

## **AGM Meeting Minutes 12<sup>th</sup> May 2020**

**Tuesday 5.30pm**

### **Apologies**

Kathleen Bulmer.

### **Welcome and introductions**

Angela Stancill welcomed all to the virtual meeting, introduced the committee and gave apologies for those unable to attend. We will look to arrange a social evening to meet the committee and have a free raffle draw when we are able to do so.

### **Chairman's report**

Angela thanked the committee for their support:

- Thanks to Emily Marriott (Prize Draw Secretary) and Alison Tolson (Treasurer) for their contributions, as they are stepping down from the committee.
- Terry Mann has agreed to become Treasurer and Nikkita Jones has taken on managing the prize draws.
- Angela also thanked Kerry Brown and Lynsey Murray as secretaries, as well as Debra Allot and Dai Jenkins for their contributions to the committee.
- Angela also thanked all of the organisers who volunteer to run events.
- We also welcomed Katie Bradshaw our new Volunteer Team Leader.

### **Treasurer's report**

Alison provided the Treasurer's report, which confirmed we have an end of year balance of £18652. Additional points from the report were:

- We have started using NuTickets to arrange events which is a new booking tool on the CSSC website and makes it easier to manage transactions.
- The refund schemes we offer have continued to be popular including the leisure/spectator scheme, activity/participation scheme, a new Bonfire scheme and Christmas meal.
- A member asked if we had a strategy for spending reserves; any surplus funds are returned to Head Office and used to fund national schemes such as English Heritage and Tastecard offers.
- We will continue to review funding due to the coronavirus, at various points throughout the year.

**AP1.** Can we see a breakdown of members i.e. locations and other demographics to make targeted offers/communications – Katie to check

**AP2.** Query around the expiry date of Spa vouchers- Kerry to contact spa to extend expiry date.

### **Secretary's report**

Kerry gave an overview of some the events we have organised, 47 in total. Highlights include:

- Refund schemes continue to be popular, with increased spending on activity and leisure as we changed the cap on refunds. This allows people to claim more for a single activity.
- We also ran the Spa offer for Mercure St Pauls, Christmas Meal and Bonfire refund scheme, as well as introducing a new Festival Refund scheme.
- We are unable to view membership levels, due to an issue with Head Office reporting.
- We ran a number of recruitment and awareness events.
- We used feedback from the member survey to arrange new events.

Kerry and Lynsey thanked all of the event organisers who have helped to arrange events.

### **Constitutional update**

There have been no changes.

### **Election of officials**

<b>Position</b>	<b>Name</b>	<b>Nominated</b>	<b>Seconded</b>
Chair	Angela Stancill	Debra	Kerry
Secretaries	Kerry Brown & Lynsey Murray	Debra Angela	Nikkita Lee South
Treasurer	Terry Mann	Angela	Lee South

### **Committee Members:**

Nikkita Jones, Dai Jenkins, Debra Allott and Kathleen Bulmer (nominated by Angela and seconded by Kerry).

Angela invited any attendees who would like to find out more about being on the committee to get in touch.

### **Head Office update**

Katie Bradshaw, our new Volunteer Team Leader, gave a brief update:

- CSSC have recently launched new member offers 'Stay at Home', CSSC Local, virtual volunteering opportunities and events.
- There is a quiz on 26<sup>th</sup> May organised by the Region which includes a prize.
- Katie has also created three Strava groups for members who enjoy walking, running or cycling to join.

### **AOB**

No AOB