WOUND CARE ALLIANCE UK
FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 OCTOBER 2013

BLOOMER HEAVEN LIMITED
Chartered Accountants
Rutland House
148 Edmund Street
Birmingham
B3 2FD
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<tr>
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<th>Page</th>
</tr>
</thead>
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</table>
WOUND CARE ALLIANCE UK
(A company limited by guarantee)

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 OCTOBER 2013

Trustees
Richard Buckland
Rosie Callaghan
Julie Evans
Michelle Greenwood
Jackie Griffin (appointed 15 November 2012)
Lorraine Grothier
Menna Lloyd Jones (appointed 15 November 2012)
Jola Merrick
Jeanette Milne (appointed 15 November 2012)
Jackie Stephen-Haynes
Louise Toner

Company registered number
06725483

Charity registered number
1130912

Registered office
148 Edmund Street
Birmingham
B3 2FD

Company secretary
Jola Merrick

Independent examiner
Helen Blundell LLB FCA FCIE DChA

Accountants
Bloomer Heaven Limited
Chartered Accountants
Rutland House
148 Edmund Street
Birmingham
B3 2FD

Bankers
CAF Bank Limited
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ
WOUND CARE ALLIANCE UK  
(A company limited by guarantee)

TRUSTEES’ REPORT  
FOR THE YEAR ENDED 31 OCTOBER 2013

The Trustees (who are also directors of the charity for the purposes of the Companies Act) present their annual report together with the financial statements of Wound Care Alliance UK (the charity) for the year ended 31 October 2013. The Trustees confirm that the Annual report and financial statements of the charity comply with the current statutory requirements, the requirements of the charity’s governing document and the provisions of the Statement of Recommended Practice (SORP) “Accounting and Reporting by Charities” issued in March 2005.

Structure, governance and management

Constitution

The charity is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association. The company was incorporated on 16 October 2008 and registered as a charity on 3 August 2009.

The principal objects of the charity are the relief of sickness and the preservation of health by promoting and furthering multi-disciplinary best practice in the prevention, treatment and management of wounds and by doing all such things as may be conducive to improving techniques for maintaining tissue viability; and the advancement of education of nurses and other persons involved in the treatment of persons with skin wounds and of the public generally in relation to wound care and tissue viability.

The charity has a Chair, Vice Chair, Secretary and Treasurer. Other roles include conference organiser, web co-ordinator, professional voice. Additionally, the trustees form the editorial board of Wound Care Today.

Method of appointment or election of Trustees

The management of the charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association.

Organisational structure and decision making

The WCAUK has both individual and corporate members. The corporate members pay an annual members fee and the individual members have free membership until March 2016 as approved by the trustees.

The Charity is managed by a national committee which meets on a quarterly basis and all decisions on policy require unanimous agreement. However, individual trustees have specific roles within the charity and these roles have associated role descriptors.

Risk management

The Trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the charity, and are satisfied that systems and procedures are in place to mitigate our exposure to the major risks.
WOUND CARE ALLIANCE UK
(A company limited by guarantee)

TRUSTEES’ REPORT (continued)
FOR THE YEAR ENDED 31 OCTOBER 2013

Objectives and Activities

Policies and objectives

The charity was created in order to form a vehicle for the merging of the Tissue Viability Nurses Association (TVNA) and Wound Care Society (WCS).

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit. The reduced fees and increased accessibility of membership, being a significant voice and having a focus for patient/public education have all been aimed at facilitating the public benefit.

Achievements and performance

Review of activities

This has been another very successful year for the Wound Care Alliance UK. We have continued to increase our commercial sponsors, which totalled 18 in 2013 (and have increased further in 2014) and this has enabled us to implement free membership until March 2016.

We successfully increased our membership to 3,200 by the end of 2013 and we have recruited several international members.

We have secured a number of new trustees from across the UK; these are very experienced in the speciality of wound care and have added to the depth and enthusiasm of the other trustees to really make a difference to improve outcomes for patients.

We have been overcoming the challenges with our website and the accuracy of our database and feel we have made the right decision to go paperless as we are able to use the funds in other ways to benefit our members. We continue to work on improving our website.

The charity is no longer working with Mark Allen Healthcare as it had previously as we have moved our publishing house to Wound Care People and from March 2014 we will be publishing Wound Care Today. This journal will be available in print to all members and a downloadable page turner version will be available to all members via the WCAUK web site.

The 3rd Wound Care Alliance Conference took place in Edinburgh in 2013 at the request of our Scottish members. This attracted over 120 delegates and secured membership for all those who attended. The cost was kept to the minimum £9.00 with a 98% attendance of those booked.

We have now run three conferences for our members and we plan to run a conference in 2014 in conjunction with the lymphoedema service in Wales. We will be recording the proceedings of this conference, thus enabling access to the event for all of our members. This will be available via our web site 3 months after the conference.

Our plans for late 2014 also include the launch of a clinical skills event. The focus will be on four areas of essential clinical practice including pressure ulcer prevention, wound assessment and management, essential skin care and the use of hosiery. This will be launched in Worcester, open to members and will be £5.00 to attend.

We greatly value our commercial sponsors and are grateful for their continued support.
WOUND CARE ALLIANCE UK
(A company limited by guarantee)

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 OCTOBER 2013

The charity's administrative assistant is proving invaluable in assisting Trustees in servicing meetings, website support, conference planning and in particular communicating with company sponsors thus enabling the trustees to concentrate on their role within the organisation.

The Trustees feel that the WCAUK has reached a turning point in our development; we have become increasingly successful, a significant rise in our membership, increased commercial sponsors, held 3 successful conferences and the decision to work with Wound Care People and launch Wound Care Today.

Financial review

Reserves policy

The Trustees consider that a reserve of £40,000 is appropriate to support the charity in the event that income streams are limited or to allow development of the organisation. The current general reserves held by the charity of £85,675 (2012: £86,651) exceeds the policy but there are agreed plans within the charity to utilise some of these reserves to support the development of skills, educational events and with the potential continuation of free access to membership of the charity.

Plans for the future

Future developments

Given the success in gaining commercial sponsorship it is intended to continue with free membership until at least 2016.

The new partnership with Wound Care People will enable the launch of Wound Care Today and essential skills cards to support the launch of the clinical skills conference.

Trustees' responsibilities statement

The Trustees (who are also directors of Wound Care Alliance UK for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.
The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In preparing this report, the Trustees have taken advantage of the small companies exemptions provided by section 415A of the Companies Act 2006.

This report was approved by the Trustees on 28 July 2014 and signed on their behalf by:

Jackie Stephen-Haynes
Trustee
WOUND CARE ALLIANCE UK
(A company limited by guarantee)

INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 OCTOBER 2013

Independent Examiner's Report to the Trustees of Wound Care Alliance UK

I report on the financial statements of the charity for the year ended 31 October 2013 which are set out on pages 8 to 12.

This report is made solely to the charity's Trustees, as a body, in accordance with section 145 of the Charities Act 2011 and regulations made under section 154 of that Act. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work or for this report.

Respective Responsibilities of Trustees and Examiner

The Trustees, who are also the directors of the company for the purposes of company law, are responsible for the preparation of the financial statements. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under charity or company law and is eligible for independent examination, it is my responsibility to:

- examine the financial statements under section 145 of the Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.
WOUND CARE ALLIANCE UK
(A company limited by guarantee)

INDEPENDENT EXAMINER’S REPORT (continued)
FOR THE YEAR ENDED 31 OCTOBER 2013

Independent Examiner’s Statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:
   • to keep accounting records in accordance with section 386 of the Companies Act 2006; and
   • to prepare financial statements which accord with the accounting records and comply with the
     accounting requirements of section 396 of the Companies Act 2006 and with the methods and
     principles of the Statement of Recommended Practice: Accounting and Reporting by Charities
     have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the
    financial statements to be reached.

Signed: [Signature]
Dated: 28 July 2014

Helen Blundell LLB FCA FCIE DChA
Bloomer Heaven Limited
Chartered Accountants
Rutland House
148 Edmund Street
Birmingham
B3 2FD
WOUND CARE ALLIANCE UK  
(A company limited by guarantee)  

STATEMENT OF FINANCIAL ACTIVITIES  
(Incorporating Income and Expenditure Account)  
FOR THE YEAR ENDED 31 OCTOBER 2013

<table>
<thead>
<tr>
<th>Unrestricted and total funds</th>
<th>Total funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>Note</td>
<td>2013 £</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Incoming resources</td>
<td></td>
</tr>
<tr>
<td>Incoming resources from generated funds:</td>
<td></td>
</tr>
<tr>
<td>Voluntary income</td>
<td>34,395</td>
</tr>
<tr>
<td>Investment income</td>
<td>86</td>
</tr>
<tr>
<td>Total incoming resources</td>
<td>34,481</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Resources expended</td>
<td></td>
</tr>
<tr>
<td>Charitable activities</td>
<td>33,692</td>
</tr>
<tr>
<td>Governance costs</td>
<td>1,765</td>
</tr>
<tr>
<td>Total resources expended</td>
<td>35,457</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Movement in total funds for the year - Net (expenditure)/income for the year</td>
<td>(976)</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Total funds at 1 November 2012</td>
<td>86,651</td>
</tr>
<tr>
<td>Total funds at 31 October 2013</td>
<td>85,675</td>
</tr>
</tbody>
</table>

The notes on pages 10 to 12 form part of these financial statements.
WOUND CARE ALLIANCE UK  
(A company limited by guarantee)  
REGISTERED NUMBER: 06725483  
BALANCE SHEET  
AS AT 31 OCTOBER 2013  

<table>
<thead>
<tr>
<th>Note</th>
<th>2013</th>
<th>£</th>
<th>2012</th>
<th>£</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Current assets</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Debtors</td>
<td>6</td>
<td>2,655</td>
<td>1,058</td>
<td></td>
</tr>
<tr>
<td>Cash at bank and in hand</td>
<td>86,425</td>
<td>86,913</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>89,080</td>
<td>87,971</td>
<td></td>
</tr>
<tr>
<td>Creditors: amounts falling due within one year</td>
<td>7</td>
<td>(3,405)</td>
<td>(1,320)</td>
<td></td>
</tr>
<tr>
<td>Net current assets</td>
<td></td>
<td>85,675</td>
<td>86,651</td>
<td></td>
</tr>
<tr>
<td>Net assets</td>
<td></td>
<td>85,675</td>
<td>86,651</td>
<td></td>
</tr>
<tr>
<td>Charity Funds</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Unrestricted and total funds</td>
<td></td>
<td>85,675</td>
<td>86,651</td>
<td></td>
</tr>
<tr>
<td>Total funds</td>
<td></td>
<td>85,675</td>
<td>86,651</td>
<td></td>
</tr>
</tbody>
</table>

The Trustees consider that the charity is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the charity to obtain an audit for the year in question in accordance with section 476 of the Act.

The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and for preparing financial statements which give a true and fair view of the state of affairs of the charity as at 31 October 2013 and of its net resources expended for the year in accordance with the requirements of sections 394 and 395 of the Act and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charity.

The financial statements have been prepared in accordance with the provisions applicable to small companies within Part 15 of the Companies Act 2006 and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Trustees on 28 July 2014 and signed on their behalf, by:

Jackie Stephen-Haynes

The notes on pages 10 to 12 form part of these financial statements.
WOUND CARE ALLIANCE UK
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 OCTOBER 2013

1. Accounting Policies

1.1 Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Statement of Recommended Practice (SORP), 'Accounting and Reporting by Charities' published in March 2005, and the Companies Act 2006.

1.2 Company status

The charity is a company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

1.3 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Investment income, gains and losses are allocated to the appropriate fund.

1.4 Incoming resources

All incoming resources are included in the Statement of financial activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

1.5 Resources expended

All expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities. Where costs cannot be directly attributed to particular activities they have been allocated on a basis consistent with the use of the resources.

Support costs are those costs incurred directly in support of expenditure on the objects of the company. Governance costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

2. Voluntary income

<table>
<thead>
<tr>
<th></th>
<th>Unrestricted and total funds</th>
<th>Total funds</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2013</td>
<td>2012</td>
</tr>
<tr>
<td>Sponsorship</td>
<td>£</td>
<td>£</td>
</tr>
<tr>
<td></td>
<td>34,395</td>
<td>40,845</td>
</tr>
</tbody>
</table>
WOUND CARE ALLIANCE UK  
(A company limited by guarantee)  

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 OCTOBER 2013  

3. Direct costs

<table>
<thead>
<tr>
<th></th>
<th>Total 2013</th>
<th>Total 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>Conferences and events</td>
<td>8,616</td>
<td>8,713</td>
</tr>
<tr>
<td>Travel and subsistence</td>
<td>4,928</td>
<td>4,445</td>
</tr>
<tr>
<td>Advertising</td>
<td>6,869</td>
<td>2,720</td>
</tr>
<tr>
<td>Media services</td>
<td>5,891</td>
<td>5,208</td>
</tr>
<tr>
<td></td>
<td><strong>26,304</strong></td>
<td><strong>21,086</strong></td>
</tr>
</tbody>
</table>

4. Support costs

<table>
<thead>
<tr>
<th></th>
<th>Total 2013</th>
<th>Total 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administration services</td>
<td>5,334</td>
<td>4,016</td>
</tr>
<tr>
<td>Postage</td>
<td>401</td>
<td>474</td>
</tr>
<tr>
<td>Computer costs</td>
<td>1,335</td>
<td>2,645</td>
</tr>
<tr>
<td>Sundry</td>
<td>318</td>
<td>55</td>
</tr>
<tr>
<td></td>
<td><strong>7,388</strong></td>
<td><strong>7,190</strong></td>
</tr>
</tbody>
</table>

5. Governance costs

<table>
<thead>
<tr>
<th></th>
<th>Unrestricted and total funds 2013</th>
<th>Total funds 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>Independent examiner's fee</td>
<td>£1,380</td>
<td>£1,897</td>
</tr>
<tr>
<td>Legal and professional fees</td>
<td>£385</td>
<td>£1,371</td>
</tr>
<tr>
<td></td>
<td><strong>£1,765</strong></td>
<td><strong>£3,268</strong></td>
</tr>
</tbody>
</table>

During the year, three (2012: No) Trustees received authors' fees amounting to an aggregate of £1,500 (2012: £Nil) in respect of their contributions to a Wound Care publication.

During the year, the Trustees received reimbursement of expenses of £5,019 (2012: £2,665).  

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WOUND CARE ALLIANCE UK  
(A company limited by guarantee)  

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 OCTOBER 2013  

6. Debtors  

<table>
<thead>
<tr>
<th></th>
<th>2013</th>
<th>2012</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>£</td>
<td>£</td>
</tr>
<tr>
<td>Trade debtors</td>
<td>120</td>
<td>120</td>
</tr>
<tr>
<td>Prepayments and accrued income</td>
<td>2,535</td>
<td>938</td>
</tr>
<tr>
<td></td>
<td>2,655</td>
<td>1,058</td>
</tr>
</tbody>
</table>

7. Creditors:  
Amounts falling due within one year  

<table>
<thead>
<tr>
<th></th>
<th>2013</th>
<th>2012</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>£</td>
<td>£</td>
</tr>
<tr>
<td>Other creditors</td>
<td>25</td>
<td>-</td>
</tr>
<tr>
<td>Accruals and deferred income</td>
<td>3,380</td>
<td>1,320</td>
</tr>
<tr>
<td></td>
<td>3,405</td>
<td>1,320</td>
</tr>
</tbody>
</table>

8. Related party transactions  

During the year the charity attended the Annual Conference and dinner, as an exhibitor, of Woundcare 4 Heroes, a charity of which Jackie Stephen-Haynes is a trustee. A fee of £2,000 was payable and remains outstanding at the year end.  

Payments to trustees in the year are disclosed in note 5.