

L.B. 009854
2435 = 29



COMPANIES HOUSE

363s

Annual Return

THE REGISTRAR OF COMPANIES
COMPANIES HOUSE
CROWN WAY
CARDIFF
CF4 3UZ



of company number 00251293

S

company name
OFFICE CLEANING SERVICES LIMITED

company type
PRIVATE COMPANY LIMITED BY SHARES

This form should be completed in black.

The information printed below is taken from Companies House records as at 27/11/97
If this information requires amendment use the spaces opposite.

Date of this return (See note 1)

The information in this return should be made up to a date not later than

Day	Month	Year
18	12	97

If you are making the return up to an earlier date, show the date here. Please note that the form must be delivered to Companies House within 28 days of this earlier date.

Day	Month	Year

Date of next return (See note 2)

If you wish to make your next return to a date earlier than the anniversary of this return please show the date here. Companies House will then send a form at the appropriate time.

Day	Month	Year

Registered Office (See note 3)

This is the address registered by Companies House.

79 LIMPSFIELD ROAD
SANDERSTEAD
SURREY
CR2 9LB

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.....
.....

Principal business activities (See note 4)

Trade classification is
7470 INDUSTRIAL CLEANING

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If the code cannot be determined from the notes, give a brief description of principal activity.

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00251293

If the information shown needs amendment, give details below and, for secretary and director particulars, the date of any change.

Register of members (See note 5)

The register is kept at

REGISTERED OFFICE

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.....
.....

Register of debenture holders (See note 6)

Any register of debenture holders (or duplicate) is kept at

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.....
.....

Company Secretary (See note 7)

Particulars of a new secretary must be notified on form 288.

Day Month Year
[] [] [] Date of any change.

MALCOLM
CLARK
97 SCHOOL LANE
ADDLESTONE
SURREY KT15 1TA

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.....
.....
.....
.....
.....
.....

If this person has ceased to be secretary, please state when.

Day Month Year
[] [] [] Date of resignation.

Directors (See note 7)

Particulars of a new director must be notified on form 288.

Day Month Year
[] [] [] Date of any change.

ALAN
BRUTER
THE FARMHOUSE PEGGS FARM
GREAT HASELEY
OXON OX44 7LG

.....
THE FARMHOUSE, PEGG FARM
.....
.....
.....

Date of Birth:- 15/10/55
Nat:BRITISH
Occ:BUSINESS EXECUTIVE

If this person has ceased to be director, please state when.

Day Month Year
[] [] [] Date of resignation.

Show any relevant current and previous directorships.

.....
NONE
.....

If the information shown needs amendment, give details below and the date of any change.

Directors - continued

Particulars.

JOHN
RATHBONE
57 THE PARK
REDBOURN
ST ALBANS
HERTFORDSHIRE AL3 7LS

Day Month Year
[][] [][] [][]

Date of any change.

.....
.....
.....
.....
.....

Date of Birth:- 17/04/52
Nat:BRITISH
Occ:COMPANY DIRECTOR

If this person has ceased to be director, please state when.

Day Month Year
[][] [][] [][]

Date of resignation.

Show any relevant current and previous directorships.

.....
-NONE-
.....

Particulars.

OLIVER WALTER
WEISFLOG
WEST GREEN CHAPEL LANE
FOREST ROW
EAST SUSSEX RH18 5BS

Day Month Year
[][] [][] [][]

Date of any change.

.....
.....
.....
.....
.....

Date of Birth:- 22/04/52
Nat:BRITISH
Occ:DIRECTOR

If this person has ceased to be director, please state when.

Day Month Year
[][] [][] [][]

Date of resignation.

Show any relevant current and previous directorships.

.....
-NONE-
.....

Particulars.

MICHAEL
WILLMOTT
85 ALLINGTON ROAD
NEWICK
LEWES
EAST SUSSEX BN8 4ND

Day Month Year
[][] [][] [][]

Date of any change.

.....
.....
.....
.....
.....

Date of Birth:- 25/03/50
Nat:BRITISH
Occ:BUSINESS EXECUTIVE

If this person has ceased to be director, please state when.

Day Month Year
[][] [][] [][]

Date of resignation.

Show any relevant current and previous directorships.

.....
-NONE-
.....

Issued Share Capital (See note 8)

Enter details of all shares in issue at the date of this return.

Class <i>(eg Ordinary/ Preference etc)</i>	Number of shares issued	Aggregate nominal value <i>(ie Number of shares issued multiplied by nominal value per share)</i>
ORDINARY	5,000,000	£5,000,000
Totals	5,000,000	£5,000,000

List of past and present members

(See note 9)

(Use attached schedule where appropriate)

A full list is required if one was not included with either of the last two returns.

Please mark the appropriate box.

There were no changes in the period

on paper

not on paper

The last full members list was at 18/12/96

A list of changes is enclosed

A full list of members is enclosed

Elective resolutions (See note 10)

(Private companies only)

If an elective resolution is in force at the date of this return to dispense with annual general meetings, *mark this box.*

If an elective resolution is in force at the date of this return to dispense with laying accounts in general meetings, *mark this box.*

Certificate

I certify that the information given in this return is true to the best of my knowledge and belief.

I enclose the fee of **£15.**

Cheques should be made payable to **Companies House.**

Signed



Secretary/Director *
**(delete as appropriate)*

Date 18/12/97

This return includes NIL continuation sheets.
(enter number)

Please ensure that you have completed all sections on this page.

To whom should Companies House direct any enquiries about the information shown in this return? ----->

GROUP SECRETARIAT
79 LIMPSFIELD ROAD
SANDERSTEAD
SURREY Postcode CR2 9LB

Telephone Ext