



Bemrose School Charitable Association Application Guidance

This guidance is for members of staff of The Bemrose School, who are wanting to apply for funding from The Bemrose School Charitable Association.

Any bids which are put forward for consideration, must meet the purpose of the charity. The purpose of the charity is as follows:

- *To advance the education of the pupils at The Bemrose School, Derby by providing and assisting in the provision of inspirational school visits, facilities, school trips and equipment not required to be provided by the local education authority for education at the school.*

For a bid to be reviewed, the project must advance the education of our pupils. If a project has no educational purpose, the bid will be rejected.

Once you have completed all sections relevant to you on the application form, please send this to the charity email address: bsca@bemrose.derby.sch.uk

The trustees of the charity will then review the bid and invite you to a meeting to discuss the project in more detail. This will allow the trustees to ask any questions they may have.

A decision will be made on whether the bid will be approved, and you will be notified of this outcome via email.

If approved, you will then meet with the treasurer of the charity to discuss finances and how the project will be funded.

Any correspondence regarding your bid/approved project must go via the charity email address.