

Registered number: 02677494

HEADINGTON SCHOOL SERVICES LIMITED

DIRECTORS' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JULY 2015



HEADINGTON SCHOOL SERVICES LIMITED

COMPANY INFORMATION

DIRECTORS	R S Shipperley C S Bevan H Batchelor
COMPANY SECRETARY	R C Couzens
REGISTERED NUMBER	02677494
REGISTERED OFFICE	The Bursary Headington School Headington Road Oxford OX3 0BL
INDEPENDENT AUDITOR	Crowe Clark Whitehill LLP Carrick House Lypiatt Road Cheltenham Gloucestershire GL50 2QJ

HEADINGTON SCHOOL SERVICES LIMITED

CONTENTS

	Page
Directors' report	1 - 2
Independent auditor's report	3 - 4
Profit and loss account	5
Balance sheet	6
Notes to the financial statements	7 - 10
Detailed profit and loss account	11 - 12

HEADINGTON SCHOOL SERVICES LIMITED

DIRECTORS' REPORT FOR THE YEAR ENDED 31 JULY 2015

The directors present their report and the financial statements for the year ended 31 July 2015.

Headington School Services Limited is the trading company for Headington School, Oxford Ltd and generates funds to support the School

DIRECTORS' RESPONSIBILITIES STATEMENT

The directors are responsible for preparing the Directors' report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

DIRECTORS

The directors who served during the year were:

R S Shipperley
C S Bevan
H Batchelor

DISCLOSURE OF INFORMATION TO AUDITOR

Each of the persons who are directors at the time when this Directors' report is approved has confirmed that:

- so far as that director is aware, there is no relevant audit information of which the company's auditor is unaware, and
- that director has taken all the steps that ought to have been taken as a director in order to be aware of any relevant audit information and to establish that the company's auditor is aware of that information.

HEADINGTON SCHOOL SERVICES LIMITED

DIRECTORS' REPORT
FOR THE YEAR ENDED 31 JULY 2015

AUDITOR

The auditor, Crowe Clark Whitehill LLP, will be proposed for reappointment in accordance with section 485 of the Companies Act 2006.

In preparing this report, the directors have taken advantage of the small companies exemptions provided by section 415A of the Companies Act 2006.

This report was approved by the board and signed on its behalf.

H Batchelor
Director



Date: 3.12.15

HEADINGTON SCHOOL SERVICES LIMITED

INDEPENDENT AUDITOR'S REPORT TO THE SHAREHOLDER OF HEADINGTON SCHOOL SERVICES LIMITED

We have audited the financial statements of Headington School Services Limited for the year ended 31 July 2015, set out on pages 5 to 10. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the company's shareholder in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's shareholder those matters we are required to state to them in an Auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's shareholder for our audit work, for this report, or for the opinions we have formed.

RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND AUDITOR

As explained more fully in the statement of directors' responsibilities, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

SCOPE OF THE AUDIT OF THE FINANCIAL STATEMENTS

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the directors; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Directors' report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

OPINION ON FINANCIAL STATEMENTS

In our opinion the financial statements:

- give a true and fair view of the state of the company's affairs as at 31 July 2015 and of its loss for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

OPINION ON OTHER MATTER PRESCRIBED BY THE COMPANIES ACT 2006

In our opinion the information given in the Directors' report for the financial year for which the financial statements are prepared is consistent with the financial statements.

HEADINGTON SCHOOL SERVICES LIMITED

INDEPENDENT AUDITOR'S REPORT TO THE SHAREHOLDER OF HEADINGTON SCHOOL SERVICES LIMITED

MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the directors were not entitled to prepare the financial statements in accordance with the small companies regime and to take advantage of the small companies' exemption from the requirement to prepare a Strategic report or in preparing the Directors' report.

Guy Biggin (Senior statutory auditor)

for and on behalf of

Crowe Clark Whitehill LLP

Statutory Auditor

Carrick House
Lypiatt Road
Cheltenham
Gloucestershire
GL50 2QJ

20 January 2016

HEADINGTON SCHOOL SERVICES LIMITED

**PROFIT AND LOSS ACCOUNT
FOR THE YEAR ENDED 31 JULY 2015**

	Note	2015 £	2014 £
TURNOVER	1	577,302	415,587
Administrative expenses		<u>(314,785)</u>	<u>(238,832)</u>
OPERATING PROFIT	2	262,517	176,755
Gift aid to Headington School		(262,615)	(176,853)
Interest payable and similar charges		<u>(3,837)</u>	<u>(3,837)</u>
LOSS ON ORDINARY ACTIVITIES BEFORE TAXATION		(3,935)	(3,935)
Tax on loss on ordinary activities	3	-	-
LOSS FOR THE FINANCIAL YEAR	9	(3,935)	(3,935)

The notes on pages 7 to 10 form part of these financial statements.

HEADINGTON SCHOOL SERVICES LIMITED
REGISTERED NUMBER: 02677494

BALANCE SHEET
AS AT 31 JULY 2015

	Note	2015 £	2014 £
FIXED ASSETS			
Tangible assets	4	154,290	158,225
CURRENT ASSETS			
Stocks		12,690	3,819
Debtors	5	187,510	146,623
Cash at bank and in hand		98,716	144,022
		<u>298,916</u>	<u>294,464</u>
CREDITORS: amounts falling due within one year	6	<u>(240,447)</u>	<u>(235,995)</u>
NET CURRENT ASSETS		<u>58,469</u>	<u>58,469</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>212,759</u>	<u>216,694</u>
CREDITORS: amounts falling due after more than one year	7	<u>(191,836)</u>	<u>(191,836)</u>
NET ASSETS		<u>20,923</u>	<u>24,858</u>
CAPITAL AND RESERVES			
Called up share capital	8	4	4
Profit and loss account	9	20,919	24,854
SHAREHOLDERS' FUNDS		<u>20,923</u>	<u>24,858</u>

The financial statements have been prepared in accordance with the provisions applicable to small companies within Part 15 of the Companies Act 2006 and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved and authorised for issue by the board and were signed on its behalf by:

H Batchelor
 Director



Date: 3.12.15

The notes on pages 7 to 10 form part of these financial statements.

HEADINGTON SCHOOL SERVICES LIMITED

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2015**

1. ACCOUNTING POLICIES

1.1 Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

1.2 Going concern

After making enquiries, the directors have a reasonable expectation that the company has adequate resources to continue its activities for the foreseeable future. Accordingly, they continue to adopt the going concern basis in preparing the financial statements as outlined in the Statement of Directors' Responsibilities on page 1.

1.3 Cash flow

The financial statements do not include a cash flow statement because the company, as a small reporting entity, is exempt from the requirement to prepare such a statement under the Financial Reporting Standard for Smaller Entities (effective April 2008).

1.4 Turnover

Turnover comprises revenue recognised by the company in respect of goods and services supplied during the year, exclusive of Value Added Tax and trade discounts.

1.5 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Leasehold Property	-	2% straight line
Fixtures & fittings	-	10-25% straight line or reducing balance

1.6 Stocks

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks.

HEADINGTON SCHOOL SERVICES LIMITED

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2015

2. OPERATING PROFIT

The operating profit is stated after charging:

	2015 £	2014 £
Depreciation of tangible fixed assets: - owned by the company	3,935	3,935
Auditor's remuneration	4,100	4,050
	<u>7,035</u>	<u>7,985</u>

During the year, no director received any emoluments (2014 - £NIL).

3. TAXATION

Factors affecting tax charge for the year

There were no factors that affected the tax charge for the year which has been calculated on the profits on ordinary activities before tax at the standard rate of corporation tax in the UK applicable to the company.

Factors that may affect future tax charges

There were no factors that may affect future tax charges.

4. TANGIBLE FIXED ASSETS

	Leasehold Property £	Fixtures & Fittings £	Total £
Cost			
At 1 August 2014 and 31 July 2015	196,774	1,085	197,859
Depreciation			
At 1 August 2014	38,549	1,085	39,634
Charge for the year	3,935	-	3,935
At 31 July 2015	42,484	1,085	43,569
Net book value			
At 31 July 2015	154,290	-	154,290
At 31 July 2014	158,225	-	158,225

HEADINGTON SCHOOL SERVICES LIMITED

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2015

5. DEBTORS

	2015 £	2014 £
Trade debtors	20,599	13,271
Sundry debtors and accrued income	166,911	133,352
	<u>187,510</u>	<u>146,623</u>

6. CREDITORS:
Amounts falling due within one year

	2015 £	2014 £
Trade creditors	17,234	19,018
Amounts owed to group undertakings	124,969	142,825
Other taxation and social security	7,318	5,400
Accruals	40,926	28,752
Other creditors	50,000	40,000
	<u>240,447</u>	<u>235,995</u>

7. CREDITORS:
Amounts falling due after more than one year

	2015 £	2014 £
Amounts owed to group undertakings	<u>191,836</u>	<u>191,836</u>

The loan relates to the library and is repayable by 31 July 2030. Interest is charged at base rate.

8. SHARE CAPITAL

	2015 £	2014 £
Allotted, called up and fully paid		
4 Ordinary shares of £1 each	<u>4</u>	<u>4</u>

HEADINGTON SCHOOL SERVICES LIMITED

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2015**

9. RESERVES

	Profit and loss account £
At 1 August 2014	24,854
Loss for the financial year	(3,935)
	<hr/>
At 31 July 2015	20,919
	<hr/> <hr/>

10. RELATED PARTY TRANSACTIONS

These financial statements are included within the consolidated financial statements of the ultimate parent company, which are publicly available. Consequently, under the provision of Financial Reporting Standards for Smaller Entities (effective April 2008) the company is exempt from reporting details of transactions and balances with the parent company.

11. CONTROLLING PARTY AND ULTIMATE PARENT UNDERTAKING

The directors regard Headington School Oxford Limited (registered charity number 309678, registered company number 00141076) as the ultimate parent undertaking and controlling party. A copy of the ultimate parent's consolidated financial statements may be obtained from Headington School Oxford Limited, Headington Road, Oxford, OX3 0BL.