

AW/JM

22nd July 2026

Dear Parent/Carer

The next big milestone is fast approaching, the collection of your child's A-Level results on Thursday 13th August. In this letter I will go through the arrangements for collecting the A-Level exams results this year.

Your child's exam results can be collected on **Thursday 13th August 2026** between **8.30am** and **10.30am** from the Community Lounge. You will be directed to the Community Lounge, where envelopes will be arranged in alphabetical order, by legal surname. The envelope will contain a 'statement of results', plus a form to give consent for school to download a copy of your exam paper to review for any remarks as appropriate. This **must** be completed before you leave. Results collection will **end at 10.30am**.

Once you have your results, there will be opportunity for you to speak to our Head of Careers, Mrs Amos and Mr Wood to discuss next steps in your educational journey.

I will also be around to assist with University applications and the 'Clearing' process. Please note, the following information is required by students to go through the 'Clearing' process.

- **ID Numbers:** Your UCAS Personal ID number and your Clearing number (found in your [UCAS Hub](#)).
- **Exam Results:** Your exact grades for A-levels, BTECs, GCSEs, or equivalent Level 3/Level 2 qualifications.
- **Personal Statement:** A copy of your original personal statement and notes on why you are interested in the course.
- **Basic Details:** Your date of birth, email address, and contact phone number.
- **Shortlist:** A list of alternative courses and university names/hotline numbers you want to call.

What if I am away and can't collect my results?

There are two options if your child is unable to collect their A-Level results in person.

1. To receive results via email or post, please let Miss Smith know at wsmith@bemrose.derby.sch.uk by **August 5th**. You must use your personal email with your Surname, Forename and Date of Birth included in your email.
2. If the results are to be collected by someone other than your child, your child needs to complete the attached form and either email Ms Smith by **August 10th** or the allocated person needs to bring the completed form with them on results day. The nominated person will need to bring photo ID with them on the day or we will not be able to give them your results.

A call or message on results day will not be accepted to release the A-Level results.

If you have any textbooks that you will no longer use, we would greatly appreciate it if you could donate these to further support families in our community.

We look forward to seeing you on the GCSE results day, **Thursday 13th August 2026** between **8.30am** and **10.30am**.

