TM02
Termination of appointment of secretary

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✔ What this form is for
You may use this form
to terminate the appointment of a
secretary (individual or corporate).

✘ What this form is NOT
You cannot use this form
terminating the appointment
director. To do this, please
TM01 ‘Termination of appointment
director’.

1
Company details

<table>
<thead>
<tr>
<th>Company number</th>
<th>0</th>
<th>3</th>
<th>4</th>
<th>9</th>
<th>4</th>
<th>4</th>
<th>2</th>
<th>7</th>
</tr>
</thead>
</table>

Company name in full
PREMIER CARS (CARDIFF) LIMITED

2
Secretary’s current details on the Register

Title*

Full forename(s)

Surname/Corporate name
BERITH (SECRETARIES) LIMITED

3
Termination date

Date of termination of appointment
2 5 0 7 2 0 1 7

Only one secretary appointment can be terminated per form.

4
Signature

I am signing this form on behalf of the company.

Signature

This form may be signed by:
Director ☑, Secretary, Person authorised ☑, Liquidator, Administrator,
Administrative receiver, Receiver, Receiver manager, Charity Commission receiver
and manager, CIC manager, Judicial factor.

Societas Europaea
If the form is being filed on behalf
of a Societas Europaea (SE) please
delete ‘director’ and insert details
of which organ of the SE the person
signing has membership.

Person authorised
Under either section 270 or 274 of
the Companies Act 2006.
Termination of appointment of secretary

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

- **Contact name**: ABLM
- **Company name**: BERRY SMITH LLP
- **Address**: HAYWOOD HOUSE
  DUMFRIES PLACE
- **Post town**: CARDIFF
- **County/Region**: 
- **Postcode**: CF10 3GA
- **County**: 
- **DX**: 33097 CARDIFF 1
- **Telephone**: 029 2034 5511

**Checklist**

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:
- [ ] The company name and number match the information held on the public Register.
- [ ] You have correctly entered the name of the secretary being terminated.
- [ ] You have included the date of termination.
- [ ] You have signed the form.

**Important information**

Please note that all information on this form will appear on the public record.

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For companies registered in England and Wales:
The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.

For companies registered in Scotland:
The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.
DX ED235 Edinburgh 1 or LP - 4 Edinburgh 2 (Legal Post).

For companies registered in Northern Ireland:
The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG.
DX 481 N.R. Belfast 1.

**Further information**

For further information, please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse