# TM01
Termination of appointment of director

Go online to file this information
www.gov.uk/companieshouse

✔ What this form is for
You may use this form to terminate the appointment of a
director (individual or corporate).

✗ What this form is NOT for
You cannot use this form to terminate the appointment of a
secretary. To do this, please use TM02 'Termination of appointment
of secretary'.

<table>
<thead>
<tr>
<th>1</th>
<th>Company details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Company number</td>
<td>0 0 4 0 3 6 7 6</td>
</tr>
<tr>
<td>Company name in full</td>
<td>Panclean Services Limited</td>
</tr>
</tbody>
</table>

+ Filling in this form
Please complete in typescript or in bold black capitals.
All fields are mandatory unless specified or indicated by *

<table>
<thead>
<tr>
<th>2</th>
<th>Director's current details on the Register</th>
</tr>
</thead>
<tbody>
<tr>
<td>Month/year of birth</td>
<td>X X 0 7 1 6 3</td>
</tr>
<tr>
<td>Title</td>
<td>Mr</td>
</tr>
<tr>
<td>Full forename(s)</td>
<td>Duncan</td>
</tr>
<tr>
<td>Surname/Corporate name</td>
<td>McDougall</td>
</tr>
</tbody>
</table>

- Month and year of birth
Providing a month and year of birth will help us identify the correct person on the public record. This is voluntary information and if completed it will be placed on the public record.

<table>
<thead>
<tr>
<th>3</th>
<th>Termination date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date of termination of appointment</td>
<td>0 1 8 0 5 2 0 1 7</td>
</tr>
</tbody>
</table>

- Only one director appointment can be terminated per form.

<table>
<thead>
<tr>
<th>4</th>
<th>Signature</th>
</tr>
</thead>
<tbody>
<tr>
<td>I am signing this form on behalf of the company.</td>
<td></td>
</tr>
</tbody>
</table>

Signature

This form may be signed by:
Director, Secretary, Person authorised, Liquidator, Administrator,
Administrative receiver, Receiver, Receiver manager, Charity Commission receiver
and manager, CIC manager, Judicial factor.

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**Presenter information**
You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

- Contact name
- Company name
- Address
- Post town
- County/Region
- Postcode
- Country
- DX
- Telephone

**Important information**
Please note that all information on this form will appear on the public record.

**Where to send**
You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For companies registered in England and Wales:
The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3ZJ.
DX 33050 Cardiff.

For companies registered in Scotland:
The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.
DX ED235 Edinburgh 1
or LP • 4 Edinburgh 2 (Legal Post).

For companies registered in Northern Ireland:
The Registrar of Companies, Companies House,
Second Floor, The Linenhall, 32-38 Linenhall Street,
Belfast, Northern Ireland, BT2 8BG.
DX 481 N.R. Belfast 1.

**Checklist**
We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:
☐ The company name and number match the information held on the public Register.
☐ You have correctly entered the name of the director being terminated.
☐ You have included the date of termination.
☐ You have signed the form.

**Further information**
For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse