

**GERMAN SATURDAY SCHOOL CAMBRIDGE C.I.C.**

**Company Registration Number:  
8846916 (England and Wales)**

**Unaudited micro entity accounts for the year ended 31 January 2017**

**Period of accounts**

**Start date: 01 February 2016**

**End date: 31 January 2017**



**GERMAN SATURDAY SCHOOL CAMBRIDGE C.I.C.**

**Contents of the Financial Statements**

**for the Period Ended 31 January 2017**

**Company Information - 3**

**Report of the Directors - 4**

**Profit and Loss Account - 5**

**Balance sheet - 6**

# GERMAN SATURDAY SCHOOL CAMBRIDGE C.I.C.

## Company Information

for the Period Ended 31 January 2017

<b>Director:</b>	Schmiedemann, Vanessa Alexandra Schmitt, Karin Hadeler, Oliver Harter, Jurgen Kanz, Carola Lipkow, Karen Balsler, Ulrike Buchholz, Sabine Nicole Polonius, Jan-Felix Kranert, Michael
<b>Secretary:</b>	Schmiedemann, Vanessa Alexandra
<b>Registered office:</b>	THE APEX SHERIFFS ORCHARD COVENTRY CV1 3PP
<b>Company Registration Number:</b>	8846916 (England and Wales)

# GERMAN SATURDAY SCHOOL CAMBRIDGE C.I.C.

## Directors' Report Period Ended 31 January 2017

The directors present their report with the financial statements of the company for the period ended 31 January 2017

### Principal Activities

Teaching German and cultures of German speaking countries to children with a German speaking background.

### Directors

**The directors shown below have held office during the whole of the period from 01 February 2016 to 31 January 2017**

Schmiedemann, Vanessa Alexandra

Schmitt, Karin

Harter, Jurgen

**The director(s) shown below were appointed to the company during the period**

Balser, Ulrike

05 March 2016

Buchholz, Sabine Nicole

15 June 2016

Polonius, Jan-Felix

05 March 2016

Kranert, Michael

20 January 2017

**The director(s) shown below resigned during the period**

Hadeler, Oliver

15 July 2016

Kanz, Carola

25 February 2016

Lipkow, Karen

05 March 2016

### Secretary

Schmiedemann, Vanessa Alexandra

**This report was approved by the board of directors on 13 October 2017**

**And Signed On Behalf Of The Board By:**

Name: Schmiedemann, Vanessa Alexandra

Status: Director

Name: Schmitt, Karin

Status: Director

Name: Buchholz, Sabine Nicole

Status: Director

Name: Polonius, Jan-Felix

Status: Director

# GERMAN SATURDAY SCHOOL CAMBRIDGE C.I.C.

## Profit and Loss Account

for the Period Ended 31 January 2017

	<i>2017</i>	<i>2016</i>
	<i>£</i>	<i>£</i>
Turnover	<b>16,597</b>	13,605
Other Income	<b>0</b>	0
Cost of Materials	<b>(817)</b>	(825)
Staff Costs	<b>(10,143)</b>	(8,599)
Depreciation and Writeoffs	<b>(0)</b>	(0)
Other charges	<b>(3,886)</b>	(4,233)
Tax on Profit	<b>(214)</b>	(0)
Profit or (Loss) for Period	<b>1,537</b>	(52)

# GERMAN SATURDAY SCHOOL CAMBRIDGE C.I.C.

## Balance sheet

As at 31 January 2017

	2017 £	2016 £
Called up share capital not paid:	0	0
Fixed Assets:	100	100
Current assets:	13,447	10,646
Prepayments and accrued income:	460	180
Creditors: amounts falling due within one year:	( 1,016 )	( 1,631 )
<b>Net current assets (liabilities):</b>	<u>12,891</u>	<u>9,195</u>
Total assets less current liabilities:	12,991	9,295
Creditors: amounts falling due after more than one year:		( 0 )
Provision for liabilities:		( 0 )
Accruals and deferred income:	( 6,363 )	( 4,662 )
<b>Total net assets (liabilities):</b>	<u>6,628</u>	<u>4,633</u>
<b>Capital and reserves:</b>	<u>6,628</u>	<u>4,633</u>

# GERMAN SATURDAY SCHOOL CAMBRIDGE C.I.C.

## Balance sheet continued

For the year ending 31 January 2017 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

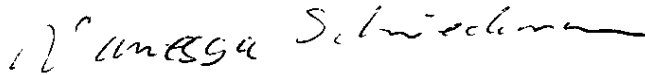
The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared and delivered in accordance with the provisions of the small companies regime applicable to micro-entities.

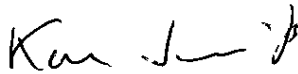
**This report was approved by the board of directors on 13 October 2017**

**And Signed On Behalf Of The Board By:**


Name: Schmiedemann, Vanessa Alexandra  
Status: Director



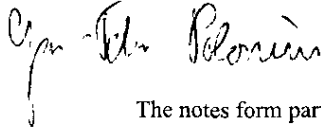
Name: Schmitt, Karin  
Status: Director



Name: Buchholz, Sabine Nicole  
Status: Director



Name: Polonius, Jan-Felix  
Status: Director



The notes form part of these financial statements

**CIC 34****Community Interest Company Report**

**For official use**  
(Please leave blank)

--

Please  
complete in  
typescript, or  
in bold black  
capitals.

**Company Name in  
full**

**German Saturday School Cambridge C.I.C.**

**Company Number**

**08846916**

**Year Ending**

**31 January 2017**

This template illustrates what the Regulator of Community Interest Companies considers to be best practice for completing a simplified community interest company report. All such reports must be delivered in accordance with section 34 of the Companies (Audit, Investigations and Community Enterprise) Act 2004 and contain the information required by Part 7 of the Community Interest Company Regulations 2005. For further guidance see chapter 8 of the Regulator's guidance notes and the alternate example provided for a more complex company with more detailed notes.

**(N.B. A Filing Fee of £15 is payable on this document. Please enclose a cheque or postal order payable to Companies House)**

**PART 1 - GENERAL DESCRIPTION OF THE COMPANY'S ACTIVITIES AND IMPACT**

The German Saturday School C.I.C. provides 2 hours of lesson in German per week during school terms to German-speaking children in and around Cambridge. The aim is to support the children in their learning and use of the German language. The school fosters a positive attitude towards the cultures from all German speaking countries and provides the children with a sense of normality to grow up in a multi-cultural environment.

The German Saturday School Cambridge is part of the German-speaking and other bilingual communities in Cambridge. In particular, it allows children who have outgrown the German playgroup and pre-school to continue to broaden and strengthen their German language skills.

*During the time period of February 2016 to January 2017, the school had about 64 German speaking children on roll in five classes (six from January 2017). Their ages ranged from 5-13.*

The children in the German Saturday School Cambridge have advanced their German language skills, including oral understanding, speaking, reading and writing. They have experienced typical German customs for festivals such as carnival, Easter, St. Martin, Nikolaus and Christmas. The older children have also learnt about some German regions and modern history.

*(Please continue on separate continuation sheet if necessary.)*



## **PART 2 – CONSULTATION WITH STAKEHOLDERS**

The most important stakeholders of the German Saturday School Cambridge C.I.C. are the children enrolled at the school and their parents. Generally 1-2 directors are present at school drop-off and pick-up for parents to talk to in person. There is also a dedicated email address which is constantly monitored, as a first point of contact for all electronic communication. The director responsible for enrolment consulted parents of prospective students (in particular for the new class that started after Easter 2016), those wishing to change classes, or for any other issues raised. In addition, an electronic parent questionnaire was sent out in October 2016. Due to parents expressing interest, one teacher and one director went to additional training about German GCSEs and started planning how the Saturday School can support GCSE preparation for its students.

Another group of stakeholders are the teachers. A director dedicated to teacher support was appointed in March 2016 and held a consultation and planning meeting with the teachers.

*(If applicable, please just state "A social audit report covering these points is attached").*

## **PART 3 – DIRECTORS' REMUNERATION**

The following are not directors' remunerations but are disclosed here in the interest of transparency:

One director received a total of £1,200 for invoiced administration work regarding

- management of the school roll and up-to-date lists of children's and parents' relevant details
- management of the waiting lists for enrolment
- supplying information and organising trial lessons for children/parents interested in joining
- coordinating supply teachers and voluntary parent helpers
- sending out reminders to parents and forwarding teachers' emails to their class's parents
- coordinating the taking of registers to monitor attendance
- answering any other external communication

One director attended a training event. The travel costs were reimbursed.

There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for director's loss of office.

## **PART 4 – TRANSFERS OF ASSETS OTHER THAN FOR FULL CONSIDERATION**

No transfer of assets other than for full consideration has been made.

*(Please continue on separate continuation sheet if necessary.)*

**PART 5 – SIGNATORY**

The original report must be signed by a director or secretary of the company

Signed Sabine Buchholz

Date 13/10/17

Office held (delete as appropriate) <sup>Chair</sup> Director/~~Secretary~~

You do not have to give any contact information in the box opposite but if you do, it will help the Registrar of Companies to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

Tel	
DX Number	DX Exchange

**When you have completed and signed the form, please attach it to the accounts and send both forms by post to the Registrar of Companies at:**

*For companies registered in England and Wales:* Companies House, Crown Way, Cardiff, CF14 3UZ  
DX 33050 Cardiff

*For companies registered in Scotland:* Companies House, 4<sup>th</sup> Floor, Edinburgh Quay 2, 139  
Fountainbridge, Edinburgh, EH3 9FF DX 235 Edinburgh or LP – 4 Edinburgh 2

*For companies registered in Northern Ireland:* Companies House, 2nd Floor, The Linenhall, 32-38  
Linenhall Street, Belfast, BT2 8BG

The accounts and CIC34 **cannot** be filed online

**(N.B. Please enclose a cheque for £15 payable to Companies House)**