



2025

Assembly Roxy Technical Specifications

Assembly Roxy
2 Roxburgh Place, Edinburgh,
Scotland, EH8 9SU
roxy@assemblyfestival.com
0131 623 3001



About Us

The Roxy

Assembly Roxy is a unique venue situated in the heart of Edinburgh's Old Town. The historic former church building houses two main spaces all equipped with modern sound and lighting systems. The Roxy is very well-suited for accommodating film shoots and live/streamed events, especially within the Central space, due to its size. It is also a well-equipped and flexible theatrical environment for productions to rehearse and develop work.

Assembly Roxy is also home to the Snug Bar and Downstairs. The Snug Bar is a cosy space to relax before, during or after an event, and where we also host intimate events, readings, live music, and performances in a relaxed atmosphere. Downstairs is a small studio space, perfect for rehearsals. Arrangements can be made for a simple sound and lighting set up. Please enquire.

Assembly Roxy is managed by Assembly Theatre Ltd, SC010575.

Location

The Local Area & Getting to Us

Assembly Roxy is found on Roxburgh Place, very closely situated to the Festival Theatre on Nicolson Street (A7), National Museum of Scotland on Chambers Street and Pleasance – and is easily findable via Google Maps or Sat-Nav at the address above. Best access is via Drummond Street.

Our what3words location is **zones.rips.less**.

The city centre location of the Roxy means most typical amenities, shops and public transport links are within easy walking distance of the venue.

Access

Access to the venue is via keypad entry system. Access codes will be provided to each visiting company upon arrival. Please contact us in advance if delivery or drop-offs are required out-with pre-arranged times.

Parking

As The Roxy is a city centre venue, there is no provision for parking at the venue. Load-in/out is generally conducted without issue, with consideration of noise made to our neighbours. If vehicles are required to remain adjacent to the venue, on street parking is available as pay and display in marked bays - Monday to Saturday 08:30 to 18:30, Sunday 12:30 to 18:30.

RingGo Location 12080. £6.00 p/h, max 4 hours (renewable).

Nearest off street parking St Johns Hill NCP (6 to 24hrs £24.95 - 2.15m max height).

Additional parking information available upon request.



Assembly Roxy – Technical Specifications

2 Roxburgh Place, Edinburgh, EH8 9SU

0131 623 3001

Contacts

For general enquiries contact the Assembly Roxy team:
email: roxy@assemblyfestival.com or telephone: 0131 623 3001

Head of Production
Roxy General Manager
Roxy Production Manager
Head of Digital & Ticketing

Zach Correia
Ellis Rees
Ciara Milligan
Pete Patel

zach@assemblyfestival.com
EllisRees@assemblyfestival.com
ciara@assemblyfestival.com
petepatel@assemblyfestival.com

General Information

Bookings & Rates

Please contact the Roxy to enquire about booking and rates for the venue. We have different rates for full/half days and rehearsal usage with or without tech. We look forward to discussing options to fit your budget.

Standard venue hire includes Duty Management of the venue and usage of our standard lighting and sound setup in each space. If you do require usage of our equipment our technical manager will discuss with you potential additional technical staffing required to operate your event as this is not included in the venue hire cost. Please note that additional charges may apply for any work conducted associated with your event such as room prep and reset, rig changes, pre-rig or re-rig etc.

We recommend, and would welcome, a site visit to discuss the needs for your event in-person.

Technical Advances / Riders and Tech Questionnaire

A link to the technical questionnaire will be provided to you during the booking process. Your technical questionnaire must be discussed with the Roxy Production Manager to confirm your booking – to agree additional charges, and to book technical staffing as appropriate.

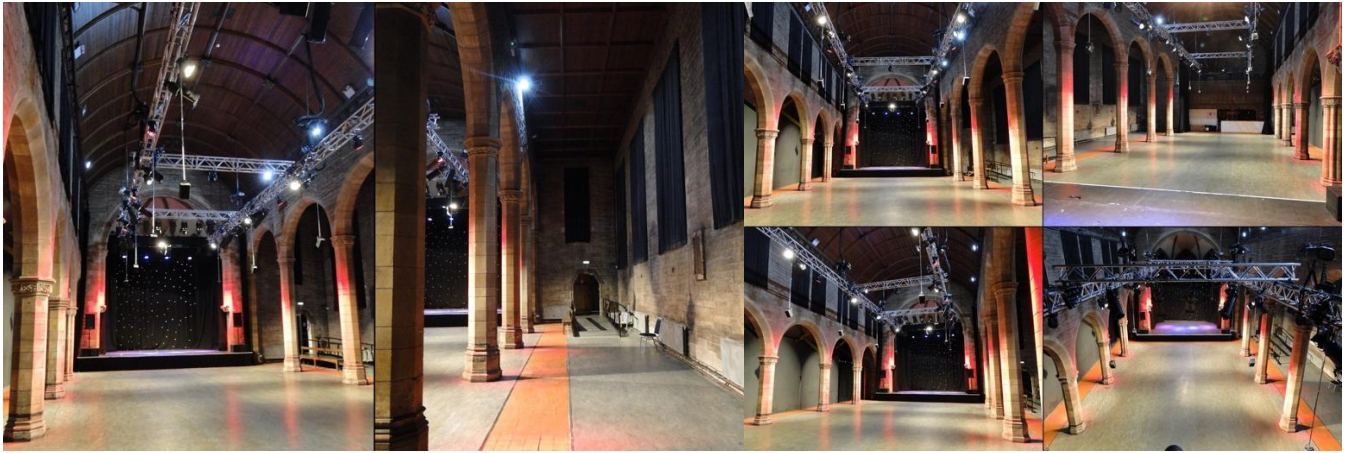
Please send any additional documents, technical riders, and risk assessments to the Roxy Production Manager no later than **4 weeks** in advance of your get in date. Appropriate risk assessments must be provided to the Roxy team for any activities you may be planning to undertake. All electrical equipment brought into the venue must have a valid PAT certificate.

Ground and rig plans, as well as Vectorworks files, are available for each space upon request. Please contact the Roxy Production Manager.

Front of House, Box Office, Bar and Merchandise

We can manage your event's front of house, box office and bar requirements completely or work with you to the extent you may require. We have ample space for selling merchandise associated with your event. Further details available upon discussion with the Roxy Team.

ROXY CENTRAL



Stage

Please see ground plan for full dimensions of stage and space.

Central stage is 5900mm deep, 5900mm width between trusses onstage, 8000mm width at stage extension. Stage is 685mm above floor level. Please note that the stage is not a regular size so we recommend you get in touch regarding any space concerns.

Stage extensions and/or extra staging is available using AluRapid deck. This requires extra crew for construction and dismantling – please enquire about costs and potential layout configuration options for this.

There are soft legs around truss area, 2x ½ tabs on track upstage, and soft borders on downstage side of truss structure. These can be removed at additional cost.

Full length blacks can be pulled the down the sides of the venue within the columns creating a full ‘black box’ or stored at control end to expose architectural features and columns in the hall. These blacks are also beneficial for sound dampening in the space should it be required.

Maximum capacity 238 seated (theatre style), up to 320 standing. Various layouts available (cabaret, in-the-round, thrust stage), please enquire.

Rigging

Auditorium truss grid with 8x Lodestar 1t motors on each point. This truss has a WLL of 3000kg UDL, to 500kg points in roof. Normal trim height is around 5.8-6.0m, though this can be adjusted if required within tolerances.

Ground supported truss structure over stage, 1500kg WLL uniformly distributed. Aerial rigging points may be available upon conversation with the Roxy Technical Team. 5589mm to bottom chord of ground supported truss structure from stage level.

Aerial Rigging Truss has a UDL of 2000kg with a 1000kg point load. The Aerial Rigging Truss is secured to the wall of the proscenium arch at a trim height of 7m from stage level.

There are 4x 15kn anchor points at low level on each side of stage in the downstage corner.

Any work which requires truss movement must be done by Assembly in-house staff and may incur a charge.

The venue has a set of 14-rung Zarges and mobile scaff tower for focusing throughout the space.

Power

32/3 CeeForm with Isolator USR (used for Sound Amp power), 2x 63/1 CeeForm at control (1x used for control)

House distribution at control – ‘Red Case’ #4

(63/1 in and through, 12x 13a out, 6x 30ma RCBOs)

6x RCBO protected 16a hot power outlets on each truss (Total 18) across 3 phases.

Total technical power for Upstairs and Central is limited to 100amps across 3 phases.

Lighting

We will send across a separate lighting rig plan for details of house rig. This incorporates general cover over entire space, including moving heads for colour theming.

Additional lanterns can be made available upon request. Equipment used beyond the standard house rig will incur a charge as appropriate. We have a limited assortment of fresnels, parcans and profiles (of various beam angles), plus floor stands, tank traps and scaff tube for booms. We are happy to work with you to achieve your required lighting design and can provide operation and design staff should it be necessary.

CONTROL – ETC Ion and 2x10 Universal Fader Wing. 1x Touch Monitor, 1x Normal

NETWORK – Cat6 Patch throughout building (ethercon connectors)

DIMMING – Dimming is 72x ADB Euro Dimmers 3kw

HAZE/PYRO/SMOKE – Possible with prior notice. Please get in touch.

Please see LX plan for house rig. Please allow time in your get out for returning and focussing rig to its square one state or a charge may be made. Any truss movements can only be done by Roxy Technical Staff.

AV

Available at additional cost.

PROJECTOR – Panasonic PT-RCQ10 can be rigged on the FOH truss (2715x1697 pixel, 4k single chip DLP, 10,000 lumens)

SCREEN – STUMPFL Vario 32 Front Projection Screen (viewing area: 410cm x 230cm, 16:9 ratio) Hung or on legs

We also have an 8' x 6' fast fold screen (4:3 ratio)

Control for the projector is run over HDMI to the Central control position on the balcony. We can supply an ATEM Mini Pro video switcher if required, and the venue Mac Mini has a QLab video licence.

Sound

It is a requirement that incoming events and productions use the house PA system. This has been subject to a level set by the City of Edinburgh Council licensing team, it is not possible to adjust the limiters or any output settings beyond the L/R/Mono busses.

PA – L’acoustics compact line array system with 6x flown Kiva per side, 2x X8 fill speakers, with 1x SB18 and 1x SB15 sub per side, all powered by LA amplifiers.

CONTROL – Yamaha CL3, 3.5mm Audio Lead, Apple Mac Mini, Rio 3224 Stage Box DSR. No analogue multicore in house. If touring your own multicore, you will require 50m.

MICROPHONES/STAGE MONITORS – 4x L’acoustics X12 Stage Monitors and variety of microphones available. Please enquire regarding specific equipment. Subject to availability and additional charges as appropriate.

4x Shure radio mics available as a variety of handhelds or beltpacks.

It is a condition of our license that amplified vocals/music is inaudible outside the premises. You must work with our duty staff to achieve this. Thank you.

Comms

A TechPro Ring Intercom System is available throughout the venue with numerous belt packs and headsets. Please advise of any specific requirements if you require use of this.

Dressing Rooms

Single dressing room space is normally available adjacent to USL of stage. 2x accessible toilets available next to dressing rooms (used occasionally by public).

Sizeable dressing room space available in Chair Store (marked on plan) by arrangement.

There are no onsite showers.

ROXY UPSTAIRS



Stage

Average 7200mm wide by 4500mm deep. Please see drawing as it is not a rectangular performance area when configured at its deepest. There is an upstage centre entrance available.

Floor is black dance floor over the full playing area.

There are soft legs and a pair of ½ tabs with centre split upstage.

A 1.1m deep fire lane must be kept clear along the front row of seating.

Seating capacity – 169 in raked rows.

Rigging

48mm fixed grid above performance space (see separate drawing). This is at 5200mm height and accessible off venue 12 rung Zarges. This rig height cannot be adjusted, and additions to this rig are strictly limited.

This is a fully blacked out space.

Power

63/3 CeeForm with Isolator MSR

2x 32/1 CeeForm at dimmer outlets MSR (1 for ML rig, 1 for Projector).

1x 32amp to 3x 13a 2Gang at control.

Total technical power for Upstairs and Central is limited to 100amps across 3 phases.

Sound

PA – Nexo PS series system, driven by 2x NXamp 4X1

2x PS10s for main L&R, 2x PS8s for front fill, 2x PS8s for rear fill, 2x LS1200 subs

CONTROL – Yamaha QL1, 3.5mm Audio Lead, Apple Mac Mini, Rio 3224 Stage Box on SR balcony.

If touring your own multicore, you will require 30m

MICROPHONES/STAGE MONITORS – Please enquire.

It is a condition of our license that amplified vocals/music is inaudible outside the premises. Please work with our duty staff to achieve this. Thank you.

Lighting

We will send across a separate lighting rig plan for details of house rig.

CONTROL – ETC Ion and 2x10 fader wing. Rig fits on 1 universe.

NETWORK – Cat6 patch throughout whole building (ethercon connectors)

DIMMING – Dimming is 72x ADB Euro Dimmers (3kw).

HAZE/PYRO/SMOKE – Possible with prior notice. Please get in touch.

Please allow time in your get out for returning and focussing rig to its square one state or a charge may be made. Note: fixtures cannot be added to this rig due to weight limitations of the supporting structure.

AV

Available at additional cost.

PROJECTOR – Panasonic PT-VZ580 (1920x1200 pixel, LCD, 5000 lumens, 16,000:1 contrast ratio)

SCREEN – STUMPFL Vario 32 Front Projection Screen (viewing area: 280cm x 160cm, 16:9 ratio) Hung or on legs

Control for the projector is run over HDMI to the Central control position on the balcony. We can supply an ATEM Mini Pro video switcher if required, and the venue Mac Mini has a QLab video licence.

Comms

A Techpro Ring Intercom system is available with 2 belt packs at control and a loudspeaker station outside stage door. Please advise of any specific requirements.

Dressing Rooms

Single dressing room space is available backstage. Toilets are shared with public in basement, next to snug bar.

There are no onsite showers.

ROXY SNUG

Stage

Stage is 4m wide by 2m deep and is formed of four 2x1m pieces of deck sitting directly on the floor of the venue. This is covered with black dance floor.

There is some dark red draping as a backdrop, but otherwise the venue is not draped.

Max. fire capacity is 60. The venue capacity is 40 for cabaret seating.

Rigging

There are minimal rigging points in the venue.

Onstage lighting is rigged from Unistrut which follows the back and sides of the stage. There is one rigged bar in the centre of the room on the stage left side.

Power

2x 16a lines to stage, one each for lighting and sound. 13a ring main available around the space.

Sound

PA – Thomann the box DSX.

2x the box pro DSX 110 Active Speakers and 2x the box Pyrit 112 Subwoofers.

CONTROL – Spirit Folio analogue sound desk, 3.5mm audio lead, Apple Mac Mini (running Qlab v4). Short 8-channel multicore run to stage right, 2 channels unpatched due to minijack input at control.

MICROPHONES ETC – 2x SM58s and 2x active DI boxes as standard. *Please note, there are no monitoring capabilities in the Snug.*

It is a condition of our license that amplified vocals/music is inaudible outside the premises. Please work with our duty staff to achieve this. Thank you.

Lighting

We will provide a separate lighting rig plan for this venue. Lighting capabilities are limited to a front wash with RGBWA washes from the sides and back of stage.

CONTROL – Zero88 Jester.

There are no dimmers available in the Snug.

AV

No AV installed as standard, but a 55" TV mounted on a unicol stand is available for an additional cost. Input is via an HDMI on stage.

Dressing Rooms



Assembly Roxy – Technical Specifications

2 Roxburgh Place, Edinburgh, EH8 9SU

0131 623 3001

There are no dressing rooms or off-stage wing spaces in the venue. Tech control is on the stage right side of the stage.