



# Financial Support Fund

## Application Form

Before completing this application form, please review the Financial Support Fund Guidance Notes for information on application criteria and eligibility.

If you have any questions about your application or require further advice, please email [active@cssc.co.uk](mailto:active@cssc.co.uk) or call **01494 888413**.

## Section 1 – Personal Details

**Name**

**Date of Birth**

**Contact Number**

**Email Address**

**Home Address**

**CSSC Membership Number**

**Have you been a CSSC member for over a year?**

Yes

No

**How did you hear about the Fund?**

## Section 2– Funding Details

**What sport or activity are you requesting funding for?**

**Please provide some background information on how you initially got involved in this sport/activity and why you are interested in pursuing it further.**

**What will the funding be used for? Please describe the activity, equipment, and/or training course that you would like support with.**

## Section 3 – Costings

Please provide an estimate of the costs you are seeking help with to progress within your chosen sport or activity.

Please note, recurring costs and monthly fees are unlikely to be supported. i.e. Gym/leisure centre/membership subscriptions.

Costings (complete where relevant)

Equipment	£	Coaching/tuition	£
Clothing/kit	£	Accommodation	£
Hire of facilities	£	Other expenses	£
Travel	£	<b>Total Amount</b>	£

Please provide any relevant website links here as proof of costings or email as an attachment I when submitting your application.

Have you previously received any financial assistance, prize money or sponsorship from CSSC or any other source?

Please tick relevant box

Yes

No

If 'Yes', please provide details.

Amount(s)

Source

Date(s)

**Over the past 12 months, have you applied for financial assistance from your CSSC Area Association or Region?**

Yes

No

**If 'Yes', please provide details.**

Amount(s)

Source

Date(s)

**Over the past 12 months, have you applied for financial assistance from your CSSC Departmental Association?**

Yes

No

**If 'Yes', please provide details.**

Amount(s)

Source

Date(s)

## Section 4 – Finances

To help with your application, we need to understand how any financial difficulties you are currently facing and it's impact on your ability to pursue your chosen activity. It is important that you are as specific as possible.

**How much disposable capital does your household have? (£)**

(NB – Household includes any partner living with you. Disposable capital includes all savings; investments; stocks and shares, income from second homes, or anything else relevant.

**Do you live with a partner?**

**How many dependent children or children under 18 do you have?**

Yes

No

Please complete the below information.

Your net (after tax)  
monthly income

Tax Credits

Your partner's net  
(after tax) monthly  
income

Child Benefit

Income from any other  
people living with you

Any other benefits  
(please specify)

Universal Credit

Any other source  
of income

**Total net monthly household income £**

**Please specify additional benefits (if required)**

## Section 5 – Additional Information

Please tell us about anything else that you think may support your application.

Please describe how you would benefit from funding. For example, how will it help improve your performance or help you to gain a relevant qualification in your chosen sport or activity.

## Section 6 – How To Apply

Save your application and email it to [active@cssc.co.uk](mailto:active@cssc.co.uk) along with any relevant supporting information.

Your application will be assessed by members of the CSSC Sports and Leisure Committee in the strictest of confidence, please be aware that we may need to ask for additional information in support of your application.

Please be aware that funding could be limited due to budget restrictions and popularity at certain times and may not be available year-round. CSSC members are eligible to complete an application to the Support Fund every 3 years, if the membership remains active during that time.

We shall endeavour to make a final decision in most cases within 30 days.

For any queries, please email [active@cssc.co.uk](mailto:active@cssc.co.uk) or call 01494 888413.

## Section 7 – Declaration

By signing the document below, I confirm and agree to the following:

- I have read the information provided in the guidance document.
- I have read and accept the Data Protection Statement below.
- I confirm that my application and supporting documentation can be passed onto the CSSC Sports and Leisure Committee panel members for decision making purposes.
- If successful, you would be expected to sign a funding agreement form to agree to:
  - Providing information and images to assist with creating an article for the CSSC website.
  - Article for the CSSC Podium magazine (if applicable).
  - Further PR/marketing opportunities that may be fit for purpose (to be confirmed).
  - Agreeing to provide receipts (if applicable) as proof of how the funding has been spent.
- The information contained in this application is true and accurate to the best of my knowledge.
- If any of the application information changes, I will inform CSSC immediately.

**I declare that all questions have been fully and truthfully answered to the best of my knowledge.**

Signed

Date



## Data Protection Statement

The UK General Data Protection Regulations defines your rights as an individual in relation to the information held about you and how it may be used. CSSC takes its responsibilities in respect of data protection very seriously and takes the utmost care when using data related to members. We will use the information provided to help us assess your application and review the success of the project. We will also use this to contact you for updates on how your project is performing if successful.

CSSC share relevant information with a third party, if necessary, to review and process your application.

The information we hold may be updated by yourself, or by a third party working on your behalf, at any time.

We may also use the information for accounting, audit, statistical or research internally within CSSC or under contract for use exclusively by CSSC. We will not disclose any of your information outside CSSC, other than as mentioned above, unless you have given us your prior consent.

In line with our retention period your data will be kept for a period of five years, unless you request us to remove it sooner. To view CSSC's privacy policy please visit <https://www.cssc.co.uk/privacy-policy>