

Please complete in typescript,  
or in bold black capitals.

CHFP041

**Terminating appointment as director or secretary  
(NOT for appointment (use Form 288a) or change  
of particulars (use Form 288c))**

Company Number

Company Name in full

Date of termination of appointment  
Day Month Year

as director  as secretary

Please mark the appropriate box. If terminating appointment as a director and secretary mark both boxes.

NAME \*Style / Title  \*Honours etc.

Please insert details as previously notified to Companies House.

Forename(s)

Surname

† Date of Birth  
Day Month Year

**A serving director, secretary etc must sign the form below.**

Signed  Director, on behalf of Hillgate Secretarial Limited, Date

(\*\*serving director/secretary/administrator/administrative receiver/receiver manager/receiver)

\*Voluntary details.

† Directors only.

\*\*Delete as appropriate

Please give the name, address, telephone number, and if available, a DX number and Exchange, of the person Companies House should contact if there is any query.

Hillgate House, 26 Old Bailey, London	
EC4M 7HW	Tel
DX number 466	DX exchange LDE

When you have completed and signed the form please send it to the Registrar of Companies at:  
**Companies House, Crown Way, Cardiff, CF14 3UZ DX 33050 Cardiff**  
for companies registered in England and Wales or  
**Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB**  
for companies registered in Scotland **DX 235 Edinburgh**



Form revised September 1999