

Curriculum Overview: Year 13 Business Single

Autumn 1	Autumn 2	Spring 1	Spring 2	Summer 1	Summer 2
Topic Bus Y13 Unit 8: Importance of confidentiality within HR. Bus Y 13 Unit 2: Business protocols	Topic Bus Y13 Unit 2: Business meetings. Prioritising business tasks. Business documents. Communication with stakeholders	Topic Bus Y12 Unit 5: what is the marketing function? Constraints on marketing	Topic Bus Y13 Unit 5: Market Research and review of market research	Topic Bus Y13 Unit 1 and 2: Revision	Topic Bus Y13 Unit 1 and 2: Revision
Links to prior learning Yr12 Business Protocols Stretch and Challenge Enquiry Independent inquiry: What goes on in business meetings?	Links to prior learning Yr12 Business Protocols Stretch and Challenge Enquiry Independent inquiry: What affects communication with stakeholders?	Links to prior learning Y12 Unit 1 functional areas. Stretch and Challenge Enquiry How does existing legislation affect customers?	Links to prior learning Spr1 Constraints on marketing and communicating with customers Stretch and Challenge Enquiry What affects the validity and reliability of market research?	Links to prior learning Unit 2 Working in Business Unit 1 Business Environment Stretch and Challenge Enquiry What are the most suitable forms of communication for different scenarios?	Links to prior learning Unit 2 Working in Business Unit 1 Business Environment Stretch and Challenge Enquiry What protocols can a business expect their employees to follow?
Equipment Needed		Wider Reading		Family activities	
Pencil, ruler, rubber, sharpener, Ball point pen. Having internet access as well as a mobile phone, laptop or computer at home is beneficial, although not essential.		Cambridge Technicals Level 3 Business, Bayley et al.		Read the news and look at business examples in everyday life. Ask your child to discuss or show you some of the pieces of work they have created. Encourage your child to develop a growth mind-set and accept mistakes as part of the learning process.	