partnership Gathering provided a unique opportunity for members from all sectors to engage with critical nature-related issues from a local, regional and national perspective – including the potential impacts of Brexit and changes to local authority funding, diversity in nature, nature-friendly farming and volunteer opportunities. 100% of those attendees surveyed reported learning something new about nature in Bristol and feeling more inspired to take action to help protect nature – and BGCP developed a programme of community-focused nature engagement events for the following year as an outcome of this event.

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PART 1 - CONTINUED

Green Mingles: Our monthly informal networking event continued to connect existing members and welcome new people to the Partnership community. Over 90% of attendees reporting they had made a new and useful connection. Regular meetings of our 'contact group' brought together the leads of a range of the city's sustainability networks, helping to cross-pollinate ideas and ensure news and opportunities were shared across sectors and the interest community.

Communications: Our regular newsletters, a membership blog, website content and social media activity continued to play an integral role in engaging members and broadening the reach of BGCP. We had 35,959 visits to the website from 24,665 unique users, over 4,000 individuals receiving our newsletters and a continued growth in social media from 12,482 to 14,141 followers. Our communications enabled individuals and organisations across the network to keep connected and informed about relevant news, opportunities and consultations – as well as amplifying Bristol's achievements and learnings to wider audiences on a regional, national and international scale.

Regional planning: Our December 2016 'Regional Planning' Gathering in response to the West of England Joint Spatial Plan / Transport Study offered a platform to encourage critical debate and raise the environmental sustainability ambition of regional plans currently under consultation. Senior leaders in the city offered perspectives from a sustainable energy, food, nature, resources and transport perspective with formal presentations from West of England representatives. Following the gathering, 93% of respondents reported being better informed and 86% were inspired to participate in the consultation.

West of England mayoral election: We led a consortium of partners to deliver a successful and well-attended regional metro-mayoral hustling on 'A sustainable West of England?' in May 2017, raising environmental sustainability issues up the agenda, engaging the Mayoral candidates, and enabling members and others to have their say on sustainability issues. The event was broadcast live on local Ujima Radio, with commentary and interviews, and the regional relationships developed through this event led to future opportunities in 2017/18 to feed into West of England Combined Authority strategies through meetings and roundtables.

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Bristol & the UN Sustainable Development Goals: The Partnership continued to facilitate a growing network of city stakeholders interested in localising the SDGs to Bristol, not only from the environmental sustainability community and the other dimensions of sustainable development, social and economic. The Bristol SDG Alliance submitted evidence to the House of Commons' Environmental Audit Committee's inquiry on the SDGs & the UK and commissioned a team of postgraduate students from the University of Bristol to draw up a report on the SDGs and Bristol to further the Alliance's advocacy of using the UN's global agenda in the city. Our Chief Executive also joined the panel for a well-attended UN Global Compact cities roadshow on the SDGs at the University of the West of England, Bristol.

Addressing barriers to sustainable change: The Partnership continued to engage with the Urban ID project, which brings academic and practitioners together to diagnose the barriers to major change for urban sustainability. Our role includes co-leading the 'carbon neutral city' theme, particularly relevant given Bristol's target to reach carbon neutrality by 2050. This included the Chief Executive joining a panel at the launch event attended by several Partnership members during Healthy City Week 2016. We look forward to sharing the results of the project in early 2018.

Broadening our reach in the city-wide community

In June 2016, we worked with Bristol Natural History Consortium and a range of partners from the membership network to support a weekend of free public activities to coincide with the launch of "Bristol 2015: It Doesn't Stop Here" (a display at the city's M-Shed museum celebrating Bristol's year as European Green Capital). Our financial and in-kind staff time contribution not only supported activities with a nature theme within the Festival of Nature, but also activities under the other Bristol Green Capital themes: food, resources, transport, and energy. These included a City to Sea marquee and sand pit, where the public could take part in games and workshops around the theme of reducing marine waste, a Resources themed marquee featuring activities by Bristol Re-Use Network and Bath and West Community Energy, and food-themed films provided by Bristol Food Network were featured on the big screen.

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PART 1 - CONTINUED

Over the 'It Doesn't Stop Here' weekend the Festival received a total of 7,112 visitors, most of whom were families with primary school-aged children. In addition, the Festival welcomed 880 local primary school children on its designated Schools' Day.

Building on the momentum of the previous year, we hosted the second 'Healthy City Week' – bringing health & wellbeing and environmental sustainability communities together. We collaborated with Bristol Health Partners and a range of programme contributors. Following an open call, we brought a programme of 190+ events across 20 Bristol wards together between 15 and 22 October 2016, with 5,000+ attendances. The week aimed to inspire citizens of Bristol to achieve healthier lifestyles as part of a more sustainable future and explore collaborative action across the healthcare and sustainability sectors – working with Bristol's diverse communities and members from BGCP membership network.

Events included discussions, debates, workshops and taster sessions and covered a variety of topics from improving personal wellbeing and physical health to social prescribing, urban design and sustainable healthcare. Headline events included the Bristol Walking Alliance: Walkable neighbourhoods conference, IBI Group and Bristol Health Partner's event 'Developing Healthy Neighbourhoods: Build in health or build more hospitals', a Healthy City Week expo in the University Hospitals NHS Foundation Trust Heart Institute, the Sustrans panel debate on 'Should our transport system be considered a public health issue?', West of England Nature Partnership's event 'How can we optimise the link between nature and health?' and Bristol Energy Network's panel discussion on 'Health inequalities and climate change'. The week catalysed action within communities, such as the piloting of the 'Daily Mile' programme at Bannerman Road School with pupils doing 15 minutes of running, jogging or walking a day.

Audience feedback showed that over 60% respondents felt inspired to change their personal or professional lives after attending events, and the programme continued to bring benefits to contributors, of whom 70% said taking part helped them to make useful connections.

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Two sold out workshops for Healthy City Week contributors also received positive feedback - enabling small groups and organisations to develop better knowledge and experience of digital marketing and social media. The Healthy City Week model catalysed many partnerships, included a new collaboration between BGCP, Wellspring Healthy Living Centre and Bristol Community Health CIC to deliver the HCW community launch event, which was attended by 446 people from the Lawrence Hill and Easton locality. Alongside sustainability-related activities about food, cycling, community energy and nature, local health workers undertook surveys with citizens which went on to inform future priorities for Wellspring Healthy Living Centre as well as being used to provoke discussion in a debate as part of the day – with speakers including senior health workers, leading sustainability experts and Bristol's Mayor.

Following on from the success of Healthy City Week, Bristol Green Capital Partnership were asked to co-present at NHS England, Public Health England and the Local Nature Partnership's 'Delivering the health and wellbeing benefits of the natural environment' conference in November 2016 to demonstrate the importance of the natural environment when related to health.

Green & Black Ambassadors

We worked with project partners Ujima Radio CIC and University of Bristol Cabot Institute to co-fund and co-deliver a pilot engagement and leadership programme with BAME communities, the Green & Black Ambassadors project.

While Bristol is recognised for its leadership on environmental sustainability, this new project was developed to address the strong need to address issues of exclusion of certain groups, including Black and Minority Ethnic communities. From October 2016, we worked with and paid our two pilot ambassadors, Zakiya Mckenzie and Jasmine Ketibuah-Foley.

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PART 1 - CONTINUED

The Ambassadors received training and support in order to conduct community action research, collate case studies, create related media and monthly radio shows, undertake leadership development mentorship and training, and advocate for 'disruptive' and constructive challenge.

While the pilot was intended to run for just 5 months, it was extended to a year in response to huge interest and support across the city, and thanks to additional funding from University of Bristol's Cabot Institute and the National Environment Research Council.

Over the full year-long pilot (ending in October 2017), the Ambassadors have directly engaged with over 17 member organisations of BGCP, joined debates and shared their learnings to over 1,000 people through a range of events, worked with 39 individuals from BAME backgrounds as part of their community action research and broadcast over 10 radio shows on Ujima Radio. The outcomes of this pilot have contributed to the development of future plans to scale-up the project to support more G&B Ambassadors in 2018 and beyond.

Skills Bridge and building capacity

Through our continued relationship with both of the city's universities we were able to broker connections between 28 member organisations and the universities' students. Their skills have added capacity, research and expertise to local sustainability projects – through volunteering, internships and placements.

Learnings and reflections from the University of the West of England's 'Our Green City' free online course, which featured 24 organisations from across the Bristol Green Capital Partnership, were also discussed as part of a 'Leadership in Sustainability' symposium in July 2016.

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Better Bristol: supporting inclusive and sustainable community projects

We extended our partnership with Crowdfunder Ltd to offer crowdfunding workshops to 30 community groups and small organisations. This enabled them to learn practical crowdfunding skills to support fundraising efforts for local community-based sustainability projects. In feedback from the workshop, attendees described the training and coaching useful, with 'excellent' personal coaching and webinars described as 'invaluable'. Over 20 organisations went forward from these workshops to take part in our 'Better Bristol' matchfunding / crowdfunding initiative that launched at the start of June 2017.

Developing the Partnership

The work of BGCP CIC in this period was financially supported primarily by 9 initial strategic partners (ISPs) in the city: Avon Wildlife Trust; Centre for Sustainable Energy; Bristol City Council; Resource Futures; Sustrans; Triodos Bank; University of Bristol; University of the West of England, Bristol; and the West of England Initiative. In addition, sponsorship and research grant funding was generated to support events and project activity.

A board of directors governs the Community Interest Company. During the year, this initially comprised of 8 directors drawn from the ISPs, 2 directors elected by our members for 2-year terms to help represent the wider membership. During the year, following an open call for interest, the Directors appointed a new chair, Mohammed Saddiq (Managing Director of genECO), independent of the ISPs. The Directors also appointed a new Director to represent the food theme during the period.

Important development of the company staffing and infrastructure also took place during the year - increasing our capacity and resources to ensure the successful delivery of company objectives and to ensure the long-term sustainability of the Partnership. The central team increased from 1 to 3 staff. Our first full-time Chief Executive came into post in June 2016, with a full-time Partnership Development Manager joining in January 2017, complementing our existing full-time Operations Manager.

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PART 1 - CONTINUED

Plans for the future

Throughout early 2017 we focused on preparations for the 10th anniversary of Bristol Green Capital Partnership. We engaged with many of our long-standing members to plan a major event for July 2017 to mark the occasion and celebrate the decade-long journey that the Partnership has been on. A key objective was to refresh and reinvigorate our efforts to achieve our vision of a sustainable city with a high quality of life for all, working collaboratively with our members.

Moving into the next financial year, an increasing focus will be to explore new sources of funding and other income generation opportunities to establish a long-term, financially secure operating model - at all times working with members and other key stakeholders to leverage the enormous expertise, resource and passion we are fortunate to have within the Partnership.

Many of the projects and activity highlighted in this report continued into 2017/18, and further details can be found on our website: www.bristolgreencapital.org.

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PART 2 - CONTINUED

Examples include:

- (i) Regular face-to-face contact between members, Directors and staff team at formal meetings and events, as well as a broad range of informal opportunities, including the monthly 'Green Mingle'.
- (ii) Nominated 'theme lead' Directors working with BGCP CIC team to support the development of membership engagement work in the areas of energy, food, nature, resources and transport.
- (iii) Ongoing newsletter feeds and social media engagement – amplifying news, ideas and information for and between members.
- (iv) Collecting, analysing and acting on feedback from event and project participants, using case studies, in-person and online surveys.

PART 2 – CONSULTATION WITH STAKEHOLDERS – Please indicate who the company's stakeholders are; how the stakeholders have been consulted and what action, if any, has the company taken in response to feedback from its consultations? If there has been no consultation, this should be made clear.

The Company consults with its stakeholders regularly to involve them in the activities and ongoing development of the Partnership's work.

Key stakeholders during this period included the Bristol Green Capital Partnership member organisations, including the Company's directors and strategic funding partners, as well as various programme and theme delivery partners.

A range of mechanisms were used to enable this consultation:

- the elected member representatives on the CIC Board, where key decision-making papers were reviewed;
- appointment of a dedicated Partnership development manager in January 2017 to liaise with our members and facilitate theme forums;
- regular meetings of our 'contact group' of leads of city sustainability networks;
- regular membership gatherings and informal monthly mingles
- through our social networks and responses to newsletters, blogs and other news items

The company engages in an ongoing dialogue and process of evaluation and monitoring with stakeholders to ensure its activities achieve their objectives and benefit the Bristol Green Capital Partnership community and their collective mission.

(continued on separate sheet)

(If applicable, please just state "A social audit report covering these points is attached").

PART 3 – DIRECTORS' REMUNERATION – if you have provided full details in your accounts you need not reproduce it here. Please clearly identify the information within the accounts and confirm that, "There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for director's loss of office, which require to be disclosed" (See example with full notes). If no remuneration was received you must state that "no remuneration was received" below.

No remuneration was received by Directors in their Company roles, and no compensation was required.

PART 4 – TRANSFERS OF ASSETS OTHER THAN FOR FULL CONSIDERATION – Please insert full details of any transfers of assets other than for full consideration e.g. Donations to outside bodies. If this does not apply you must state that "no transfer of assets other than for full consideration has been made" below.

No transfer of assets other than for full consideration has been made.

(Please continue on separate continuation sheet if necessary.)

PART 5 – SIGNATORY

The original report must be signed by a director or secretary of the company

Signed

M J Duddy

Date

21/2/18

Office held: Director

You do not have to give any contact information in the box opposite but if you do, it will help the Registrar of Companies to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

Bristol Green Capital Partnership CIC	
Portwall Place	
Portwall Lane	
Bristol, BS1 6NA	Tel
DX Number	DX Exchange

When you have completed and signed the form, please attach it to the accounts and send both forms by post to the Registrar of Companies at:

For companies registered in England and Wales: Companies House, Crown Way, Cardiff, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland: Companies House, 4th Floor, Edinburgh Quay 2, 139
Fountainbridge, Edinburgh, EH3 9FF DX 235 Edinburgh or LP – 4 Edinburgh 2

For companies registered in Northern Ireland: Companies House, 2nd Floor, The Linenhall, 32-38
Linenhall Street, Belfast, BT2 8BG

The accounts and CIC34 **cannot** be filed online

(N.B. Please enclose a cheque for £15 payable to Companies House)