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## Finance & Reporting - Analyst

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March 2021

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## DIF Capital Partners

DIF Capital Partners (“DIF”) is a leading global private markets fund manager headquartered in Schiphol, the Netherlands. DIF has circa EUR 8.5 billion of assets under management, which it manages on behalf of (international) institutional investors in different funds. The DIF funds are investing in high-quality infrastructure and renewable energy related projects and businesses including public private partnerships, utilities, (renewable) energy, telecom and transportation assets in Europe, the Americas and Australasia. In addition, it is currently launching credit funds targeting the infrastructure debt and private debt markets.

### Team profile

The DIF team across 9 offices worldwide consists of over 160 professionals working on a variety of disciplines, mainly fundraising, origination / investments, finance / accounting / reporting, and asset management. DIF’s Amsterdam office has over 60 employees and is located in the World Trade Center (WTC) at Schiphol whereas the other offices are located in Frankfurt, London, Luxembourg, Madrid, Paris, Santiago de Chile, Sydney, and Toronto.

The Reporting team is a five-person team with a hands-on mentality as part of the broader Finance department consisting of circa 30 professionals mainly based in Schiphol and Luxembourg.

Please visit our website [www.dif.eu](http://www.dif.eu) to read about our history, investments and culture.

## Job description

The Finance, Control and Reporting department fulfills a central role in the financial management and valuation of DIF’s funds, and works together with other DIF teams to execute fund related operations (investor capital calls and distributions), process new equity investments in the performance-tracking software system, and has responsibility for the quarterly and annual reporting to investors – including direct contact with investors to follow-up on reporting-related inquiries.

The role has broad responsibilities and entails varied activities with a combination of recurring cycles related to the quarterly and annual reports and ad-hoc queries, for example to support the CFO. The department is constantly looking to improve financial processes, mainly using business intelligence or IT-systems in which you are supposed to play an important role.

In this role, you will:

- Primarily focus on investment portfolio and fund **valuations** in order to timely distribute quarterly and annual **reporting** to investors;
- **Modelling, monitoring** and **analyzing** cash flows on the investment and fund level;
- Cooperate in continuous improvement cycle of our finance processes, IT- and **business intelligence** systems;
- **Cooperate** with **different** DIF teams, such as the Portfolio Team, Origination, Investor Relations and Legal in order to correctly process updates on asset valuations, newly executed investments, and compile qualitative and quantitative information for the quarterly reporting. Working with these various disciplines within DIF will further broaden your knowledge of business administration and the processes in a private-equity organization.
- Learn to work with prime **reporting and business intelligence software** (used across the private equity industry and beyond);
- Act as part of the **central function within DIF** for accurate information in relation to asset and fund performance;
- Periodic internal reporting for the **CFO, Executive Committee** and **Head of Functions**;
- **Investor queries**: respond to and communicate with investors regarding reporting and other related queries;
- Be supported by an **experienced team** and organization to ensure a steep learning curve, development and growth within DIF.

## Qualifications

DIF offers career progression locally and internationally, and takes pride in recruiting the best in class. This is a unique opportunity to join an ambitious team in a growing organization.

- University Master of Science degree in Finance, Business Administration, Financial Management, Business Intelligence, or technical background with strong affinity with Finance;
- 0 - 3 years of experience as intern or starting professional in financial management / accounting / consultancy / data science;
- Relevant experience in asset management / pension fund / wealth management is a plus;

- Experience with data analysis through Excel, VBA, SQL, Power BI, Python or other comparable data analytics software. Willingness to learn and work with these or alike systems is a must-have;
- Proactively seeks improvement in current processes; and
- Fluency in Dutch and English.

Furthermore, the candidate should be:

- Accurate – eye for detail;
- Strong technical and analytical skills;
- Systematic and structured work approach
- Communicative;
- Self-starter and pro-active 'can-do' mentality;
- Willing to learn;
- Interested in Business Intelligence / IT tools to support data analysis and reporting;
- A team player, but also capable to operate independently; and
- Integer and take caution with competitively sensitive information.

### Compensation package

An attractive salary plus a discretionary bonus, premium free pension plan and travel allowance. Human capital is a key asset for DIF and therefore training, mentoring, and personal growth and development possibilities are part of the remuneration package. Furthermore, DIF organizes an annual 'offsite', bringing all offices together in one place in order to discuss current topics, future company strategy and, last but not least, getting to know your globally dispersed colleagues.

*This is an outstanding opportunity to join a highly-regarded and fast growing international fund management company. You will be working in the forefront of DIF's business and become a driving force in the success of DIF.*

*Interested? E-mail your application accompanied by a cover letter to [careers@dif.eu](mailto:careers@dif.eu) (reference: analyst finance & reporting). Ability tests and a background check will be part of our selection procedure. If you wish to know more about the opportunity before applying, feel free to contact one of the team members for a quick get-to-know each other conversation over telephone (contact via [r.roumen@dif.eu](mailto:r.roumen@dif.eu)).*