



**Chigwell School**

Admissions



WELCOME FROM ADMISSIONS

At Chigwell, we pride ourselves on our warm and friendly approach and take time to get to know prospective pupils and their families well

2 We are a selective school, but we endeavour to make the assessment process as comfortable and enjoyable as possible – we want to see applicants at their best. The admissions journey provides an opportunity for families to get to know us really well, so you can make a well-informed decision about the right school for your child. At any point in the process, if you have questions, please get in touch.

We look forward to meeting you, as you take your first steps on the admissions journey.

ENTRY POINTS

- Pre Prep: Age 4+ (Reception)
- Junior School: Age 7+ (Year 3)
- Senior School: Age 11+ (Year 7) and 13+ (Year 9)
- Sixth Form (including boarding students): 16+ (Year 12)

Occasionally, we are able to admit children at other ages, depending on availability.

THE ADMISSIONS TEAM



Mrs Janet Long  
Registrar



Mrs Vanita Rooprai  
Assistant Registrar



Miss Jayne Burton  
Director of Marketing and Admissions

TIMELINE FOR 2021 ENTRY

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4+ entry

- **Closing date for registration:** 8th October 2020
- **Assessment sessions:** Begin 2nd November 2020 and continue throughout the month
- **Results posted:** 7th December 2020
- **Acceptance deadline:** 2.00pm on 15th January 2021

7+ entry

- **Closing date for registration:** 27th November 2020
- **Interviews:** weeks commencing 12th October and 16th November 2020
- **Classroom experiences:** 14th November and 28th November 2020
- **Entrance examination:** 16th January 2021
- **Results posted:** 18th February 2021
- **Acceptance deadline:** 2.00pm on 4th March 2021

11+ entry

- **Closing date for registration:** 27th November 2020
- **Interviews:** weeks commencing:  
Monday 5th October 2020  
Monday 9th November 2020  
Thursday 7th and Friday 8th January 2021  
Monday 11th January 2021
- **Entrance examination:** 9th January 2021
- **Results posted:** 18th February 2021
- **Acceptance deadline:** 2.00pm on 4th March 2021

13+ entry

Please contact [admissions@chigwell-school.org](mailto:admissions@chigwell-school.org) to find out if places are available before registering.

- **Closing date for registration:** Friday 27th November 2020
- **Entrance examination:** 12th February 2021
- **Interviews:** 25th February 2021
- **Results posted:** 1st March 2021
- **Acceptance deadline:** 12th March 2021

16+ entry (Day Students)

- **Closing date for registration:** 3rd November 2020
- **Entrance examination:** 18th November 2020
- **Interviews:** 28th November 2020
- **Results posted:** 7th December 2020
- **Acceptance deadline:** 8th January 2021

16+ Scholarships (Day Students)

- **Drama scholarship auditions:** 9th November 2020
- **Art scholarship examination:** 18th November 2020
- **Music scholarship auditions:** 18th – 20th November 2020
- **Results posted:** 7th December 2020
- **Acceptance deadline:** 8th January 2021

Boarding student applications at 16+

Please see our website and the separate boarding prospectus.

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THE ADMISSIONS PROCESS

4+ Entry (Pre Prep)

ASSESSMENT

You and your child will be allocated a time slot according to your child’s date of birth during one of the weeks. Your child will be invited to participate in the assessment as part of a group, while you wait nearby.

The 4+ assessment consists of participation in a range of activities centred on the Early Years Foundation Stage curriculum. Briefly, these activities comprise number and literacy games, physical games, playing with other children listening and responding to a story and joining in with singing or rhymes. The assessment usually takes place in the Pre Prep library, lasts approximately 1½ hours and is carefully designed to ensure children feel happy and settled.

7+ Entry (Junior School)

Admission to the Junior School is based on the outcome of a selection process which includes:

- An interview
- Classroom experience session
- 7+ Entrance Examination.

In addition, you will be sent a reference form for your child’s current school to complete.

INTERVIEW

The 7+ interview takes place in two parts: firstly, you will have the opportunity to meet with either the Head or Deputy Head, or members of the Senior Management Team, of the Junior School. This provides an opportunity to ask questions about life at Chigwell and also to outline your child’s strengths and interests. Your child will then be interviewed separately. The whole process takes 30 minutes and we take pride in ensuring it is a welcoming experience.

CLASSROOM EXPERIENCE SESSION

The classroom session is led by year 3 teachers and provides an informal opportunity to assess your child, and provides an opportunity for them to become familiar with the Junior School.

7+ EXAMINATION

The examination consists of papers in English, maths and non-verbal reasoning. You can find specimen papers in English and maths on our website. We do not publish non-verbal reasoning papers, nor past papers.

# 11+ Entry (Senior School)

Admission to the Senior School is based on the outcome of a selection process which includes:

- An interview
- 11+ Entrance Examination.

In addition, you will be sent a reference form for your child’s current school to complete.

## INTERVIEW

The 11+ interview takes place in two parts: firstly, you will have the opportunity to meet with a senior member of staff and ask questions about life at the Senior School, and also outline your child’s strengths and interests. Your child will then be interviewed separately. The whole process takes 30 minutes.

## 11+ ENTRANCE EXAMINATION

The examination consists of papers in English and maths. You can find specimen papers on our website.

# 16+ Entry (Sixth Form) - Day Students

Admission to the Sixth Form will be based on the outcome of GCSE results and a selection process which includes:

- Entrance tests
- Interviews
- Reference from current school.

Prospective students are expected to achieve grade 8s or 9s in the subjects to be taken at A level. Grade 7s will be considered on request to the Head of Sixth Form.

## ENTRANCE TESTS

Applicants are asked to choose four A level subjects. Of these, two subjects must be taken in the entrance exam.

## INTERVIEWS

Interviews will be taken in each of the entrance exam subjects, along with a general interview with a member of the Senior Leadership Team.

## SUPPORT FOR PUPILS WITH SEND

To ensure every child has the opportunity to perform at their best, reasonable adjustments can be made for the entrance exams for children with diagnosed Learning Support needs.

Please let us know in advance and we would be happy to discuss.







BURSARIES AND SCHOLARSHIPS AVAILABLE AT 11+, 13+ AND 16+

Since its foundation in 1629, the School has always given means-tested financial support to a number of pupils whom we know will thrive at Chigwell but whose families cannot afford full fees

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This support is known as a bursary which may be awarded in the form of a discount of up to 100% on tuition fees, depending on the financial circumstances of applicants. Chigwell encourages applications from pupils who, without a bursary, would not be able to access an education of the highest quality, but who would thrive on the academic, extra-curricular and developmental opportunities offered here. The School offers bursaries in the belief that a first-class education in the broadest sense can change the lives of the individuals, whilst they are at school and for their future.

Scholarships are awarded in recognition of academic merit, irrespective of financial means and awards are made each year, primarily at 11+ and on entry to the Sixth Form (day place applicants only).

In summary, the scholarships available are:

- Academic scholarships, awarded at 11+, 13+ and on entry to the Sixth Form
- Music scholarships, awarded at 11+, 13+ and on entry to the Sixth Form
- Art and drama scholarships are awarded on entry to the Sixth Form.

Applications for scholarships and bursaries can be made upon registration.



“A mature community where independence and personal responsibility are valued and encouraged in all students.”

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MRS AMANDA GODDARD  
DIRECTOR OF BOARDING AND HOUSE PARENT

FEES

Registration Fee and Deposit

A non-refundable registration fee of £100 is payable on registration of each child.

The acceptance deposit of £400 is payable by the parents of each pupil on acceptance of a place, comprising of:

- Refundable Acceptance Deposit (£150) which will be returned in accordance with the Terms and Conditions.
- Retained Acceptance Deposit (£250) which will be retained by the School, as set out in the Terms and Conditions.

The termly school fees for the Academic Year 2020-21 are as follows:

- Reception, Years 1 and 2: £4,250
- Years 3 and 4: £4,750
- Years 5 and 6: £5,250
- Years 7 to 13: £6,295
- Full boarding: £10,995\*.

\* Under the School’s Terms and Conditions, boarding fees for the term of entry are payable by 31st March in the calendar year of entry. Please see clauses 3.1, 3.4 and 3.5 of the Terms and Conditions available on our website.

PAYMENT OF FEES

Please note that the School will not accept cash payments of fees (see clause 4.15 of the Terms and Conditions). Instructions for payment will be sent with the fee bills. Fees must be paid on or before the first day of each term.

MUSIC LESSONS

Individual music lessons are available on a wide variety of instruments. The cost of lessons is £180 per term for 30 minute lessons and £238 per term for 40 minute lessons. Applications should be made to the Director of Music.

EXTRAS

Examination fees, breakfast club, after-school club and homework club charges will be added to bills, and charges for extras will be added to boarders’ fee accounts where necessary. Pupils in Years 3 and above may buy breakfast. Fees are inclusive of all tuition, meals (lunch and afternoon tea), textbooks, games, societies, and most clubs.

Fees must be paid on or before the first day of each term.

CHANGES TO FEES AND CHARGES

The School reserves the right to alter the fees and charges at any time, but they are usually adjusted once a year in September. Please see the School’s Terms and Conditions for further information about the payment of fees and extras.





## CONDITIONS OF ADMISSION

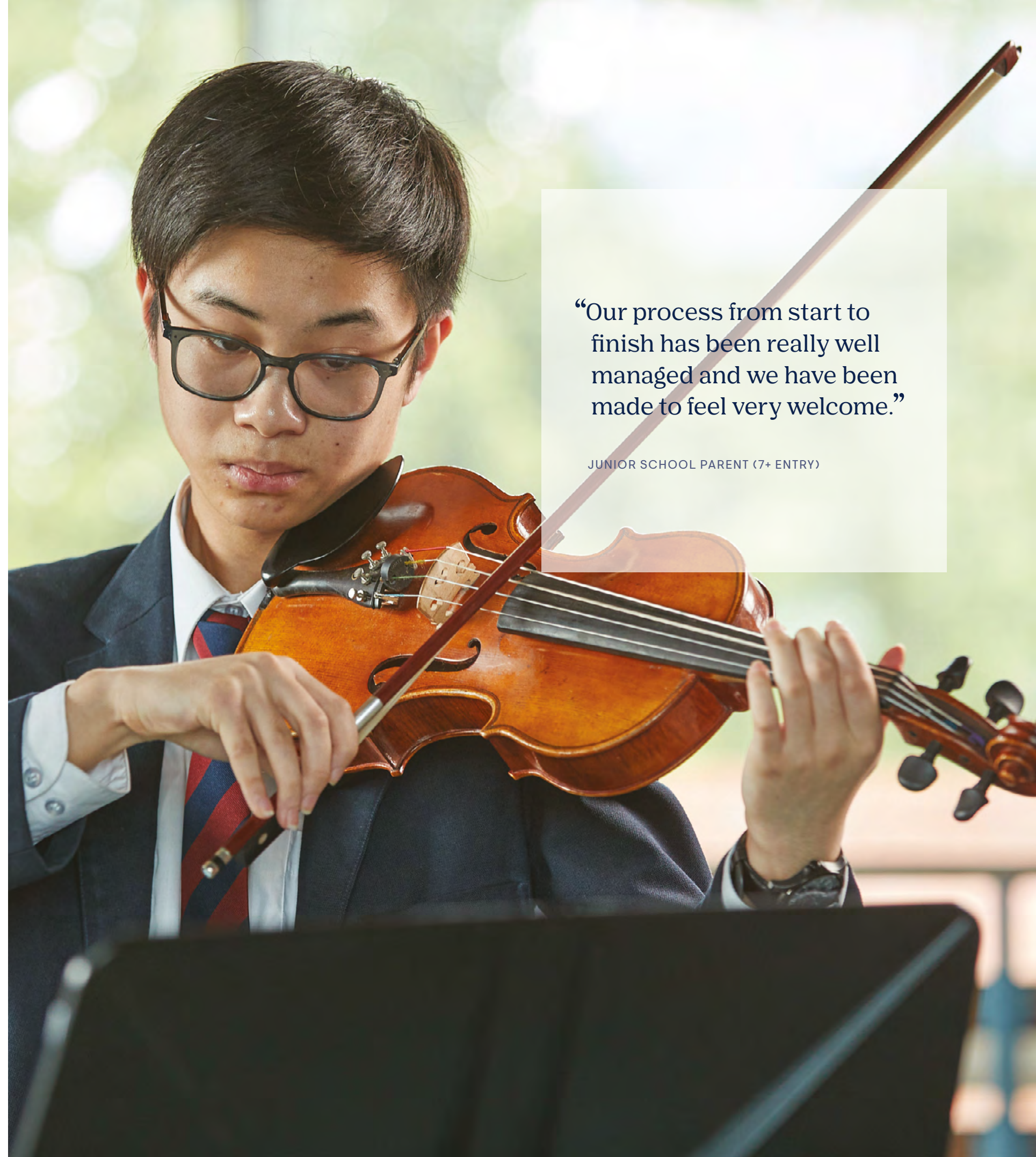
Chigwell School is an academically selective independent school for boys and girls between the ages of four and eighteen

The foundation of the School is Anglican and a Christian ethos is maintained, but pupils and staff are welcomed from many different ethnic and religious backgrounds. All attend Chapel and/or Church services each week, and although these services are grounded in the Christian faith, we draw consciously on the insights and experiences of the world's great religious traditions and are inclusive of all pupils. This rich diversity strengthens Chigwell as a community and boys and girls, who have met the selection criteria and who will benefit from and contribute to all that takes place at the School, are welcomed here.

Based on the factors detailed in the entry points section, places are offered to candidates who show that they will best reflect the academic standards of Chigwell School and will benefit from the wider education offered by the School. The School will do all that is reasonable to comply with its legal and moral responsibilities in order to accommodate the needs of candidates with disabilities for which the School can cater.

“Our process from start to finish has been really well managed and we have been made to feel very welcome.”

JUNIOR SCHOOL PARENT (7+ ENTRY)





## UNIFORM

Our uniform and sports kit are provided by the John Lewis Partnership, available online, with a full range of samples available to try at John Lewis, Westfield in Stratford, London

John Lewis offer free standard delivery on all orders over £50 and, using their Click and Collect Service, any online orders placed before 8.00pm may be collected after 2.00pm the following day from any John Lewis or selected Waitrose store.

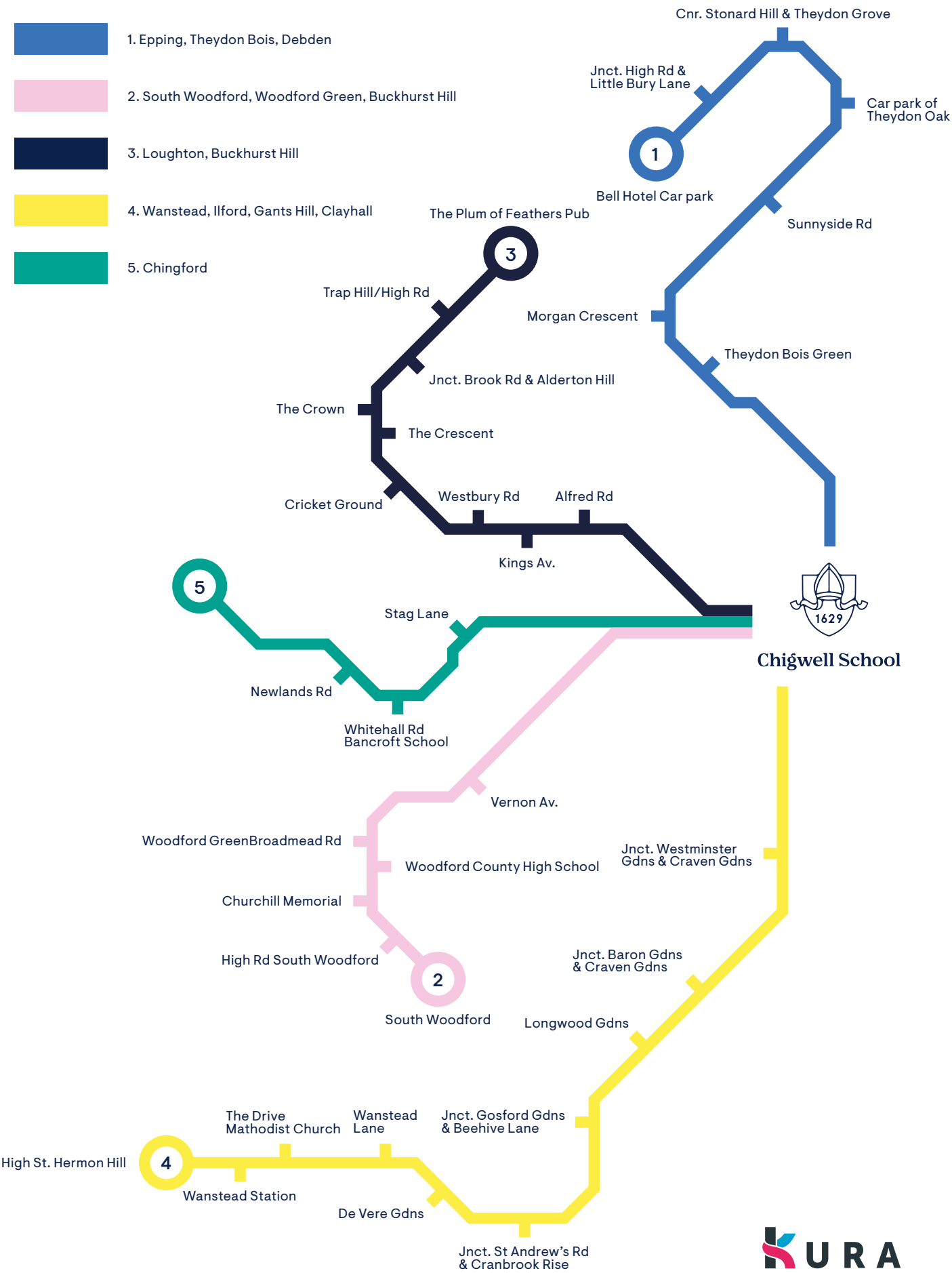
## ATTIRE IN THE SIXTH FORM

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Sixth formers at Chigwell wear a formal suit for lessons (a jacket and trousers/skirt/dress in the same material) such as they might wear for work in a business/office environment. It must be of a plain material and students must wear black, navy or grey, along with a plain white shirt/blouse. Boys also wear a tie according to their day house and all students wear black shoes and a black coat.







SCHOOL BUS ROUTE MAP



TRANSPORT

As part of our eco initiatives and healthy school status, we encourage walking to school where possible

However, other options include the School's bus service and convenient access to the local tube station (Chigwell). For those parents wishing to drive, there are drop-off and pick-up points available around the School.

SCHOOL BUS SERVICE

We offer a return bus service, provided by Kura to all pupils in Year 3 and above on five bus routes:

- Route 1: Epping, Theydon Bois, Debden
- Route 2: South Woodford, Woodford Green, Buckhurst Hill
- Route 3: Loughton, Buckhurst Hill
- Route 4: Wanstead, Ilford, Gants Hill, Clayhall
- Route 5: Chingford.

KURA APP

See your child's journey in real-time. The Kura App alerts you when:

- Your child has boarded their bus
- Your child has reached school
- If your child boarded/disembarked at a stop other than their normal one
- If your child's bus is running late
- If the driver anticipates any problems along the way.

Please note that all routes and costings are subject to change. Whilst every effort is made to expand the services where numbers are sufficient, spaces are limited and seats cannot be guaranteed. Priority is given to those on the return fare. Early registration is recommended if the bus is the only means of travel to/from the School.



VISITING US

We believe that it is important for families to have the chance to see Chigwell for themselves, to get a feel for everything that goes on here and a sense of whether it is the right school for them

Many tell us that they find it useful to attend Open Days and/or arrange a tour on a working day.

In addition, this year we are pleased to offer virtual open day events. Please see our website for further information. We look forward to hearing from you.

KEY:

- 1 Main School Reception
- 2 Pre Prep
- 3 Junior School
- 4 The Risham Sarao Sixth Form Centre
- 5 Admissions
- 6 Chapel
- 7 New Hall
- 8 Swallow Library
- 9 Dining Hall
- 10 Drama Centre
- 11 Art, Design and Technology Centre

- 12 The Walde Music School
- 13 Science Block
- 14 The Browning Building
- 15 The Wilson Building
- 16 Thompson Building
- 17 Religious Studies
- 18 Classics
- 19 Learning Support
- 20 Eluned Hodgkins Medical Centre
- 21 Astronomy Dome

SPORT FACILITIES:

- 22 Sports Hall
- 23 Gymnasium
- 24 Swimming Pool
- 25 Leiper Cricket Pavilion
- 26 Middle Field Cricket Pavilion
- 27 1st XI Cricket Pavilion
- 28 Thelma Sullivan All-Weather Pitch
- 29 3G Pitch

BOARDING HOUSES:

- 30 Church House
- 31 Hainault House
- 32 Harsnett's House
- 33 Sandon Lodge

CAR PARKS:

- P1 Hainault Car Park (with Disabled Parking)
- P2 Drama Centre Car Park
- P3 Front Quad Car Park





**Chigwell School**

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+44 (0) 20 8501 5700

[admissions@chigwell-school.org](mailto:admissions@chigwell-school.org)

[www.chigwell-school.org](http://www.chigwell-school.org)

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