## Room Hire Policy

As a part of Walsgrave Baptist Church's (WBC's) vision to "connect people to Jesus and one another," it is important to use its buildings and resources in ways to show love to its community and city. WBC values the community groups that hire out rooms within the WBC building.

By hiring out rooms, WBC is able to offer its facilities to those in the community who need a space in which to meet, it allows WBC to connect with the local people and, financially, the income enables WBC to maintain its buildings and continue to provide good facilities to the community.

Room hire rates will be reviewed annually.

There will be an hourly charge for the first two hours and then a reduced rate for each hour after that.

Room hire includes heating, except the Sanctuary, which will be an additional £30, when required, as the heating must be put on the night before to fully heat the room.

We charge an additional £75 for use of the Baptistry.

Use of the kitchen for tea/coffee making facilities will be included.

If full catering facilities are required, a separate charge of £10 per event will be applicable.

If more than one room is required, the room hire will be calculated and then a 10% discount on the total price will be offered. The same applies if a hirer wishes to hire for more than 6 hours; the totals will be calculated and 10% discount will be offered. (20% discount will be offered for multiple rooms hired for more than 6 hours).

All room bookings must include set-up and clear-up time within the hours charged.

| Room | Commercial | | Charity | |
|---|---|---|---|---|
| | Price for initial 2 hours (per hour) | Price for extra hours (per hour) | Price for initial 2 hours (per hour) | Price for extra hours (per hour) |
| Sanctuary | £25 | £20 | £13 | £10 |
| Hall | £15 | £10 | £7 | £5 |
| Lounge | £10 | £8 | £5 | £4 |
| Sofa Room/small rooms | £6 | £5 | £3 | £2 |

*For example:*
*A charity to book the hall for 4 hours - £15+£5+£5= £25*
*A charity to book the lounge for 4 hours - £10+£4+£4 = £18*
*Both together would be £25+£18= £43 – 10% = £38.70*

The above rates apply from June 2021.