

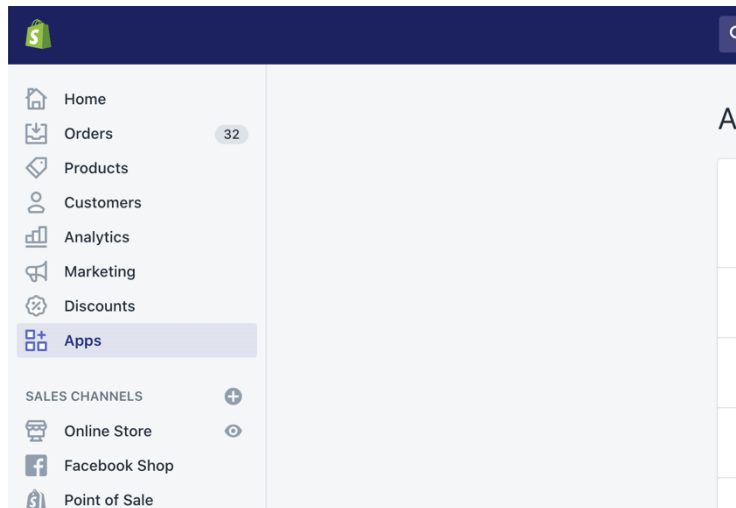
Shopify User Integration Guide



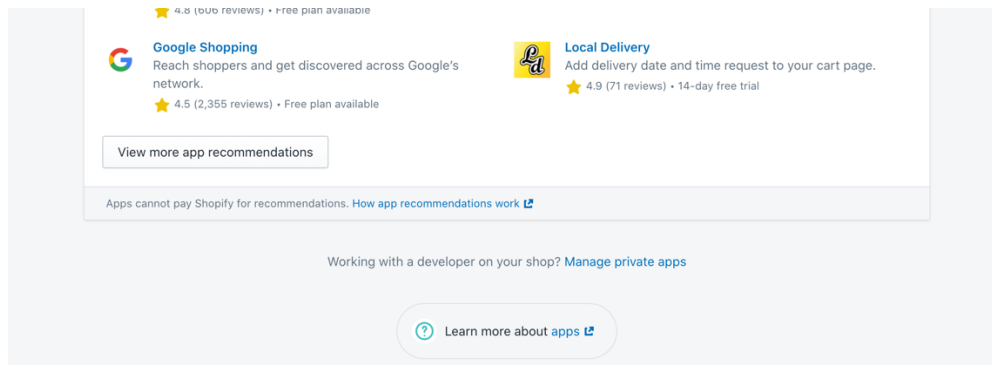
To Obtain the Shopify Private API Credentials

You can obtain these from your Shopify Admin Panel:

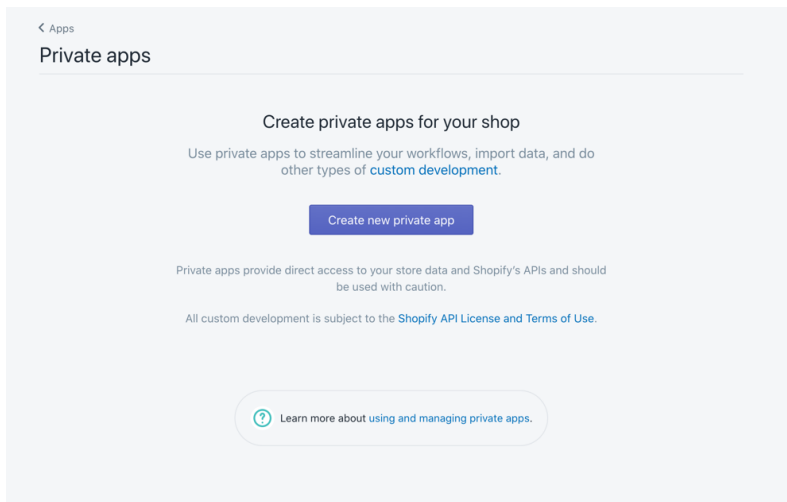
1. Login to your Shopify admin panel by visiting <https://accounts.shopify.com/store-login>
2. In the side menu, click on “Apps”:



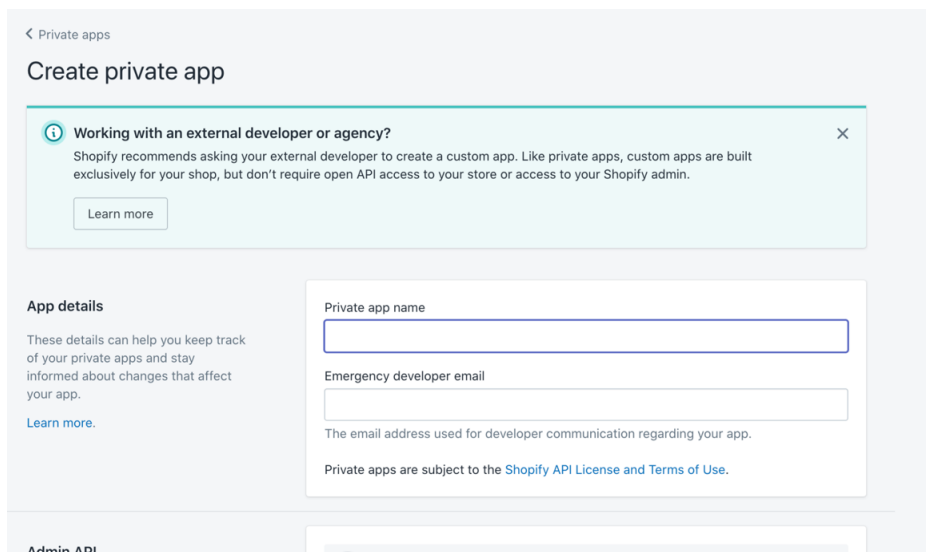
3. At the bottom of the page, click on “Manage private apps”:



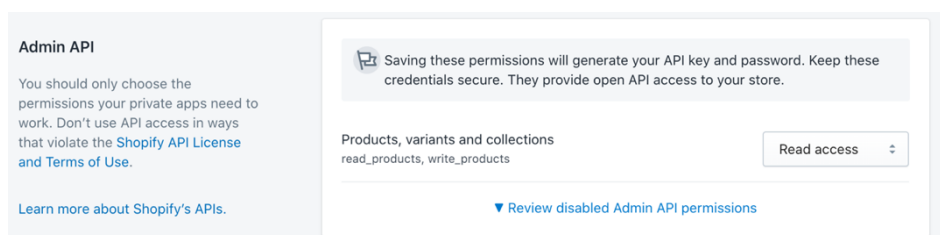
4. Click on the “Create new private app” button:



5. On the “Create private app” page, enter Caribou as the “Private app name” and developers@wearecaribou.com as the “Emergency developer email”:



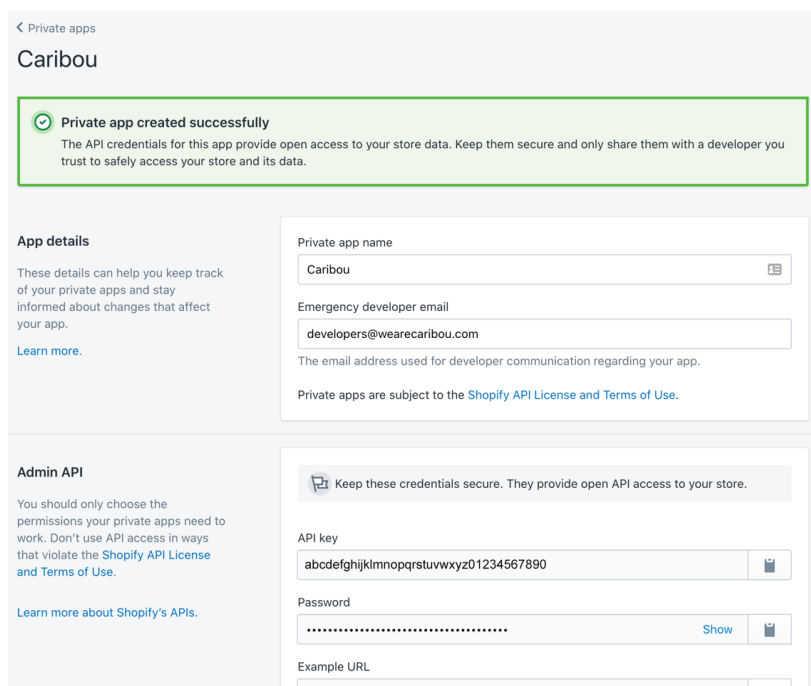
6. Under the “Admin API” section, click on “Review disabled Admin API permissions”:



7. Find the following options under this section and change them to these values.
Note – If the names of the values don't match the table below, change the
 - a. Webook API version to 2021-01.

Option Name	Set to Value
Assigned fulfillment orders	Read and write
Customers	Read access
Fulfillment services	Read and write
Inventory	Read access
Merchant-managed fulfilment orders	Read and write
Order editing	Read and write
Orders	Read and write
Shipping	Read access
Third party fulfillment orders	Read and write

8. Leave all the other sections as they are, scroll to the bottom of the page and click “Save”.
9. On the “Create private app” popup, click “Create app”.
10. You should see a green banner at the top to show that the app has been created successfully.
11. Below this, in the “Admin API” section, copy the “API key” and “Password” – You’ll need these in the section on the next page of this guide:

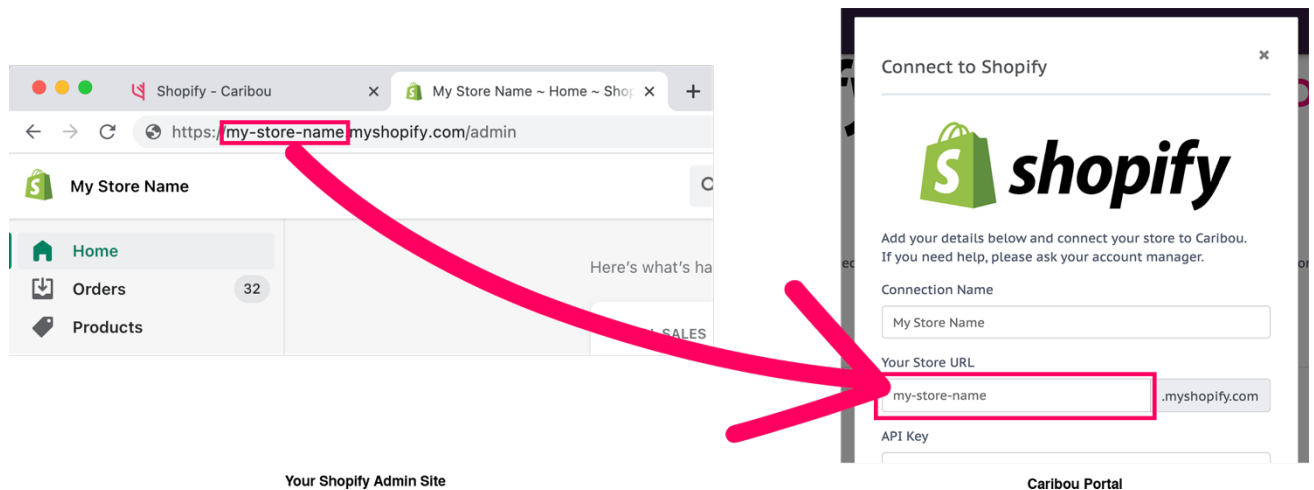


The screenshot shows the 'Private apps' section for a store named 'Caribou'. A green banner at the top indicates 'Private app created successfully'. Below this, the 'App details' section shows the app name 'Caribou' and the emergency developer email 'developers@wearecaribou.com'. The 'Admin API' section is visible, showing the API key 'abcdefghijklmnopqrstuvwxyz01234567890' and the password '.....'. The example URL is 'https://7454f0f021fa30h73a9f2a75e4d720d0e-hhns-350682fd1eakh087fd377'.

Add the Integration to Caribou

1. Head over to the Caribou “Download Orders” page at <https://my.wearecaribou.com/orders/download>
2. Click the “Connect to Shopify” button under Shopify
3. Fill in the details, including:
 1. Connection Name – A short name that’s used for your reference only

Your Store URL – This is the admin address of your website, not the URL of your customer store:



2. API Username – Obtained above
3. API Password – Obtained above
4. Click Add Account
5. You are now integrated with Shopify!
6. To return to import orders again next time, click on the “Download Orders” page and then on the “Download Orders” button under Shopify