



THE BEMROSE SCHOOL

PROVIDER ACCESS POLICY

MANAGER: N WILKINSON

ADOPTED: SEPTEMBER 2026

1. Aims & Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

At The Bemrose School we aim to provide all pupils from year 8 to 13 with meaningful opportunities to explore a wide range of future options.

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to pupils for the purpose of giving them information about their offer. It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a provider who is given access

As a school we aim to:

- Develop knowledge and awareness among our pupils of all career pathways available to them, including technical qualifications and apprenticeships
- Support pupils in learning more about opportunities for education and training outside of school, before they make crucial choices about their future options
- Reduce drop-out from courses and avoid the risk of pupils becoming NEET (not in education, employment or training)

2. Statutory Requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must provide a minimum of 6 encounters with technical education or training providers to all pupils in years 8 to 13 (see more detail in section 2.1 below).

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these pupils.

This is outlined in:

- Section 42B of the [Education Act 1997](#)
- [Education and Skills Act 2008](#)
- [The School Information \(England\) Regulations 2008](#)
- The [Skills and Post-16 Education Act 2022](#)
- Guidance from the Department for Education (DfE) on [careers guidance and access for education and training providers](#)

This policy shows how our school complies with these requirements

3. Pupil Entitlement

All pupils in years 7 to 13 at The Bemrose School are entitled to:

- Find out about further education training, technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships, e.g. through activities and events such as options events, assemblies and taster events
- Understand how to make applications for the full range of academic and technical courses
- Have a minimum of 6 encounters with providers

These encounters must happen for a reasonable period of time during the standard school day.

As a school we can provide complementary experiences but encounters outside of school hours won't count towards these requirements.

We offer our pupils the encounters set out above, in line with the requirements alongside additional encounters. Do we want to explain what we offer?

Access to providers is available and promoted to allow all pupils to access information about other providers of further education and apprenticeships. We are committed to encouraging all pupils to make decisions about their future based on impartial information.

Pupils in year 8 and 9

All pupils in these year groups are offered:

- ✓ 2 encounters with education and training providers
 - All pupils must attend
 - Encounters can take place any time during year 8, and between 1 September and 28 February during year 9

Pupils in year 10 and 11

All pupils in these year groups are offered, as a minimum:

- ✓ 2 encounters with education and training providers
 - All pupils must attend
 - Encounters can take place any time during year 10, and between 1 September and 28 February during year 11

Pupils in year 12 and 13

All pupils in these year groups are offered, as a minimum:

- ✓ 2 encounters with education and training providers
 - Pupils can choose to attend
 - Encounters can take place any time during year 12, and between 1st September and 28th February during year 13

3.1 Meaningful encounters with providers

Our school is committed to providing meaning encounters for all pupils.

A meaningful encounter:

- Is where the pupil can explore what it is like to learn, develop and succeed in that environment
- Involves meeting both staff and learners/trainees
- Has a clear purpose
- Is underpinned by learning outcomes that are appropriate to the needs of the pupil
- Involves a 2-way interaction between the pupil and the provider
- Includes information about the provider, such as their recruitment and selection processes, the qualifications that provider offers and the careers these could lead to
- Describes what learning or training with the provider is like
- Is followed by opportunities for the pupil to reflect on the insights, knowledge or skills gained through the encounter

4. Management of provider access requests

4.1 Procedure

A provider wishing to request access should contact The Careers Lead.

A provider wishing to request access should contact the Careers lead Mrs C Amos.

Telephone: 01332 366711;
Email: admin@bemrose.derby.sch.uk

4.2 Information we ask from providers

As a school we ask each provider to provide the following information for our pupils:

- Information about your provision and the approved qualifications or apprenticeships you offer
- Information about what careers those qualifications and apprenticeships can lead to
- What learning or training with you is like
- Answers to any questions from pupils

4.3 Opportunities for access

There are a number of events, integrated into our careers programme, that offer providers an opportunity to come into school to speak to pupils and/or their parents/carers.

Please speak to our Careers Lead as above, to identify the most suitable opportunity for you.

4.4 Live online encounters

We will consider requests for live online encounters with providers, which may be broadcast into classrooms or the school assembly hall. We will need to carry out technology checks in advance to make sure systems are compatible.

4.5 Granting and refusing provider access requests

Each access request will be considered on a case-by-case basis.

We will grant access requests where there is opportunity for a positive contribution to our careers programme.

4.6 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors. You can find the policy

[Safeguarding-Policy-25-26-compressed.pdf](#)

Education and training providers will be expected to adhere to this policy alongside the Visitors Policy, available on request.

4.7 Premises and facilities

We will provide an appropriate room or assembly hall, with the necessary equipment providers require to carry out their visit effectively – details will be agreed with the provider.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with our Careers Lead.

Providers will be met and supervised by a member of staff who will facilitate their visit.

5. Working with parents and carers

We aim to involve parents and carers in our careers programme and welcome your attendance at encounters with providers in school. How do we let parents and carers know about upcoming encounters, e.g. letter home?

If you would like to speak to the school about encounters with providers, please contact our Careers lead on the contact details in section 4.1.

We also welcome feedback from parents and carers to help improve our offer of encounters with providers.

How do we collect feedback from parents and carers, e.g. termly surveys.

6. Previous providers

In previous years we have invited the following providers from the local area to speak to our pupils:

Do we have a list of previous providers who have visited.

7. Pupil destinations

Last year, our year 11 pupils moved to a range of providers after school:

- Destinations of year 11 pupils

Last year, our year 13 pupils moved to a range of providers after school:

- Destinations of year 13 pupils

8. Complaints

Any complaints related to provider access can be raised following the school complaints procedure [Complaints-Policy-June-2026.pdf](#).

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents:

	Autumn Term	Spring Term	Summer Term
Year 7	Enterprise Day with providers and employers	CEG Scheme of work-taught lesson in PSHE	Partner Organisation Assemblies regarding their offer

	Autumn Term	Spring Term	Summer Term
Year 8	Event for University, Technical Colleges CEG Scheme of work-taught lesson via PSHE	Enterprise Day with providers and employers Partner Organisation Assemblies regarding their offer	Life skills – assembly and tutor group opportunities
Year 9	Event for University, Technical Colleges and employers. 'Mock Interviews' event with providers and employers	KS4 options event Careers Fair	CEG Scheme of work-taught lesson taught lesson in PSHE Scholarship World of Work carousel (with providers and employers) Partner Organisation Assemblies regarding their offer
Year 10	Life Skills –CEG Scheme of work-taught lesson Partner Organisation Assemblies regarding their offer Careers Fair	Work Experience Scheme of Work. Employability Workshops.	Life skills – assembly and tutor group opportunities
Year 11	Life Skills – Assembly on opportunities at Post-16 Partner Organisation Assemblies regarding their offer Event for University, Technical Colleges and employers. 'Mock Interviews'	Post 16 Evening Careers Fair CV Workshops provided by employers CEG Scheme of work-taught lesson in PSHE	Taught lessons in Tutor time. Post 16 taster sessions
Year 12	Higher Education Fair Post 18 assembly – apprenticeships Partner Organisation Assemblies regarding their offer Event for University, Technical Colleges and employers. 'Mock Interviews'	Small group sessions: future education, training and employment options Careers Fair	Small group sessions: future education, training and employment options Scholarship World of Work carousel (with providers and employers) CEG Scheme of work-taught lesson via Citizenship

	Autumn Term	Spring Term	Summer Term
Year 13	Workshops – HE and higher apprenticeship applications Partner Organisation Assemblies regarding their offer Event for University, Technical Colleges and employers. 'Mock Interviews'	Gap Year Opportunity workshop Careers Fair	CEG Scheme of work-taught lesson via Citizenship Scholarship World of Work carousel (with providers and employers)

Please speak to our named Careers Leader to identify the most suitable opportunity for you.

9. Links to other policies

- Safeguarding/child protection policy
- Careers guidance policy
- Curriculum policy
- Complaints policy
- SEND Policy
- Equality Policy

10. Monitoring arrangements

Our school's arrangements for managing the access of education and training providers to pupils are monitored by the AHT Personal Development

This policy will be reviewed by the Executive Headteacher annually and approved by the governing board at every review.